



University of Dundee

General Information for Study Abroad and Exchange leeway

University / Institution :	University of Dundee, Dundee Scotland
University home page address:	http://www.dundee.ac.uk/
Contact Person:	Annie Irving International Programmes Manager 2 Airlie Place University of Dundee Dundee DD1 4HN Scotland s.n.irving@dundee.ac.uk
Study Abroad webpage:	http://www.dundee.ac.uk/admissions/international/studying_abroad/study_abroad/
Exchange webpage:	http://www.dundee.ac.uk/admissions/international/studying_abroad/transatlantic_student_exchange/incoming.htm
University's Responsible Office for Exchange and Study Abroad:	Global Programmes globalprogrammes@dundee.ac.uk
Areas not open for study abroad or exchange students:	Medicine, Dentistry, Education, and Law
Term Dates: Academic Year: Semester 1 10/11 (Fall Semester): Semester 2 10/11 (Spring Semester):	September – May September 6 – September 12 2010 (Freshers-Orientation Week) September 13 – December 17 2010 January 10 – January 16 2011 (Orientation Week) January 17 – May 27 2011

Application Information

Applications:	Found on the study abroad or exchange webpage Contact Global Programmes (Annie Irving) if you want application sent by email
Required with application:	Official transcript, personal statement/essay, reference letter, passport size and quality photo, copy of the student's passport
Visa Requirements: One semester (6 months or less) Full Year	http://www.ukba.homeoffice.gov.uk . Visa not required, can enter UK as a student visitor (from non-visa national countries) Visa required – new Point Based System <ul style="list-style-type: none"> • Require financial certification • Require visa documentation
Language Requirement:	English proficiency
Housing Application:	Sent to student after acceptance into Dundee by email

Arrival, Orientation, and Living Expenses

Meet and Greet Service:	Dundee arranges a Meet and Greet service from Edinburgh Airport the weekend before orientation. The application form can be found online: http://www.dundee.ac.uk/admissions/international/pre_arrival/airport_meeting_service/
Orientation:	Students are encouraged to arrive a week before classes begin for orientation week. International students are given time to settle into their flats, purchase necessary items, meet with their advisors, and engage in various campus-wide

	activities
Arrival dates for Study Abroad and Exchange students:	September 6, 2010 (Semester 1)
Residences Fee (2009/2010): Full Year (5 th Sept – 5 th June) Semester 1 (5 th Sept – 9 th Dec) Semester 2 (9 th Jan – 5 th June)	<i>Fees not set for 2010/2011 but will not increase dramatically</i> £4,119.57 £1,901.34 £2,218.23
Other Fees (Costs vary depending on personal choices): Food Textbooks Transportation Phone Top-up Personal Expenses	£80 (per month) £10-£50 (per book) Local - £2.60 (day pas)/£69 (10 weeks) Outside Dundee – MegaBus from £2.50 £10-£20 (per month) £50 (per month)

Studies and Courses

Website for courses:	http://www.dundee.ac.uk/undergraduate/courses/
Course work load for study abroad and exchange students:	60 SCOTCAT points for one semester (This is equivalent to <u>three</u> classes at lower level and <u>two</u> classes at upper level)
Credit system:	1 lower level class = 20 SCOTCAT points = 5 US credits 1 upper level class = 30 SCOTCAT points = 7.5 US credits
Transcripts:	Transcripts are sent as soon as examination marks are released to the registry office. The transcripts are then sent to the student's home institution

