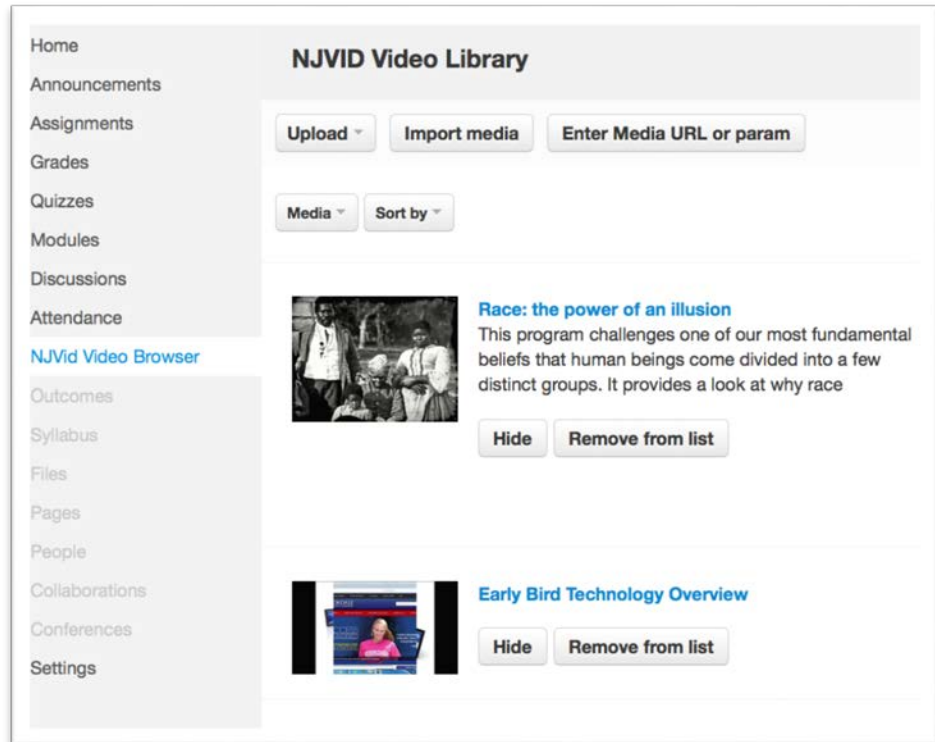


Canvas Tips for Faculty

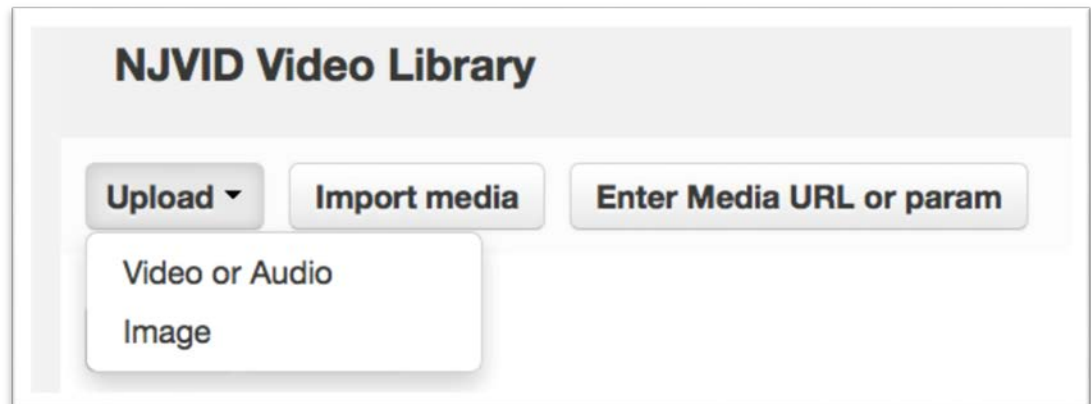
Adding Videos from Your Computer

You can also add videos to Canvas from your computer by uploading them to the NJVID Video Browser.

Begin by clicking on “NJVID Video Browser” in the left-hand navigation. A list of videos that you are using or have uploaded will show here.




Click the Upload dropdown. You will see choices for Video and Audio, and Image. Choose Video and Audio, then click “Upload from Device”.



