

COLLEGE OF EDUCATION

WILLIAM PATERSON UNIVERSITY

Declaring Education a Major

*Presented by the
Office of Education Enrollment and Certification*

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Office Hours

Monday—Friday: 8:30am-4:30pm
Summer Hours: Monday-Thursday 8:00am-5:15pm

Praxis Resource Center Hours**

Monday—Friday: 8:30-4:30 pm
Summer Hours: Monday-Thursday 8:00am-5:15pm

***Materials must be used at center and identification is required ***

Welcome to the College of Education (COE)

- Advisors are assigned during your first semester
- Traditionally, education courses begin first semester Junior year after a student has been accepted (matriculated) into the COE.
- All COE candidates must maintain a minimum grade point average (GPA) of 2.75 & a 3.0 in their education major.
- All COE candidates must have two majors: One Liberal Arts & Sciences and one in Education. Candidates in Physical Education and Music will have only one major that is identified exclusively for education candidates.

Tools and Requirements for full matriculation or the College of Education

- *For candidates who did not apply directly into the College of Education upon entry into WPUNJ (but have an established GPA):*
- *Current William Paterson students can apply to become an education major ONLINE! Please log onto WPU connect and go to the Self-Service Tab. Once there, go to Self Service Quick Links and click on Add/Declare or Change Major. Follow the computer prompted directions.*
- *Incoming Freshmen and Transfer candidates must complete their first semester establishing a gpa to use the online change of major portal!*
- Do not select add a second major. Click on the first line which reads: Education (All Education Majors). Then click the Requested Major. This will bring up all the available education majors beginning from Early Childhood to Secondary Education. Select the education major with the appropriate major to change to an education major. This will allow you to apply to the College of Education You must have a 2.75 GPA to submit your request.
- All candidates majoring in education must meet the requirements for matriculation prior to 60 credits. Candidates should meet frequently with the COE advisor to ensure full matriculation prior to 60 credits. General requirements for matriculation are co-majoring in an appropriate major, possessing a 2.75 GPA, completing the Speech & Hearing Assessment and Writing Assessment, as well as course pre-requisites outlined by each program.

Online COE Checklist

- Log on to **WPConnect**, located in the upper left corner of the WPUNJ homepage.
- Enter username and password.
- Username = last name and first initial (Example: SmithJ).
- Password = nine digit 855# or social security # (no spaces).
- Click on the **Self-Service** tab, located on the top of the page.
- Under the **Miscellaneous Online Service** click on **College of Education Checklist**
- Your checklist to matriculate will be available for you to review once you have received notification that you have been accepted to the College of Education.
- Please be sure to refer back to the site with your College of Education Advisor or to see any items missing on the checklist which may delay or prohibit your matriculation into the College of Education.

Online Speech and Hearing Assessment Registration

- Go to the Certification homepage, located at
- <http://www.wpunj.edu/coe/Departments/Cert/certhome.htm>
- Click **Apply for Speech and Hearing Assessments**, located near the bottom of the page.
- Enter your nine digit 855# and PIN. PIN is your birth date, using two digits for year of birth (Example: 100487 for October 4, 1987).
- Enter your status (Example: U/U2 for undergraduates).
- Select the program you are majoring in for (Example: U/U2 K-5 & 5-8 Science).
- Select a date and time from the dropdown menu.
- Should you experience problems with registration, click on the Please contact WPUNJ **IS Dept.** for all technical problems with this application area (their information will be located at the bottom of the screen).
- This completes your online registration. Please **print out confirmation** of the receipt for your records.
- Please report to the Speech and Hearing **Clinic in Hunziker Wing 7C** for your assessment on the day and time of your appointment. You **CAN NOT GO BACK IN TO CANCEL OR RESCHEDULE** your appointment once you are registered. You will need to contact the Office of Certification if you miss or need to change your appoint.

Dates will be added periodically so check the Certification web site frequently for updates!
<http://www.wpunj.edu/coe/Departments/Cert/certhome.htm>

College of Education Writing Assessment

- **No registration is necessary.** Please arrive early as extra time will not be given to those who arrive late.
- Dates will be added periodically so check the Certification web site frequently for updates!
<http://www.wpunj.edu/coe/Departments/Cert/certhome.htm>
- Please bring WPU Student Identification.
- The New Jersey Registered Holistic Scoring Rubric will be used by Education faculty to assess your essay. Please familiarize yourself with the rubric to understand faculty expectations. To access and view the rubric visit:
<http://www.state.nj.us/education/njpep/assessment/TestSpecs/LangArts/Scoring/RubricsNJwritingHolistic.html>

Be on time!!! Lateness will cut into your writing time!!!

CS 215 Proficiency Examination

- The **CS215** (Computer and Information Technology for Educators) Proficiency Examination is for early childhood and elementary education majors who want to be exempt from taking CS 215.
- The passing of the CS 215 Proficiency Examination will exempt an education major from taking CS 215 but the student will **not** get any course credit.
- **No fee** is required for taking the CS 215 Proficiency Examination.
- **A student can take the proficiency examination twice, but if he/she fails both times, then the student must take CS 215.** Please contact your advisor for course advisement.
- Check computer science website:
- Applications for the Proficiency Examination can be found at:
http://cs.wpunj.edu/cs/prof_chal_exam.html
- Please contact Carol Parken via email (ParkenC@wpunj.edu), by phone at 973-720-2649, or in person in Coach House 118, for information on The Proficiency Examination schedule and sign up for the examination.
- For a sample CS 215 course outline, <http://cs.wpunj.edu/cs/curriculum/outlines/cs215outline.htm>.