

**Brookdale Community College  
College Policy**

**2.1002 Health and Safety Emergency Policy**

**I. Title of Policy**

Health and Safety Emergency Policy

**II. Objective of Policy**

This policy of Brookdale Community College (“College”) confers upon the President of the College certain emergency powers in order to protect the health, safety and welfare of students, staff, community members, tenants, contractors, vendors and other invitees during a public health emergency and/or state of emergency.

**III. Authority**

The Bylaws of the Board of Trustees.

Related Policy - 2.1000 College Security

**IV. Policy Statement**

The College is committed to providing a safe and secure learning and working environment for its students, staff, members of the public as well as business and other invitees entering on College property. To achieve this objective, the President, in consultation with the Executive Committee, has the power to declare that a health and/or safety emergency exists at the College. Once such an Emergency Declaration is made, it shall take effect immediately and remain in effect for a period not to exceed 60 days unless such Declaration is extended or renewed by the President via written notification to the Board of Trustees. Upon determining that a health or safety emergency exists, the President will promptly communicate/broadcast to the College community this information via all available means including text alerts, emails and a notice posted on the College website. Additionally, while an Emergency Declaration is in effect, the President has the power to take certain actions that are necessary and proper to address the emergency until such time when the Board of Trustees can convene to review the matter. The actions the President may take include but are not limited to:

- Mobilize and deploy personnel and resources of the College to take emergency actions to protect individuals, College facilities and buildings, and notify appropriate government agencies;
- Take all needful and necessary actions including implementation of rules and regulations which may impose requirements and restrictions at the College effective immediately;
- Work in coordination with community, law enforcement and/or governmental entities during the health and/or safety emergency.

The President, following consultation with the Executive Committee, will immediately, upon declaration of the state of emergency or public health emergency, inform the Board of Trustees that a state of emergency or public health emergency has been declared and will provide a formal informational status report to the Board of Trustees at the next regularly scheduled or emergency meeting of the Board of Trustees.

The President is charged with establishing regulations to ensure a safe and secure environment during a public health and/or safety emergency.

#### **V. Responsibility for Implementation**

President

Approved: Board of Trustees 7/28/2020