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Office of Financial Aid

"Where students come first"

One Stop Center Hours
Monday–Thursday 8:30am-6:30pm
Friday 8:30am-4:30 pm
Saturday 9am-12pm
1st Floor CAR Bldg

Completing your 2019-2020 Free Application for Federal Student Aid (FAFSA) is easy! The FAFSA will determine how much you qualify for in grants/scholarships, loans, and work study programs. You must file a new FAFSA each year!

- ✓ **Create a Federal Student Aid ID at <https://fsaid.ed.gov>** The FSA ID is your electronic signature and allows you to access US Department of Education websites. Students and Parents of dependent students must **each** apply for their own FSA ID! If you do not use your FSA ID to sign the FAFSA, your results will be delayed. **An unsigned FAFSA will result in a rejected FAFSA!**
- ✓ **Complete your FAFSA online at <https://www.fafsa.gov>**. File your 2019-2020 FAFSA starting October 1st, 2018 using your 2017 Federal Income Tax Information. For early estimates you can use FAFSA4CASTER at www.fafsa4caster.ed.gov.

IMPORTANT: When you complete your FAFSA, use the IRS Data Retrieval Tool process! Click on LINK TO IRS. Using the IRS Data Retrieval Tool process will eliminate the need to submit IRS Tax Return Transcripts to the school, if selected for federal verification.

- ✓ **Apply for NJ Grants & Scholarships:** To apply for NJ Grants and Scholarships (TAG/EOF/NJSTARS), you must complete the additional questions required by NJ HESAA on the FAFSA Confirmation Page. **Click on *START YOUR STATE APPLICATION***. If you submit your FAFSA without completing this step, go to <https://njfams.hesaa.org>.

IMPORTANT: NJ Grant deadlines have changed! New 2019-2020 applicant deadline is September 15, 2019. Students who received TAG in 2018-2019 deadline is April 15, 2019!

- ✓ **Update your College Choice.** If you completed your FAFSA but did not include Brookdale, make a correction to your FAFSA and add our **Federal School Code (008404)**. You must use your FSA ID to access your FAFSA at www.fafsa.gov.

*****Helpful Hints*****

- The FAFSA is easy to complete. For questions call 1-800-4-FEDAID for assistance.
- Complete your FAFSA on-line as soon as possible keeping in mind tuition payment due dates. The academic year 2019-2020 is September 2019 - August 2020. Fall 19 bills are due the first week in August and Spring 20 bills are due the first week in January. Winterim and Summer bills are due at the time of registration.
- You are not finished filing your FAFSA until you click on "Submit My FAFSA Now".
- Print the Confirmation Page for your records!
- If you did not file a federal income tax return and are required to as stated in IRS Publication 17, your financial aid file will be incomplete until you file your taxes and make a correction to your FAFSA.

STEPS TO FOLLOW FOR 2019 – 2020

CHECKLIST

1. _____ File a Brookdale Admissions Application www.brookdalecc.edu
2. _____ Complete a 2019-20 FAFSA on-line at <https://www.fafsa.gov>
3. _____ Submit requested verification documents to Brookdale and/or NJ HESAA.
4. _____ Check the status of your NJ State Grant application at <https://njfams.hesaa.org>
5. _____ Check your Brookdale status. Go to <http://www.brookdalecc.edu>, click on **My Brookdale** then **WebAdvisor self-service** where you will find links to check your status; “**My Financial Aid**” and “**My Student Account**”. If you need your password log on click on **My Brookdale** and **Net ID**
6. _____ To request a Federal Direct Student Loan go to **WebAdvisor self-service – My Financial Aid**, click on the drop down **Request a Loan**, answer the questions and submit.
7. _____ Complete On-line Entrance Counseling and a Master Promissory Note if you are a first time borrower at Brookdale at <https://www.studentloans.gov>.
8. _____ Pay your bill <http://www.brookdalecc.edu/ways-to-pay/> by the deadline.
(1ST week in August for Fall 2019, 1ST week in January for Spring 2020)

COMMUNICATION YOU MAY RECEIVE

- **Student Aid Report- (SAR):** You will receive this by email unless you did not report an e-mail address on your FAFSA, then you will receive a SAR by regular mail. The SAR is the report of your FAFSA. It indicates whether or not you are eligible for a Federal Pell Grant and a Federal Direct Loan. It reports your Expected Family Contribution (EFC). The EFC is used to determine your eligibility for grants, loans, and work study.
- **EMAILS FROM NJ HESAA:** Important emails will come to you from HESAA with notification of eligibility request for additional information, and how to access NJFAMS. You will need NJFAMS to check your status for TAG and or EOF.
- **Award Notification Email:** You will receive an email from the Financial Aid Office to check your Financial Aid Self Service on WebAdvisor for your eligibility for grants, loans, and work study.

IMPORTANT RESOURCES

One Stop Center - for Financial Aid and other questions	732-224-2020	https://www.brookdalecc.edu/onestop/
Financial Aid	732-224-2361	https://www.brookdalecc.edu/financial-aid/
FAFSA on the Web/ FAFSA questions	800-433-3243	https://www.fafsa.gov
Federal Student Aid ID (FSA ID)	800-433-3243	https://www.studentaid.gov
Federal Direct Lending	800-848-0979	https://www.studentloans.gov
Federal Student Aid Information	-----	https://www.studentaid.gov
IRS/Obtaining Federal Tax Transcripts' Non tax filing letter, or Wage and earnings statement	800-908-9946	https://www.irs.gov
Selective Service System	-----	https://www.sss.gov
NJ Higher Education Student Assistance Authority (HESAA)	800-792-8670	https://njfams.hesaa.org
FREE Scholarship Search	-----	https://www.fastweb.com