Application Information for CCIS Applicants

CCIS Program Sponsor	Brookdale Community College, International Education Center
Application Deadlines: Academic Year Semester 1 (Fall Semester) Semester 2 (Spring Semester) Summer School	March 15 March 15 October 15 April 1
Section E: English Language	CCIS students do <i>not</i> need to provide evidence of English proficiency if English is the native language.
Section F: Details of your Home University	The term "Personal Course Tutor" refers to the student's academic advisor at the home institution. CCIS students need only submit one official transcript for both CCIS and Dundee Applications.
Section G: Personal Statement in Support of Application	Please leave this section blank. A copy of the student's CCIS personal statement will be included in the application by Brookdale Community College.
Section J: Letter of Reference	CCIS students do <i>not</i> need to submit an additional letter of reference. Please use the details from one of the two academic recommenders included as part of your CCIS application.
CCIS Application Checklist	<input type="checkbox"/> CCIS Application <input type="checkbox"/> University of Dundee Application <input type="checkbox"/> Letters of Reference from professors (1 summer, 2 semester) <input type="checkbox"/> Official Transcript <input type="checkbox"/> Statement of Purpose <input type="checkbox"/> Copy of Passport <input type="checkbox"/> 2 Passport-Sized Photos <input type="checkbox"/> Brookdale Application Fee

Application Submission

Please return the CCIS and University of Dundee Application with supporting materials to:

Brookdale Community College
International Education Center
765 Newman Spring Road, MAC 114
Lincroft, NJ 07738



UNIVERSITY OF DUNDEE APPLICATION FORM for VISITING STUDENT PROGRAMMES

Form AV-VISI-IN10

This form should be used for application to Visiting programmes such as the 'Study Aboard' and 'European Free Mover' Programmes. See Section M.
Before completing this application form please read the notes on the back page. Incomplete forms and enclosures may delay the processing of your application.
Please complete all sections of this form using a black ballpoint pen or black type (preferred) in **BLOCK CAPITALS**

A. Programme and Subject area you wish to Study (see note 1)

Tick one : <input type="checkbox"/> Study Abroad Programme	<input type="checkbox"/> IMU Malaysia Programme	<input type="checkbox"/> Summer Study Abroad (USA) Programme
<input type="checkbox"/> EU Free Mover Programme	<input type="checkbox"/> 3+1+1 China Programme	<input type="checkbox"/> Other (please specify)

Academic Subject area(s) :

Entry Level (tick one) : <input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate Taught <input type="checkbox"/> Doctoral	Entry Year: 2010/11
--	----------------------------

Proposed Dates of Study at the University of Dundee (tick one):			
	Orientation starts on	Teaching starts on	
Semester 1 (Fall) 06 September 2010 to 17 December 2010	06 September 2010	13 September 2010	<input type="checkbox"/>
Semester 2 (Spring) 10 January 2011 to 27 May 2011	10 January 2011	17 January 2011	<input type="checkbox"/>
Full Session 06 September 2010 to 27 May 2011	06 September 2010	13 September 2010	<input type="checkbox"/>

Alternative period of study dates :	from	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">2</td> <td style="width: 20px; height: 20px; text-align: center;">0</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> </tr> </table>	d	d	/	m	m	/	2	0	y	y	to	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">2</td> <td style="width: 20px; height: 20px; text-align: center;">0</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> </tr> </table>	d	d	/	m	m	/	2	0	y	y	<input type="checkbox"/>
d	d	/	m	m	/	2	0	y	y																
d	d	/	m	m	/	2	0	y	y																

Summer Study Abroad Programme 10 June 2010 to 22 July 2010	10 June 2010	10 June 2010	<input type="checkbox"/>
---	--------------	--------------	--------------------------

B. Previous Contact with Dundee (see note 2)

Are you currently, or have you previously been, a student of the University of Dundee? Yes <input type="checkbox"/> No <input type="checkbox"/>	Matriculation or Application No.
Have you previously submitted any applications to the University of Dundee? Yes <input type="checkbox"/> No <input type="checkbox"/>	

