

BROOKDALE COMMUNITY COLLEGE

BOARD POLICY

1.3021

I. Title of Policy

~~Recommendation of~~ Trustee Appointments

II. Objective of Policy

To establish the Brookdale Community College Board of Trustees as the legal authority per NJSA 18A: 64A-8 & NJSA 18A: 64A and the Administrative Code of the County of Monmouth and to articulate the purpose and special requirements of Board Members. ~~a Board Policy for recommendation for appointment or reappointment by the Governor of members of the Board of Trustees.~~

III. Authority

N.J.S. 18A:64A-8, Boards of Trustees; members; Administrative Code of the County of Monmouth, and Board of Trustee Bylaw 1.2000 Organization of the Board

IV. Policy Statement

- A. When a member is to be appointed or reappointed to the Board by the Governor and/or the Monmouth County Board of Chosen Freeholders, the Board shall establish a schedule that will enable the Board to make a recommendation to the Governor and lend counsel to the Freeholders in a timely manner.
- B. In consultation with the President, ~~t~~The Board shall assess the needs of the Board and College giving consideration to (1) desired areas of expertise, abilities, and experience, (2) diversity of community representation, and (3) the present composition of the Board.
- C. Based upon the assessment of the needs of the Board and College, the Board shall establish criteria for recommending individuals to the Governor and/or the Freeholders for appointment or reappointment to the Board. The criteria shall in all cases include (1) the desirability of periodic rotation of Board membership, (2) avoidance of the appearance of conflict of interest, and (3) avoidance of incompatibility of public offices.

In the case of reappointment, the criteria for recommendation shall include assessment of the incumbent’s contributions to the work of the Board, and level of participation and meeting attendance.

- D. ~~The Board may refer to a nominating committee, comprised of Board members only, assessment of appointee candidates based upon the criteria established by the Board for favorable appointment recommendation.~~
- E. Recommendation of individuals for appointment or reappointment by the Governor and/or the Freeholders to the Board shall be a non-delegable function and act of the Board. The Board may elect to recommend more than one individual to the Governor and/or Freeholders.

ADDENDUM X

State of New Jersey Appointment to the Board of Trustees

Board Name:	Brookdale Community College Board of Trustees
Legal Authority:	N.J.S.A. 18A: 64A-8 & N.J.S.A.18A:64A-9
Purpose:	The Legislature established a Board of Trustees for each County College in New Jersey in, but not of, the Department of State. The Board shall be empowered to determine the educational curricula and programs of the college, as well as establish tuition rates. The Board shall appoint and set the compensation and term of office of the College President, in addition to that of the administrative and teaching staffs. Furthermore, the Board shall have the authority to acquire, lease or enter into contract for the use of any property; apply for aid and obtain grants; and promulgate rules and regulations.
Special Requirements:	The membership shall include the following: 2 individuals appointed directly by the Governor; and 8 members, at least 2 of whom shall be women, selected by the appropriate county authority with the advice and consent of that county's Board of Chosen Freeholders. Furthermore, the County Superintendent of Schools and the President of the College shall both serve in an ex officio capacity. Finally, the graduating class shall elect 1 student representative to serve as a non-voting member of the Board for a period of 1 year. Appointed members of the Board shall have resided in the county for a period of 4 years prior to said appointment and no elected public official or employee of the county college shall serve as a voting member of the Board. Furthermore, voting members of the Board shall not be eligible to accept employment from the college at which he or she has

	served as a Board member until 2 years have elapsed. Trustees shall not be employed by the respective county.
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Member Name	Seat Name
Gary S. Tolchin	Public Member 1
Lora U. Campbell ,Esq.	Public Member 2

[\(January 2014\)](#)

[ADDENDUM XX](#)

County of Monmouth Appointments to the Board of Trustees

The Board of Chosen Freeholders invites interested and qualified individuals to serve on county committees. By volunteering your time to serve on a committee, you will be required to attend regular and other special meetings. You should be prepared and available to meet with other committee members regularly to work on county related issues that affect policy and the delivery of services to residents.

All inquiries are directed to the Clerk of the Board for review and consideration as committee openings occur. If you are interested in one of the committees, please complete the on-line “Application for Appointment Form.” The form will be forwarded to the Clerk of the Board for inclusion in the selection process. You may also download a copy of the form and submit your application by mail or fax. In any case, you may also supplement your application by sending a resume or list of related accomplishments.

If you have questions, contact the office of the Clerk of the Board by e-mail at mmasnick@co.monmouth.nj.us, by phone 732-431-7387, by fax at 732-431-6519, or by mail at Hall of Records, 1 East Main Street, Freehold, New Jersey, 07728.

Comment [LH1]: addendum?
Edited version of website info – need actual county statute

2-13 APPOINTMENTS

2-13.1 Nominations; Procedure.

Any member of the Board may nominate as many candidates as there are offices to be filled. The Board will consider such nominations and act upon same at a regular meeting of the Board. Where there is more than one office to be filled on a board, commission or other multi-membered body, the same procedure may be followed with respect to each office separately until the total number of appointments to be made has been completed. At the discretion of the Director, a group of nominations may be considered at once where there is no apparent division in the Board as the nominees included in a group.

Comment [LH2]: Chapter II Monmouth County Board of Chosen Freeholders Administrative Code (for discussion purposes)

CHAPTER VII INDEPENDENT AGENCIES

Comment [LH3]: Chapter II Monmouth County Board of Chosen Freeholders Administrative Code (for discussion purposes)

7-1 INDEPENDENT AGENCIES ENUMERATED.

The following agencies shall continue. Except as provided herein, they shall continue to operate as provided by New Jersey statutes. The agencies may utilize such other administrative services as the County may provide.

- a. Improvement Authority (N.J.S.A. 40:37A-44 et seq.)
- b. Board of Recreation Commissioners (N.J.S.A. 40:12-1 et seq.)
- c. Brookdale Community College Board of Trustees (N.J.S.A. 18A:64A-8)
- d. Brookdale Trustee Search Committee (N.J.S.A. 18A:64A-8)
- e. Brookdale Board of School Estimate (N.J.S.A. 18A:64A-15 et seq.)
- f. Vocational Board of Education (N.J.S.A. 18A:54-16 et seq.)
- g. Bayshore Outfall Authority (N.J.S.A. 40:14B-1 et seq.)
- h. Rutgers Cooperative Extension Service (Agreement with Monmouth County)

V. Responsibility for Implementation

Board of Trustees:

Approved: Board of Trustees
6/29/95

Proposed Revision: January 2014