

BROOKDALE COMMUNITY COLLEGE**BOARD POLICY****4.1002****I. Title of Policy**

Chargeback Eligibility

II. Objective of Policy

To set reimbursement guidelines for eligible non-Monmouth County students.

III. Authority

New Jersey Statutes 18A: Chapter 3B (new) Higher Education Governance

IV. Policy Statement

A person attending Brookdale Community College because his/her local community or county-assisted college does not offer a particular program of study will be permitted to register for and attend, on a chargeback basis, course work necessary to satisfy the requirements of such a program of study. This requirement will apply whether or not any portion of that course work is offered at the student's local community or county-assisted college.

For the purpose of chargeback, Comprehensive Support Centers for Learning Disabled Students, New Jersey Centers for Collegiate Deaf Education, and College Resource Centers for Visually Impaired Students, shall be considered eligible programs of study.

Students required to enroll in a comprehensive remedial program must take that full sequence of remediation in the home county with the exception of students enrolled in Comprehensive Support Centers for Learning Disabled Students, New Jersey Centers for Learning Disabled Students, New Jersey Centers for Collegiate Deaf Education, or College Resource Centers for Visually Impaired Students. Students enrolled in the programs of these Centers may complete required comprehensive remedial programs at the Centers. The definition of comprehensive remedial program for these students shall be the standard which was in effect for the current fiscal year.

Students not required to enroll in a comprehensive remedial program as defined above may take such remediation as part of the program of study at Brookdale Community College on a chargeback basis.

A student shall be eligible to attend Brookdale Community College on a chargeback basis if the student's local county or county-assisted college cannot admit the student into a particular course or program of study desired by the student due to lack of available space in the course or program of study, which continues or will continue over one year from the initial date of attempted admission.

Brookdale Community College, upon accepting the out-of-county students, shall charge the differential chargeback rates as recommended by the Council of County Colleges and determined by the State Treasurer.

Brookdale Community College shall provide to the sending counties:

- A. Certification of each chargeback student's current semester's enrollment, by course and by program, on its chargeback billing;
- B. Certification of the previous year's audited resident enrollments and audited level of county support;
- C. The current year course catalog.

As the receiving college, Brookdale Community College, may expend the amount per credit hour collected for minor capital purposes as part of its chargeback billing.

V. Responsibility for Implementation

President.

Approved: Board of Trustees
1/25/96

Revised: 10/24/96