C. Personal Details (see note 3)

Surname / Family Name :	Title : Mr / Miss / Ms / Mrs/ Dr	Male / Female (Please circle)										
First & Middle Name(s) :	Date of Birth (dd / mm / yyyy)	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">d</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">m</td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px; text-align: center;">1</td> <td style="width: 20px; height: 20px; text-align: center;">9</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> <td style="width: 20px; height: 20px; text-align: center;">y</td> </tr> </table>	d	d	/	m	m	/	1	9	y	y
d	d	/	m	m	/	1	9	y	y			
Name by which you would like to be known :	Previous Surname:											
Permanent Home Address	Correspondence/Contact Address (letters/emails will be sent to this address)											
City :	City :											
Country :	Country :											
Postal code/ Zipcode :	Postal code/ Zipcode :											
Home Email :	Contact Email :											
Telephone Number(s) Tel: (with Country and Area Code) Mobile/Cell:	Telephone & Fax Number Tel: (with Country and Area Code) Fax:											
Nationality:	Passport Number (if non-UK/EU) :											
Country of Birth:	Country of Permanent Residence:											
If you have given a home address in the EU, how long have you been resident in the EU? _____ Years.												

D. Additional Information

(see note 4)

1 Disability : The University encourages applications from students with disabilities and special needs and is keen to provide appropriate support for study and/or accommodation. If you have a disability, special needs (including dyslexia) or medical condition, please tick the appropriate box and enclose further details where necessary. Tick 'A' for no disability or support requirements :

- A. No disability or awareness of additional support requirements
- B. You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder
- C. You are blind or have a serious visual impairment uncorrected by glasses
- D. You are deaf or have a serious hearing impairment
- E. You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
- F. You have a mental health condition, such as depression, schizophrenia or anxiety disorder
- G. You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
- H. You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
- I. You have a disability, impairment or medical condition that is not listed above
- J. You have two or more impairments and/or disabling medical conditions

2 Criminal Convictions : If you have a 'relevant' criminal conviction, enter **X** in the box (note 4 gives more information)

Note : for certain programmes this may affect whether or not you are accepted on to the programme

3 Residential Category : Your Residential Category is a guide that helps us determine your visa status, and whether you are likely to need a visa to study in the UK. We will write to successful candidates at a later date regarding visa status and obtaining a visa, if relevant. Please read the full residential category definitions below (7 & 8 no longer exist), then tick the one that applies to you :

- 1. UK Citizen or EU National**
You are a UK or EU national, or are the child or grandchild, or the spouse or civil partner of a UK or EU national, and have lived in the European Economic Area (EEA), Switzerland or Overseas Territories (OT) for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full time education, you also lived in the EEA, Switzerland or OT prior to that 3 year period.
- 2. EEA or Swiss national**
Either : You are an EEA or Swiss national working in the UK, or you are the child, spouse or civil partner of such a person or you are the parent or grandparent of an EEA national working in the UK. You have lived in the EEA or Switzerland or OT for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full time education, you also lived in the EEA, Switzerland or OT prior to that 3 year period. **Or** : You are the child of a Swiss national and have lived in the EEA or Switzerland or OT for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three year partly for full time education, you also lived in the EEA, Switzerland or OT prior to that 3 year period.
- 3. Child of a Turkish worker**
You are the child of a Turkish national who has lawfully worked in the UK, and you have lived in the EEA, Switzerland or Turkey for the past three years.
- 4. Refugee**
You have been recognised as a refugee by the British government or you are the spouse, civil partner or child under 18 of such a person at the time of the asylum application.
- 5. Humanitarian Protection or similar**
You have been granted Exceptional Leave to Enter or Remain, Humanitarian Protection or Discretionary Leave or you are the spouse, civil partner or child under 18 of such a person at the time of the asylum application.
- 6. Settled in the UK**
You have Indefinite Leave to Enter or Remain in the UK or have the Right of Abode in the UK and have lived in the UK, the Channel Islands or the Isle of Man (or more than one of these) for three years, but not just for full-time education. (However, this does not apply if you are exempt from immigration control, for example, as a diplomat, a member of visiting armed forces or an employee of an international organisation or the family or staff member of such a person: if this is your situation your residential category is 'Other').
- 9. Other** - None of the above.

E. English Language – to be completed by ALL applicants**(see note 5)**

Students participating in all programmes must show sufficient proficiency in English Language to fulfill the demands of the programme.

