BROOKDALE COMMUNITY COLLEGE
EDUCATIONAL OPPORTUNITY FUND

Admission Packet
2015-2016

WE CAN HELP YOU

ACHIEVE YOUR DREAM

EOF

Preparing students for transfer to four year colleges, certificate/degree completion, workforce entry, and making contributions to their communities in demonstrating responsible citizenship.
JOIN OUR FAMILY

WE EXCEL AT HIGH LEVELS

WE SEEK NEW HORIZONS
EOF RISING LEADERS ACADEMY
COMMUNITY SERVICE, ISSUE ADVOCACY, PUBLIC EDUCATION

Be the **CHANGE** that you want to **SEE** in the **WORLD**
Thank you for showing an interest in wanting to establish a relationship with Brookdale’s EOF Program. The students participating in our program are highly motivated, goal-oriented, and committed to seeking a college degree/certificate as they pursue their educational and career-related goals. All upon admission are judged as having some past/present indicator of under-preparedness for college study, as well as financial need, each a barrier that is successfully overcome as a result of their resourcefulness and self-determination.

Our student’s college success is supported by their participation in a comprehensive set of support services sponsored by our program— a college preparatory summer program for new first-time fall entry college students, as well as school year activities including academic advisement, personal counseling, learning support, student leadership, achievement recognition, and career development and transfer services. In addition, based on eligibility, each year students are provided a $1,050 E.O.F state grant to help them manage their college costs and special funding for a variety of educational and career-related activities.

You can start now to achieve the goal of E.O.F. admission. Your first challenge begins with the completion of our admission application— an application which when completed can set the stage for future conversations.

Establishing Program Eligibility
(Individuals who are undocumented but have been granted DACA status are not program eligible)

Individuals interested in enrolling in the E.O.F program must:

A. Be a U.S citizen or hold permanent resident alien status
B. Be able to enroll on a full-time basis (12 or more credits per term)
C. Be a resident of New Jersey for at least one year prior to enrollment at the college
D. Be a high school graduate, GED recipient, or have earned a high school equivalency diploma.
E. Complete in full and submit an E.O.F. admission application
F. Submit a high school transcript, or GED diploma/transcript to the college/EOF program, or college transcript providing course grades if transferring from another college
G. Participate, if required, in an interview process whose purpose is to assess the applicant’s interest in participating in our services and his/her potential to successfully manage full-time enrollment
H. Be financially eligible to be awarded an E.O.F state grant- see eligibility scale below

E. O. F. Grant Income Eligibility Scale

<table>
<thead>
<tr>
<th>Number in Household</th>
<th>Maximum Gross Income</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>$23,240</td>
</tr>
<tr>
<td>2</td>
<td>$31,460</td>
</tr>
<tr>
<td>3</td>
<td>$39,580</td>
</tr>
<tr>
<td>4</td>
<td>$47,760</td>
</tr>
<tr>
<td>5</td>
<td>$55,820</td>
</tr>
<tr>
<td>6</td>
<td>$63,940</td>
</tr>
<tr>
<td>7</td>
<td>$72,060</td>
</tr>
<tr>
<td>8</td>
<td>$80,180</td>
</tr>
</tbody>
</table>

QUESTIONS CALL 732-224-2510
### Admission Factors & Application Deadline Dates

All applicants must have an E.O.F. Admission Application and their academic records on file. In addition, proof of income records for 2014 must be available for determining EOF grant eligibility.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Admission Factors</th>
<th>Application Deadline Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-Time College Student, High School Senior/Graduate</td>
<td>Minimum 2.80 GPA/78 Average provides NO need for admission interview</td>
<td>June 5, 2015 for Acceptance to EOF College Preparatory Summer Institute &amp; Fall Admission</td>
</tr>
<tr>
<td></td>
<td>Admission interviews granted on case by case basis for students within GPA range of 2.50-2.79 or 75 to 77 Average</td>
<td>October 2, 2015 for Fall Admission Only</td>
</tr>
<tr>
<td></td>
<td>Copy of H.S. Transcript</td>
<td>February 5, 2016 for Spring Admission Only</td>
</tr>
<tr>
<td>First-Time College Student, With GED/H.S. Equivalency Diploma</td>
<td>Copy of GED Transcript Or H.S. Equivalency Transcript</td>
<td>See Above Dates</td>
</tr>
<tr>
<td></td>
<td>Admission interview required</td>
<td></td>
</tr>
<tr>
<td>E.O.F. Transfer Student, Applicant previously enrolled in an E.O.F. program at another College</td>
<td>Minimum 2.80 GPA provides NO need for admission interview</td>
<td>October 2, 2015 for Fall Admission</td>
</tr>
<tr>
<td></td>
<td>Admission interviews granted on case by case basis for students within GPA range of 2.50-2.79 average</td>
<td>February 5, 2016 for Spring Admission</td>
</tr>
<tr>
<td></td>
<td>Copy of College Transcript</td>
<td></td>
</tr>
<tr>
<td>Applicant with Prior Terms of Enrollment at Another College or at Brookdale, Never Enrolled in an E.O.F. Program</td>
<td>Minimum 2.80 GPA provides NO need for admission interview</td>
<td>October 2, 2014 for Fall Admission</td>
</tr>
<tr>
<td></td>
<td>Copy of College Transcript Admission interviews granted on case by case basis for students within GPA range of 2.50-2.79</td>
<td>February 5, 2015 for Spring Admission</td>
</tr>
<tr>
<td></td>
<td>Students with history of enrollment at Brookdale must be in good standing with meeting College Standards &amp; Satisfactory Academic Progress Regulations</td>
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</table>

