

BROOKDALE COMMUNITY COLLEGE

COLLEGE REGULATION

I. Title of Regulation

Tech Prep Program

II. Objective of Regulation

To establish Tech Prep Program Agreement criteria.

III. Authority

Board of Trustees Policy No. 6.1000

IV. Regulation Statement

The following criteria will apply to the Tech Prep Program, also referred to as the 2+2 Program:

- A. The Tech Prep Program is open to high school juniors or seniors who attend a high school with a signed Tech Prep Agreement with Brookdale Community College.
- B. Applicants must be recommended and approved by their high school teacher/counselor and have earned a grade of C or better on the appropriate course or course sequence, previously approved by Brookdale, at the high school.
- C. Applicants will complete the standard Brookdale application process and pay the appropriate fees.
- D. In order to receive credit for a Brookdale approved Tech Prep course, the student may be required to pass a challenge test and/or portfolio review, as determined by the appropriate Brookdale academic department.
- E. These credits will be held in escrow until the student completes 12 additional college level credits with a grade of “C” or better. The additional credits must be earned within two years of high school graduation. Credit for the course(s) will be assigned and appear as “P” (pass) on the academic record.

F. The Office of Transfer Resources and Articulation will be responsible for instituting and administering the Tech Prep Program at individual high schools.

G. The appropriate college department chair, in conjunction with the Office of Transfer Resources and Articulation, will be responsible for evaluating, aligning and approving Tech Prep courses as equivalent to Brookdale courses.

H. Appeals for exceptions to any criteria above should be made in writing to the Executive Vice President for Educational Services or designee.

V. Responsibility for Implementation

Executive Vice President for Educational Services

APPROVED: May 2006