The English language level demanded of students studying at the University of Dundee is a minimum of the following (or equivalent):

IELTS 6.0

TOEFL (old style paper test) at 580

TOEFL (computer-based test) at 237

TOEFL (internet) at 92

International GCSE or O-level English at grade C

Cambridge Certificate of Proficiency in English (CPE) at grade C

Standard Grade English Language at 3

USA/ Canada – an English 101 level or equivalent course at C or above

Level C1 of the Council for Europe's Common European Framework of Reference for Languages

English Language qualifications taken as part of your Home University programme may be accepted. **Please include a transcript of these.**

Please indicate whether English is: *(tick only one)*

a) Your first language b) Your main language for education c) Learnt as a foreign language

Indicate any **internationally recognised qualifications** gained as proof of English Language level and the score/grade achieved (e.g. IELTS, TOEFL, Cambridge, IGCSE, International O-Level). You must have completed these exams and received the results prior to matriculation.

Test type (e.g. IELTS, IGCSE, TOEFL, etc)	Score/Grade (6.0 or grade C, etc)	Date/Expected date of Test and location of Test centre	IELTS TRF number or ETS id number (if applicable)

Further information about English Language requirements can be obtained at www.dundee.ac.uk/admissions/international/english_language_requirements.htm

F. Details of your Current Home University or College**(see note 6)**

Name of your Home Institution					
Address of your Home Institution					
Institution Telephone Number (with Country and Area Code)					
Institution Fax Number (with Country and Area Code)					
Name of your Course at Home Institution. Indicate Major , if known.					
Start Date of your Course					
End Date of your Course					
Current Academic Year of Study (please circle)	1 Freshman	2 Sophomore	3 Junior	4 Senior	5
	Graduate				

List the Courses you still have to complete before your Proposed Study Programme at Dundee (continue on a separate sheet, if required)

	Grade Point Average (cumulative)

	Number of Credits to date

**PLEASE INCLUDE AN OFFICIAL ACADEMIC TRANSCRIPT / MARK SHEET OF
YOUR MARKS/GRADES FOR YOUR CURRENT COURSE OF STUDY**

Details of your Proposed Study Programme at Dundee (continue on a separate sheet, if required)

Your total module credits need to add up to **60 SCOTCAT or 30 ECTS (European Credit Transfer and Accumulation System) credits per semester.** Please include the module credit and system below so that you can total the credits per semester. Also provide 2 alternative module choices per semester. See 'www.dundee.ac.uk/admissions/international/studying_abroad/' for more information on modules available and their credit.

Semester 1 modules			
	Module Code	Module Description	Module Credit
1			
2			
3			
4			
Alternative Semester 1 module choices			
1			
2			

Semester 2 modules (if relevant)			
	Module Code	Module Description	Module Credit
1			
2			
3			
4			
Alternative Semester 2 module choices			
1			
2			

Details of your Personal Course Tutor at Current Home Institution

Name	
Title	
Department	
Telephone Number	Email

G. Personal Statement in Support of Application

(see note 7)

Please use this section to tell us why you wish to study on a Visiting Programme at the University of Dundee, how it will relate to your present academic program and what benefits you expect to receive from the program. Include any other relevant information which has not been included elsewhere in this form. This might include relevant practical experience, outside interests, or other academic/professional interests or qualifications. Continue on an extra sheet, if required.

A large empty rectangular box with a black border, intended for the applicant to write their personal statement.

H. Approval from your Home University

(see note 8)

Details of your Course Director or Study Abroad Coordinator, as relevant

Name	
Title	
Department	
Address	
Telephone Number	Fax Number
Email	

**Please arrange for either your Study Abroad Coordinator or
the Course Director from your Home University to sign the declaration below.**

I hereby certify that this student has been approved for studies at the University of Dundee.

Signed:

Date:

As signatory/approver, are you :

the Study Abroad Coordinator	<input type="checkbox"/>
the Course Director	<input type="checkbox"/>

As signatory/approver, are there any other comments you would like to make or information you think we should know about?
Continue on an extra sheet, if required.

