COLLEGE APPLICATION FORM

Brookdale Community College is an Equal Opportunity/Affirmative Action institution. No person, in whatever relationship with the College, shall be subjected to discrimination or harassment on the basis of race, creed, color, nationality, national origin, ancestry, age, sex, marital status, civil union status, domestic partner status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, disability, or other protected categories or activity (i.e., opposition to prohibited discrimination or participation in the complaint process). Sexual harassment is a form of unlawful gender discrimination and, likewise, will not be tolerated. For complete information, go to www.brookdalecc.edu/about/equal-opportunity/
Below are instructions for completing an application for admission, along with some useful general information. If you have any questions about applying to Brookdale, please call 732-224-2944.

DEFINITIONS

1. Degree Student
A degree student is a student who is enrolled in a program of study leading to a degree or certificate, either on a full- or part-time basis.

2. Non-Degree Student
A non-degree student is a student who is not enrolled in a program of study leading to a degree or certificate.

3. Full-Time Study
Full-time study is enrollment for 12 or more credits. Part-time study is enrollment for less than 12 credits for our 15 or 11-week terms.

4. Counselor/Advisor
A Counselor/Advisor works primarily with degree students to assist them in selecting their courses, as well as with personal and career counseling.

5. Matriculation
Matriculation means choosing a major and enrolling in a program leading to a certificate or degree. Degree students are matriculated; non-degree students are not matriculated.

GENERAL INFORMATION

1. Application
Please complete all questions on the application. Answer the question concerning program by listing the name of the program and the code from the “Academic Program Codes” list. A $25.00 non-refundable application fee is required (check or money order) and should be submitted with the application. Applications can be returned to the Admissions Office by mail, in person at the One Stop Center for Student Services, at our Regional Locations, or can be submitted online.

2. Course Information
The College Catalog lists courses taught at Brookdale and their descriptions. The “Search for Classes” link lists the times and days for courses being offered each semester. This information can be obtained online at www.brookdalecc.edu

3. University Partnerships
University Partnerships are agreements between Brookdale and three area institutions: Georgian Court University, New Jersey City University, and Rutgers University. Each university operates out of three area institutions: Georgian Court University, New Jersey City University, and Rutgers University. Each university operates out of a designated Brookdale campus, offering university-level courses taught by university faculty. Students are able to complete an Associate degree at Brookdale and transfer seamlessly into a partner university, earning a Bachelor’s or even a Master’s degree without leaving Monmouth County. University Partnerships also offer dual admissions, course evaluations, transfer assistance, and other services to eligible students. Some programs even offer significant tuition discounts to Brookdale graduates.

DEGREE STUDENTS

1. Admission
Contact your high school and have a copy of your high school transcript forwarded to the Brookdale Admissions Office. If you completed course work at any college, have official copies of your transcript forwarded to the Brookdale Admissions Office. In addition to the application, all students under 30 years of age must complete the “Immunization Record Form” found online at www.brookdalecc.edu/admissions/forms

2. Testing
All new degree students are required to take the preregistration testing battery before they may register. These tests are designed to help you and your Counselor/Advisor select your courses. The test results play no role in your admission to the College. Once your admission application is processed, you will receive notification of testing information and possible exemptions from testing.

3. Counseling
After you have taken the Placement Test or are waived, you will need to meet with a Counselor/Advisor. Counseling and Advising sessions are available via walk-in sessions and group appointments. Please call 732-224-2555 for an appointment.

4. Course Load
In the long terms (Fall and Spring), degree students may register for any number of credits up to a maximum of 16. In the short terms (Summer), the maximum credit load is 7 credits. Winterim’s maximum credit load is 4 credits.

NON-DEGREE STUDENTS

1. Admission
The Application for Admission form on the next page is required. If, at a later date, you wish to become a degree student, additional forms are required. Ask for information at the One Stop Center for Student Services or at one of our Regional Locations.

2. Testing
Pre-registration tests are not required for most non-degree students unless they wish to register for Foundational Studies or English as a Second Language courses which require preregistration tests and the approval of a Counselor/Advisor or ESL Coordinator. All other courses are available without testing or approval of the Counselor/Advisor, provided the prerequisites are met. (Course prerequisites are shown in the Catalog. The student is responsible for ensuring they have fulfilled these requirements.)

3. Counseling
Non-degree students who wish to meet with a Counselor/Advisor should contact the Counseling Office for information regarding walk-in availability and group appointments.

4. Course Load
Some non-degree students may register for a maximum of 11 credits. Credits may be taken over one long semester or several semesters. After 11 credits, non-degree students must contact the Admissions Office.

DOCUMENTS AVAILABLE ONLINE FROM THE OFFICE OF THE VICE PRESIDENT OF STUDENT SUCCESS

- Campus Safety and Security Report
- Graduation Rates
- Transfer Rates
- College Drug Policy

www.brookdalecc.edu/vp-student-success/

APPLICATION FEE: $25 (non-refundable)
If you previously applied to Brookdale Community College, you do not need to reapply. If you choose to reapply, your application fee will not be refunded.

To submit this application by mail, send to:
Brookdale Community College Office of Admissions
765 Newman Springs Road, Lincroft, NJ 07738
APPLICATION FOR ADMISSION – BROOKDALE COMMUNITY COLLEGE

Instructions: Questions followed by an asterisk* are optional. This information does not affect either admission or placement. Your response is voluntary, but will inform Brookdale’s affirmative action policy.

