



Brookdale Community College
Board of Trustees Workshop Meeting
Tuesday, August 16, 2016 5:30 PM (EDT)
Brookdale Lincroft
Warner Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738

- I. Call to Order, Reading of Statement and Roll Call - Chair Guzzo - 5 minutes
- II. Adoption of Agenda for Workshop and Public Meeting - Chair Guzzo - 5 minutes
- III. Facilities Update - Wall Campus - Mr. Tom Perrino, Managing Principal CEO Spiegle Architectural Group
Mr. Tom Perrino, Managing Principal Interim CEO,
Mr. John Wright, Associate Principal, and
Mr. Patrick Gallagher, Project Manager to provide an update on the Wall construction project.
- IV. Resolution to Hold a Closed Meeting - Chair Guzzo
If needed.
- V. Motion to Re-Open the Meeting to the Public - Chair Guzzo
If needed.
- VI. Reports from the Board Committees and Liaisons - Chair Guzzo - 30 minutes
 - A. Executive - Chair Guzzo
 - B. Finance & Facilities - Trustee DiBella
 1. Monthly Financial Reporting, Payments, Purchases and Payments
 - C. Governance - Trustee Crupi
 1. President Evaluation
 2. Board Self-Evaluation and Professional Development
 - D. Policy and Education Committee Meeting - Trustee Cram
 - E. Audit - Chair Guzzo & Mr. Francis
 - F. NJCCC and BCC Foundation - Trustees Abby-White and Tolchin
 1. Naming Rights - Trustee Tolchin
- VII. ACCT Governance Leadership Institute - Trustees Cram, Rambaud & Kaufmann
- VIII. Report from the Engineer of Record - Mr. Charles Rooney - 5 minutes
- IX. Review of Consent Agenda* and Business Meeting Agenda - Chair Guzzo - 3 minutes
**Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees*
- X. Adjournment - Chair Guzzo - 1 minutes



Brookdale Community College
Board of Trustees Public Business Meeting
Tuesday, August 16, 2016 7:30 PM (EDT)
Brookdale Lincroft
Warner Student Life Center
Navesink Rooms
765 Newman Springs Road
Lincroft, NJ 07738

- I. Call to Order, Reading of Statement and Roll Call - Chair Guzzo - 5 minutes
- II. Pledge of Allegiance - Chair Guzzo - 5 minutes
- III. Swearing in of Graduate Trustee Kevin Przystawski
- IV. Public Comment on Agenda Items - Chair Guzzo
- V. Approval of Workshop and Public Business Meeting Minutes - June 21, 2016 - Chair Guzzo - 3 minutes
 - A. Approval of Executive Session Minutes - June 21, 2016 - Chair Guzzo - 3 minutes
- VI. Approval of Public Business Meeting Minutes - July 19, 2016 - Chair Guzzo
- VII. Announcement of New Transportation Services to the College - President Murphy, Freeholder Curley, Monmouth County Planning Board, and NJ Transit
 - A. Introductions - Ms. Anita Voogt
 - B. Presentation by NJ Transit
 - C. Remarks from Freeholder Curley
 - D. Reading of the Resolution
 - E. Remarks from Brookdale Community College - President Murphy & Chair Guzzo
- VIII. President's Report - President Murphy
 - A. MSCHE Update - Dr. Kegelman, MSCHE Chair
 - B. College Annual Priorities - President Murphy
- IX. Consent Agenda - Chair Guzzo - 5 minutes
 - A. Acceptance of Grants - RES160036
 - B. Approval of Human Resources
 - C. Purchases in Excess of \$35,000 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500
 - D. Open Invoice Payment Requests for Vendor, Student and Employee Payments

E. Monthly Financial Dashboards

- X. Change Order Request
- XI. Public Comment - Chair Guzzo
- XII. Old/New Business - Chair Guzzo
- XIII. Resolution to Hold a Closed Meeting - Chair Guzzo
- XIV. Motion to Re-Open the Meeting to the Public - Chair Guzzo
- XV. Adjournment - Chair Guzzo
- XVI. Appendix - Board Materials

BROOKDALE COMMUNITY COLLEGE
Board of Trustees
Workshop Meeting Minutes

Tuesday, June 21, 2016

Brookdale Community College
Brookdale Lincroft
765 Newman Springs Rd.
Lincroft, NJ 07738

- A.** Chair Guzzo called the meeting to order at 5:40 PM
- B.** Ms. Gruskos then read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:
1. On June 16, 2016, advance written notice of this meeting was posted at Brookdale Community College on the first floor of the Brookdale Administrative Center.
 2. On June 16, 2016, advance written notice of this meeting was emailed to *The Asbury Park Press* and *the Star Ledger*.
 3. On June 16, 2016, advance written notice of this meeting was filed with the Clerk of the County of Monmouth."

Roll Call:

Present	Trustees	Administration:
	Ms. Tracey Abby-White, Trustee	Ms. Marie Lucier-Woodruff
	Dr. Hank Cram, Trustee	Mr. Robert Francis
	Mr. Paul Crupi, Trustee	Dr. Matthew Reed
	Mr. William Dalton, Trustee (5:43 PM)	Ms. Patricia Sensi
	Mr. Joe DiBella, Vice-Chair	Ms. Marie Lucier-Woodruff
	Mr. Paul Geissler, Trustee	Dr. David Stout
	Mr. Bret Kaufmann, Trustee	Ms. Maureen Lawrence
	Dr. Maureen Murphy, Secretary	Ms. Avis McMillon
	Ms. Marta Rambaud, Trustee (5:43 PM)	Dr. Anita Voogt
	Mr. Gary Tolchin Trustee	
	Dr. Carl Guzzo, Chair	
		Ms. Cynthia Gruskos, Recorder
Absent	Ms. Lora Campbell, Trustee	
	Dr. Les Richens, Trustee	
		Mr. Charles Rooney, Engineer of Record
College Counsel	Mr. Matthew Giacobbe, Esq., General and Labor Counsel;	Mr. Mitchell Jacobs, Esq.

C. Resolution to Hold a Closed Meeting

Mr. Giacobbe read the resolution to hold a closed executive session (**Attachment A**).

A motion was made by Trustee Cram and seconded by Trustee Abby-White to hold a closed session.

Motion was carried by the following vote:

YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo.

NAYS: None

ABSTENTIONS: None

D. Re-Open the Meeting

A motion was made by Trustee DiBella and seconded by Trustee Abby-White to reopen the meeting to the public.

Motion was carried by the following vote:

YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Rambaud, Tolchin and Chair Guzzo.

NAYS: None

ABSTENTIONS: None

D. Adoption of Agenda for Workshop and Public Meeting

A motion was made to adopt the workshop and public business meeting agendas by Trustee DiBella and seconded by Trustee Abby-White.

Motion carried by the following vote:

YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Rambaud, Tolchin and Chair Guzzo.

NAYS: None

ABSTENTIONS: None

E. Reports from the Board Committees and Liaisons

1. **Executive** – Chair Guzzo reported on a productive Executive Committee.
2. **Finance & Facilities** – Trustee Tolchin reported on the Finance & Facilities meeting held on June 14, 2016. He highlighted the following:
 - i. The Finance & Facilities committee reviewed the 2 change orders for Spiegle Architectural Group for an expanded work on the science lab renovations and Cooper Electric Co. for the lights on the back walkway.
 - ii. They discussed the FY17 Auxiliary Services Budget, the FY17 Associated Students of BCC Budget and the revised FY17 Operating & Capital Budgets which were revised to reflect changes in enrollment projections.

- iii. The committee discussed facilities planning, the updated facilities master plan revised by T & M Associates and the institutional priorities provided by the President.
 - iv. Credit Card Usage – The Finance & Facilities committee made the decision to reduce the cost of credit card merchant fees by discontinuing the use of American Express and estimate a savings of \$40,000 per year. VP Lawrence will report in November on credit card merchant fees.
 - v. Vice President Lawrence will report back to the board in January on Auxiliary Services.
 - vi. Chair Guzzo reported on the long term strategic financial plans. He highlighted that the committee's strategic plans include not utilizing reserves to fund the operating or capital budgets and the small capital issue has been resolved. They decided the reserves must be rebuilt in an expeditious matter. Our big capital needs were identified. \$48 million of capital needs were identified and prioritized. In addition \$28 million of capital projects were also identified by President Murphy. She indicated that our highest priority is the science labs and they have already been funded and we have a commitment to the CAR building for the OneStop needs and in addition, the lecture halls needs to be updated for today's learners.
3. **Governance Committee**- Trustee Crupi reported on the Governance committee held on June 13. He highlighted the following:
- a. The President Evaluation and the board's self-evaluation survey have been finalized. The following is the timeline process:
 - i. July 1 – 15 - Trustees will participate in the president's evaluation survey and he encouraged the trustees to all participate.
 - ii. June 17 – Board self-evaluation will begin and end in 7 days.
 - b. Any trustees that have concerns related to meeting structure can discuss them with the Governance committee directly.
4. **Policy & Education Committee** – Trustee Cram reported on the Policy & Education meeting held on June 16. They finalized the preamble for the policy section 5000. They reviewed Policy 5.0002 which was lodged on April 19, 2016 and is recommended for approval this evening. Dr. Murphy provided details on the Asbury Park Early College High School program and the Asbury Park Promise program. President Murphy reported at the meeting on next steps related to improving the program review process. Trustee Cram recommended the book *What Excellent Community Colleges Do* and requested Dr. Murphy to provide all trustees with the book. It is required reading for the P & E committee and he suggested all trustees read the book. A goal of his would be that Brookdale Community College would one day receive the Aspen Prize recognition
5. **Audit Committee** – Trustee Dalton reported on the Audit committee held in June to finalize the selection of External Audit Services. The committee recommends the

selection of O'Connor & Drew for a 1 year contract with the option to renew each year up to 2 years. He commended the members of the committee and said they did an extraordinary job in vetting the firms.

6. NJCCC and Foundation – Trustees Abby-White and Tolchin reported.

- a. The NJCCC held their Spirits Award Celebration and President Murphy attended the event.
- b. Trustee Tolchin encouraged participation in the Point of Entry Event to be held on June 17.
- c. The Scholarship Ball was a success and the foundation netted \$96,000. Next year is the 50th Anniversary of Brookdale and they are proposing to have a bigger event.
- d. The Foundation elected 7 new board members. The new president is Bill Toms.
- e. The Golf Outing is on September 15 at Eagle Oaks Country Club.

