 Bankier Library

 Reserve Request Form

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| Department: | Click here to enter text. | Today’s Date:  | Click here to enter text. |
| Course Title: | Click here to enter text. | Email: | Click here to enter text. |
| Course Number: | Click here to enter text. | Phone: | Click here to enter text. |
| For all Sections [ ]  OR For Instructor (Enter Name) Click here to enter text. |

Reserve for the Academic Year [ ]  Hold until further notice [ ]  Hold until specified date Click here to enter text.

 **Loan Periods**

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| **Title** | **Year/Edition** | **Author/Editor****(Last name, first name)** | **Call Number (if available)** | **Dept. Copy** | **Library Use Only** | **Overnight** | **One Week** | **Location** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |[ ] [ ] [ ] [ ]  Click here to enter text. |  |
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|  | **If replacing an older edition:** |

[ ]  Donate book(s) for circulation [ ]  Delete old edition [ ]  Delete old edition and return to department