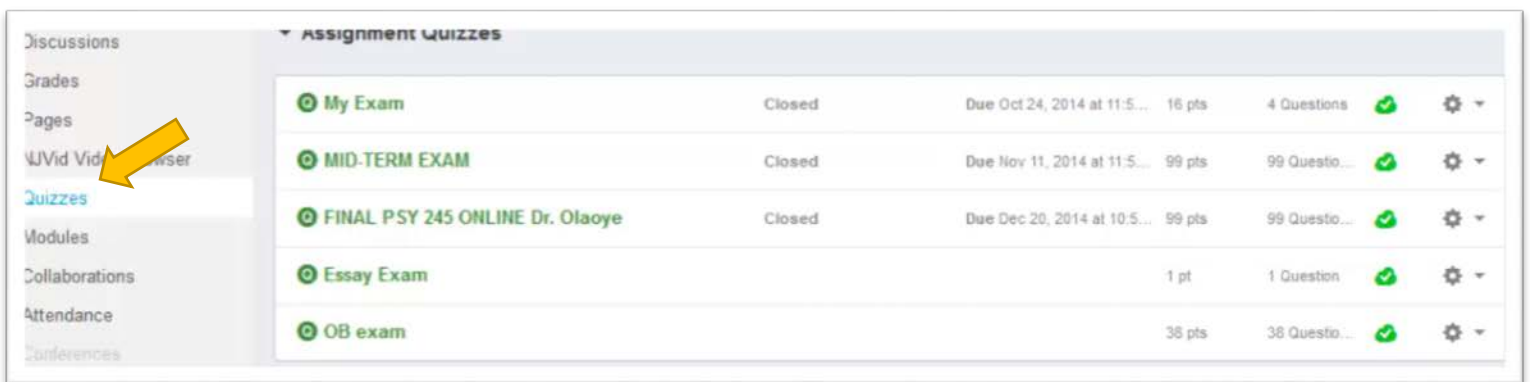


Canvas Tips for Faculty

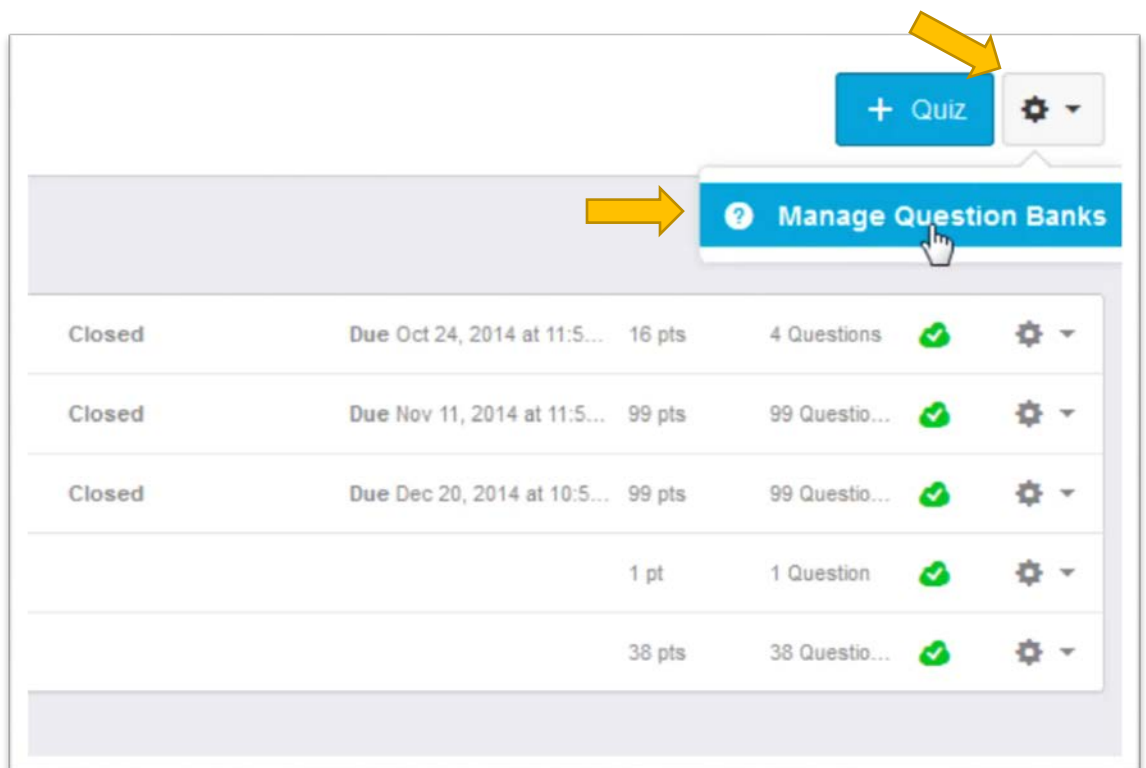
Creating Question Banks for Reusable Questions