Add Item to Course Overview

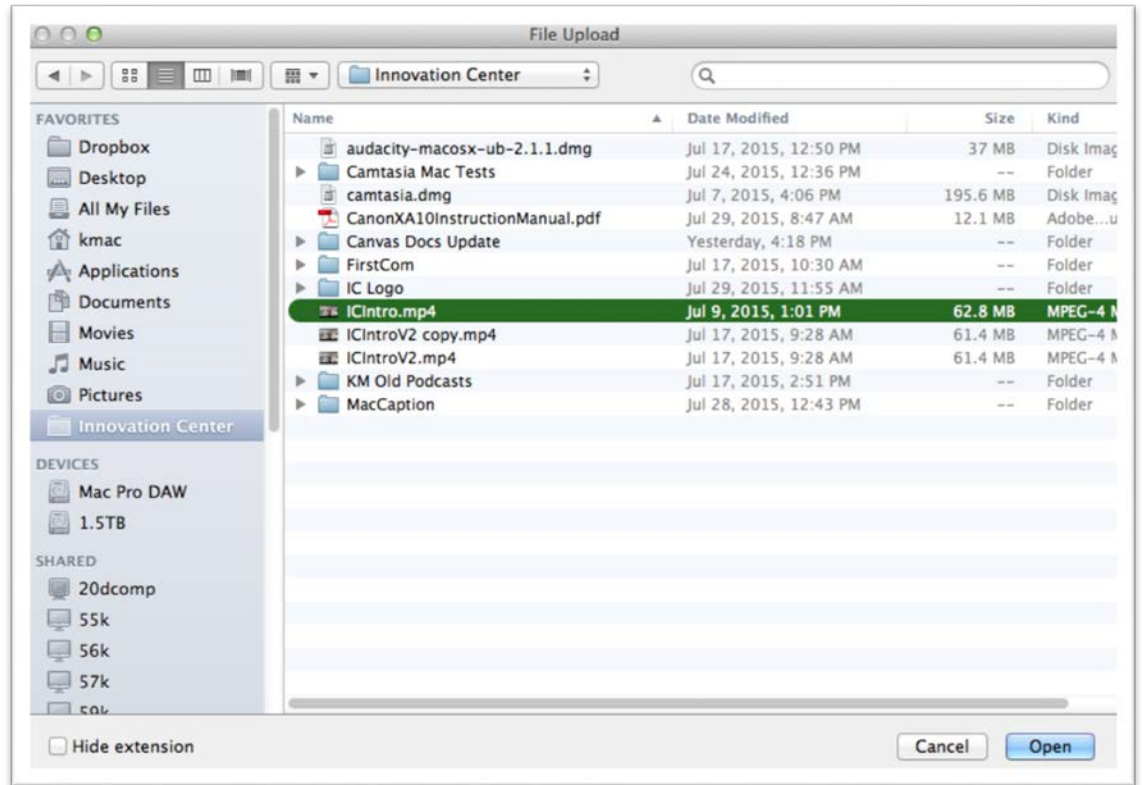
Add to Course

 Set module, or add

[N]

- File
- Assignment
- Quiz
- File
- Content Page
- Discussion
- Text Header
- External URL
- External Tool

Browse to the video file on your computer that you would like to use, then click **Open**.



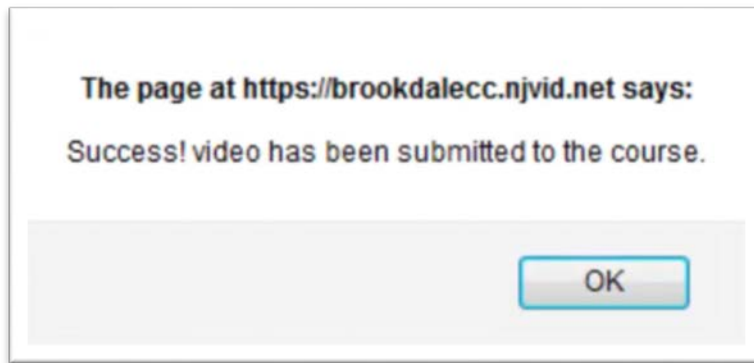
The file will upload. Enter a title(1) for your video, then select **Brookdale Miscellaneous** from the Collection dropdown(2). Enter an abstract or summary(3) for your video. If you have a Closed Caption file, click the Upload button(4) and browse to it and upload. Otherwise, click the **Submit** button.

