

1. Dreamers +

## 11. Purpose & Aims

The purpose of (this club) is to support and guide minorities, immigrants and their peers to overcome personal and academic struggles.

- Create educational opportunities by collaborating with UndocuAlly at Brookdale and other community organizations
- Create an inclusive community where students can voice their concerns without fear of judgement
- Establish an alliance among students where everyone will be each other's resource to achieve their personal and academic goals

## 111. Membership

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity.

## IV. Executive Committee

**Section 1** The executive committee will be composed of at least 4 persons in the positions of Club President, Vice President, Treasurer and Secretary. Students who serve in these leadership positions must be currently enrolled for a minimum of six college credits (active, not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

**Section 2** Students in leadership positions are selected by majority of the vote of all active club members. Each member will retain his/her position for one year.

### **Section 3** Duties of Executive Committee Officers

**President** — The President will develop meeting agendas and preside over meetings, act as the club spokesperson and oversee club administrative duties.

**Vice President** — The Vice President will work closely with the President to ensure administrative duties are completed, and preside over meetings in the absence of the President and will head special committees.

Secretary — The Secretary will keep records of meeting minutes and formal business, write letters and draft club correspondence, and assist in the develop of promotional materials.

Treasurer — The Treasurer will keep financial records, maintain membership roster, and prepare budget and administrative proposals for funding.

Section 4 In the event of an Executive Committee vacancy the following procedure will be instituted. In the event of a vacancy of the President, the Vice President will assume the responsibility. In the event of the Vice President, Secretary or Treasurer will assume the responsibilities of Vice President in addition to this or her current duties. Nominations from general membership will be solicited to fill any remaining vacancies and a vote will be cast to fill the vacancy within 4 weeks. The club will ensure that there are at least two officers at any given time.

- V. Club meeting will convene at least twice a month during the normal schedule long semesters. Any special meetings will convene in addition to the regularly scheduled meetings.
- VI. A quorum for all meetings will be at least 5 members, including at least 2 Executive Committee members.
- VII. The latest edition of Roberts Rules of Order will be used to answer questions of parliamentary procedures at club meetings.
- VIII. All monies of the organization shall be kept in a special account assigned by the ASBCC and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.
- IX. The advisor should be a regular employee of the College. The duties of the faculty/staff advisor will be as defined in the Role of the Brookdale Club & Organization Advisor. The advisor may participate in all activities of the organization. Advisor's roles begin July 1, and conclude June 30, of the following year.
- X. This organization shall abide by all applicable rules and regulations of the College and under the privileges as granted by the ASBCC. The rules and regulations are found in such documents as the Brookdale Community College Catalog, The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, the State of New Jersey, and the Federal Government.

XI. Amendments: This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment. Before becoming effective all amendments must be approved by the Student Life Board and Director of Student Life & Activities following procedures for recognition.