



# BROOKDALE COMMUNITY COLLEGE

Brookdale Community College  
Board of Trustees Public Meeting  
Tuesday, December 19, 2017 5:30 PM (EST)  
765 Newman Springs Rd. Lincroft New Jersey 07738  
Student Life Center - Navesink Rooms

- I. Call to Order, Reading of Statement and Roll Call - Chair Guzzo - 5 minutes
- II. Pledge of Allegiance - Chair Guzzo - 5 minutes
- III. Adoption of Agenda - Chair Guzzo
- IV. Motion to Hold a Closed Meeting - Chair Guzzo
- V. Motion to Re-Open Meeting to the Public - Chair Guzzo
- VI. Winning Strategies Report - Mr. Mike Merola and Ms. Laura Lay
- VII. Adoption of the Board of Trustees Committee Assignments - Chair Guzzo
  - A. Committee Schedule - Chair Guzzo
- VIII. Reports from the Board Committees and Liaisons - Chair-elect
  - A. Audit Committee - Trustee Rambaud
  - B. Finance & Facilities Committee - Trustee Kaufmann
    1. Monthly Financial Reporting
  - C. NJCCC - Trustee Crupi
  - D. Foundation Report - Vice-Chair Abby-White and Dr. Stout
  - E. Revenue Generating Committee - Vice-Chair Abby-White
  - F. Student's Perspective - Trustee Ridoux
- IX. Approval of Public Business Meeting Minutes - November 14, 2017 - Chair Guzzo - 3 minutes
- X. Approval of Executive Session Minutes - November 14, 2017 - Chair Guzzo
- XI. Review of Consent Agenda - Chair Guzzo

*\*Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees*
- XII. Public Comment on Agenda Items - Chair Guzzo
- XIII. Consent Agenda - Chair Guzzo - 5 minutes
  - A. Acceptance of Grants
  - B. Approval of Human Resources
  - C. Purchases in Excess of \$35,300 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500

D. Open Invoice Payment Requests for Vendor, Student and Employee Payments

E. Monthly Financial Dashboards

- XIV. President's Report - Dr. Stout
  - A. MSCHE Update - Dr. Kegelman
  - B. Employee Volunteer Connection - Ms. Ann Marie Alfieri and Ms. Helen Vota
- XV. Change Order Request - Chair Guzzo
- XVI. Appointment of College PACO Officer - Chair Guzzo
- XVII. Authorization to enter into One Stop Service Operator with Monmouth County - Chair Guzzo
- XVIII. Authorization to lease Neptune First & Second Floors - Chair Guzzo
- XIX. Acceptance of Brookdale Community College's FY17 Financial Audit, including Single Audit (A-1333) - Chair Guzzo
- XX. Acceptance of Brookdale Community College's FY17 Radio Station WBJB-FM Audit - Chair Guzzo
- XXI. Authorization to submit self-study to the Middle States Commission on Higher Education's Visiting Team - Chair Guzzo
- XXII. Approval of Policy 4.1004 Grants & Loans for Student Aid - Chair Guzzo
- XXIII. Approval of Policy 6.1001 Credit & NonCredit Students with Disabilities - Chair Guzzo
- XXIV. Approval of Policy 2.3000 Services to Public and Nonprofit Organizations - Chair Guzzo
- XXV. Approval of Policy 3.0002 Non-Represented Employees - Chair Guzzo
- XXVI. Approval of Policy 3.0003 Employees with Disabilities - Chair Guzzo
- XXVII. Approval of Policy 3.3000 Employment Pending Board Approval - Chair Guzzo
- XXVIII. Approval of Policy 6.9000 Athletic Policy - Chair Guzzo
- XXIX. Public Comment - Chair Guzzo
- XXX. Old/New Business - Chair Guzzo
- XXXI. Resolution to Hold a Closed Meeting - Chair Guzzo
- XXXII. Motion to Re-Open the Meeting to the Public - Chair Guzzo
- XXXIII. Adjournment - Chair Guzzo
- XXXIV. Appendix - Board Materials