

Curriculum Vitae

Name: Marlena Frank

Date: September 1, 2019

Date of Employment: February 2005-present

Division/Department: Institute of Business and Social Science

Position: Assistant Professor of Psychology and Human Services

A. EDUCATION AND EXPERIENCE

1. Degrees

Institution	Attended	Degree and Major	Conferred
Northeastern University	2002-2004	M.S., Counseling Psychology	May 2004
University of Colorado at Boulder	1995-2000	B.A., Communication	May 2000

2. Additional Higher Education

Institution	Attended	Focus
Universidad del Pais Vasco	1998	Spanish Language

3. Experience within the College

Teaching Experience

College	Dates	Courses
Brookdale Community College	Fall 2015-present	Psychology 235- Group Dynamics
Brookdale Community College	Fall 2015-present	Psychology 106- Introduction to Psychology II

Brookdale Community College	Spring 2007-2015t	HUDV 107 College Success Seminar
Brookdale Community College	Spring 2007-2009	HUDV 107/English 095 College Success Seminar- Learning Community

4. Other Experience

College	Dates	Position
Brookdale Community College	2013-2015	Honors Program Counselor
Brookdale Community College	Spring 2007	Athletic Counselor

B. CURRICULUM DEVELOPMENT AT BROOKDALE

- Member of HUDV 107 Division Committee- responsible for revisiting and revising course content and materials for the First Year Seminar (2011-2014)
- Collaborated with English Faculty Member, Geri Girard, in creating curriculum for English-095 and Hudv-107 Learning Community (Fall 2007-2012)
- Contributed to research and work responsible for receiving the Brookdale Innovation Grant (B.I.G.)
- Instructed HUDV-107 under new course curriculum for the Learning Community (Fall 2011)

C. COLLEGE SERVICE

Presentations/Workshops

- **National Presentation:** Co-presenter, "I Walk the Online", 48th Annual ASCUE Conference, Myrtle Beach, South Carolina (June, 2015)
- Co-presenter for B.U.I.L.D. Program Workshop on Suicide Awareness, "Send Suicide Packing" (May, 2015)
- Presenter at Mental Health Awareness Day, "Suicide Awareness for Students; What to Look For", (May, 2015)

- Developed and presented “Manage Your Stress” workshop for students. (February, 2015)
- Developed and presented “Test Anxiety Workshop” for Allied Health Students (2010-2015)
- Presenter at Scholar’s Day Program “Send Suicide Packing” (May 2014, May 2015)
- Coordinator and screener at Depression Screenings (October, 2014)
- Co-presenter at Learning Disabilities Information Sessions (2007-2015)
- **National and Commission Sponsored Presentation:** Co-presenter, “I Walk the Online”, NACADA Annual Conference, *Empowering Students to Write Their Own Songs of Success*, Nashville, Tennessee (October, 2012)
- Co-presenter at NJEdge Best Practices Showcase in Technology “I Walk the Online” (October, 2012)
- Co-presenter at NJ3C’s Fall Mini-Conference, “I Walk the Onlnie”, West Caldwell, New Jersey (October, 2012)
- Co-presenter at New Student Orientation, collaborated with Career Services in providing 10, half-hour sessions reviewing major exploration and career choice (August, 2011)
- Co-presenter at NACADA Drive-In Conference on Learning Communities (June, 2011)
- Co-presenter at Disability Information Sessions for High School Professionals working with students with disabilities (2007-2014)
- Co-presenter at Disability Information Sessions for Prospective Students and Parents (2007-2015)
- Co-presenter, New Faculty Meeting, reviewed the counseling department and the services it provides to our community including crisis procedures (2007-2013)
- Facilitated “Career Development Workshop Series” (2007-2014)
- Presenter at “Jump Start” group registration initiatives (2010-2015)
- Presenter at HUDV 107 new curriculum training (June, 2011)
- Fashion Merchandising Group Advisement and Registration (2011)
- Students with Disabilities Group Advisement and Registration (2011)
- Student Athlete Group Advisement and Registration (2007-2013)
- Co-presenter at New Student Orientation, collaborated with Career Services in providing 10, half-hour sessions reviewing major exploration and career choice (August 31, 2010)
- Graduation 101 Workshops (2010-2015)
- Co-presenter for Counseling, Humanities Area Counseling at Early Bird Orientation and Registration Program (2008-2015)

- Co-presenter, “Learning Communities: A Hot Topic Nationally and Locally”. Shared experience in creating and instructing a learning community at Faculty Meeting (February 18, 2010)
- Co-facilitated training for new Counseling Department Adjuncts: (2007-2015)
- Co-presenter, “*How does your garden grow?*”- Motivating students through Learning Communities, Basic Skills Outreach Conference (2009)
- Developed and presented “Stress Management in a Hurry...” Workshop for EOF Outreach Conference (March 2009 & January 10, 2008)
- Co-presenter, Career Services Workshop at the Eastern Monmouth Higher Education Center (February 2009)
- Presenter, JCP&L First Energy Corporation Information Session on Electronic Utility A.A.S. degrees (November 2008)
- Co-presenter, Stress Management Seminar for Respiratory Therapy Students (October 2008)
- Facilitator of Transfer Workshops (2007-2012).
- Presenter, Parent Orientation (August 2008)
- JCP&L Electronic Utility Degree group registration (August 2008)
- Presenter, Technical Prep Law Enforcement Program. Developed Counseling presentation (June 2008)

