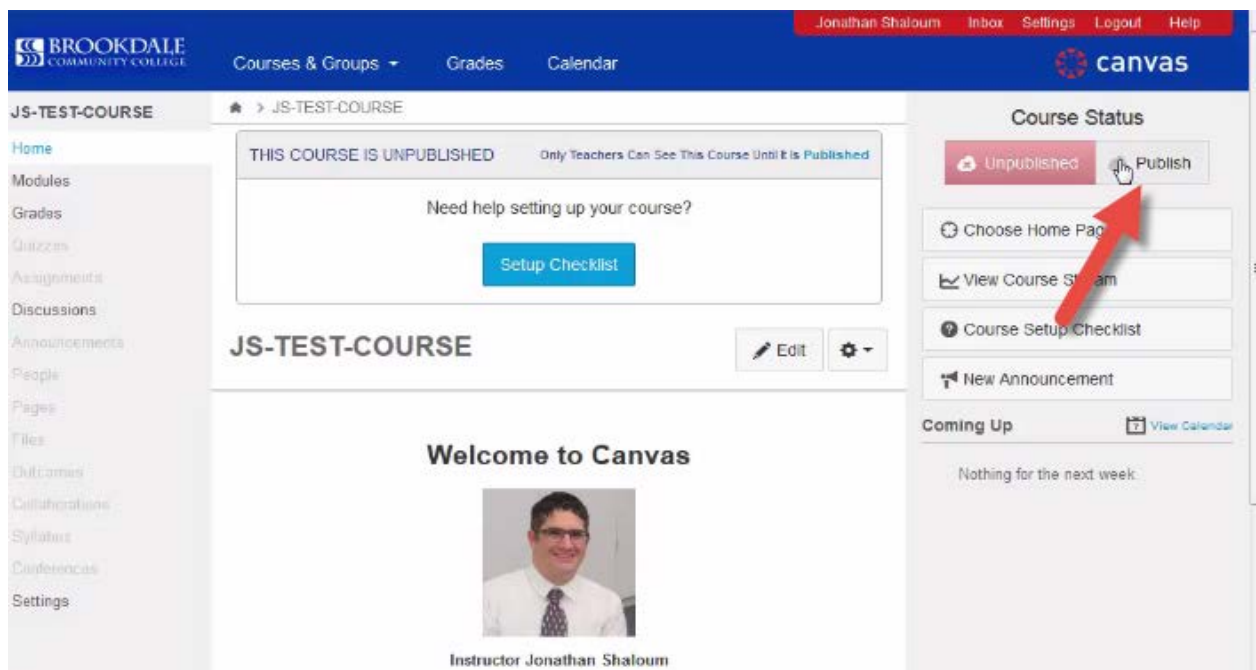


Canvas Tips for Faculty

Publish Your Course

1. Students can't view your course until it is published. Notice the banner at the top of my home page that says this course is unpublished which means students will be able to see it. If you're teaching an online course it needs to be published by the first day of the term. If you teach a wed-enhanced course you may choose to publish after the term begins.
2. To publish a course, simply click the publish button under course status on the right hand side of the screen at the home page and the course is now visible to students within the term dates. Term dates are set administratively.



The screenshot shows the Canvas LMS interface for a course titled "JS-TEST-COURSE". At the top, a banner states "THIS COURSE IS UNPUBLISHED" with a sub-message "Only Teachers Can See This Course Until It is Published". Below this is a "Setup Checklist" button. On the right side, the "Course Status" panel shows two buttons: "Unpublished" (highlighted in red) and "Publish" (indicated by a red arrow). Other options in the panel include "Choose Home Page", "View Course Stream", "Course Setup Checklist", and "New Announcement". Below the course title, there is a "Welcome to Canvas" message with a profile picture of Instructor Jonathan Shaloum.

3. As a general rule, your students will not be able to view the course until the first day of the term so publishing early is an OK practice. And you can still edit the course once it is published.