--

I. Letter of Reference

(see note 8)

You must include a reference letter from your Course Director, Study Abroad Advisor, or other Academic referee who should be able to comment on your interest, ability, suitability, commitment and eligibility for your proposed programme. Please provide the contact details of your referee.

Referee

Name		
Occupation/Position		
Relationship to applicant		
Address		
	Postcode	
Telephone Number	Fax Number	
Email		

J. Closing Date for Applications

(see note 9)

For Semester 1 (Fall) or full year - applications should reach the University of Dundee (at the address at end of this form) by **31 March 2010**
For Semester 2 (Spring) - applications should reach the University of Dundee (at the address at end of this form) by **29 October 2010**

K. Source of Information on this Programme

How did you hear about this Programme? *(Please tick one)*

- | | |
|--|--|
| <input type="checkbox"/> Study Abroad Office/Coordinator | <input type="checkbox"/> University of Dundee Website |
| <input type="checkbox"/> Study Abroad Fair/ other Overseas Fair - please specify below | <input type="checkbox"/> Other Website – please specify below |
| <input type="checkbox"/> Home University/ staff | <input type="checkbox"/> Publication or Guide - please specify below |
| <input type="checkbox"/> Host (Dundee) University/ staff | <input type="checkbox"/> Family or Friend |
| <input type="checkbox"/> Home University Website | <input type="checkbox"/> Other – please specify below |

L. Supporting Documents

(see note 10)

All applicants are required to provide a passport-sized photograph, which will be used to produce a Student ID card for you.

Please tick the relevant boxes below to indicate which copies of documents you have enclosed with your completed application form.

- | | |
|---|---|
| <input type="checkbox"/> A passport photograph (see note 10 for more details) | <input type="checkbox"/> More information on your disability, if applicable |
| <input type="checkbox"/> TOEFL/IELTS Certificate or other evidence of English Language | <input type="checkbox"/> Academic Transcript of Studies from your home University |
| <input type="checkbox"/> Letter of Reference | <input type="checkbox"/> Other – give details _____ |
| <input type="checkbox"/> Digital Portfolio of Art Work on CD (Duncan of Jordanstone Art and Design Applicants only) | <input type="checkbox"/> Other – give details _____ |

M. Student Declaration

(see note 11)

I certify that the information given on this form is true, complete and accurate. If I am admitted to the University, I undertake to observe the University's Ordinances and Regulations and to ensure payment of any tuition fees and other financial liabilities to the University, as relevant.

Data Protection Act 1998. The personal information provided by you on this form will be used for the purposes of processing your application, monitoring your student career, and for general market research. For market research, the information will be used to produce aggregate statistics and will not be used in ways that identify any individual. The information you provide will be used for no other purpose. In signing this form you consent to the information which you provide being held and processed by the University of Dundee, in electronic and manual formats, for the purposes specified above.

I accept that information about my progress on the Visiting Programme may be shared with my Home University.

I agree to inform the University immediately if I decide not to proceed with my application.

Once you are matriculated, may we release your contact details to other students on the Visiting Programme? Yes No

Signed:

Date:

Please return this form to :

**Global Programmes Office
Admissions & Student Recruitment
University of Dundee
4 Airlie Place
Dundee
DD1 4HN
UK**

For further information, contact :

Global Programmes Office
Fax: +44 (0)1382 386759
Email: globalprogrammes@dundee.ac.uk
Web: www.dundee.ac.uk/admissions/international/studying_abroad/

Note: This form should only be used for application to Visiting programmes. If you wish to apply for the ERASMUS, Transatlantic (TSE) or other Exchange programmes, please contact the Global Programmes Office at the above address for these application forms or look on our website.

Programme and Subject area you wish to Study

note 1

Programme – more information about our programmes and subject areas is available on our website: www.dundee.ac.uk/admissions

Entry Level – indicate which level you wish to be considered for. Undergraduate is at first degree level, while entry to Postgraduate and Doctorate levels requires a first degree.

Entry Year – this is the academic year in which you wish to start the programme, e.g. 2010/11, 2011/12, etc

Proposed dates of Study – indicate whether you plan to study for Semester 1 or 2, both Semester 1 and 2 (full session) or other dates.

