

BROOKDALE COMMUNITY COLLEGE

COLLEGE REGULATION

3.0008R

I. Title of Regulation

Employee, Spouse and Dependent Registration in Non-Credit Short Courses and Programs

II. Objective of Regulation

To provide professional and personal development opportunities, all full-time and permanent part-time employees, their spouses and dependents are eligible to register in non-credit short courses and programs at one-half the scheduled registration fee.

III. Authority

Bylaws of the Board of Trustees

IV. Regulation Statement

To promote and encourage professional and personal development of full-time and permanent part-time employees, their spouses and dependents, the College will provide the opportunity for these individuals to enroll in non-credit short courses and programs at one-half the scheduled fee. This will take place: (1) if the minimum enrollment for the course or program has been met, (2) provided that all full tuition student requests for the course or program have been met, and (3) if the courses or programs will be pursued without interference with the employee's regular work schedule.

V. Responsibility for Implementation

Officers of the College

Approved: President

3/70

Revised: 9/75

5/98