

BROOKDALE COMMUNITY COLLEGE**BOARD POLICY****Draft Revision September 2010****5.1000****I. Title of Policy**

Standards for Granting Degrees and Certificates

II. Objective of Policy

To set the curriculum requirements for awarding degrees and certificates and direct the President to develop appropriate College regulations to implement this policy.

III. Authority

N.J. Commission on Higher Education, N.J.S.A. 18A:68-3, N.J.A.C. 9A:1-2, 3

IV. Policy Statement

The College is authorized to award degrees of Associate in Arts, Associate in Science, Associate in Applied Science, and Associate in Fine Arts, and to award certificates and diplomas to students who have successfully completed the curriculum requirements of approved programs as established by the Board of Trustees and set forth in the College Catalog.

The regular academic year shall fall within a ten month period and shall include a minimum of thirty (30) weeks, or its equivalent in duration, of regularly scheduled student faculty instructional activity, exclusive of final examination periods. Holidays and summer sessions are to be excluded.

An Associate degree program shall be a course of study which requires not less than 60 nor generally more than 66 semester hours, or the equivalent, except when required for licensure of accreditation by a recognized agency or when required for transfer of full junior status, where applicable. [Multiple degrees will be awarded as per the requirements listed in the Eligibility for Graduation Regulation, 6.1000R.](#)

General education and other requirements for the Associate's degree shall include a broad distribution of courses contributing to the student's general education

which emphasizes the acquisition of knowledge, comprehension and evaluation of ideas, the ability to think constructively and creatively and the capacity to communicate effectively.

A certificate or diploma program shall be a credit-bearing course of study which, by virtue of educational content or duration, does not satisfy requirements for an associate degree program, but which is specifically designed to offer content and skill acquisition and other experience appropriate to the objectives of such a program.

The curriculum for degree, certificate and diploma programs shall be consistent with the institutional plan and programmatic mission of the College.

The curriculum requirements, as set forth in the most recent College Catalog for the degree and certificate programs offered by Brookdale, are hereby made a part of the regulations implementing this policy. The College President is authorized to approve revisions to curriculum requirements when necessary based upon program changes, new courses added, courses discontinued, or to satisfy accreditation standards.

V. Responsibility for Implementation

President

Approved: Board of Trustees
Effective: 5/98
Revised: [September 2010](#)

Louise Horgan 7/17/10 2:01 PM
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