Previous Contact with Dundee

note 2

Please provide this detail, if appropriate, as it will help us to retrieve your previous applicant/student record, and add this application quickly.

Personal Details

note 3

Surname/ Family Name and First/Given name(s) – please make sure that you write your family name **in full** and include **all** of your given names. It should be written the same way that your name is written in your current passport, driving licence, or other formal document. Do not shorten or abbreviate any of your names. Use 'Name by which you would like to be known' to record shortened or alternative names.

Date of Birth – please write this in the order of day / month / year (e.g. 19/07/80 = 19th July 1980)

Previous Surname – provide this if your surname/family name is different from that on your birth certificate or supporting documentation

Correspondence/Contact Address and Email – this will be the address/ email we will use to write to you about any decisions made on your application. Please notify us if you change your permanent home, or correspondence/contact address/email.

Email – please write this very clearly, as it is a quick way of contacting you about your application. We will mostly contact you by email.

Passport Number – this is only required for applicants who have a non-UK or non-EU passport

Additional Information – All information is kept in accordance with the Data Protection Act 1998

note 4

Disability and Special Needs – Please mention any disability or medical condition, so that where possible appropriate support and resources can be arranged. The University encourages applications from students with disabilities and special needs.

Criminal Convictions – 'Relevant' criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. If you have a relevant criminal conviction that is not 'spent', you should tick the box. We may ask for more information. For some subject areas, a criminal conviction may affect whether or not you are accepted on to the programme.

English Language – proficiency in spoken and written English

note 5

Programmes at the University are taught in English, and so a minimum level of English Language is required. Please give as much detail as you can about your English Language qualifications. All applicants should complete this section, even if English is your first language.

Details of your Home University

note 6

Please provide contact details for the College or University that you are currently studying at. Tell us the title of the Course/Degree that you are currently studying, the date that you started your course at your home institution, and the date you expect to finish it. Indicate which academic year you are currently studying, e.g. second year (Sophomore), third year (Junior), etc, your GPA, and Credits gained to date. You must include an official academic transcript/mark sheet of your marks and grades for your current course of study with this application, and it is useful for us to have the contact details of your personal course tutor, in case we need clarification on anything.

Personal Statement and any other relevant information

note 7

This section is an opportunity for you to tell us why you have chosen this Programme and what your career aspirations are. Also use this section to tell us anything else you think we should know that is not covered elsewhere in the form.

Approval from your Home University

note 8

Each application must be supported, approved and signed by **either** your Study Abroad Coordinator or your Course Director at your Home institution. Please provide contact details for **one** of these people, so that we can contact them, if we need to. The signatory/approver should indicate clearly who has signed the form, by ticking one of the boxes provided. There is space for the signatory/approver to provide additional comments, as appropriate. Please provide a reference from your Study Abroad Coordinator, Course Director or Academic referee.

Closing Date for Applications

note 9

The dates given are the last dates that your application and supporting documentation can reach the Global Programmes Administrator at the University of Dundee. Please send your completed application form and documentation to the address given in section M.

Supporting Documents

note 10

Ensure that your passport photograph is in colour and that it is of your face, head and shoulders. On the back of the photograph, please write your full name and sign the back to confirm that this photograph is a true likeness of you.

For Duncan of Jordanstone applicants only: a digital portfolio of artwork, preferably on CD, should be submitted with your application.

If providing other supporting documentation, ensure that your name is clearly written or visible on each additional document.

We reserve the right to ask to see other supporting documentation at a later date if necessary.

Student Declaration

note 11

You must sign the application form. By signing the form, you are declaring that to the best of your knowledge, you have included correct, complete and accurate information. The information will be used for processing your application.

What happens next?

We will acknowledge receipt of your application soon. If your application is complete we will then write to you with our decision, which will be one of the following: an unconditional offer of a place; a conditional offer of a place (requiring you to meet certain requirements first); a rejection (usually indicating why you have been unsuccessful).

