

**BROOKDALE COMMUNITY COLLEGE
COLLEGE REGULATION**

6.1004R

I. Title of Regulation

Provision of Reasonable Accommodations for Credit and Non-Credit Students

II. Objective of Regulation

To provide self-identified students with documented disabilities reasonable accommodations for equal access to education on a case-by-case basis.

III. Authority

Board of Trustees Policy #6.1001

IV. Regulation Statement

Americans with Disabilities Act (ADA) states that a "person with a disability" is someone with a physical or mental impairment that substantially limits one or more major life activities. A person is considered to be a person with a disability if he/she has the disability, has a record of the disability, or is regarded as having the disability.

The institution will make a good faith effort to provide reasonable accommodations on a case-by-case basis. However, the institution does not provide personal devices, such as wheelchairs; individually prescribed devices, such as hearing aids; or services of a personal nature including assistance in eating, toileting, or dressing.

It is the responsibility of persons with permanent or temporary disabilities to identify themselves and request reasonable accommodations through the process defined in the Procedures of the Disability Services Office.

In order to receive reasonable accommodations, all students with permanent or temporary disabilities must provide documentation of their disabilities and need for accommodation(s). Brookdale reserves the right to request more specific documentation or additional documentation if necessary to establish support for the request for accommodations.

Brookdale Community College does not provide medical or learning disability evaluation for documentation of disability.

It is the legal right of the student to exercise personal discretion in the disclosure of individual disability information. Access to information will be limited to those selected by the student or those authorized in written form by the student to be given information. The institution reserves the right to determine who has a need to know when safety issues at the institution are involved.

It is not the sole responsibility of the Disability Services Office to provide reasonable accommodations, but rather to assist all units of the college in meeting their mandated

responsibilities. It is expected that all employees of the College will provide assistance if it is requested of them and they have been notified that reasonable accommodations are recommended by the Disability Services Office based on the documentation of disability.

When a request for a reasonable accommodation for a specific course/activity is received, the faculty member may require verification of the need for the reasonable accommodation from the Disability Services Office.

A faculty member is required to provide reasonable accommodations if notification of a student's documented need has been received and the accommodations do not jeopardize the integrity of the course/activity. Determination of whether or not an accommodation jeopardizes the integrity of the course/activity will be made jointly by the Department Chairperson, the faculty member, and the Director of Disability Services.

Students with disabilities are expected to use the reasonable accommodation responsibly.

Brookdale Community College's Student conduct Code and Academic Integrity Code apply to students with disabilities.

Students with disabilities have the right to file a grievance concerning any allegation of failure to comply with the laws, policy, and regulation as set forth for people with disabilities. Grievances shall be processed through the existing discrimination grievance policy and procedure for the College.

V. Responsibility for Implementation

Dean of Student Development

Revised: Fall 1997
Approved: 12/97