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# Certificate In Project Management

*September 22—December 15, 2009*

Employers in every field and occupation are seeking individuals who have the managerial skill, knowledge and education in project management. The 36-hour Certificate in Project Management offers a comprehensive program for entry into the field of project management and is based on the widely accepted principles of the Project Management Institute's (PMI) *Project Management Body of Knowledge, the PMBOK Guide*. PMI is an internationally recognized organization dedicated solely to the Project Management profession.

The program also provides the required education contact hours to sit for PMI's project management professional (PMP) test. The education requirement for PMP certification is one of many requirements needed to achieve certification. Review full details on certification, including required years of project management experience, at [www.pmi.org](http://www.pmi.org).

Brookdale's Certificate in Project Management covers project scope, time, cost, quality, human resources, communication, procurement, risk and integration management. Laptop computer recommended but not required. 12 SESSIONS

**Instructor:**

Anthony J. Haddad, PMP

**IMPORTANT NOTES:**

- Bring to first class required text, *Project Management Body of Knowledge (PMBOK) Guide, Fourth Edition*, available for purchase in the college bookstore.
- Fee includes Microsoft Project Standard software.

**Dates and Times:**

Tuesdays, September 22-December 15  
(no class November 10), 6-9 pm

**Fee:** \$1,199 (includes software)

**Code:** XBUSM 214 W

**Refund policy:** A \$15 processing fee will be deducted from all refunds. Our refund policy regarding cancellations is the following: 10 or more days before the beginning of class, 100% refund of full course fee; 9-5 days before the start of class, 50% refund of full course fee; less than 5 days before class start date no refund. There are no refunds for trips, ticketed events and specified training programs. Only under extreme, extenuating circumstances would an appeal be considered beyond that point. Registrants requesting an appeal must do so in writing, stating their reason, providing supporting documentation (i.e., medical note from doctor, accident report, etc.) and include course name and start date.

**Information:** [mwaclawik@brookdalecc.edu](mailto:mwaclawik@brookdalecc.edu); Mary Ann Waclawik, 732-224-2508

**To Register: 732-224-2315**