The screenshot shows the 'Upload a video' form. The 'Source' section has 'Upload from Device' selected. A progress bar shows 'File: ICIntro.mp4 (60 MB) 100%' with a 'Cancel' button. Below the progress bar, it says 'File uploaded successfully. Please click on 'Submit' to complete the process.' The form fields are:

- 1** Title *: ICIntro
- 2** Collection*: Learning Management Video Repository
- 3** Abstract / Summary*: (Empty text area)
- 4** Closed Caption: Upload

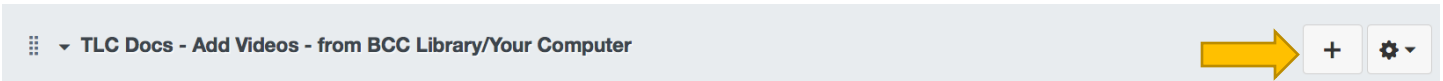
At the bottom, there is a checkbox for 'Send email notifications when media is available to view.' which is currently unchecked.

A message will appear indicating submission of the video, and it should appear in the list. Depending on the length of the video, it will take some time to encode, but will be playable once finished.



Inserting the video into a page is the identical process described in the chapter Adding Video from the Brookdale Library, which will be repeated here.

Go to the **Modules** and add a new page to the module by clicking the + button.




Select **Content Page** from the dropdown, **New Page**, and enter a name for the page in the Page Name field. When done, click **Add Item**.

A dialog box titled 'Add Content Page to TLC Docs - Add Videos - from BCC Library/Your Computer'. Below the title, there is a text prompt: 'Select the wiki page you want to associate with this module, or add a new page by selecting "New Page".' A dropdown menu is open, displaying a list of options: '[New Page]', 'NJVID-BCC', 'Front Page', 'Content', and 'Biography'. Below the dropdown, there is a text input field labeled 'Page Name:' containing the text 'videos'. At the bottom right of the dialog, there are two buttons: a gray 'Cancel' button and a blue 'Add Item' button.

Click on the page to edit it, then click the **Edit** button in the Page window.

☰ ▼ TLC Docs - Add Videos - from BCC Library/Your Computer

☰ NJVID-BCC	☁ ⚙
☰ videos	☁ ⚙



View All Pages

☁ → Edit ⚙

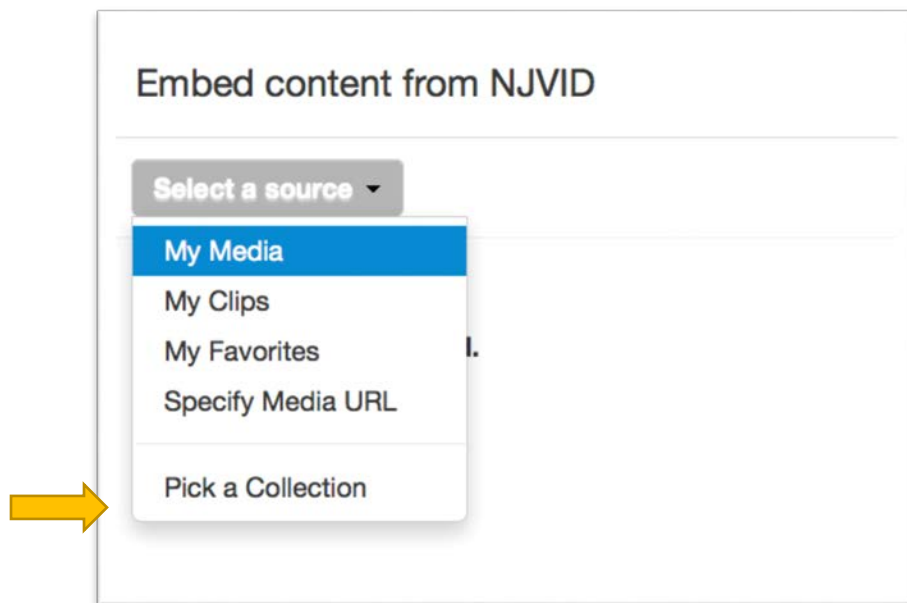
videos

In the Rich Content Editor, click on the **NJVid** icon.