BIOGRAPHICAL DATA

*Social Security Number ______________________________

☐ I choose not to provide my Social Security number. I understand that this will affect my ability to receive Financial Aid and/or receive annual documents used for tax purposes. (A Brookdale Student ID Number will be assigned to you after your application has been processed. Failure to submit your Social Security number will prevent you from retrieving your assigned Brookdale username and login information from our server.)

Last Name ________________________________________ First Name ________________________________ M.I _______

Address _____________________________________________________________________________________________________

City ________________________________________ State __________        Zip _________________________________

County of Residence ________________________________ Have you lived in NJ in the past year? ☐ Yes ☐ No

Day Phone _________________________________________ Evening Phone _________________________________________

Cell Phone _________________________________________ *Date of Birth _______________________________________

☐ I choose not to provide my Date of Birth. I understand that this will affect my ability to receive Financial Aid.

Personal Email: ____________________________________________ Are you a U.S. citizen? ☐ Yes ☐ No

☐ Are you a Veteran of the U.S. Armed Forces? ☐ Yes ☐ No

*I identify my gender as ____________________________________ *Ethnicity ☐ Hispanic/Latino ☐ Non-Hispanic/Latino

*Race ☐ American Indian/Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian/Other Pacific Islander ☐ White

PROGRAM OF STUDY

Year you plan to begin __________ Starting Term ☐ Fall ☐ Winterim ☐ Spring ☐ Summer I ☐ Summer II ☐ Summer III

Do you plan to be a Degree (regular) student enrolled in a degree or certificate program? ☐ Yes ☐ No

If YES, what program do you intend to pursue? _______________________________________________________________ (see list on last page)

If NO, do you plan to be a ☐ Non-degree (special) student ☐ Visiting student (matriculated elsewhere) ☐ Service Members Opportunity College (SOC) ☐ Non-degree English as a Second Language (ESL) student

Do you intend to apply for Financial Aid? (if yes, SSN and DOB are required) ☐ Yes ☐ No

Is English your first or primary language? ☐ Yes ☐ No

Would you like to receive information about Brookdale’s University Partnerships? (see information on previous page) ☐ Yes ☐ No

EDUCATION

High School last attended ________________________________ Highest grade completed ____________________ Year of graduation ______

City/State of High School ________________________________ Are you a high school student applying for “Fast Start”? ☐ Yes ☐ No

Do you have an equivalency diploma (GED)? ☐ Yes ☐ No If yes, from what state? ________________________________

List all colleges and schools attended after high school (Do not omit schools in which no credits were earned. Send transcripts from each.)

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<th>School</th>
<th>City &amp; State</th>
<th>Month &amp; Year</th>
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SIGNATURE

I certify that all the answers I have given are correct and accurate. Response is voluntary and the information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment.

Signature __________________________________________ Date _______________
ACADEMIC PROGRAMS – CAREER

BUSINESS & SOCIAL SCIENCES INSTITUTE
ACCNT Accounting A.A.S.
BUBMT Business Management A.A.S.
CULAR Culinary Arts A.A.S.
FASHN Fashion Merchandising A.A.S.
MARKT Marketing A.A.S.
PLGLS Paralegal Studies A.A.S.
EDTAS Teacher Assistant A.A.S.
BUTCS Technical Studies, Business Management A.A.S.

HUMANITIES INSTITUTE
CMAUD Communication Media, Audio Production A.A.S.
CMVP Communication Media, Video Production A.A.S.
DIAD Digital Animation & 3D Design A.A.S.
DIGP Digital Animation & 3D Design, Game Programming A.A.S.
GRPDN Graphic Design A.A.S.
INTDS Interior Design A.A.S.
MUTCH Music Technology A.A.S.

STEM INSTITUTE
AUENG Automotive Technology, Automotive Engineering Technician A.A.S.
AUTCH Automotive Technology A.A.S.
AUTCH Automotive Technology, General Motors Automotive Service Educational Program A.A.S.
CMPPR Computer Science, Programming A.A.S.
CMPWD Computer Science, Web Site Development A.A.S.
ELEUT Electric Utility Technology, Overhead Lines A.A.S.
ELEUS Electric Utility Technology, Substation A.A.S.
ELCMP Electronics Technology, Electronic/Computer Technician A.A.S.
ELENG Electronics Technology, Electronics Engineering Technology A.A.S.
NTIT Network Information Technology A.A.S.

HEALTH SCIENCES INSTITUTE
HITC Health Information Technology A.A.S. *
SOCNU Nursing A.A.S. *
SOCRT Radiologic Technology A.A.S. *
SOCRC Respiratory Care A.A.S. *

ACADEMIC CREDIT CERTIFICATES
ACCTCC Accounting
CRJUC Criminal Justice
CULCAC Culinary Arts
PDAST Dental Assisting
PPGLA Paralegal Studies
CUPSTC Pastry Arts
CSWEBC Webmaster Administration

ACADEMIC CREDIT CERTIFICATES OF ACHIEVEMENT
AUADUA Advanced Automotive Technician
AUBRKA Automotive Brakes, Steering, Suspension and Alignment Specialist
AUELTA Automotive Electrical/Power Systems Specialist
AUTNPA Automotive Engine Performance Specialist
AUDRVA Automotive Transmission Systems Specialist
CSREPA Computer Repair Academic Credit Certificate of Achievement
CYBSEC Cybersecurity
DDIDAA Digital Drawing for Interior Design and Architecture
CSMNT LAN/WAN
SOCMDA Social Media
SSRVCA Social Services

* There are additional admission requirements for these programs