



# BROOKDALE COMMUNITY COLLEGE

Brookdale Community College  
Special Board of Trustees Meeting  
Tuesday, March 6, 2018 5:00 PM (EST)  
765 Newman Springs Rd. Lincroft New Jersey 07738  
Lincroft Campus, Student Life Center, Twin Lights II

- I. Call to Order, Reading of Statement and Roll Call - Chair Guzzo
- II. Pledge of Allegiance - Chair Guzzo
- III. Adoption of the Agenda
- IV. Resolution to hold a closed meeting
- V. Middle States Commission on Higher Education Evaluation Team Visit with the Board of Trustees - Dr. Belinda Miles  
*Team - Dr. Belinda S. Miles, Dr. Penny A. Haynes, Professor Michael Hricik, Dr. Michele Iannuzzi-Sucich, Dr. Celeste M. Schwartz, Mr. Thomas Striplin, Ms. Sabrina Wells*
- VI. Motion to Re-Open the Meeting to the Public - Chair Guzzo
- VII. Public Comment on Agenda Items - Chair Guzzo
- VIII. Approval of Contract Modifications - Chair Guzzo
- IX. Public Comment - Chair Guzzo
- X. Old or New Business - Chair Guzzo
- XI. Adjournment - Chair Guzzo

#### 4.2a *Contract Modification Request*

The Contract Modification Request Report contains summary information and a resolution for increases to existing Blanket Purchase Orders.

This report is submitted to the Board of Trustees to provide background information to enable the approval of the change requests.

Additional details for these proposed purchases are available in the Purchasing Office for review by the Board of Trustees.

This item was discussed with the Interim President and the Finance and Facilities Committee of the Board of Trustees at a meeting held March 6, 2018.

March 6, 2018: Interim Executive Director, Finance & ITS, Joseph Pingitore

**RESOLUTION**

**WHEREAS**, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase in excess of \$35,300, or purchases with a combined total in excess of \$35,300; and

**WHEREAS**, College policy requires Board approval for a change in contractual terms to any previously Board approved purchase, and

**WHEREAS**, the Board of Trustees has reviewed the purchase on the list attached hereto and made a part hereof; and

**WHEREAS** the College certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this resolution;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby approved.

**Contract Modification  
March 6, 2018**

<b>Vendor Name</b>	<b>Description</b>	<b>Contract Award</b>	<b>Change Orders Approved</b>	<b>Current Contract Value</b>	<b>Proposed Change</b>	<b>Contract Total</b>	<b>Proposed % Increase</b>
1 Automated Building Controls, Inc.	Repairs due to outdated equipment. This increase is consistent with maintenance costs from prior years and is funded by the Facilities budget.	\$ 165,000.00	\$ -	\$ 165,000.00	\$ 26,000.00	\$ 191,000.00	16%
2 Burlew Mechanical LLC	Emergency repairs in LAH, CVA, and several ejector pump system repairs. The increase will supplement the non-routine repairs to-date and is funded by the Facilities budget.	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 15,000.00	\$ 55,000.00	38%
3 Otis Elevator Company	Emergency elevator repair at Hazlet - included a primary hydraulic seal replacement. This is funded by the Facilities budget.	\$ 37,000.00	\$ -	\$ 37,000.00	\$ 1,500.00	\$ 38,500.00	4%
		<b>\$ 242,000.00</b>	<b>\$ -</b>	<b>\$ 242,000.00</b>	<b>\$ 42,500.00</b>	<b>\$ 284,500.00</b>	