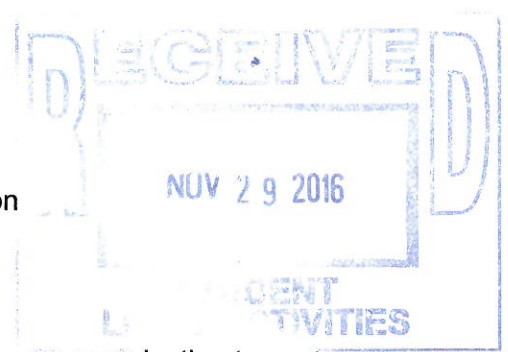


Brookdale Filmmakers' Club Constitution



- Article 1 - We are The Brookdale Filmmakers' Club

- Article 2 - Our goal is to teach, learn and practice the art of film. From pre-production to post production, From writing the screenplay to editing the video, we cover all aspects of film

- Article 3 Membership:

Full membership in The Brookdale Filmmakers' Club shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity.

- Article 4 Executive Committee:

Section 1 – Should state the makeup of the Executive Committee. There are a variety of configurations for an Executive Committee. The usual organization is a President, Vice President, Secretary, and Treasurer. Students who serve in these leadership positions must be currently enrolled for a minimum of 6 college credits (active, not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2 – Elections for Executive positions are held annually at the end of every April. A member must have the support of two other members to become a nominee for he/she chosen position. Whoever has the most votes for their position gets that position. If sometime throughout the year an executive board member chooses to step down, leave, or doesn't handle their responsibilities, the president chooses will choose the members that will fill those positions. If it is the president who leaves than it is the vice president who moves up and becomes president

Section 3 – The President presides over meetings, acts as the spokesperson for the organization, calls meetings, and acts as the overall official for the organization. Also Members must contact president for any equipment used on behalf of club.

The Vice President usually heads special committees and acts in the place of the President in his/her absence.

The Secretary keeps the records of the meetings and formal business, as well as writes letters for the organization.

The Treasurer keeps the financial records of the organization, keeps the officer's roster up-to-date, and prepares the budget.

The Scheduling Supervisor- Keeps track of calendar, for letting the club know about upcoming events and shoots.

- Article 5- Meetings are every Tuesday and Thursday, every week. Regular attendance isn't necessary, however members cannot miss four days straight without notifying an Executive board member

- Article 6 - Two/Thirds of members required to be present at a meeting in order to transact formal business. Also at least the president or two executive board members also must be present. Such formal business includes the election of new officers or the decision to expend the funds of the organization.

- Article 8 All monies of the organization shall be kept in a special account assigned by the Associated Students of Brookdale Community College and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

- Article 9 - The Advisor

The Advisor is to serve as an official staff representative to the college. The Advisor is to work closely with the club, and ensure a cooperative relationship. The Advisor will assist officers with the understanding of their duties. The Advisor must assist students to understand and apply democratic principles within the club

- Article 10 This organization shall abide by all applicable rules and regulations of the College and under the privileges as granted by the Associated Students of Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, by the State of New Jersey, and the Federal Government.

- Article 11 Amendments:

"This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment. Before becoming effective, all amendments must be approved by the Student Life Board and Director of Student Life & Activities following procedure for recognition.