Application materials are to be submitted to:
Brookdale Community College
EOF Program, CAR Building, Suite 105
765 Newman Springs Road, Lincroft, New Jersey, 07738-1543
Office # 732-224-2510 & FAX # 732-224-1969
2015 - 2016 Admission Application
Educational Opportunity Fund, Brookdale Community College

You must submit this form and have submitted a Brookdale admission application to begin the E.O.F. admission process. Answer all questions on this form, unless otherwise directed. Questions requiring written responses should contain supportive detail and your writing should be organized and legible. **One or two sentences are not appropriate; an application completed in this manner WILL NOT BE processed for review.**

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**Enrollment Term:**
- □ Fall 2015 (September-December)
- □ Spring 2016 (January - May)

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### I. Contact/Background Information

**Name:**
__________________________ ______________
Last First Middle

**Social Security #:** ________________
Brookdale ID # if available: ____________________

**Mailing Address:**
House/Apt #: ____________________ Street ____________________
City ____________________ State ____________________ Zip Code ____________________

**Home Phone #:** ____________________
**Cell #:** ____________________

**Personal E-Mail Address:** ____________________

**Name and phone number where we may leave a message if you cannot be reached at home or by personal cell:**
Name ____________________ Phone Number ____________________

**Your Birth date:** ___________ / ___________ / ___________

Age: ______________

**Gender:**
- □ Male
- □ Female

**Your Marital Status:**
- □ Never married
- □ Married
- □ Widowed
- □ Separated
- □ Divorced (date ___________ / ___________)

**Race/Ethnicity:**
- □ African American/Non-Hispanic
- □ White/Non-Hispanic
- □ Puerto Rican
- □ Asian/Pacific Islander
- □ Alaskan Native
- □ Mexican
- □ Hispanic/Latino
- □ Cuban
- □ Prefer Not to Respond

**Citizenship and Residency Status:**
- □ I am a U.S. Citizen
- □ I am not a U.S. Citizen but hold permanent residency status. My alien registration # is: ____________________

**Number of years residing in New Jersey:** ___________

**Does this include the current year:**
- □ Yes
- □ No
II. Enrollment Status

Check one of the following to note your entrance status and provide all applicable information.

- First-Time College Student, H.S. Senior/Graduate
  Intended College Major/Career Interest: ____________________________
  Name of H.S. Attending/Graduated From: __________________________ Graduation Year: ________
  If currently a high school senior, indicate H.S Counselor’s name: __________________________

- First-Time College Student, Recipient of a GED/High School Equivalency Diploma
  Intended College Major/Career Interest: ____________________________
  I earned a GED or a high school equivalency diploma in ______ Year
  I am in the process of earning my GED or high school equivalency diploma, and my expected completion date is: ______/______
  School/Program Sponsoring GED/High School Equivalency Classes __________________________
  If applicable, Counselor’s Name __________________________

- E.O.F. Transfer Student
  College Major/Career Interest: ____________________________
  Indicate the college where you were enrolled as an E.O.F. Student: __________________________
  Academic Standing: Overall GPA: ____________ Degree Credits Earned: ________________

- Applicant with Prior History of College Enrollment, Never enrolled in an E.O.F. program
  College Major/Career Interest: ____________________________
  Academic Standing: Overall GPA ____________ Degree Credits Earned ________________
  If a transfer student, what college did you transfer from? __________________________
III. Transportation & Campus Enrollment

Do you have your own means of transportation (car)? □ Yes □ No
Will you be using public transportation? □ Yes □ No
Check the campus you have chosen to attend; if more than one, check all that apply.