7. Ad-Hoc By-Laws Committee –No report.

G. Report from the Engineer of Record

Mr. Rooney reported on the progress of the Wall campus construction and purchases for lighting and fire sprinkler head replacement.

L. Review of Consent Agenda and Business Meeting Agenda

Item 8 of the 4.2 has been rejected and will be removed from the consent agenda.

A motion was made by Vice-Chair DiBella and seconded by Trustee Cram to amend the consent agenda to remove item 8 of the 4.2 Purchases in Excess of \$35,000 – Electro Maintenance, Electrical T & M, Bid No. 17-15..

- Motion was carried by the following vote:

YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo.

NAYS: None

ABSTENTIONS: None

M. Motion to Adjourn

A motion was made by Trustee Dalton and seconded by Trustee Crupi to adjourn the meeting.

Motion was carried by the following vote:

YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo.

NAYS: None

ABSTENTIONS: None

➤ Meeting adjourned at 8:40 PM.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Maureen Murphy', with a large, stylized initial 'M' and a long, sweeping horizontal line extending to the right.

Maureen Murphy, Ph.D., Secretary

RESOLUTION NO. RES160029

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that **6** issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **June 21 at 5:30 PM**

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ “(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be

RESOLUTION NO. RES160029

–RESOLUTION AUTHORIZING EXECUTIVE SESSION

disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☒

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." **The collective bargaining contract(s) discussed are between the Board and FOP, BCCFA, BCCAA and PSA..**

☐

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☒

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are **BCC vs Frank Lawrence, contract negotiations and potential litigation** and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is **an update on the ongoing litigation with Frank Lawrence; contract negotiations for independent audit services, and potential litigation regarding the Wall construction site.**

☒

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478

RESOLUTION NO. RES160029
–RESOLUTION AUTHORIZING EXECUTIVE SESSION

(1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are **personnel separation recommendations**. **The employee has been riced for this matter.**

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be **60** minutes after which the public meeting of the _____ Brookdale Community College Board of Trustees shall (select one) reconvene and ☐ immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

RESOLUTION NO. RES160029
–RESOLUTION AUTHORIZING EXECUTIVE SESSION

BROOKDALE COMMUNITY COLLEGE

Board of Trustees Public Business Meeting Minutes

Tuesday, June 21, 2016

Brookdale Community College
Brookdale Lincroft
Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738

- A. Chair Guzzo called the meeting to order at 8:40P.M. and the group made the Pledge of Allegiance.
- B. Ms. Gruskos then read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:
1. On June 16, 2016, advance written notice of this meeting was posted at Brookdale Community College on the first floor of the Brookdale Administrative Center.
 2. On June 16, 2016, advance written notice of this meeting was emailed to *The Asbury Park Press* and the *Star Ledger*.
 3. On June 16, 2016, advance written notice of this meeting was filed with the Clerk of the County of Monmouth."

Roll Call:

Present	Trustees	Administration:
	Ms. Tracey Abby-White, Trustee	Ms. Marie Lucier-Woodruff
	Dr. Hank Cram, Trustee	Mr. Robert Francis
	Mr. Paul Crupi, Trustee	Dr. Matthew Reed
	Mr. William Dalton, Trustee	Ms. Patricia Sensi
	Mr. Joe DiBella, Vice-Chair	Ms. Marie Lucier-Woodruff
	Mr. Paul Geissler, Trustee	Dr. David Stout
	Mr. Bret Kaufmann, Trustee	Ms. Maureen Lawrence
	Dr. Maureen Murphy, Secretary	Ms. Avis McMillon
	Ms. Marta Rambaud, Trustee)	Dr. Anita Voogt
	Mr. Gary Tolchin Trustee	
	Dr. Carl Guzzo, Chair	
		Ms. Cynthia Gruskos, Recorder
Absent	Ms. Lora Campbell, Trustee	
	Dr. Les Richens, Trustee	
		Mr. Charles Rooney, Engineer of Record
College Counsel	Mr. Matthew Giacobbe, Esq., General and Labor Counsel;	Mr. Mitchell Jacobs, Esq.

C.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Public Comment – Mr. Isaac Fajerman – Resident of Rumson, commented on what he believes are issues with our bidding process. He believes that in the past the college has awarded a bid to Cooperative Communications as low bidder and then they overbilled in 2014. He has asked for an investigation of why there was overbilling. He asked that before the new bid for local & long distance telephone services is awarded that there be an investigation as to the past experience with Cooperative Communications in 2014. He also stated that the bid form was defective.</p>		<p>Mr. Giacobbe responded that the college will award the bid to the lowest responsive bidder. We will ensure that Cooperative Communications comply with the bid and he will report back at the next meeting as to what happened in the past.</p>
<p>President's Report President Murphy sent the trustees the end of the year college report and it is the basis for the president evaluation. In addition, she has sent them the status report of the reorganization and the reorganization will be discussed in August.</p>		
<p>Approval of Minutes of the May 17, 2016, Workshop and Public Business meetings. There were no revisions to the minutes.</p>	<p>A motion to approve the May 17, 2016 minutes of the Workshop and Public Business meetings was made by Trustee Cram and seconded by Trustee Dalton</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Approval of the May 17, 2016 Executive Session minutes.</p>	<p>A motion to approve the May 17, 2016 executive</p>	

<p>There were no revisions to the minutes.</p>	<p>session minutes was made by Trustee Abby-White and seconded by Trustee Crupi.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Consent Agenda-</p> <ul style="list-style-type: none"> A. Acceptance of Gifts B. Acceptance of Grants – RES160032 C. Approval of Human Resources D. Purchases In Excess of \$35,000 and New Jersey “Pay to Play” Process, in Excess of \$17,500* RES160030 – Attachment A - Addendum E. Open Invoice Payment Requests for Vendor, Students and Employee Payments F. Monthly Financial Report <p>*Item 8 of the 4.2 Purchases in Excess of \$35,000 – Electro Maintenance, Electrical T & M, Bid No. 17-15 removed.</p>	<p>A motion to approve the consent agenda with the addendum to the 4.2 Purchases – Item 16 – Independent Audit (Attachment B) Services was made by Trustee Crupi and seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Approval of Board of Trustees Bylaws – Lodged May 17, 2016</p> <p>Commented on by Trustee Abby-White – 1.3040 – Manner of Election of Officers and Term of Office – She objected to the removal of term limits which were established in 2013.</p>	<p>A motion was made by Trustee Dalton and seconded by Trustee DiBella to approve the Board of Trustees bylaws which were lodged on May 17, 2016.</p> <p>YES: Trustees Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: Trustee Abby-White ABSTENTIONS: None</p>	
<p>Approval of Board Policy 5.0002 – Educational</p>	<p>A motion was made by</p>	

<p>Programs</p> <p>At the Governance Committee meeting held on June 16, 2016 the 5.0002 Policy – Educational Programs was amended under section IX, b. and the amended policy has been provided to the Trustees and the Public. Attachment A</p>	<p>Trustee Cram and seconded by Trustee Crupi to approve the amended Board Policy 5.0002 – Education Programs which was lodged on April 19, 2016.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Change Order Request – RES160031</p>	<p>A motion was made by Trustee Crupi and seconded by Trustee Dalton to approve the change order request.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Approval of FY17 Auxiliary Services Budget</p>	<p>A motion was made by Trustee Crupi and seconded by Trustee Dalton to approve the FY16 Auxiliary Services Budget.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Approval FY17 Associated Students of Brookdale Community College (ASBCC) Budget</p>	<p>A motion was made by Trustee Geissler and seconded by Trustee Cram to approve the FY17</p>	

	<p>Associated Students of Brookdale Community College (ASBCC) Budget.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo</p> <p>NAYS: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of Revised FY17 Operating & Capital Budget</p> <p>Trustee DiBella commented on the significant reduction in the operating budget and that there is no reliance on the reserves to fund the budget. He commended the Administration, on their work.</p>	<p>A motion was made by Trustee DiBella and seconded by Trustee Crupi to approve the revised FY17 Operating & Capital Budget</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo</p> <p>NAYS: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of MOA between the Brookdale Community College and Asbury Park Board of Education</p>	<p>A motion was made by Trustee Cram and seconded by Trustee Dalton approving the college enter into a partnership with the Asbury Park Board of Education to be called the Dream Academy Early College.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo</p> <p>NAYS: None</p> <p>ABSTENTIONS: None</p>	
Recognition of Trustee David Flaherty		

Chair Guzzo and Trustees recognized the service of Trustee Flaherty during his time on the board from April 2012 till May 2016. Mr. Flaherty was unable to attend the meeting.		
Recognition of Graduate Trustee James McConnell Chair Guzzo recognized the service of Graduate Trustee James McConnell.		
Recognition of Graduate Trustee Paul Geissler Chair Guzzo recognized the service of Graduate Trustee Paul Geissler with a reading of a resolution.		
Public Common on Agenda Items Ms. Helen Vota – President of PSA – Ms. Vota shared information on the 190 PSA members whose average salary is \$42,000 and their responsibilities on campus. She asked the board to consider their financial needs when they are contemplating their compensation. Mr. Jack Ryan, Professor –He commented on the public comment timeframe and the procedures of public comment. He also commented on the Frank Lawrence litigation. Mr. Kevin Przystawski – Alumni – He spoke about his positive experience at Brookdale.		
Old/New Business Trustee Tolchin reported that that a committee will be formed to investigate the naming rights opportunity. Hopefully it will begin after the summer. His first goal is to relieve the stress on our student athletes and provide funding for their uniforms. Professor Ryan reported of the 53 high school sportsmanship awardees, 7 will go to a community college, of which 6 have selected to go to Brookdale. President Murphy reported on the goal to have paperless board materials by September 2016		

<p>and to provide mobile devices if needed and training.</p> <p>Trustee Abby-White reported that President Murphy received the Chairman's Award at the 2016 Circle of Excellence sponsored by the Monmouth County Chamber of Commerce.</p> <p>In June, Brookdale hosted the AAWCC Woman's Leadership Conference and Trustee Abby-White enjoyed her participation.</p> <p>Trustee Cram suggested that we have general guidelines for public comment available for the public to review prior to the meeting.</p> <p>Trustee DiBella commended former Graduate Trustees McConnell and Geissler for their former service to the board.</p>		<p>Mr. Giacobbe suggested a statement be read prior to public comment time.</p>
<p>Resolution to hold a closed session. RES160037 Mr. Giacobbe read the executive session resolution to hold a closed session. (Attachment C)</p>	<p>A motion to approve the resolution to hold a closed meeting was made by Trustee Dalton and seconded by Trustee Crupi.</p> <p>YES: Trustees Abby-White, Cram, Crupi, Dalton, DiBella, Geissler, Kaufmann, Rambaud, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Meeting Re-Opened to the Public</p>	<p>A motion was made to reopen the meeting to the public by Trustee DiBella and seconded by Trustee Abby-White.</p> <p>Motion passed unanimously.</p>	

D. Chair Guzzo adjourned the meeting at 10:15 PM. .

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Maureen Murphy', with a large, stylized initial 'M'.

