

**Cabinet Roundtable  
Enrollment Development & Student Affairs  
September 21, 2011**

**Informational**

**Admissions, Records & Registration**

- As the end of the official add/drop period nears, Kim Toomey would like to recognize her staff for the many ways in which they have assisted students through the enrollment process and the myriad of other tasks performed leading up to the fall term and throughout the year. The staff has worked hard helping with the initial application, communicating with students on “next steps,” assisting with course registration and schedule changes, helping students find their way around campus, processing enrollment verifications, managing the high volume of transcript requests, handling program changes, and other high priority items. All was accomplished without a hitch even though the Department is down one full-time staff person. The staff advised students about their options to switch courses around for even exchanges which often require helping a student make various adjustments to their schedule and explaining/encouraging students to consider their options to change from the 15-week term to the 11-week term as part of the special event exchange program new initiative. The staff has shown a tremendous team effort. Special thanks to Beverlee Gross who arrived early to work each morning (7:30 am) on her own time to provide students with copies of their schedules and directions to their classes. Kudos to Pam Rogers and Emily Romano for their extraordinary efforts assisting the high volume of students who are in the transfer or job application process. They helped these students obtain their transcripts while providing assistance to new and current students during this peak time.
- A letter was sent out on September 15<sup>th</sup> to 1,500 students informing them of the October 15<sup>th</sup> Candidacy for Graduation application deadline for the fall term.
- There are approximately 690 potential (AAS) graduates who are part of the pilot graduation application program. The students were sent an email notifying them to meet with a counselor if their degree audit was “not complete” or they were given access to the graduation application form online and allowed to apply without a counselor’s/Dean’s approval if the degree audit status was complete or anticipated complete.

**Athletics**

- Both the men’s and women’s soccer teams have opened their seasons undefeated! The women are 2-0, ranked seventh in the nation and the men are 8-0, ranked fourth in the nation. Men national stat leaders are sophomore international student David Cornwell ranked second with 26 points, 9 goals and 7 assists and sophomore Captain Chris Katona tied for fourth with 17 points, 5 goals and 7 assists. National stat leader for the women is freshman Wesley DaSilva who is tied for 13<sup>th</sup> with 14 points, 6 goals and 2 assists.