

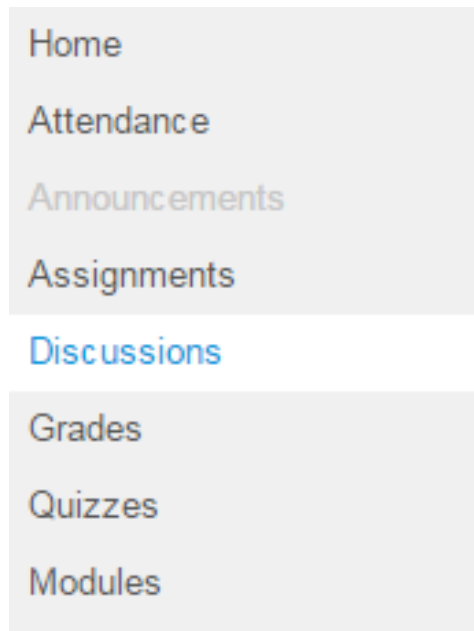
# Canvas Tips for Faculty

## Create a Discussion

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Canvas allows you to create **Discussion Threads** that can be linked to Modules or individual assignments. This example will show you how to create, grade, and adjust settings for a **Discussion Thread**.

1.) Select **Discussions** from the Navigation Menu on the right hand side of the screen.



2.) Click the + **Discussion** button in the upper right hand corner of the screen.



3.) Enter a name or title for your discussion

Topic Title

4.) Enter instructions in the Text Field.

**B** *I* U A A I<sub>x</sub>  $x^2$   $x_2$    
 Font Sizes Paragraph

Text input area for instructions.


5.) Attach a file by selecting the **Choose File Button**.

Attachment  No file chosen

6.) Select your **Reply Options**.


Options  Allow threaded replies  
 Users must post before seeing replies  
 Enable podcast feed  
 Graded  
 Allow liking

7.) Check **Graded**

  Graded  
 Allow liking

8.) Assign a points value

Group Discussion  This is a Group Discussion


 Points Possible

Display Grade as

Assignment Group

9.) Assign an **Assignment Group**

Assignment Group

 Peer Reviews

- Papers
- Papers**
- Quizzes
- Discussions
- Extra Credit
- [ New Group ]

10.) Assign the required dates.

Assign

Assign to

Due

Mon Aug 31, 2015 11:59pm

Available from  until

Tue Aug 18, 2015 Mon Aug 31, 2015 11:59pm

**+ Add**

11.) Save and Publish.



12.) Confirm that the **Discussion Thread** is published.