Maureen Murphy, Ph.D., Secretary

BROOKDALE COMMUNITY COLLEGE
BOARD POLICY

5.0002

I. Title of Policy

Educational Programs

II. Objective of Policy

To emphasize the College's commitment to learning through the offer of credit and non-credit educational programs to benefit students, employers and its community.

III. Authority

N.J.S.A. 18A & N.J.S.A 9A

IV. Policy Statement

Recognizing its role as a comprehensive community college, Brookdale offers a variety of educational programs to meet the diverse needs of its community. These include but are not limited to:

- a. Transfer programs which lead to the associate degree and provide the credits for the first half of a baccalaureate degree. Transfer programs are offered in the Arts (AA) and Sciences (AS), as well as in a variety of specific career disciplines;
 - b. ~~Two-year; career~~ Career oriented education programs of ~~at less-least than~~ 60 credits (AAS) ;
 - c. Short Term Certificate programs, both credit and non-credit, to prepare the student for employment. Whenever possible, these programs will qualify the student for an external credential or licensure, continuing education units, certifications, or other evidence of completion/mastery, to meet personal and/or professional requirements.
1. All educational programs will be developed on the basis of community demand, industry need, resource availability, and suitability for college level instruction.

V. Responsibility for Implementation

The President

Approved:	September 1980
Revised:	February 2002
Lodged	April 2016
Approved:	

Agenda for Purchases in Excess of \$35,000
June 21, 2016

ADDENDUM

Board Item No.	Vendor/ Contractor	Category / Description	Basis of Award	Amount of Purchase
1	O'Connor & Drew P.C.	Independent Audit Services, RFP No. 07-16 / Notice was sent to 24 firms, received 7 replies. This is a one year contract for audit services with an option to renew each year up to 2 years at the College's discretion. This contract is funded by the operating budget.	RFP	\$ 83,000.00

RESOLUTION NO. RES160037

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that **1** issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **June 21 at 9:30 PM**

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ “(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be

RESOLUTION NO. RES160037

–RESOLUTION AUTHORIZING EXECUTIVE SESSION

disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are **potential litigation** and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is **potential litigation regarding the Wall construction site.**

☐

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are

RESOLUTION NO. RES160037
–RESOLUTION AUTHORIZING EXECUTIVE SESSION

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Brookdale Community College Board of Trustees shall (select one) ☐ reconvene and where formal action ☒ immediately adjourn or ☐ reconvene and proceed with business will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

RESOLUTION NO. RES160037
–RESOLUTION AUTHORIZING EXECUTIVE SESSION

BROOKDALE COMMUNITY COLLEGE

Board of Trustees Public Business Meeting Minutes

Tuesday, July 19, 2016

Brookdale Community College
Brookdale Hazlet, Room 102
1 Crown Plaza
Hazlet, NJ 07731

- A. Chair Guzzo called the meeting to order at 5:00 P.M.
- B. Ms. Gruskos then read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:
1. On July 14, 2016, advance written notice of this meeting was posted at Brookdale Community College on the first floor of the Brookdale Administrative Center.
 2. On July 14, 2016, advance written notice of this meeting was emailed to *The Asbury Park Press* and the *Star Ledger*.
 3. On July 14, 2016, advance written notice of this meeting was filed with the Clerk of the County of Monmouth."

Roll Call:

Present	Trustees	Administration:
	Ms. Tracey Abby-White, Trustee* (left call before adjournment)	Ms. Marie Lucier-Woodruff
	Dr. Hank Cram, Trustee *	Mr. Robert Francis
	Mr. Paul Crupi, Trustee*	Dr. Matthew Reed
	Mr. Joe DiBella, Vice-Chair (5:05 PM)*	Ms. Marie Lucier-Woodruff
	Mr. Bret Kaufmann, Trustee*	Dr. David Stout
	Dr. Maureen Murphy, Secretary	Ms. Maureen Lawrence
	Ms. Marta Rambuad, Trustee*	Ms. Patricia Sensi
	Mr. Kevin Przystawski, Trustee*	
	Mr. Gary Tolchin Trustee*	
	Dr. Carl Guzzo, Chair*	
		Ms. Cynthia Gruskos, Recorder
Absent	Ms. Lora Campbell, Trustee	
	Mr. Bill Dalton, Trustee	
	Dr. Les Richens, Trustee	
		Mr. Charles Rooney, Engineer of Record*
College Counsel	Mr. Matthew Giacobbe, Esq., General and Labor Counsel;*	Mr. Mitchell Jacobs, Esq.*
	*Participated via phone conference	

C.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Chair Guzzo stated that the college goals are being written collaboratively between the Trustees and the Administration and will be discussed with the full board at the August Board of Trustee Meeting.</p>		
<p>Wall Campus Construction</p>	<p>A motion was made by Chair Guzzo and seconded by Trustee Tolchin to allow the full board to authorize the Executive Committee to act on their behalf in regards to the Wall issue if such is necessary for emergency reasons.</p> <p>YES: Trustees Abby-White, Cram, Crupi, DiBella, Kaufmann, Rambaud, Przystawski, Tolchin and Chair Guzzo NAYS: None ABSTENTIONS: None</p>	
<p>Consent Agenda-</p> <p>A. Purchases In Excess of \$35,000 and New Jersey “Pay to Play” Process, in Excess of \$17,500 (4.2) B. Human Resources (3.1)</p> <p>Discussion</p> <p>Capital Purchase – Concrete Repairs (exposed aggregate concrete) for Larrison Hall, Bid. No. 17-17 – VP Lawrence and Mr. Drury responded to questions regarding the purchase, design and maintenance of concrete repairs at Larrison Hall.</p> <p>Mr. Rooney brought up concerns with the pricing of the bid. Administration and Counsel responded to his concerns</p> <p>The Administration responded to questions</p>	<p>A motion to approve the consent agenda was made by Trustee DiBella and seconded by Trustee Crupi.</p> <p>YES: Trustees Cram, Crupi, DiBella, Kaufmann, Rambaud, Przystawski, Tolchin and Chair Guzzo NAYS: None ABSENTIONS: None</p>	

regarding the Human Resources recommendations.		
Public Comment No public comment.		

- D. A motion to adjourn the meeting was made by Trustee Crupi and seconded by Trustee Cram.
Motion was passed unanimously.

Chair Guzzo adjourned the meeting at 5:41 PM. .

Respectfully submitted



Maureen Murphy, Ph.D., Secretary

Brookdale Community College

Middle States Self-Study Overview and Purpose

Brookdale Community College is in the process of preparing for its decennial Middle States self-study. Middle States Commission on Higher Education (MSCHE) is Brookdale's regional accrediting body. The Commission is a voluntary, non-governmental, membership association that defines, maintains, and promotes educational excellence across institutions with diverse missions, student populations, and resources. It examines each institution as a whole, rather than specific programs within institutions. (www.msche.org). Other than quality assurance and continuous improvement, accreditation is important for our students in that federal student aid loans are only available to students enrolled in accredited institutions.

The College will be engaged in this introspection and future visioning during calendar years 2016 and 2017. In spring 2018, the College will host a Middle States evaluation team of community college professionals from outside of New Jersey who volunteer to review the self-study findings and recommendations and ultimately make a recommendation to the MSCHE on our accreditation status.

The decennial evaluation consists of an extensive process that produces a written self-study report. This report and the Commission's *Standards for Accreditation and Requirements of Affiliation* serve as the basis for the on-site evaluation by the team of peer evaluators. Over these two years, Brookdale will carefully consider our educational programs, policies, and services, with particular attention to student learning and achievement. The College will examine how well our programs and services accomplish our priorities, fulfill our mission, and meet the Commission's Standards. (*Middle States Commission on Higher Education SELF-STUDY Creating a Useful Process and Report*, p. 9)

MSCHE Standards and Requirements

The Middle States Commission on Higher Education Accreditation Standards and Requirements of Affiliation are comprised of seven standards and fifteen requirements that serve as ongoing guides for accredited institutions engaged in self-review and peer evaluation. Accredited institutions are expected to demonstrate compliance with these standards and requirements, to conduct their activities in a manner consistent with the standards and requirements, and to engage in ongoing processes of self-review and improvement.

There are four principles underlying these standards:

- An institution's mission is central to all standards;
- The student learning experience is the focal point of several standards;
- Continuous improvement in student learning is supported by assessment;
- Innovation is an essential part of continuous institutional improvement.

These standards affirm that the mission and goals of an institution remain the context within which Middle States accreditation standards apply. They emphasize functions rather than specific structures.

The goals of Brookdale's self-study are to:

- Demonstrate Brookdale's compliance with Middle States Standards and federal regulations for continuous improvement in attainment of Brookdale's vision, mission, and priorities.

- Document current assessment practices to identify challenges and opportunities, and make recommendations for improvement in the use of institutional assessment results.
- Capitalize on the overlapping efforts of strategic planning and Middle States Self-Study to inform decision-making and to identify specific opportunities and challenges, including budgeting and enrollment.
- Provide a concise and accurate analysis of the institution that can guide institutional planning, growth, and renewal efforts.
- Engage in an inclusive and transparent self-appraisal process that actively and deliberately seeks to involve members from all areas of the institutional community.
- Assess the quality and effectiveness of academic programs and administrative services, in all degrees and in all departments, particularly in relation to the changing needs of the institution's student body and community.
- Analyze the quality and effectiveness of the institution's processes for planning and assessment in order to make necessary adjustments to methods and measurements and ensure that the use of assessment data will lead to meaningful programmatic and institutional renewal.

(Sections of the above are provided by Middle States Commission on Higher Education with permission.)

