BROOKDALE

BOARD OF TRUSTEES
General Functions
Administration
Human Resources
Finance & Facilities
Policy & Education

AGENDA for January 29, 2015

5:30 P.M.   BOARD OF TRUSTEE WORKSHOP

A. Call to Order

B. Reading of Statement and Roll Call

C. Resolution to Hold a Closed Meeting

D. Motion to Re-Open the Meeting to the Public

E. Adoption of Agenda for Workshop and Public Meeting   **Agenda Tab**

F. SharePoint demonstration

G. **Board Update on Major Initiatives (President Murphy)**   **Updates Tab**

   a. Foundation – Tim Zeiss, Executive Director, Foundation & Alumni Affairs

   b. Higher Education Centers – Anita Voogt, Dean,Communiversity and Higher Education Centers

   c. Marketing – Avis McMillon, Executive Director, College Relations

   d. Recruitment – Richard Pfeffer, Dean, Enrollment Development & Student Affairs

   e. Wall Campus – Anita Voogt, Dean Communiversity and Higher Education

   f. One Card – Maureen Lawrence, Vice President, Finance & Operations and Camille Shelley, Executive Director, Office of Information Technology

   g. ERP Revitalization – Maureen Lawrence, Vice President, Finance & Operations and Camille Shelley, Executive Director, Office of Information Technology

   h. Professional Services – Maureen Lawrence, Vice President, Finance & Operations

   i. Policy Review Process – Louise Horgan, Executive Assistant to the President

   j. Police Accreditation – Patricia Sensi, Dean of Human Resources

   k. Outreach, Business and Community Development – Marie Lucier-Woodruff, Dean Business & Community Development

   l. Finance & Operations Fast Facts – Maureen Lawrence, Vice President, Finance & Operations

H. **Discussion Items**

   a. Center for World War II Studies and Conflict Resolution (Chair Guzzo)   **Discussion Tab**

   b. DRAFT Schedule of Committee Meetings (Chair Guzzo)   **Discussion Tab**

   c. Audit Committee Chair Report (Trustee Dalton)

   d. Liaison to BCC Foundation Report (Trustee Tolchin)

   e. Streamlined BOT meetings and BOT packet revisions (Trustee Abby-White)

   f. Children's Learning Center Sub-Committee report (Trustee Abby-White)

   g. Dashboard and Monitoring Reports (Trustee Abby-White)

   h. Communications Training (Trustee Abby-White)

Brookdale Community College Board of Trustee Meeting   January 29, 2015 AMENDED 01/22/15

AGENDA for January 29, 2015

     i.   Report of Governance Committee (Trustee Karcher)

         i.   Board Professional Development

        ii.   Board Retreat timing & topic(s)

     j.   Report of Finance & Facilities Committee (Trustee DiBella)

         i.   Tuition & Fees Parameters   **Finance Tab**

        ii.   Proposed Operating and Capital Budget

I.   Action Items

     a.   Report of Policy & Education Committee (Trustee Cram)   **Policy & Ed Tab**

         i.   New and Discontinued Curriculum

        ii.   Lodging of Board Policy 2.1000   **Police Dept. Tab**

     b.   Appointment of Ad-Hoc Police Committee

J.   Review of Consent* Agenda and Business Meeting Agenda - Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees.

*Consent agenda items are routine, non-exceptional items requiring Board approval though not necessarily Board discussion

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AGENDA for January 29, 2015
7:30 p.m.   BOARD OF TRUSTEE PUBLIC BUSINESS MEETING

A. Call to Order
B. Pledge of Allegiance
C. Reading of Statement and Roll Call
D. Acknowledgement of Past Members of the Board of Trustees - Joan Raymond and Peter Kapsales
E. Public Hearing of Tuition and Fees for FY15/16
F. Public Comment on Agenda Items
G. Approval of Minutes of the December 11, 2014 Workshop/Public Meeting   **Minutes Tab**

H. APPROVAL ITEMS   Consent Agenda Tab

Consent Agenda	Mission-Based Indicators	Jubilee Plan Goals	Tab
(2.1) Acceptance of Grants	Quality and Excellence Value Added to the Community	Goal 2: Maximize Resources Goal 4: Leverage Brookdale's Excellence	Grants Tab
(3.1) Approval of Human Resources	Quality and Excellence	Goal 2: Maximize Resources	HR Tab
(4.1) Monthly Financial Report	Quality and Excellence Access	Goal 2: Maximize Resources	Finance Tab
(4.2) Purchases in Excess of $34,100 and NJ "Pay-to-Play" bids, and Pursuant to the NJ "Pay-to-Play" Process, in Excess of $17,500	Quality and Excellence	Goal 2: Maximize Resources	Finance Tab
(4.2a) Change Order Request Report	Quality and Excellence	Goal 2: Maximize Resources	Finance Tab

AGENDA for January 29, 2015

(4.2b) Open Invoice Payment Requests for Vendor, Student, and Employee Payments	Quality and Excellence	Goal 2: Maximize Resources	**Finance Tab**

H. ADDITIONAL APPROVAL ITEMS

Items removed from the consent agenda will be considered at this time

(1.1) Appointment of Ad-Hoc Police Committee	Value Added to Community Quality and Excellence	Goal 4: Leverage Brookdale's Excellence	**Police Dept. Tab**
(2.2) Lodging of Board Policy 2.1000	Value Added to Community Quality and Excellence	Goal 2: Maximize Resources Goal 4: Leverage Brookdale's Excellence	**Police Dept. Tab**
(4.3) Approval of a Schedule of Tuition and Fees for FY15/16	Quality and Excellence Access	Goal 2: Maximize Resources	**Finance Tab**
(5.1) Approval of Homeland Security and Emergency Management A.S.	Student Success and Progress Value Added to Community Quality and Excellence Access	Goal 1: Inspire Student Success Goal 2: Maximize Resources Goal 3: Strengthen and expand Brookdale's alliances and partnerships	**Policy & Ed. Tab**

Goal 1: Inspire Student

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(5.2) Approval of Human Services A.S. Generalist Option and Human Services A.S. Addiction Studies Option	Student Success and Progress Value Added to Community Quality and Excellence Access	Success Goal 2: Maximize Resources Goal 3: Strengthen and expand Brookdale's alliances and partnerships	Policy & Ed. Tab
(5.3) Discontinuance of the Human Services A.A.S. Generalist, Addiction Studies, and Corrections Options	Student Success and Progress Quality of Excellence	Goal 2: Maximize Resources Goal 4: Leverage Brookdale's Excellence	Policy & Ed. Tab

I. Public Comment
J. Old/New Business
K. Resolution to Hold a Closed Discussion (if needed)
L. Motion to Re-Open the Meeting to the Public (if needed)
M. Adjournment