□ Lincroft □ Neptune □ Long Branch □ Hazlet □ Freehold □ Wall Township

IV. Personal, Family & Work Responsibilities

If you work, please note the amount of hours (on average) you work each week.
□ 20 or less □ 21-29 hours □ 30-35 hours □ Greater than 35 hours

Please describe any personal, family, and or work responsibilities that either now or in the immediate future may make it difficult for you to pursue your college studies on a full-time basis, and/or impact how well you are able to manage your studies.

□ Check here if none
V. Academic Ability, Potential & Program Admission Statements

Complete this section ONLY if a) your high school GPA/Average is below 2.80/78, or b) your college GPA is below 2.80, or c) you earned a GED/HS Equivalency Diploma. This whole page should be filled out!

Answer each of the following questions. A) Did you utilize any additional support when in school, such as tutoring? B) How do/don’t your grades or general performance in class reflect your academic ability or potential? C) What are your academic strengths and areas of weaknesses.

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-4-
VI. Personal Statement:
Complete this section ONLY if a) your high school GPA/Average is below 2.80/78, or b) your college GPA is below 2.80, or c) you earned a GED/HS Equivalency Diploma. At minimum, one page should be filled out!!

Everyone has a life story. Share some aspects of yours and how they may have influenced your academic and career goals. (Make sure you include information on your academic and career goals!)

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-5-
VII. **School/Community/Organizational Involvement**  
*List/describe your participation in school, community, and or organizational activities. Please state any leadership positions you may currently or in the past have held and/or awards or special recognition achieved.*

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VIII. **EOF Grant Eligibility: Information used to determine low-income eligibility for EOF Funding**

You must submit income documentation verifying your/parent(s) income for 2014. Final determination of eligibility for the E.O.F. grant ($1,050) is based on the filing of the Free Application for Financial Aid or FAFSA, and the submission of proof of income documents to the E.O.F. program for the 2014 calendar year.

Failure to provide 2014 income documentation or the filing of the FAFSA in a timely manner will result in the cancellation of any conditional admission offer made. These documents may include parents’/students’ federal income tax returns, social security, child support/alimony, veteran’s benefits, pension, or TANF annual statements.

☐ Please check this box if you are attaching your/parents 2014 income documentation
IX. EOF Program Support Services

It is important for us to begin gaining a sense of what your needs are. Please check those areas you’d like us to assist you with.

- Get help with securing financial aid grants to pay for college
- Get help with developing stronger study habits (ex. time management, task management, note-taking, test taking strategies)
- Get help with writing skills
- Get help with math skills
- Get help with reading skills
- Get tutoring in selected areas (Please list these) ______________________________________________________
- Get information on clubs and organizations
- Get help with choosing a major/academic program
- Get help with choosing courses in fulfilling the requirements of my major
- Discuss job market for college graduates
- Get help in selecting an occupation
- Get help with developing a resume
- Prepare for a job search
- Develop my job interview skills
- Discuss family problems with counselor
- Discuss personal relationships and social life with counselor
- Discuss an unwanted habit with counselor
- Discuss transferring to a four year college. If checked, please explain.

When are you interested in transferring: ____________________________________________________________

What four year schools are you interested in applying to: __________________________________________

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E.O.F. Rising Leaders Academy for First-Year Students
A Federal Work Study Employment Based Service Leadership Program

Acknowledging the importance of civic engagement on a local, national and global basis, the mission of the E.O.F Rising Leaders Academy is to foster first year EOF student participation in community service, issue advocacy, and public education activities, in addressing societal issues of public concern.

If interested in learning more about the E.O.F. Rising Leaders Academy, check this box □
X. College Preparatory Summer Institute: Required Participation for All First-Time College Students Seeking Enrollment for Fall 2015

Only complete this section if you are a first-time college student having never attended college before, and if you are seeking fall 2015 admission to the E.O.F. program. Participation in our summer bridge program is a condition that must be met to finalize your enrollment in the E.O.F. program, unless you seek a waiver for one or more of the following reasons.

1. You request a participation waiver based on your Accuplacer Basic Skill Test scores showing no need for basic skill course work
2. Your SAT/ACT scores waive the need for basic skill testing
3. You seek and are granted a waiver due to special circumstances; please note it is important to substantiate why attending a summer session would result in significant hardship
4. You are submitting your application after July 1, 2015

College Preparatory Summer Institute Description

The summer bridge program is for students who need to complete basic skill coursework based on Accuplacer test results. Students may choose a singular basic skill area, either reading, writing or math, and prepare themselves for retesting out of a basic skill course placement.