**2.1 Application for Grants
Executive Summary****Perkins Career and Technical Education**

Brookdale submitted a proposal to the New Jersey State Department of Education (NJDOE), Office of Career Readiness, for funding under its Carl D. Perkins Career and Technical Education Improvement Act of 2006 on July 14, 2016. Funding for FY'17 will enable the College to update equipment and technology in several career and technical education programs; increase or maintain performance levels in skill proficiency, program completion and retention, career placement and participation in non-traditional programs; and integrate academic and career and technical instruction. Matthew Reed, Vice President for Learning, will administer the program.

The total grant amount requested is **\$524,637** and does not require a match from the college.

Career and Technical Education (CTE) Provisional Teacher Preparation Program (Year 7 of 7)

Brookdale submitted a proposal to the New Jersey Department of Education (NJDOE), Office of Career Readiness, for funding under its Carl D. Perkins Career and Technology Improvement Act of 2006 on August 4, 2016. This is a continuation grant which was previously awarded to Continuing and Professional Services (CPS) for the past six years. The program curriculum meets the specific educational needs of CTE provisional teacher candidates. The purpose of the program is to ensure that individuals entering the CTE alternate route teacher program are adequately prepared, knowledgeable, and skilled in the wide range of CTE program areas offered in New Jersey and are familiar with the Literacy and Math Common Core Standards and the new teacher evaluation system. Paul Hankins will serve as the CTE Project Director and the grant will be administered by CPS.

The total grant requested is **\$190,000** and does not require a match from the college.

**Monmouth County Arts Council (MCAC) Monmouth Arts
Brookdale Visiting Artist Program**

Brookdale submitted a proposal to the Monmouth County Arts Council (MCAC), under their Monmouth Arts mini-grant program on June 3, 2016. Funding will support the Brookdale Visiting Artist Program which brings diverse group of talented artists to Brookdale so that students and community members may receive the benefit of their knowledge and teachings. Marie Mabey, Associate Professor-Art will administer the program.

The total grant requested is **\$500**, with a required cash match of **\$500** for a total of **\$1,000**. Please note the required cash match is provided by a Brookdale Innovation Grant awarded to Professor Mabey.

BOARD OF TRUSTEES AGENDA

1 General Functions

2 Administration

3 Human Resources

4 Business & Finance

Recommendation:

The President recommends that the Board of Trustees approve submission of the grant applications listed.

RESOLUTION

WHEREAS, the Board of Trustees of Brookdale Community College has applied for the grant funds listed below:

	<u>Amount</u>
Perkins Career and Technical Education	\$524,637
CTE Provisional Teacher Preparation Program (Year 7 of 7)	\$190,000
Monmouth County Arts Council (MCAC) Monmouth Arts-Brookdale Visiting Artist Program	\$500

WHEREAS, the College has been notified that the funds have been approved; and

WHEREAS, Board Policy 2.0000 requires Board acceptance of all grants received by Brookdale Community College; and

WHEREAS, the President recommends acceptance of said grant funds;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Brookdale Community College authorizes the President to accept the grant funds listed above and to sign the funding notification forms and any appropriate amendments thereto.

3.1 Human Resources Recommendations

Hires, Change of Status & Separations - This month there are a total of 58 recommended items. A summary of the action items is listed below with supporting documentation attached.

A. Hires**Recommendations**

Support Staff

7

Adjuncts

37

Coaches

1

B. Change of Status**Recommendations**

Faculty

1

Administrative

6

Support Staff

3

C. Separations**Recommendations**

Administrative

2

Support Staff

1

A. HIRES**SUPPORT STAFF**

1. Name: Alexis Irvin
Department: Biology
Position: Instructional Assistant
Salary: \$34,774 prorated from an annual base of \$41,729, subject to current contract negotiations
Effective: 9/1/16
2. Name: Victoria Massa
Department: Accounts Receivable
Position: Accounts Receivable Specialist
Salary: \$38,513 subject to current contract negotiations
Effective: 9/1/16
3. Name: Linda Morris
Department: Business & Social Science Institute
Position: Senior Office Assistant
Salary: \$35,299, subject to current contract negotiations
Effective: 8/17/16
4. Name: Nilufer Onder
Department: Events Management
Position: Specialist, Conference Facility Services, full-time, temporary assignment
Salary: \$38,513, subject to current contract negotiations
Effective: 9/1/16, until further notice, but not later than 6/30/17
5. Name: Christian Perez
Department: Testing Services
Position: Senior Technician
Salary: \$35,299 subject to current contract negotiations
Effective: 9/1/16
6. Name: Denise Russo
Department: Business & Social Sciences Institute
Position: Senior Office Assistant
Salary: \$35,299, subject to current contract negotiations
Effective: 8/17/16

7. Name: Ahmed Said
 Department: Mathematics
 Position: Academic Tutor, 10-month position
 Salary: Salary subject to current contract negotiations
 Effective: 9/1/16

ADJUNCTS

1. Name: Nancy Bailey
 Department: Fashion
2. Name: Michael Balestrieri
 Department: Psychology
3. Name: Mary Ellen Banfield
 Department: English
4. Name: Georgette Barkala
 Department: Psychology
5. Name: Elisha Caplan
 Department: Fashion
6. Name: Alexis Carrington
 Department: Computer Science
7. Name: Francis Cashman
 Department: English
8. Name: Cynthia Coffey
 Department: History
9. Name: Charlotte Cole
 Department: Nursing
10. Name: Christian Cornier
 Department: English
11. Name: Margaret Doherty
 Department: Nursing

- | | | |
|-----|-------------|-------------------------|
| 12. | Name: | Monika Evans |
| | Department: | Radiologic Technology |
| 13. | Name: | Diane Fernicola |
| | Department: | Nursing |
| 14. | Name: | Paul Fiore |
| | Department: | Criminal Justice |
| 15. | Name: | Lindsey Gafanha |
| | Department: | Nursing |
| 16. | Name: | Gene Gilbert |
| | Department: | Spanish |
| 17. | Name: | Jeremy Greene |
| | Department: | Radiologic Technology |
| 18. | Name: | Ashley Gregory |
| | Department: | Business |
| 19. | Name: | Tracy Hill |
| | Department: | Computer Science |
| 20. | Name: | Norah Kerr-McCurry |
| | Department: | Business |
| 21. | Name: | Matthew William Kissane |
| | Department: | Criminal Justice |
| 22. | Name: | Melissa Libbey |
| | Department: | English |
| 23. | Name: | Abigail Maguire |
| | Department: | English |
| 24. | Name: | Megan McCabe |
| | Department: | Biology |
| 25. | Name: | Matthew Messina |
| | Department: | English |

26. Name: Brenda Narcisse
Department: Reading
27. Name: Wendi Nieuwenhuizen
Department: Radiologic Technology
28. Name: Meghan O'Donnell
Department: English
29. Name: Patricia Olsen
Department: Mathematics
30. Name: Firas Omar
Department: Engineering & Technology
31. Name: Kristopher Pallein
Department: Computer Science
32. Name: Thomas Prudente
Department: Spanish
33. Name: Meghan Reeves
Department: Fashion
34. Name: Tara Rostron-Lorenz
Department: Nursing
35. Name: Ariana Tepedino
Department: English
36. Name: Elizabeth Urbanski
Department: Fine Arts
37. Name: Laura Wingler
Department: English

ADJUNCT DEGREE SUMMARY

Doctoral	Masters	Bachelor	Associate
	32	3	2

COACHES

1. Name: Brennen Fitzsimmons
Position: Head Coach, Men's Soccer
Compensation: \$5,750
Dates: 7/20/16 – position requires recruitment efforts and academic monitoring throughout off season

B. CHANGE OF STATUS**FACULTY**

1. Name: Joseph Varone
Department: English
Position: Professor
Action: 60% reduced load for 60% reduction in pay
Effective: 9/1/16 – 12/23/16

ADMINISTRATIVE

1. Name: Donna Bastedo
Department: Brookdale at Freehold
Position: Associate Director, Branch Campus
Action: Change in title
New Salary: No change
Effective: 9/1/16
2. Name: Elizabeth Kelly
Department: Brookdale at Hazlet
Position: Associate Director, Branch Campus
Action: Change in title
New Salary: No change
Effective: 9/1/16
3. Name: Jenna Moltisanti
Department: Brookdale at Long Branch
Position: Associate Director, Branch Campus
Action: Change in title
New Salary: No change
Effective: 9/1/16

4. Name: Maureen Selheim
 Department: Brookdale at Wall
 Position: Associate Director, Branch Campus
 Action: Change in title
 New Salary: No change
 Effective: 9/1/16

5. Name: Lynne Shaffery
 Department: Brookdale at Freehold
 Position: Associate Director, Branch Campus
 Action: Change in title
 New Salary: No change
 Effective: 9/1/16

6. Name: Paulette Simpson
 Department: Brookdale at Neptune
 Position: Associate Director, Branch Campus
 Action: Change in title
 New Salary: No change
 Effective: 9/1/16

SUPPORT STAFF

1. Name: Frank Pietropollo
 Department: Biology
 Position: Instructional Assistant, 10-month position
 Action: Change in status from temporary to regular position
 New Salary: \$34,774 prorated from an annual base of \$41,729, subject to current contract negotiations
 Effective: 9/1/16

2. Name: Ethan Standal
 Department: Print Shop
 Position: Senior Technician
 Action: Change in hours from 30 hrs/wk to 37.5 hrs/wk
 New Salary: \$36,913, subject to current contract negotiations
 Effective: 8/17/16

3. Name: Michael Weber
 Department: Common Services
 Position: Common Services Assistant
 Action: Change in position from N1 to n2 through bona fide search
 New Salary: \$34,246, subject to current contract negotiations
 Effective: 8/17/16

C. SEPARATIONS**ADMINISTRATIVE**

1. Name: Stephen DeDomenico
 Department: Human Resources
 Position: Employment Manager
 Action: Retirement
 Effective: 10/31/16
2. Name: Eve Holliday
 Department: Displaced Homemakers
 Position: Program Assistant
 Action: Retirement
 Effective: 8/1/16

SUPPORT STAFF

1. Name: Priscilla Mullings
 Department: Career Pathways
 Position: Senior Office Assistant
 Action: Retirement
 Effective: 7/29/16

4.2 *Purchases in Excess of \$35,000 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500*

Enclosed is a resolution with an attached list indicating proposed Public Contracts for Brookdale Community College in excess of \$35,000. These proposed contracts have been bid in accordance with "County College Contracts Law," N.J.S. Chapter 64A-Title 18A, and Board of Trustees' Policy No. 4.2000, are under State contract or are legal exceptions to the Public Contracts Law.

