

Cabinet Roundtable
Enrollment Development & Student Affairs
September 16, 2009

Admissions/Records/Registration

- On September 2nd, Kim Toomey presented at the New Adjunct Faculty Meeting regarding information on FERPA for Faculty, Webadvisor Student Monitoring, and Webadvisor Final Grading.
- Required modifications to the Student Monitoring System Faculty Web Roster have been thoroughly tested and installed into the live environment. Details include:
 1. Creation of a “Post NTR Code For All Students On My Roster” button which when pressed by faculty will populate the entire monitoring roster period with a code of “NTR” (*nothing to report*).
 2. Hyperlink access on the Faculty Web Roster to sample Student Monitoring Letters for each code.
 3. Modified button “Update Monitoring Codes for This Page” which will update all students on the page with the monitoring code entered or the NTR code if no code was entered.
 4. Reports will be generated to Deans regarding faculty with no monitoring codes entered for each monitoring period.
- Congratulations to Eleanor Glazewski on her recent nuptials! We wish her many years of happiness.
- In the absence of Eleanor Glazewski, Donna Bastedo is doing a grand job of filling in as the Veteran’s Certifying Official.
- Denise DeMichael has modified existing data extracts from Colleague to Angel as requested by Distance Education.

Athletics

- Men’s soccer is undefeated and 1-0 in conference play.
- Women’s soccer is 2-1 and 1-0 in the conference play.
- Women’s tennis is 1-0 after an 8-1 win over Mercer.
- Home games this week include Women’s soccer on September 15th, Men’s soccer on September 17th, a soccer doubleheader on September 19th and Women’s tennis on September 19th.
- Cross Country has gotten off to a good start with 8 men and 4 women currently running with the team (5 score). They travel to Dickinson College on the September 19th.
- A large number of student athletes are participating in sports this year. Men’s and Women’s lacrosse have over 50 players between them in only the second year of the program. Baseball has over 100. Softball and women’s basketball have 20 each. Women’s tennis, which struggled last year, has 8 players. There have been more conflicts this year with work schedules as students must work to pay bills.
- Registration and an expo for the Danskin Triathlon were held on September 12th for 2,000 participants at the Arena. The event ran smoothly except for one problem. The Fire Marshall threatened to shut down the event based on access/egress issues. Currently the upper level entrance is not ADA compliant and is not an “inviting” entrance. This matter needs to be addressed as soon as possible. BCC is hosting the Monmouth County College Fair on September 20th. The College Fair is an important event for Brookdale and every effort should be made to have the facility accessible to everyone.

- Yesenia Madas has received several emails from EOF students who say that they really are grateful for the program. One of them even gave Fidel Wilson a “shout out”!

Experiential Learning & Career Services

- Resume Writing & Interview Skills Workshops will take place on the following dates:
 - September 17th, October 6th, October 22nd, November 10th, November 19th and December 15th from 11:30am to 1:00pm.
 - September 15th, October 15th, and November 17th from 6:00-7:30pm
 - Instructors can schedule in-class sessions by contacting Rose Messere.

International Education Center

- On October 6th, the Center will be hosting an online seminar entitled: “Study Abroad and Student Affairs: Best Practices for Health/Safety”. The seminar will focus on health and safety issues faced by students on trips abroad such as:
 - Emergency response plans and practices abroad
 - Alcohol and drug use and abuse policy/education
 - Code of conduct
 - Training for home campus faculty/staff
 - Training for international partners
 - Training and education for study abroad students
 - International health and medical care, including H1N1
 - Housing safety and staff support training
 - Transportation safety planning
 - Limiting liability
 - Insurance and 24 hour assistance
 - Mental Health support
- Sherri West announced that there is an opportunity for instructors to submit essays, lesson plans, or other materials which will be circulated in Cambodia, the U.S., and possibly be published in “World History Connected”. Teacher Across Borders, Inc is a non-profit international educational organization that will sponsor a two-day symposium in Cambodia hosted by Pannasastra University of Cambodia in Phnom Penh on January 3rd and 4th, 2010. This year’s program will be devoted to generating dialog among scholars within and outside of Cambodia regarding Cambodia’s place in World History. There will be discussions of world history methodology and world history processes that have application to the Cambodian past. It will also examine the role world history can play in framing pre and post conflict Cambodian history and aid in the development of Cambodia’s educational establishment at all levels of instruction. If interested, please contact Marc J. Gilbert at mgilbert@hpu.edu for more information.
- September Information Sessions:
 - September 14th – Study Abroad in Scotland – University of Dundee
 - September 15th & 17th – Summer 2010 Short-term Study Abroad Information

Student Development/Counseling

- Chris Boud received the “Adjunct of the Year Award” at the New Adjunct Faculty Reception on September 2nd. Chris was recognized for his outstanding counseling service to students across all areas of Brookdale Community College.
- The Crisis Hotline has been up and running throughout the summer. During the first week of school there were several calls that were handled promptly by the crisis hotline staff.

Student Life & Activities

Student Life & Activities has announced Winter Break & Spring Break Trips.

- January 8th – 14th, 2010 – Breckenridge, Colorado will be the site of the Winter Break Trip. Lodging will be at the Wedgewood Condominiums. 5 Day lift tickets will be valid at Breckenridge, Keystone, Arapahoe Basin and 2 day lift tickets will be valid at Beaver Creek and Vail. The student price is \$925/person and the staff/community price is \$1,000/person.
- March 12th – 21st, 2010 – China will be the site of the 2010 Spring Break Trip. Participants will visit sites in Shanghai, Xi-an and Beijing. The student price is \$2,780.00/person and the staff/community price is \$2,880.00/person.

Student Support Services, Branch Campus and Higher Education Centers

- “New Student” and “Family Open House Receptions” were held at all locations during the week of August 31st. Each of the Higher Education Centers had approximately 30 students in attendance, plus their families. Western Monmouth had about 60 students in attendance, plus their families. Surveys went out to attendees last week. Updates on those results will be forthcoming.
- “Welcome Back Week” will be hosted at all Higher Education Centers and the Branch Campus during the week of September 14th. Information on “getting started” as well as snacks will be provided for students.
- Upcoming events at the HECs/Branch Campus:
 - 9/15-10/15 – Hispanic Heritage Month
 - 9/16/09 – Western Monmouth Student Success Day
 - 9/17/09 – Constitution Day
 - 9/17/09 - Third Thursday Movie
 - 9/21/09 - International Day of Peace
 - 9/28/09 – Banned Books Week (in partnership with Valerie Bonilla of the Library)