

**BROOKDALE COMMUNITY COLLEGE**

**COLLEGE REGULATION**

**3.9006R**

**I. Title of Regulation**

Drug Free Workplace

**II. Objective of Regulation**

To develop a College Regulation to comply with the requirements of the Drug Free Workplace Act of 1988.

**III. Authority**

Drug Free Workplace Act of 1988, PL 100-690  
Bylaws of the Board of Trustees, Board Policy 3.9006

**IV. Regulation Statement**

- A. In order to comply with the Board of Trustees Policy on Drug Free Workplace, all employees will comply with the following
  - 1. Refrain from the unlawful manufacture, distribution, dispensation, possession or use of any controlled substance at the workplace.
  - 2. Participate in staff development programs which deal with drug awareness.
  - 3. Adhere to all notification and statement requirements in the submission of grant proposals and applications.
- B. Develop an awareness of all sanctions and/or penalties associated with the violation of the Drug Free Workplace Act.
- C. The Dean of Human Resources will insure that the College Statement on Compliance with the Drug Free Workplace Act of 1988 is distributed appropriately. A copy of this Statement is attached to and made part of this College Regulation.

**V. Responsibility for Implementation**

Dean of Human Resources  
Officers of the College

Approved: President  
4/89  
Revised: 5/98

**BROOKDALE COMMUNITY COLLEGE**

**STATEMENT OF COMPLIANCE  
WITH  
DRUG FREE WORKPLACE ACT OF 1988**

- I. Pursuant to the Drug Free Workplace Act of 1988, P.L. 100-690, all Brookdale Community College employees are notified that the unlawful manufacture, distribution, dispensation, possession or use of any controlled substance is prohibited at any campus of Brookdale or location where College instruction or services are offered.
- II. All employees are hereby notified that as a condition of employment they must abide by the terms of the statement in Section I.
- III. Any employee convicted for violation of any criminal drug statute occurring in the workplace must notify the Dean of Human Resources, in writing, of said conviction no later than five (5) days after such conviction.
- IV. An employee convicted of a criminal drug statute for a violation occurring in the workplace, pursuant to section 5152 (a) (1) (D) (II) of 5153 (a) (1) (D) (II) of the Drug Free Workplace Act of 1988, shall be required to satisfactorily participate in a drug abuse assistance or rehabilitation program or face disciplinary action, which could result in termination.