Also listed are bids and proposals over \$17,500 that met the New Jersey State "Pay-to-Play" Law, N.J.S.A. 19:44a-20.1 et seq., Chapters 51 and 271.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting held August 9, 2016.

August 16, 2016: Vice President, Finance & Operations, Maureen Lawrence

RESOLUTION

WHEREAS, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase in excess of \$35,000, or purchases with a combined total in excess of \$35,000; and

WHEREAS, the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19.44a-20.1 et seq, Chapters 51 and 271, requires Board of Trustee approval for any purchase over \$17,500, that is not awarded pursuant to a “fair and open” process; and

WHEREAS, the Vice President, Finance & Operations has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the vendor has completed all the required certifications and disclosures; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Purchasing Office with this resolution; and

WHEREAS, the Board of Trustees has reviewed the purchases on the list attached hereto and made a part hereof; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby approved.

Agenda for Purchases in Excess of \$35,000

August 16, 2016

Board Item No.	Vendor/Contractor	Category / Description	Basis of Award	Amount of Purchase
Capital				
1	Circle A Construction Company, Inc.	MAS Science Lab Renovations, Bid No. 17-16 / Notice was sent to 18 vendors, received 8 replies. This contract is for the MAS Science Lab Renovations and is funded by the capital budget.	Bid	\$ 3,632,500.00
Operating				
2	Cooper Electric Supply Co.	Electrical Supplies, Bid No. 17-18 / Notice was sent to 5 vendors, received 3 replies. This is a one year contract with an option for renewal of a 2nd year for the supply and delivery of electrical supplies. This contract is funded by the Facilities budget.	Bid	\$ 50,000.00 *
3	Electro Maintenance Inc.	Electrical T&M, Bid No. 17-19 / Notice was sent to 10 vendors, received 5 replies. This is a one year contract with an option for renewal of a 2nd year for Electrical Time and Material. This contract is funded by the Facilities budget.	Bid	\$ 140,000.00 *
4	Suburban Trails, Inc. R. Helfrich & Son Corp. Stout's Charter Service Inc.	Charter Bus Services for Athletics, Bid No. 17-20 / Notice was sent to 7 vendors, received 3 replies. These contracts are for charter bus services for Intercollegiate Athletic Teams and are funded by the operating budget.	Bid	\$ 85,000.00 *
5	Gate 1 Ltd.	Travel Services for Short Term Program / Exempt 18A:64A-25.5.a.(23) (Expenses for travel or conferences). This contract is for the payment of travel expenses for a faculty-led short term program to Italy, which is funded by student program fees.	Exempt	\$ 52,164.00 *
6	IOTA Solutions, LLC	Electronic Course Evaluation Services, RFP No. 01-17 / Notice was sent to 10 vendors, received 4 replies. This is a one year contract with an option to renew a 2nd and 3rd year for electronic course evaluation services. This contract is funded by the operating budget.	RFP	\$ 17,500.00

* Estimated expense based on historical data

Unless otherwise exempt, bids were publicly advertised according to law.

4.2b *Payments to
Vendors, Students, and Employees*

Payments to vendors, students, and employees are contained in this report as summary information for all payment transactions of the College including payments made on previously approved purchase orders. This report serves as background information for the transactions.

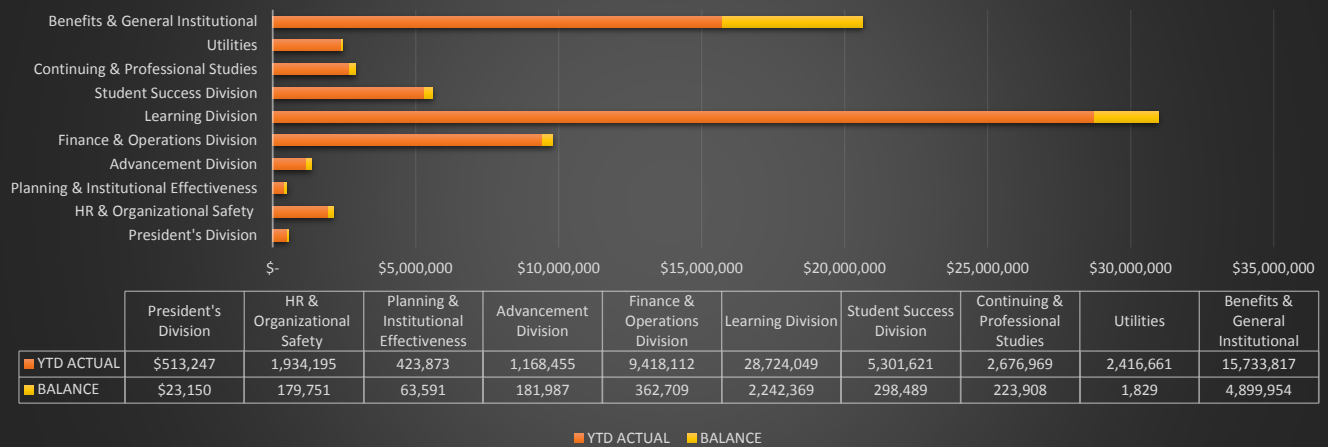
Additional documentation for payments is available in the Accounts Payable Department.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting held August 9, 2016.

Brookdale Community College
Paid Invoice Register
August 16, 2016

	Student	Vendor	Employee	Totals
ASBCC	\$ -	\$ 63,699.91	\$ 1,587.09	\$ 65,287.00
Athletics	-	42,411.08	713.16	43,124.24
Bookstore	-	37,866.52	-	37,866.52
College	1,241.00	4,992,065.74	64,311.10	5,057,617.84
CPS	5,323.21	125,255.80	1,751.51	132,330.52
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 6,564.21	\$ 5,261,299.05	\$ 68,362.86	\$ 5,336,226.12
	<hr/>	<hr/>	<hr/>	<hr/>

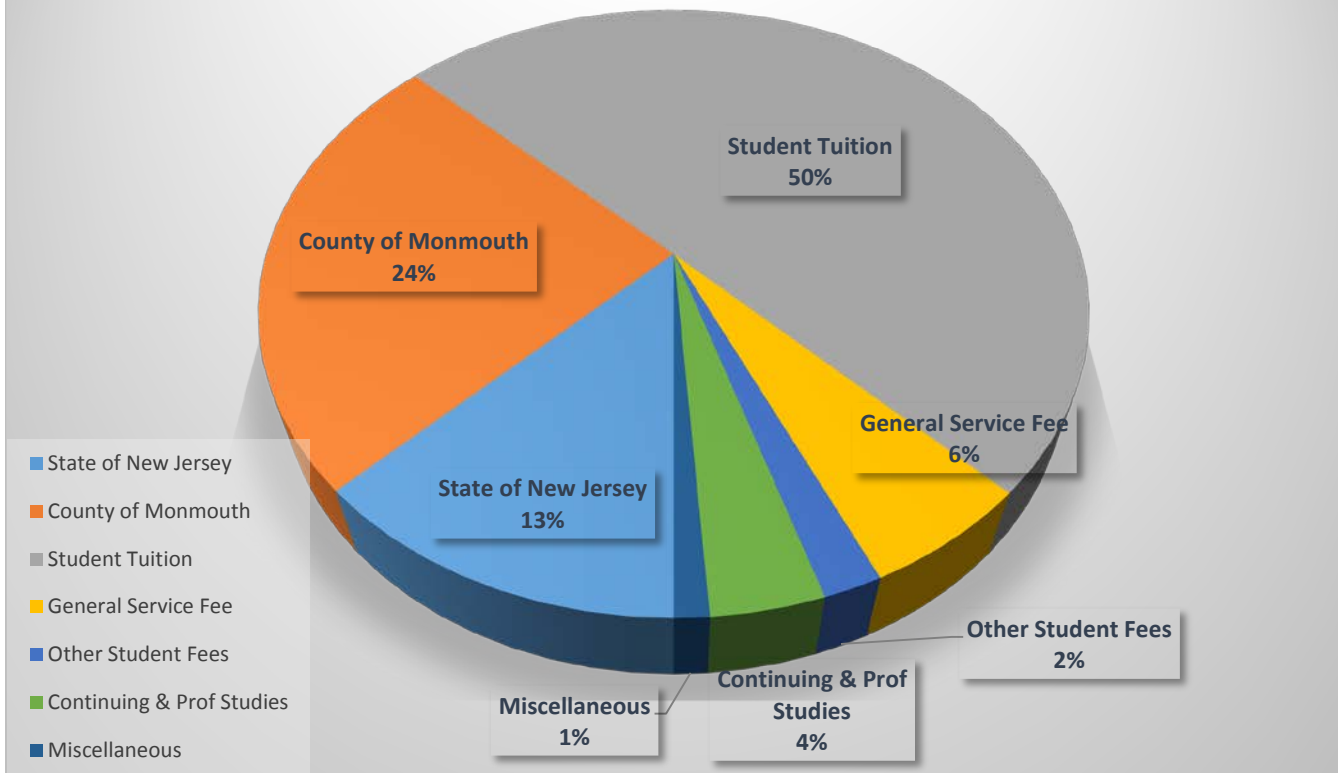
Brookdale Community College May 2016 Operating Expenses



