

**BROOKDALE COMMUNITY COLLEGE
COLLEGE REGULATION**

5.0012R**I. Title of Regulation**

Acquisition of Media

II. Objective of Regulation

To coordinate acquisition and distribution of media appropriate to the accomplishment of learning objectives.

III. Authority

Bylaws of the Board of Trustees, Section 1.3034(l)

IV. Regulation Statement

An appropriate collection of print and non-print media is essential to the implementation of the instructional philosophy. It will be the responsibility of the Director of the Learning Resources Center to acquire and make available to students and faculty media appropriate to the accomplishment of learning objectives. The selection of media will be the responsibility of the professional staff of the College. Acquisition, processing and circulation of media will be the responsibility of the Learning Resources Center staff. All media acquired by the College will be ordered through the Learning Resources Centers, using specified College purchasing procedures, and will become a part of the Learning Resources Center collection. Media will be located at the appropriate Learning Resources Center or Community Learning Center. Instructional media produced by the Instructional Development Laboratory will become a part of the Learning Resources Center collection.

V. Responsibility for Implementation

Vice President for Educational Services

Adopted: President
 12/17/71
Effective: 12/17/71
Revised: 9/1/75