

## STUDY ABROAD APPLICATION PROCESS

### PRELIMINARY APPOINTMENT WITH IEC

Make appointment with International Education Center (IEC) to discuss study abroad options, scholarship opportunities, the application process and your questions.



### STUDY ABROAD PROGRAM

Research the different programs you are interested in ([www.ccisabroad.org](http://www.ccisabroad.org), <http://international.brookdalecc.edu>, [www.lonelyplanet.com](http://www.lonelyplanet.com))  
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### 2<sup>nd</sup> APPOINTMENT WITH IEC

Schedule an appointment with IEC to determine the program that's best for you.



### COURSE SELECTION

Make appointment with your Brookdale counselor to complete the BCC Degree Audit Form and discuss/select courses for program.



### COMPLETE APPLICATION

Complete your study abroad application before the deadline:

- Two references by Brookdale Professors for a semester program or one reference for a summer program. (Professor should mail it directly to IEC)
- Write Statement of Purpose
- Fill out Application form
- Request official Brookdale transcript from Registration

⇒ Submit forms to IEC two weeks before CCIS Sponsor Deadline.



### FINANCIAL AID

If necessary, complete the FAFSA and request a Study Abroad Cost Estimate from the IEC. Meet with Gail Belby, Financial Aid Officer (732-224-2723), to discuss your financial aid eligibility.



### PASSPORT

If necessary, apply for passport:  
[http://travel.state.gov/passport/get/first/first\\_830.html](http://travel.state.gov/passport/get/first/first_830.html)