Monthly Operating Expenditures

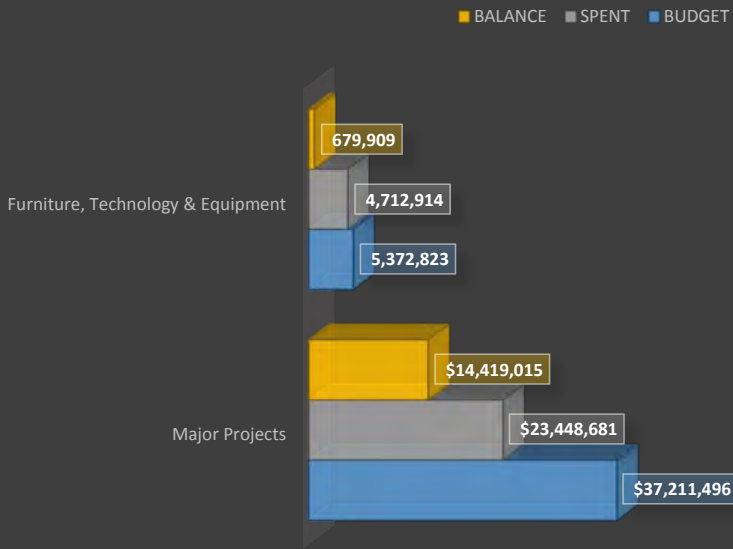
	BUDGET	YTD ACTUAL	COMMIT **	BALANCE
President's Division	\$ 575,718	\$ 513,247	\$ 42,350	\$ 23,150
HR & Organizational Safety	2,263,510	1,934,195	157,796	179,751
Planning & Institutional Effectiveness	594,037	423,873	41,043	63,591
Advancement Division	1,499,035	1,168,455	99,068	181,987
Finance & Operations Division	10,628,702	9,418,112	893,160	362,709
Learning Division	33,168,629	28,724,049	2,288,830	2,242,369
Student Success Division	5,975,883	5,301,621	412,020	298,489
Continuing & Professional Studies	3,121,953	2,676,969	227,136	223,908
Utilities	2,884,162	2,416,661	465,672	1,829
Benefits & General Institutional	21,118,951	15,733,817	414,770	4,899,954
Total	\$81,830,580	\$68,310,998	\$5,041,846	\$8,477,737

May 2016 Operating Revenue Sources

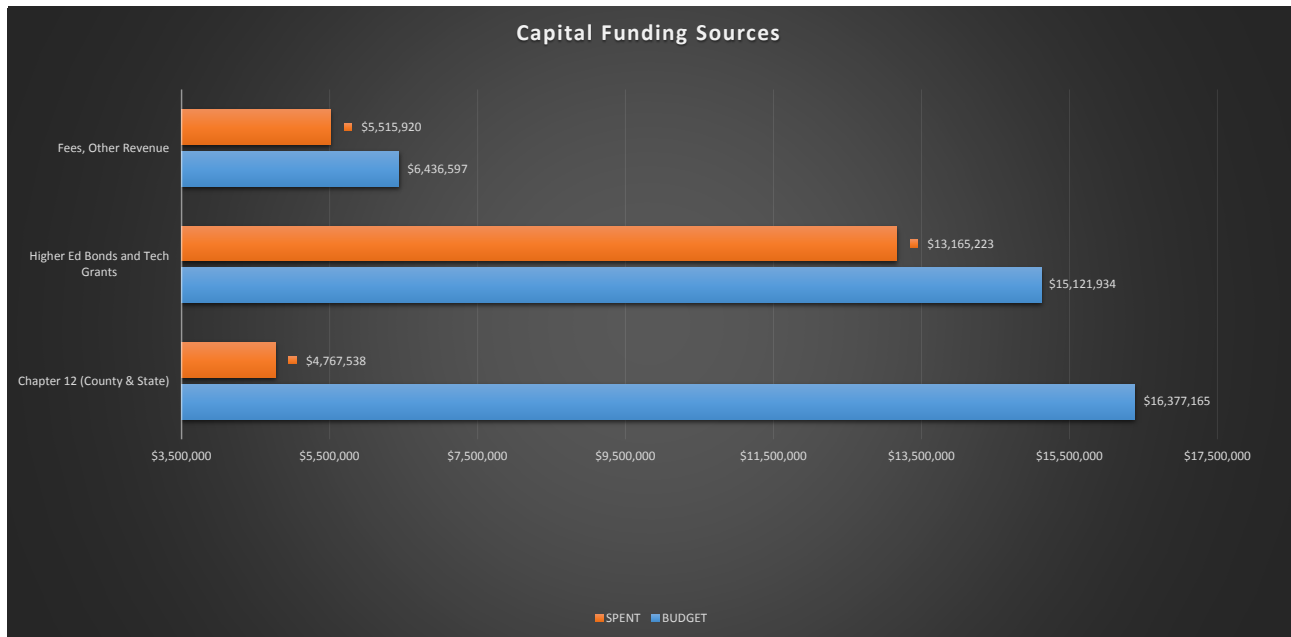


	BUDGET		YTD ACTUAL		BALANCE
State of New Jersey	\$	10,352,862	\$	9,502,081	\$ 850,781
County of Monmouth		20,027,019		18,358,101	1,668,918
Student Tuition		41,105,238		40,113,690	991,548
General Service Fee		4,667,620		4,524,104	143,516
Other Student Fees		1,597,296		1,612,053	(14,757)
Continuing & Prof Studies		3,052,625		2,789,244	263,381
Approp from Reserve		92,920		-	92,920
Miscellaneous		935,000		616,870	318,130
Total	\$	81,830,580	\$	77,516,144	\$ 4,314,436

MAY 2016 CAPITAL FUND EXPENDITURES



	BUDGET	ALLOCATED	SPENT	BALANCE
Major Projects	\$ 37,211,496	\$ 10,997,332	\$ 23,448,681	\$ 14,419,015
Furniture, Technology & Equipment	5,372,823	20,000	4,712,914	679,909
Total	<u>\$ 42,584,319</u>	<u>\$ 11,017,332</u>	<u>\$ 28,161,595</u>	<u>\$ 15,098,924</u>

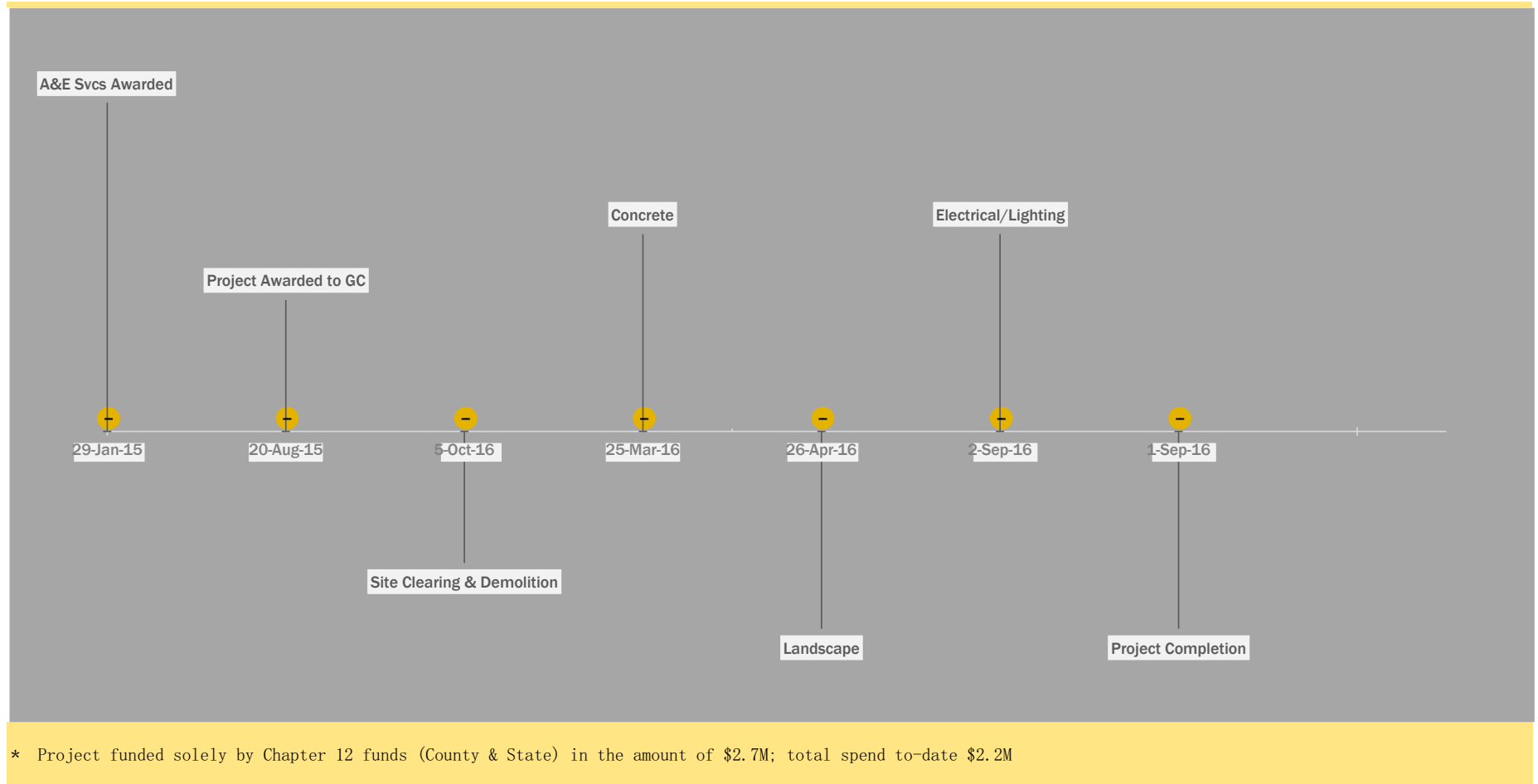


Capital Summary				
	BUDGET		SPENT	
Chapter 12 (County & State)	\$	16,377,165	\$	4,767,538
Higher Ed Bonds and Tech Grants	\$	15,121,934	\$	13,165,223
Fees, Other Revenue	\$	6,436,597	\$	5,515,920