Canvas allows you to create Question Banks. Question Banks provide a location to house questions to be used across multiple quizzes in multiple courses. This can be useful if you are teaching multiple sections of the same course, want to use the same questions across multiple courses, or if you are sharing your questions with other members of your department.



Quiz Name	Status	Due Date	Points	Questions	Actions
My Exam	Closed	Due Oct 24, 2014 at 11:5...	16 pts	4 Questions	✓ ⚙
MID-TERM EXAM	Closed	Due Nov 11, 2014 at 11:5...	99 pts	99 Questio...	✓ ⚙
FINAL PSY 245 ONLINE Dr. Olaoye	Closed	Due Dec 20, 2014 at 10:5...	99 pts	99 Questio...	✓ ⚙
Essay Exam			1 pt	1 Question	✓ ⚙
OB exam			38 pts	38 Questio...	✓ ⚙

To access your question banks, click on Quizzes in the left hand navigation, then click the Gear icon in the upper right of the screen, and choose **Manage Question Banks** from the dropdown.

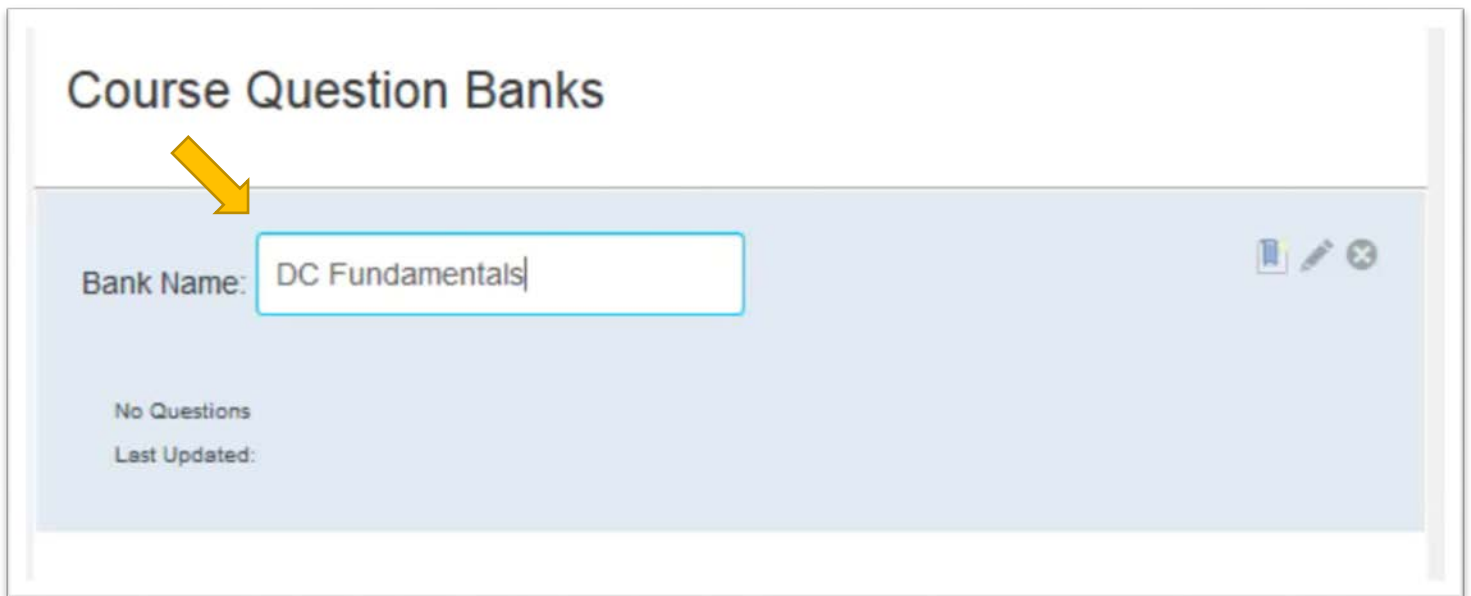
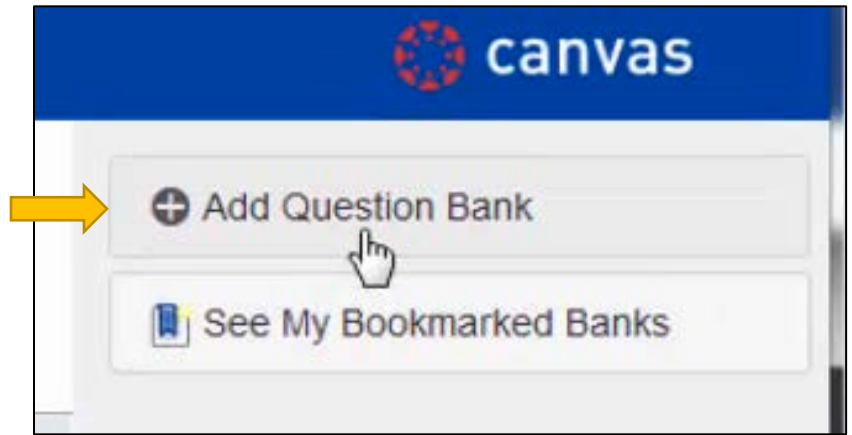


+ Quiz ⚙

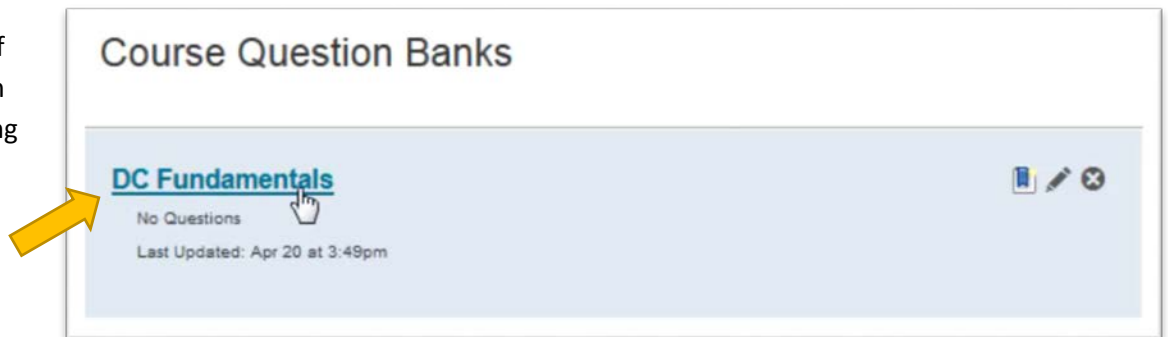
Manage Question Banks

Closed	Due Oct 24, 2014 at 11:5...	16 pts	4 Questions	✓	⚙
Closed	Due Nov 11, 2014 at 11:5...	99 pts	99 Questio...	✓	⚙
Closed	Due Dec 20, 2014 at 10:5...	99 pts	99 Questio...	✓	⚙
		1 pt	1 Question	✓	⚙
		38 pts	38 Questio...	✓	⚙

