

BROOKDALE COMMUNITY COLLEGE**BOARD POLICY****3.4001****I. Title of Policy**

College Interns

II. Objective of Policy

To establish the authority and conditions of employment for College interns.

III. Authority

New Jersey Statutes: County Colleges, 18A-64A

IV. Policy Statement

The College may engage in providing opportunities for individuals to serve as supervised interns in teaching and administrative areas. Such interns shall generally function as members of the academic or administrative staff and will be supervised by a full-time staff member serving as a mentor. Intern positions are temporary in nature and typically exist for an academic semester or less.

Remuneration for the intern, if any is to be granted, shall be determined by the President. Sponsored interns may be uncompensated or may appropriately be compensated at a rate of pay deemed to be the minimum level of compensation for similarly classified positions. Intern compensation may be further prorated according to the individual's specific tasks.

Interns will be considered to be hourly employees and therefore will not be accorded employee benefits that would be available to full-time employees.

V. Responsibility for Implementation

President.

Approved: Board of Trustees

Revised: 10/21/71
6/27/96