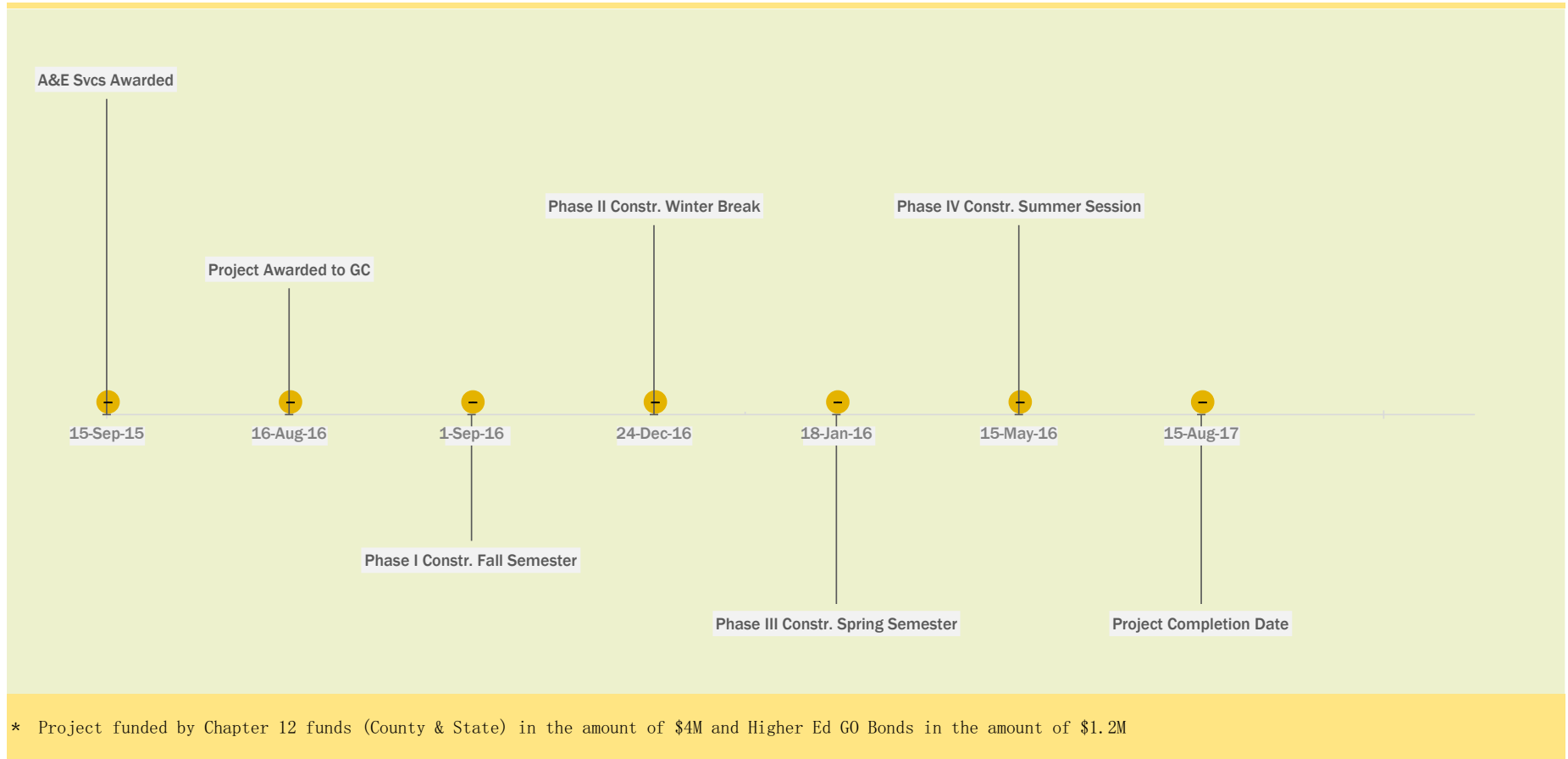
	ASSOCIATED REVENUE	ALLOCATED	ACTUAL & COMMIT	BALANCE
FY12 Chapter 12 Projects	\$ 4,427,165.00		\$ -	\$ -
8120520 - Gorman Hall	-	29,357	29,357	-
8120540 - Megastructure Water Main	-	32,576	32,576	-
8120545 - Back Campus Walkway	-	2,594,528	2,594,528	-
8120550 - Wall Campus Expansion	-	1,770,704	1,267,177	503,527
FY12 Chapter 12	4,427,165	4,427,165	3,923,638	503,527
FY13 Chapter 12 Projects	1,500,000	-	-	586,033
8130515 - Replacement of Carpet and Flooring MAC	-	800,000	226,352	573,648
8130530 - Infrastructure Improvements Lincroft	-	113,967	113,967	-
FY13 Chapter 12	1,500,000	913,967	340,319	1,159,681
FY14 Chapter 12 Projects	4,250,000	-	-	-
8140505 - Renovation of MAS Science Labs	-	4,000,000	273,235	3,726,765
8140510 - Infrastructure Improvements Lincroft	-	250,000	230,346	19,654
FY14 Chapter 12	4,250,000	4,250,000	503,581	3,746,419
FY15 Chapter 12 Projects	3,200,000	-	-	3,200,000
FY15 Chapter 12	3,200,000	-	-	3,200,000
FY16 Chapter 12 Projects*	3,000,000	-	-	3,000,000
FY16 Chapter 12	3,000,000	-	-	3,000,000
FY16 Capital Bonds & Grants	-	-	-	-
8131005 - Higher Ed Bond Administration	11,237,162	-	10,346,169	890,993
8131010/8131030 - Equipment Leasing Fund (ELF)	2,724,218	-	1,706,551	1,017,667
8131015/8131025 - Hi Ed Technology Infrastructure (HETI)	1,160,554	-	1,112,503	48,051
Higher Ed Bonds and Tech Grants	15,121,934	-	13,165,223	1,956,711
FY16 Infrastructure Projects	750,000	-	-	-
8162415 - General	-	602,730	97,340	573,390
8162417 - Heat Trace	-	79,270	79,270	-
8162418 - Freehold Parking Lot	-	705,000	705,000	-
8142425 - Fascia Replacement	56,122	-	56,122	-
8132450 - College Hi Ed Bond Admin Match	3,745,721	-	3,446,485	299,236
8132455/8132460 - College HETI Match	1,160,554	-	1,112,503	48,051
8162455 - H Ed Bond Administration Long Branch	-	10,450	10,450	-
8162450 - H Ed Bond Administration MAS Labs	-	8,750	8,750	-
College Capital	\$ 5,712,397	\$ 1,406,200	\$ 5,515,920	\$ 920,677.00

* pending approval

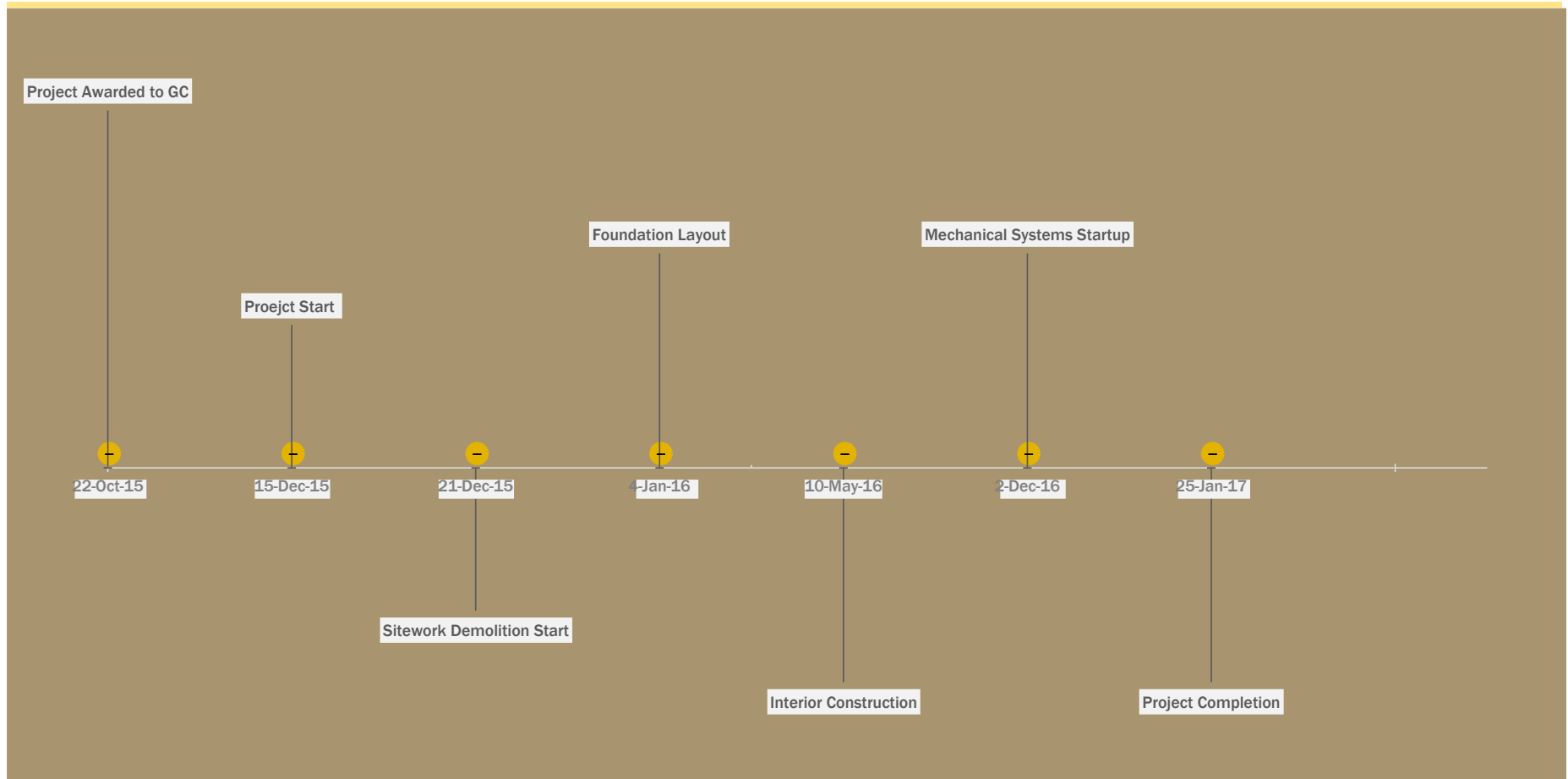
Back Campus Walkway



MAS Science Lab Renovation



Wall Academic Building



* Parking Lot funded by \$1.8M in Chapter 12 funds (County & State), total spend to date \$283K; Construction funded by Higher Ed GO Bonds (75% bond/25% College match) total to-date spend \$5.5M.

* Technology infrastructure (drops, wiring, etc.) funded by HETI Bonds in the amount of \$385K (50/50 bond and College) to-date spend \$153K respectively.

* Technical hardware/equipment funded by ELF Bonds in the amount of \$1.7M; spend to date \$634K.

4.2a *Change Order Request Report*

The Change Order Request Report contains summary information and a resolution for increases to existing Blanket Purchase Orders.

This report is submitted to the Board of Trustees to provide background information to enable the approval of the change requests.

Additional details for these proposed purchases are available in the Purchasing Office for review by the Board of Trustees.

This report was reviewed by the President and the Finance and Facilities Committee of the Board of Trustees at a meeting held August 9, 2016.

