

BROOKDALE COMMUNITY COLLEGE**BOARD POLICY****2.0000****I. Title of Policy**

Acceptance of Gifts and Grants

II. Objective of Policy

To establish the process for the acceptance of gifts and grants.

III. Authority

New Jersey State Statutes—County Colleges, 18A:64A-12K (General Powers of Boards); United States Office of Management and Budget Circular A-133; Public Law 101-121

IV. Policy Statement**Acceptance of Gifts**

Whenever a gift of property—real, personal, or mixed—is proffered to Brookdale Community College and it is determined by the President that such a gift is desirable for College purposes and that the gift is in no way conditioned upon the performance of any obligation by Brookdale Community College, the President, in his discretion, shall be empowered to accept such a gift. The President shall report to the Board of Trustees on the acceptance of gifts at the regular monthly meeting.

When any gift is proffered to Brookdale Community College which, by its nature, shall impose upon Brookdale Community College any obligation not generally or specifically provided for in the budget, such gift shall be accepted only by action of the Board of Trustees.

Acceptance of Grants

From time to time, federal, state, or private agencies offer funding for specific types of services or to encourage the establishment of particular programs or practices. In order to achieve the full implementation of the philosophical platform of the College and to deliver services that otherwise could not be provided, it may be appropriate to seek funds from sources other than those

specified in the fiscal year budget. Accordingly, the acceptance of grants and the approval of grant agreements are subject to the following:

1. The purpose of the grant shall be consistent with the philosophical platform of the College.
2. All grant applications in excess of \$50,000 shall be approved in principle by the Board of Trustees prior to final submission to the funding source. In the event a short timeline for submission is required, the President may request such approval from the Board of Trustees Executive Committee with ratification of that action to take place at the next public meeting of the Board of Trustees.
3. All grants received shall be recommended to the Board of Trustees for approval.
4. Funds that have been appropriated to the College shall not be expended on behalf of the College to influence or attempt to influence any person, officer, or employee of any federal or state agency; a member, officer, or employee of Congress or the New Jersey Assembly or Senate; and/or an employee of a member of Congress or the New Jersey Assembly or Senate in connection with the making of any grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant or cooperative agreement.

V. Responsibility for Implementation

President.

Approved: Board of Trustees
3/23/70

Revised: 11/1/79
9/23/82
4/23/92