There is much more to the Institute than just academics. Students also enroll in our Student Success Seminar. In this seminar students will engage in self-exploration and develop strategies to address challenges that students face while in college. One of our Student Development Specialists will serve as your E.O.F. counselor and he/she is responsible for promoting your success while enrolled in our summer bridge program. In addition, special career exploration, civic engagement, and financial literacy seminars are offered.

We also have other staff, our Student Development Associates. They assist students with finalizing enrollment in our E.O.F program, and make sure all is set-up for a successful start to the fall term. To continue fostering a sense of community we also sponsor several social and recreational programs under their leadership.

Part A: Summer Session 2015 Enrollment

Please select one of the sessions below. Additional information, based on a conditional admission offer, will be sent to you as the summer draws near.

- □ Neptune HEC: Six-Week Half Day Session (M-F), Academic Focus: Reading
- □ Lincroft Campus: Six-Week Half Day Session (M-F), Academic Focus: Mathematics
- □ Long Branch HEC: Six-Week Half Day Sessions (M-F), Academic Focus: Mathematics
- □ Lincroft Six-Week Half Day Session (M-F), Academic Focus: Writing

Note: The E.O.F. program reserves the right to place students in specific sessions. This may be based on Accuplacer score and/or space constraints.
Part B. Waiver for Being Excused from Participating in the College Preparatory Summer Institute

This section is used to request a waiver of the summer bridge program participation requirement.

☐ Upon the availability of my Accuplacer Basic Skills Test scores, and their indicating no need for basic skill courses, please waive my participation in the summer bridge program.

☐ Upon availability of my SAT/ACT scores and their indicating no need for basic skill testing/placement, please waive my participation in the summer bridge program.

☐ I understand I am waived from participating in the summer bridge program as my application is being submitted for review after July 1, 2015.

☐ Due to special circumstances I am requesting a participation waiver for the following reason(s) detailed below.

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-10-
XI. Brookdale Community College E.O.F. Program Enrollment & Participation Agreement

Part A of this section lists the financial benefits, services and activities provided by the E.O.F. program. Part B of this section requires your signature and reflects a) your having read and understood the contents of this enrollment and participation agreement, and b) your agreement to the conditions for maintaining program eligibility.

A. Financial Benefits, Services and Activities Upon Admission and Enrollment

1. Yearly E.O.F. state grant of $1,050 based on full-time enrollment, and upon approval, availability of E.O.F. grants for part-time study.
2. Assistance with securing other state and federal aid, and when coupled with the E.O.F state grant, can cover all college costs.
3. Availability of funding, based on eligibility, to participate in study abroad opportunities, and to cover honor society membership fees, admission entrance exams, and selective leadership and career development activities.
4. A cost-free summer bridge program for first-time college students entering Brookdale for the fall 2013 term.
5. Availability of skill/motivational assessments to promote self-awareness and college success.
6. Provision of academic advisement and personal counseling designed to help students realize their educational, career, and personal goals.
7. Learning assistance to help manage one's academic studies successfully
8. Preparation for transfer to four-year colleges
9. Career preparation and life skill management programs/activities
10. Community and leadership development activities and based on eligibility acceptance to our Rising Leaders Academy, induction into Chi Alpha Epsilon - a national academic honor society, and membership to our E.O.F. Student Alliance.

B. Certification Statement on Enrollment Verification, Program Participation, & Eligibility Status

I agree to follow all procedures for completing the admission process, and if offered admission, finalizing my enrollment in the E.O.F. program. I further agree to participate in enrollment verification procedures and maintain a record of program participation in the E.O.F. programs' services and activities. This includes:

**Special Requirements: First Year of Program Enrollment if a First-Time College Student:** a) attending a new student orientation session, b) attending the College Preparatory Summer Institute unless waived, c) enrolling in EOF sections of HUDV 107 First Year Experience Seminar, c) enrolling in an HUDV EOF Math Tutoring section if enrolled in a basic skill math course, d) completing all FOCUS2 Career Planning and Financial Literacy on-line assignments, and e) establishing a record of participation in advisement/counseling services

**General Program Requirements:** each year establish a record of participation in advisement/counseling, career development, financial literacy, learning assistance programs, to include academic recovery programs if my GPA falls below 2.00 (C average) and/or I am not making satisfactory academic progress towards my degree as determined by Satisfactory Academic Progress Policy.

I understand that, a) failure to establish a record of participation in the E.O.F. program's services- academic advisement, career development, financial literacy, and learning assistance programs can result in suspension of the E.O.F. state grant and all program sponsored financial benefits, and b) this review shall take place once a year, and c) I must strive to maintain satisfactory academic standing, and that failure to do so can lead to ineligibility for future state and federal financial aid.

Student Signature: __________________________________________ Date: __________________________