

Brookdale Community College
Interior Design Student Association (IDSA) Constitution
Fall 2018

ARTICLE I – NAME

The name of this Brookdale club/organization shall be the Interior Design Student Association (IDSA), formerly named ASID.

ARTICLE II – PURPOSE

The purpose of IDSA at Brookdale is to create a distinctive atmosphere where all students with an interest in interior design can collaborate and network to participate in trade networking events, industry meetings, competitions, fundraising, community service, and other related activities.

The IDSA club will be inclusive of all students interested in interior design. The club will also have relationships with three influential design industry/trade organizations – ASID, IIDA and NKBA. Of note, relationships with these organizations are not mutually exclusive and Brookdale’s IDSA club may branch out to additional groups that fit with the club’s philosophy.

Student members will have the ability to join ASID, IIDA and/or NKBA. Students will be able to collaborate with these industry organizations on fundraisers, community service projects and career-related events.

The American Society Interior Designers (ASID) is a community of designers, industry representatives, educators and students – committed to interior design. Through education, knowledge sharing, advocacy, community building and outreach, we strive to advance the interior design profession and, in the process, to demonstrate and celebrate the power of design to positively change people’s lives. ASID’s 28,000 members engage in a variety of professional programs and activities through a network of 48 chapters throughout the United States and Canada.

The International Interior Design Association (IIDA) is a global professional networking and educational association with more than 13,000 members practicing worldwide in more than 50 countries. This international focus being truly unique to IIDA brings a new element to Brookdale’s student interest in design. IIDA’s heavily geared professional relationship with the Commercial market also brings a new element to the Brookdale community. A relationship with IIDA also provides a link between the student and the headquarters of IIDA in Chicago as well as the New Jersey/Pennsylvania/Delaware Chapter. Furthermore, Brookdale will work with the New Jersey City Center allowing students to learn more about career initiatives, industry legislation, further educational opportunities and industry wide licensing, amongst others.

The National Kitchen + Bath Association (NKBA) is a non-profit trade group that promotes professionalism in the kitchen and bath industry. Established in 1963 as a network of kitchen dealers, it has evolved into the premier association of designers, retailers, remodelers, manufacturers, distributors, fabricators, installers and other industry professionals. NKBA supports programs that offer students a specialty in kitchen and bath design. Students who graduate from these programs are prepared to work in the kitchen and bath industry and qualify to sit for the exam to earn the NKBA's Associate Kitchen & Bath Designer (AKBD) designation. The National Kitchen and Bath Association relies heavily on membership and volunteerism to keep the organization strong. They established an Affiliated School Program to ensure the future strength of the industry by preparing students for careers as kitchen and bath professionals.

ARTICLE III – MEMBERSHIP

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity. Voting members shall be students of Brookdale Community College and the Brookdale Community who actively participate in the operation of the organization subject to the approval of the Board of Directors or Executive Board.

ARTICLE IV – EXECUTIVE BOARD

Section 1

1. The Executive Board shall consist of president, vice president, secretary and treasurer and the IDSA Advisor(s).
2. The function of the Executive Board shall be to conduct the business of IDSA throughout the school semesters.
3. Students who serve in these leadership positions must be currently enrolled for a minimum of six college credits (active – not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2

1. Officers shall be elected for a term of one (1) year.
2. Elections shall take place at the end of the spring term.

Section 3

The duties, authority and responsibilities of each officer are as follows:

President: presides over meetings, acts as the spokesman for the organization, calls meetings, and acts as the overall official for the organization.

Vice President: heads special committees and acts in the place of the president in their absence.

Secretary: keeps the records of the meetings and formal business, as well as writes letters for the organization.

Treasurer: keeps financial records of the organization, keeps the officer's roster up to date, and prepares the budget.

Section 4

1. In the event of a vacancy in the office of the president, the vice president assumes his/her duties.
2. In the event of a vacancy in the office of secretary or treasurer, these officers will be combined.
3. The organization shall ensure that there will be at least two officers at any given time.

ARTICLE V – MEETINGS

Meetings shall take place monthly, at regularly scheduled intervals to be selected at beginning of the school term.

ARTICLE VI – SIZE OF QUORUM

The quorum for the organization shall be the majority of those in attendance.

ARTICLE VII – PARLIAMENTARY PROCEDURE

Robert's Rules of order, latest edition.

ARTICLE VIII – MONIES

All monies of the organization shall be kept in a special account assigned by the Associated Students of Brookdale Community College and the Office of Student Life and Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

ARTICLE IX – ADVISOR

The advisor shall be a regular employee of the College. The duties of the faculty/staff advisor will be defined in The Role of the Brookdale Club & Organization Advisor. The faculty advisor may participate in all activities of the organization. The Office of Student Life and Activities will appoint an advisor each April. Appointments begin July 1, and conclude June 30 of the following year.

ARTICLE X – RULES

The organization shall abide by all applicable rules and regulations of the College and under the privileges as granted by the Associated Students Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, the Student Handbook, as well as the general regulations of the College as provided by the Board of Trustees, by the State of New Jersey, and the Federal Government.

ARTICLE XI – AMENDMENTS

This constitution may be emended by a two-thirds vote of the membership provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment. Before becoming effective all amendments must be approved by the Student Life Board and Director of Student Life and Activities following procedure for recognition.