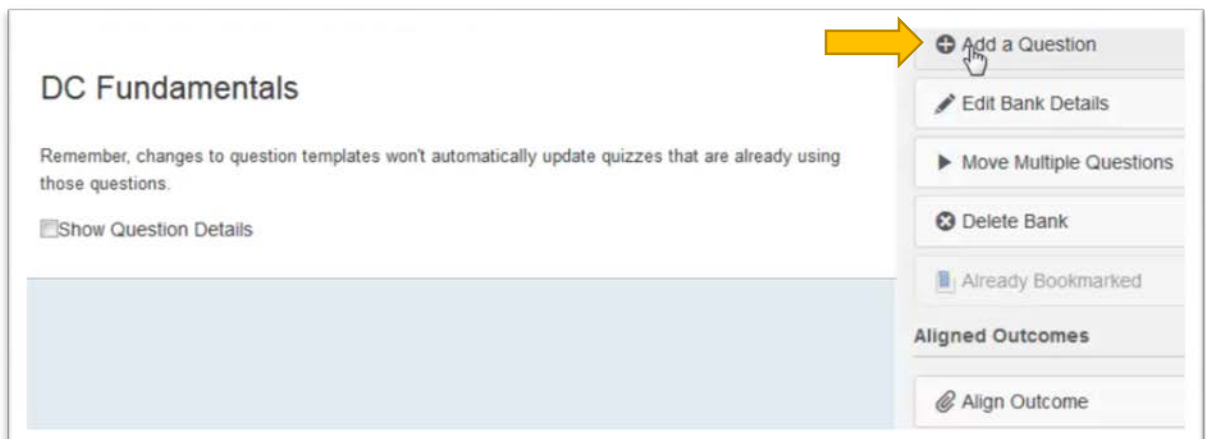
Click **Add Question Bank**, then add a name for the Question Bank. Press **Enter**.



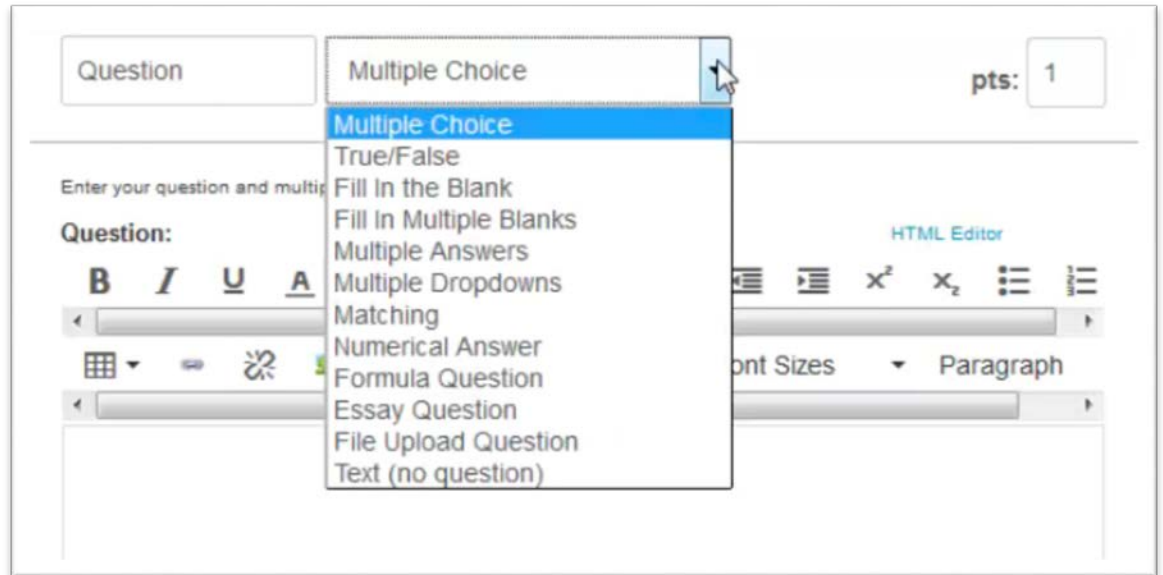
Click on the name of the question bank in order to begin adding questions.



