

Student Name _____ ID or SS# _____

Your application is selected for a review process called “Verification.” Verification is required by Federal regulations and verifies that the information reported on the Free Application for Federal Student Aid (FAFSA) is accurate. Brookdale will compare information from your 2018-2019 FAFSA with this form and/or the income reported to the Internal Revenue Service (IRS) for 2016.

The law requires us to request this information from you before awarding federal aid. If there are differences between your FAFSA data and your financial/verification documents, Brookdale will make the corrections to your FAFSA. If you do not complete this form or submit all of the required documents requested by your last date of attendance, you will not qualify for financial aid.

SECTION 1: HOUSEHOLD INFORMATION

Include the people in your household according to your financial aid dependency status. You are a dependent student if you were required to provide parental information on your FAFSA.

DEPENDENT STUDENTS - INCLUDE:

- yourself, even if you don't live with your parents
- your parent(s) including step-parent even if you do not live with your parents; do not include your non-custodial parent
- your parent(s)' other dependent children if your parent(s) will provide more than half of their support between July 1, 2018 and June 30, 2019 or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-19. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with your parents, your parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2018 and June 30, 2019.
- Provide the name of the college for those students attending at least half-time during 2018-19 in a program leading to a degree, diploma or certificate.

INDEPENDENT STUDENTS -INCLUDE:

- yourself; including your spouse if married
- your children, if you will provide more than half of their support between July 1, 2018 and June 30, 2019
- Other people if they now live with you, you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2018 and June 30, 2019.
- Provide the name of the college for those students attending at least half time during 2018-19 in a program leading to a degree, diploma or certificate.

NAME	RELATIONSHIP	AGE	NAME OF COLLEGE (if applicable)
	SELF		BROOKDALE

(Don't forget to include the parent or parents you live with if you reported their information on your FAFSA)

SECTION 2: TAX FILERS MUST PROVIDE IRS TAX RETURN TRANSCRIPTS

If you did not use the IRS Data Retrieval Tool, you must submit a signed copy of your and/or your parents **2016 FEDERAL TAX RETURN TRANSCRIPT**. Visit www.IRS.gov and link to “Get Your Tax Record” and “Get Transcript”. You must also provide a copy of the 2016 1040X Amended Tax Return, if you filed one. Log on to WebAdvisor Financial Aid Self-Service to see what is on your check list.

SECTION 3: NON-TAX FILERS-DO NOT LEAVE BLANK- Enter “0” and “None” if applicable
**** INDEPENDENT STUDENTS AND PARENTS OF DEPENDENT STUDENTS WILL BE REQUIRED TO SUBMIT PROOF FROM THE IRS THAT STATES THAT THEY ARE A NON-TAX FILER**** Visit www.IRS.gov and link to “Get Your Tax Record” and “Get Transcript” or call 1-800-908-9946 to order it.

If you, your parent(s), and/or your spouse did not file and are not required to file a 2016 Federal Income Tax Return, you must list below all employers and any income received in 2016 for you, your parent(s), and/or your spouse. If you did not file a tax return and are required to as stated in IRS Publication 17, your financial aid file will be incomplete until you file and submit a copy of your IRS Tax Return Transcript. Attach copies of all 2016 W-2 forms issued to you. If a W2 was provided, you are required to include it. If you misplaced your W2(s), you can retrieve a Wage and Tax Transcript from the IRS. Visit www.IRS.gov and link to “Get Your Tax Record” and “Get Transcript” or call 1-800-908-9946 to order it. List every employer in “Source of Income” even if the employer did not issue a W2 form.

Check the appropriate box(s) below**2016 AMOUNT EARNED****SOURCE OF INCOME**

Check here if **YOU**, the student, **will not file and are not required to file** a 2016 Federal Income Tax Return. Report the amount earned and source of your income.

\$ _____
\$ _____
\$ _____

Please explain why you have not included a W2 Form. You must submit a W2, if provided by employer.

Check here if **YOUR SPOUSE** **will not file and is not required to file** a 2016 Federal Income Tax Return. Report the amount earned and source of their income.

\$ _____
\$ _____
\$ _____

Please explain why they have not included a W2 Form. You must submit a W2, if provided by employer.

Dependent students: Check here if **YOUR PARENT(S)** **will not file and are not required to file** a 2016 Federal Income Tax Return. Report the amount earned and source of their income.

\$ _____
\$ _____
\$ _____

Please explain why they have not included a W2 Form. You must submit a W2, if provided by employer.

CERTIFICATION: By signing below, both student and parent(s) acknowledge and confirm that the above is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. If parent income is included on this form, at least one parent must sign.

Student _____ Date _____

Parent _____ Date _____