This opens a browser in which you can view content stored on NJVid.



Click the **Select a source** dropdown menu, and choose **My Media**.



Navigate to the video that you uploaded or use the Search field to find it by name. It should be near the top of the list.

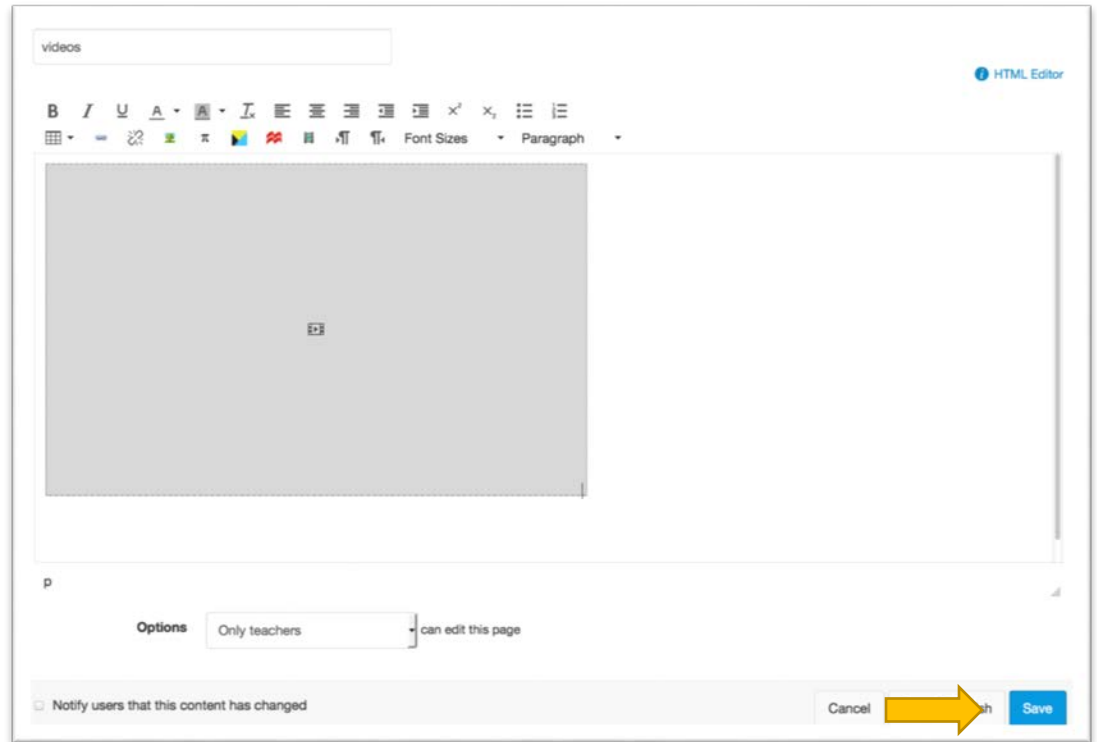
The screenshot shows a window titled "Embed content from NJVID" with a close button (X) in the top right corner. Below the title is a search bar with a "Select a source" dropdown and a search icon (Q). The main content area is titled "Brookdale Miscellaneous" and includes a "Sort by" dropdown. Below this, it says "Showing 1 to 5 of 182 Resource". A list of five video resources is displayed, each with a thumbnail, a title, a "Resource: Video" label, and a "Select" dropdown button. The first resource is "Technology Enhanced Classroom Overview".

Once you find your video, click the **Select** dropdown and choose the size.

This close-up view shows the first two items from the list: "Technology Enhanced Classroom Overview" and "Welcome to Online Courses". A yellow arrow points from the "Select" dropdown button of the first item to a menu that has opened. The menu contains the options "Small" and "Medium (widescreen)", with a "Select" dropdown button at the bottom.

The tool creates a placeholder on the page where the video can be viewed.

Click the **Save** button and you will be able to preview the page.



Preview your video to ensure it works correctly.



Be sure to **Publish** the page when you are finished.