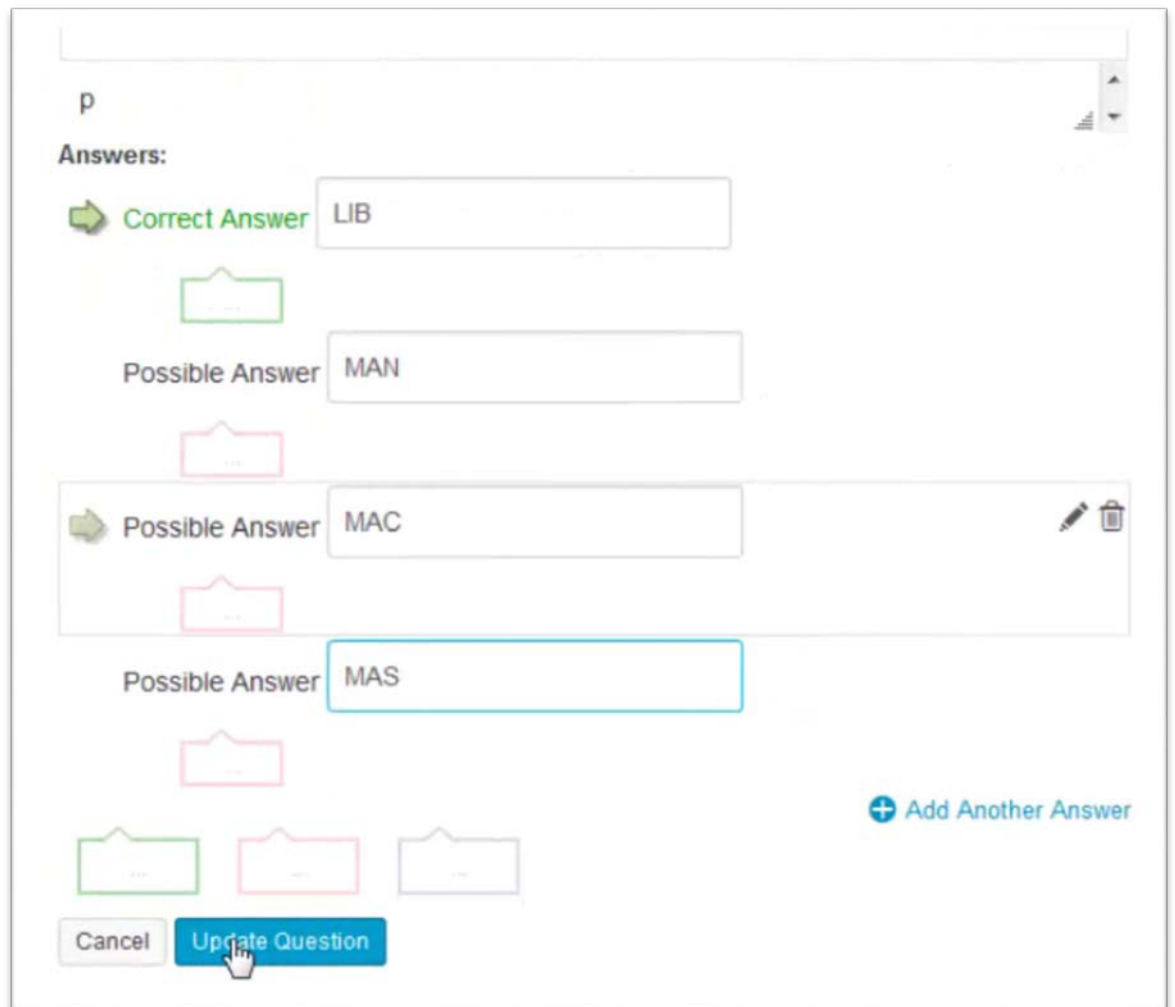
Then click **Add A Question**.



In the same way that you would add questions to a quiz, select the desired question types to add to your question bank.