Committee Work

- Member of Middle States Accreditation Team for Standard IV (present)
- Member of Student Development Committee (2015-present)
- Chair of Online Advising Committee, Counseling Division (2011-2015)
- Stress Management Workshop Committee, Counseling Division (September 2010-2015)
- First Year Experience Committee (2014-2015)
- Member of College Life Committee (2008-2010)
- Member of Learning Community Committee (Spring 2009)
- Member of Student Services Generalist Search Committee (September, 2008)

Grant Activity

- Developed and instructed curriculum for new Learning Community. My work and research on this initiative was partially responsible for Dean Calendar receiving the BIG grant (2010)
- Developed and led presentation under grant for Tech Prep Law Enforcement Program

Academic Leadership

- **Lead member** of the Student Planning Module Implementation Team: responsible for rolling out an advanced online advising program for students: Student Planning Module (2013-2015)
- **Faculty Union Representative** and member of Faculty Executive Board for Counseling Division (2014-2015)
- Pioneered a pilot program of the Student Planning Module in multiple HUDV courses (Fall, 2014)
- Pioneered and chaired **Online Advising Committee** of the Counseling Division (2011-2015)
- Managed and maintained Counseling Department's Online Advising Program; provided online counseling to students via the portal, managed content for social media and department blog (2011-2015)
- Produced and created various video tutorials for Counseling Department that were used across campus for recruitment and registration initiatives (2013-2015)
- Learning Community- Developed and instructed learning community that joins Hudv 107 and English 095. Annually revisit curriculum for improvements and expansion (2007-2013)
- Updated Counseling Division webpage (2011-2015)
- Crisis Hotline Counselor (Spring 2010-2015)
- Crisis response team member
- Brookdale Open House Counseling Representative (2007-2015)
- Outreach Conference presenter and panel member, Learning Communities (2009)

Instruction at BCC Sites other than Lincroft

- Northern Monmouth Higher Education Center (2015-present)
- Eastern Monmouth Higher Education Center (2015-present)
- Wall Higher Education Center (2015-present)

D. PROFESSIONAL GROWTH

Conferences/Workshops Attended

- MACHS Annual Conference, "*The Integrated Whole: Systems of Community and Self*", Brookdale Community College, New Jersey (May, 2016)
- Scholars Day Program (2014, 2015, 2016)

- Mental Health First Aid Certification, *National Certification Course on Mental Health First Aid*, Brookdale Community College, New Jersey (June, 2014)
- NJEdge 15th Annual Best Practices Showcase; *Teaching, Technology and Learning*, Brookdale Community College, NJ (March, 2014)
- Institute for Prevention Training , Barnabas Health; *Youth Suicide: Preparing the Professional Before it's Too Late*, Monmouth Medical Center, NJ (April 2012)
- Barnabas Health Institute for Prevention; *Youth Suicide Workshop* , Neptune, New Jersey (April, 2012)
- Monmouth County Division of Mental Health & Addiction Services *Psychological & Behavioral Management in Disasters, Mass Violence & Public Health Emergencies*, Freehold, NJ (November 4, 2011)
- New Jersey Community College Counselors Association Mini Conference; *Evidence Based Techniques that Work with Panic Attacks, Agoraphobia and Social Anxiety*, Raritan Valley Community College, Branchburg, NJ (October 22, 2011)
- National Academic Advising Association *Nineteenth Annual NJ State Drive-In Conference: Advising Open Doors to Opportunities*, Brookdale Community College, Lincroft, NJ (June 15, 2011)
- New Jersey Community College Counselors Association Mini Conference; *Integrating Spirituality into Counseling or Not...*, Ocean County College, Toms River, NJ (April 29, 2011)
- New Jersey Community College Counselors Association Annual Conference; *Responding to Loss; Grief counseling interventions for community college professionals*, Brookdale Community College, Lincroft. NJ (December 10, 2010)
- New Jersey Community College Counselors Association Mini Conference; *Using Solution Focused Counseling with Community College Students*, Middlesex County College, Edison, NJ (October 22, 2010)
- The Brookdale Community College Basic Skills Committee; *Outreach A Conference for Monmouth County School Professionals* (March 2009 & April 2010)
- The Violence Institute of New Jersey of the University of Medicine and Dentistry of New Jersey; *Mental Health Awareness for Safer Campuses*, Brookdale Community College, Lincroft, NJ (May 12, 2008)
- New Jersey Community College Counselors Association Mini Conference; *Anger Management*, Ocean County College, Toms River, NJ (February 15, 2008)

- New Jersey Community College Counselors Association Annual Conference; *Counseling & Spirituality: A Unitive Approach*, Edison, NJ (December 5, 2008)
- New Jersey Community College Counselors Association Annual Conference; *An Advanced Workshop on Cognitive Behavioral Interventions*, Edison, NJ (December 7, 2007)
- New Jersey Education Association Annual Convention, Atlantic City, NJ (November 9, 2007)

Expanding Technology Expertise Related to Teaching and Learning

- Certification in *Online Teaching and Learning: Systems and Students* (2014)
- Camtasia Studio (Spring 2011, 2012, 2014)

Memberships

- National Academic Advising Association
- New Jersey Community College Counselors Association
- New Jersey Education Association

E. RECOGNITION AND AWARDS

- Ninth Annual Outstanding Adjunct Counselor, Academic Year 2005-2006