August 16, 2016: Vice President, Finance & Operations, Maureen Lawrence

R E S O L U T I O N

WHEREAS, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase in excess of \$35,000, or purchases with a combined total in excess of \$35,000; and

WHEREAS, College policy requires Board approval for a change in contractual terms to any previously Board approved purchase, and

WHEREAS, the Board of Trustees has reviewed the purchase on the list attached hereto and made a part hereof; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby approved.

Change Order Reconciliation
August 16, 2016

			Change Orders	Current	Proposed	Contract	Proposed
Vendor Name	Description	Contract Award	Approved	Contract Value	C/Os	Total	% Increase
1 French & Parrello Associates, PA	Revision to Remedial Action Work Plan at Wall to provide oversight and direction to contractor in the removal and replacement of soils.	\$ 87,032	\$ 19,850	\$ 106,882	see below	\$ 106,882	106,882
2 Benjamin R. Harvey Co., Inc.	Expanded scope of work at Wall to include milling of existing paving over capped areas; removal and disposal of materials; and replacement with certified clean fill as directed by LSRP/FPA.	13,520,000	-	13,520,000	see below	13,520,000	
		<hr/> \$ 13,607,032	<hr/> \$ 19,850	<hr/> \$ 13,626,882	<hr/> \$ -	<hr/> 13,626,882	

* Based on the July 25, 2016 Executive Committee Action, a not-to-exceed value for a collective change order between Ben Harvey and French & Parrello Associates was recommended. Actual expense will be reported when remediation work is complete.



Strategic Priorities

2015-2017



Strategic Priorities 2015 – 2017: Goals

In fulfilling the mission of the College, the overarching goals of the Board of Trustees Strategic Priorities are to focus the College on its future and establish the groundwork for the next strategic plan.

BROOKDALE COMMUNITY COLLEGE SCHEDULE OF BOARD OF TRUSTEE MEETINGS FOR 2016

2016 Workshop/Public Business Meetings (PBM)	Executive	Audit	Finance & Facilities	Policy & Education	Governance	Foundation Board Meetings	NJCCC
DATES/LOCATIONS Public Workshop 5:30 PM Public Business Mtg. 7:30 PM	Agenda for Meetings: Emergent issues.	Shall meet minimum of five times per year or as requested.	Shall meet a minimum of four times per year or as requested.	Shall meet a minimum of four times per year or as requested.	Shall meet a minimum of four times per year or as requested		
Tuesday, January 19 Lincroft, SLC, Twin Lights	Mon., Jan. 11 5:00 PM*		Tues., Jan. 12 6:00 PM	Wed., Jan. 13 5:00 PM	Mon., Jan. 11 6:00 PM	Thur., Jan. 28 2:30 PM	
Tuesday February 16 Lincroft, SLC, Navesink Rooms	Mon., Feb. 8 5:00 PM*		Thur., Feb. 11 6:00 PM*	Thur., Feb. 11 5:00 PM			
Tuesday, March 15 Freehold Campus, 103/104	Mon., Mar. 7 5:00 PM*	Tue., March 8 5:00 PM	Tue., March 8 6:00 PM*		Mon., March 7 6:00 PM	Thur., March 24 3:00 PM	March 10 or 14 Ocean CC
Tuesday, April 19 Lincroft, SLC, Navesink Rooms	Mon., Apr. 11 5:00 PM*		Tue., April 12 6:00 PM	Thur., April 14 5:00 PM			
Tuesday, May 17 Lincroft, SLC, Navesink Rooms	Mon., May 9 5:00 PM*	Tue., May 10 5:00 PM	Tue., May 10 6:00 PM*		Mon., May 9 6:00 PM	Thur., May 19 4:00 PM	
Tuesday, June 21 Lincroft, SLC, Navesink Rooms	Mon., June 13 5:00 PM*		Tue., June 14 6:00 PM	Thurs., June 16 4:00 PM	Mon., June 13 6:00 PM	Thur., June 16 4 PM	
Tuesday, July 19 (5:00 PM) * – Public Business Meeting via conference call							
Tuesday, August 16 Lincroft, SLC, Navesink Rooms	Mon., Aug. 8 5:00 PM*	Thu., Aug. 9 5:00 PM	Tue., Aug. 9 6:00 PM*		Mon., Aug. 8 6 PM		
Tuesday, September 20 Lincroft, SLC, Navesink Rooms	Mon., Sept. 12 5:00 PM*		Tues., Sept. 13 6:00 PM*	Mon., Sept. 12 6:00 PM			
Tuesday, October 18 Lincroft, SLC, Navesink Rooms	Mon. Oct. 10 5:00 PM*		Mon., Oct. 10 6:00 PM				
Tuesday, November 22 Lincroft, SLC, Navesink Rooms	Mon., Nov. 14 5:00 PM*	Tue., Nov. 15 5:00 PM	Tue., Nov. 15 6:00 PM	Thur., Nov. 17 5:00 PM			
Tuesday, November 29 Reorganization Meeting , Lincroft, SLC, Navesink Rooms							
Tuesday, December 20 Lincroft, SLC, Navesink Rooms	Mon., Dec. 12 5:00 PM*		Tue., Dec. 13 6:00 PM		Mon., Dec. 12 6:00 PM		

Human Resources is a Committee of the whole: shall meet as required and/or requested

Revised Dates in Blue -

***Indicates Conference Call Conference Call Number is: 1-866-537-1618 - passcode: 6392 734#**

Approved – December 17, 2015 – v1; v3 – locations entered

Feb. 3, 2016 – changed P & E committee meetings, v4

March 2, 2016 – changed to reflect March Audit meeting will be rescheduled, v5

BROOKDALE COMMUNITY COLLEGE
UPCOMING EVENTS

BOLD indicates off Lincroft campus

2016

August 8 BOT Executive Committee – 5 PM
August 8 BOT Governance Committee – 6 PM
August 9 BOT Audit Committee – 5 PM
August 9 BOT Finance & Facilities Committee – 6 PM
August 16 BOT Workshop & Public Business Meeting – 5:30 PM, SLC, Navesink Rooms
August 25 CPS Completion Ceremony – 6:30 PM – SLC, Navesink Rooms

September 1 Convocation – 9 AM – Arena
September 12 BOT Executive Committee – 5 PM
September 12 BOT Policy & Education Committee– 6 PM
September 13 BOT Finance & Facilities Committee– 6 PM
September 15 Education Open Golf Outing and Dinner
September 19 NJCCC – Trustee Seminar – 5 PM – Holiday Inn, East Windsor, NJ
September 20 BOT Workshop/Public Business Meeting – 5:30 PM, SLC, Navesink Rooms

October 5 – 8 ACCT Leadership Congress, New Orleans
October 10 BOT Executive Committee – 5 PM
October 10 Finance & Facilities Committee – 6 PM
October 18 BOT Workshop & Pubic Business Meeting – 5:30 PM, SLC, Navesink Rooms
October 26 Chhange Testimonial Dinner – 6 PM - TBD

November 14 BOT Executive Committee – 5 PM
November 15 BOT Audit Committee – 5 PM
November 15 BOT Finance & Facilities Committee – 6 PM
November 17 BOT Policy & Education Committee – 5 PM
November 22 BOT Workshop/Public Business Meeting – 5:30 PM, SLC, Navesink Rooms
November 29 BOT Reorganization Meeting – 5:30 PM, SLC, Navesink Rooms

December 12 BOT Executive Committee – 5 PM
December 12 BOT Governance Committee – 6 PM
December 13 BOT Finance & Facilities Committee– 6 PM
December 20 BOT Workshop & Public Business Meeting – 5:30 PM, SLC, Navesink Rooms

BROOKDALE COMMUNITY COLLEGE
Board of Trustees
2016 Committee Appointments

Board Bylaw 1.4020, appointments to Standing Committee

Membership on standing committees of the Board of Trustees, except as otherwise herein expressly provided shall consist of five Trustees, including the Chair of the Committee. The Board Chair is an ex officio member and the Vice Chair serves as an alternate to the Board Chair as an ex-officio for purposes of a quorum.

<u>Executive Committee</u> Dr. Carl Guzzo, Jr., Chair Mr. Joseph DiBella, Vice Chair Ms. Lora Campbell Mr. Paul Crupi Mr. Bret Kaufmann Ms. Marta Rambaud	<u>Audit Committee</u> Mr. William Dalton Ms. Lora Campbell Dr. Les Richens Ms. Marta Rambaud	<u>Finance and Facilities</u> Mr. Joseph DiBella Mr. Gary Tolchin Mr. Paul Crupi Mr. Bret Kaufmann
<u>Policy and Education</u> Dr. Hank Cram Ms. Lora Campbell Mr. Paul Crupi Dr. Les Richens Ms. Marta Rambaud Mr. Kevin Przystawski	<u>Governance</u> Mr. Paul Crupi Mr. Joseph DiBella Ms. Tracey Abby-White	<u>Nominating Committee</u> Ms. Lora Campbell Mr. William Dalton Mr. Bret Kaufmann Ms. Marta Rambaud
<u>Liaison to New Jersey Council of County Colleges</u> Ms. Tracey Abby-White	<u>New Jersey Council of County Colleges Trustees Ambassador</u> Ms. Tracey Abby-White	<u>Liaison to Brookdale Community College Foundation</u> Mr. Gary Tolchin Ms. Tracey Abby-White
<u>The Human Resources Committee</u> A Committee of the whole	<u>Ad-Hoc By Laws Committee</u> Ms. Lora Campbell Mr. Paul Crupi, Chair Dr. Hank Cram Mr. William Dalton Mr. Joseph DiBella Ms. Marta Rambaud Created (11/20/14)	<u>Ad-Hoc Human Resources</u> Dr. Carl Guzzo, Jr., Chair Dr. Hank Cram Dr. Les Richens Mr. Joseph DiBella Mr. Bill Dalton Mr. Kevin Przystawski Created (08/20/15)

Committee Assignments Approved on December 17, 2015

Ad-Hoc Engineering Committee – created 07/16/15 and dissolved – 12/17/2015

Ad-Police Committee – created 01/29/15 and dissolved 08/12/15

Added Les Richens to Audit Committee – 2/9/2016 – ver 3; Ad-Hoc By-Laws Chair – Mr Crupi – ver. 4

Added Marta Rambaud committee assignments – 6/8/2016; removed Paul Geissler – 6/27/2016; added Kevin Przystawski – 7/1/16