When you are finished, click **Update Question**. Repeat the process to add additional questions.



When you are finished, you will have a Question Bank that can be reused repetitively.

DC Fundamentals

Remember, changes to question templates won't automatically update quizzes that are already using those questions.

Show Question Details

Question	1 pts
Where is the TLC located?	move/copy question to another bank

Question	1 pts
What year was Brookdale founded?	move/copy question to another bank

Question	5 pts
Which term refers to the opposition of passage of electric current?	

To use the Question Bank, click Quizzes in the left hand navigation. Create a new quiz by clicking the + Quiz button.

Home
Announcements
Assignments
Discussions
Grades
Pages
NJVid Viewer
Quizzes
Modules
Collaborations
Attendance
Conferences

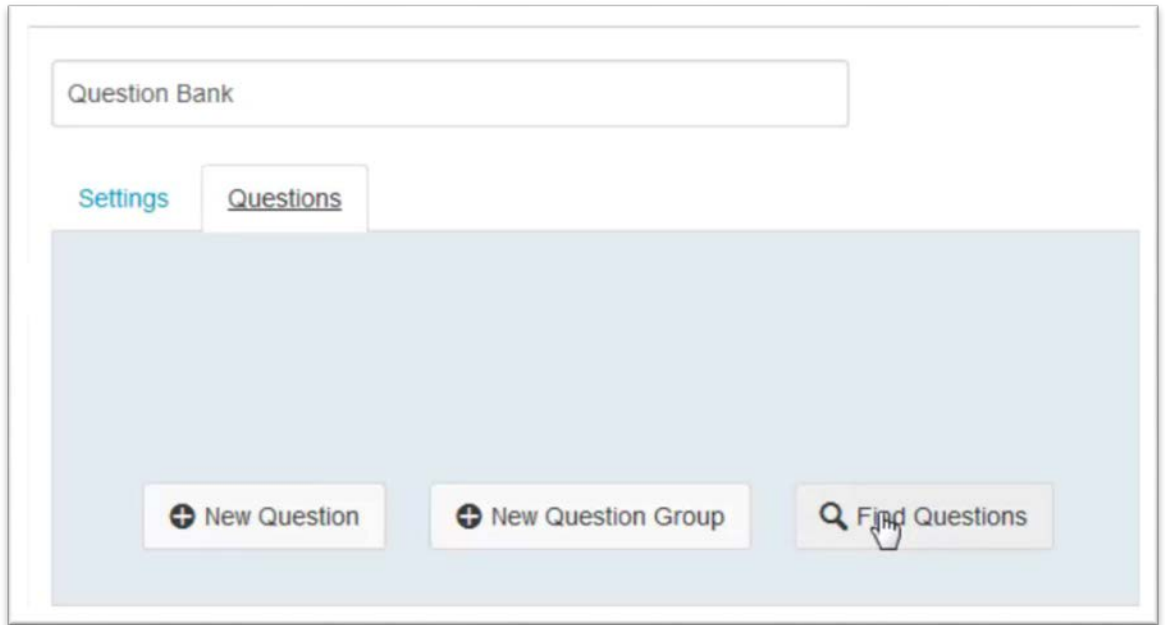
Search for Quiz

+ Quiz

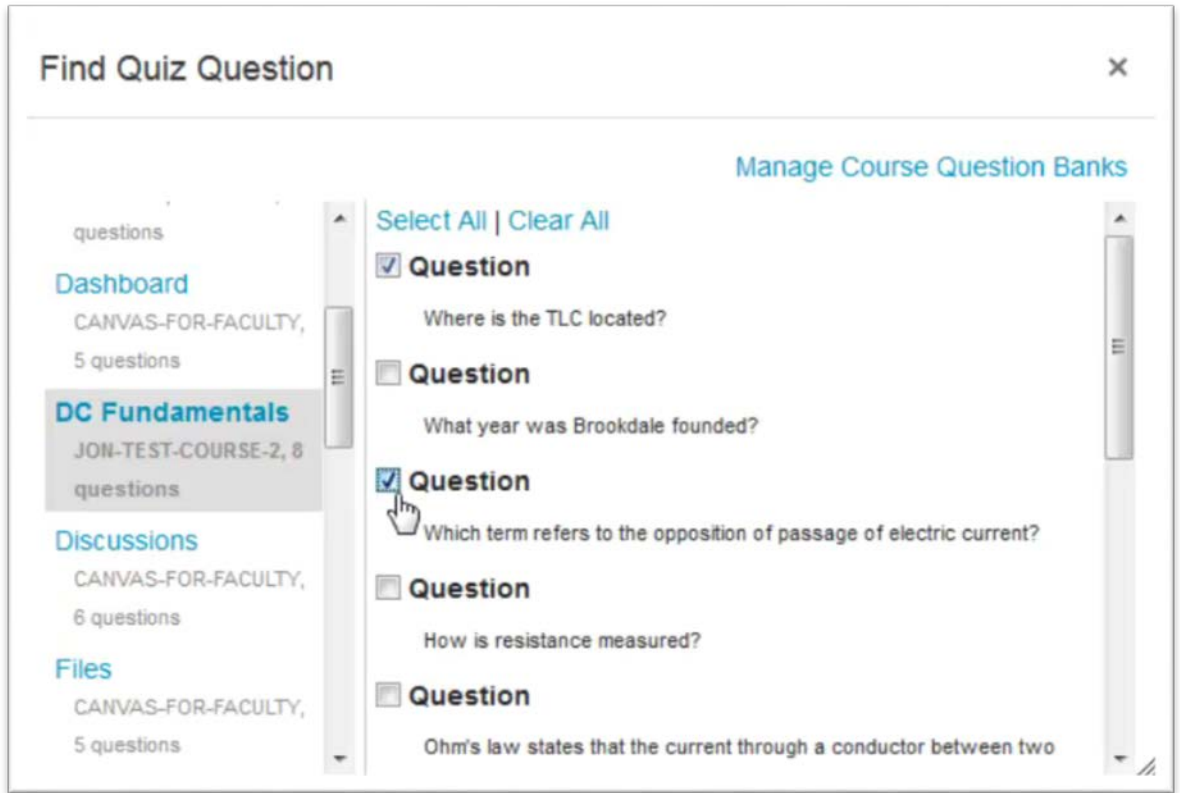
Assignment Quizzes

My Exam	Closed	Due Oct 24, 2014 at 11:5...	16 pts	4 Questions	✓	⚙
MID-TERM EXAM	Closed	Due Nov 11, 2014 at 11:5...	99 pts	99 Questio...	✓	⚙
FINAL PSY 245 ONLINE Dr. Olaoye	Closed	Due Dec 20, 2014 at 10:5...	99 pts	99 Questio...	✓	⚙
Essay Exam			1 pt	1 Question	✓	⚙
OB exam			38 pts	38 Questio...	✓	⚙

Name the quiz and add settings as needed. Click the Questions tab. Then click **Find Questions**.



A list of all your question banks appears. Locate the question bank. Select questions by clicking their checkboxes, or Select All. Click **Add Questions** when finished.



Find Quiz Question ×

[Manage Course Question Banks](#)

questions

Dashboard
CANVAS-FOR-FACULTY,
5 questions

DC Fundamentals
JON-TEST-COURSE-2, 8
questions

Discussions
CANVAS-FOR-FACULTY,
6 questions

Files
CANVAS-FOR-FACULTY,
5 questions

Question
Direct current flows in _____ direction.

Question
In the equation $E = I \times R$, what does each letter stand for? E = ...

Question
Describe the effect Georg Ohm's work had on modern electronics.

Add questions to the question group:

[No Group]

The questions have now been imported from the Question Bank and you can import these questions to as many courses as you need.

Show Question Details

⋮	Question	1 pts
Where is the TLC located?		
⋮	Question	1 pts
What year was Brookdale founded?		
⋮	Question	5 pts
Which term refers to the opposition of passage of electric current?		