

**BROOKDALE COMMUNITY COLLEGE**

**Board of Trustees  
Public Business Meeting Minutes**

**April 27, 2021**

**Brookdale Community College  
Zoom Webinar**

Chair Cram called the meeting to order at 5:30 P.M. and roll call was taken.

<b>Present</b>	<b>Trustees</b>	<b>Administration:</b>
	<b>Ms. Abby-White, Trustee</b>	Dr. Matthew Reed
	<b>Ms. Suzanne Brennan, Trustee</b>	Dr. Nancy Kegelman
	<b>Dr. Hank Cram, Chair</b>	Dr. Yesenia Madas
	<b>Mr. Paul Crupi, Trustee (5:40 PM)</b>	Ms. Bonne Passarella
	<b>Ms. Dyese Davis, Trustee</b>	Dr. Joan Scocco
	<b>Ms. Madeline Ferraro, Trustee</b>	Ms. Kathy Kamatani
	<b>Ms. Barbara Horl, Trustee (5:40 PM)</b>	Mr. Edward Johnson
	<b>Mr. Bret Kaufmann, Vice-Chair</b>	Ms. Teresa Manfreda
	<b>Ms. Marta Rambaud, Trustee</b>	Dr. Anita Voogt
	<b>Dr. Les Richens, Trustee</b>	Ms. Patricia Sensi
	<b>Dr. David Stout, Secretary</b>	Dr. William Burns
<b>Absent</b>	<b>Ms. Latonya Brennan, Trustee</b>	
	<b>Ms. Hanna Walker, Trustee</b>	Ms. Cynthia Gruskos, Recorder
<b>College Counsel</b>	<b>Mr. Mitch Jacobs, Esq., General and Labor Counsel</b>	

Ms. Gruskos read the following statement: “In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On April 21, 2021 at 1:30 PM advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press and the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Dr. Stout led a moment of silence for Frank Lineberry who passed away this month. He shared his

accomplishments, heartfelt memories, and extended our sincere thoughts and prayers to his family

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Cram read our mission statement:

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Adoption of Agenda</b>	A motion to adopt the meeting agenda was made by Vice-Chair Kaufmann and seconded by Trustee Abby-White.  Motion passed.	
<b>Approval of Human Resources</b>	A motion to approve the Human Resources recommendations was made by Trustee S. Brennan and seconded by Trustee Crupi.  <b>Motion passed.</b>  <b>YES: Trustees Abby-White, S. Brennan, Crupi, Davis, Ferraro, Horl, Kaufmann, Rambaud, Richens and Chair Cram</b>  <b>NO: None</b>  <b>ABSTENTIONS: None</b>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Recognition of 2021 New Century Workforce Pathway Scholar – Elisa Masiero</b></p> <p>Dr. Stout honored student Elisa Masiero, who has been named as a 2021 New Century Workforce Scholar. This scholarship is the first of its kind to support students at associate degree institutions on a national scale as they plan to enter the workforce upon the completion of a degree or certificate. This program is sponsored by the Coco-Cola Foundation and Phi Theta Kappa Honor Society. New Century Workforce Scholars are selected based on their academic accomplishments, leadership activities and how they extend their intellectual talents beyond the classroom. Over 2000, students are nominated from more than 1,200 college campuses across the country. Only one New Century Workforce Scholar was selected from each state. Elisa will receive a \$1250 scholarship from the Coca-Cola Foundation, a medallion and certificate.</p> <p>Elisa expressed her gratitude to the Coco-Cola Foundation, Dr. Stout for nominating her, and Professor Angela Saragusa, the PTK Chapter Advisor for her support through the process. She shared her future plans upon graduation are to pursue a Masters in Data Science at Stevens Institute.</p>		
<p><b>Faculty Tenure &amp; Promotion Recognition –</b></p> <p><b>A. Tenure Recognition –</b> Dr. Reed explained the peer driven promotion process, and outlined the steps taken to evaluate each candidate.</p> <p><b>B. Promotion Recognition –</b> Professor Tom Cioppa, Chair of Collegewide Promotion Committee – Professor Cioppa began his remarks by explaining that the process for promotion needed to pivot from the normal paper-based process to a fully online process. He thanked Jonathan Shaloum, Interim Director of the Teaching and Learning Center and Anne Marie Alfieri, Director of Academic Affairs Operations in facilitating this new online process. Professor Cioppa also thanked the Faculty for their due diligence in serving on the Promotion Wide Committee, Professor Eric Goll for serving as the BCCFA representative, Dr. Reed, Dr. Stout and the Board of Trustees for their support. He thanked Trustee Abby-White for reinvigorating the relationship between the Faculty and the Board of Trustees, while serving as Chair, and Chair Cram for continuing to support this relationship. He noted that 2/3rds of the Promotion Candidates received promotion in 2021. Professor Cioppa read the names of each of the 10 Faculty members who received promotion and highlighted selected achievements for each of them. Faculty who were promoted were: Chad Anderson, Professor – Communications Media, David Bassano, Associate Professor – History, Sara Burrill, Associate Professor – Psychology, Brent Costleigh, Professor – Psychology, Dara Evans, Professor – English, Helen Heinmets, Professor – Nursing, Kelsey Maki, Associate Professor – English, Charles Mencil, Associate Professor – English, Ana Teodorescu, Associate Professor – Mathematics, Nambrath Rajkumari Wesley, Professor – Psychology.</p> <p>Dr. Stout thanked Professor Cioppa for his leadership of the Collegewide Promotion Committee. He noted that the process to be Full Professor takes 13 years if every time a Faculty member is promoted upon applying for promotion. He brought to the attention of the Board that the College was ranked in the top 3% of all community colleges nationwide, and the influence of our Faculty helped to put us in this position.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
		<p>C. Dr. Reed thanked Professor Cioppa and Anne Marie Alfieri for their respectful roles in the promotion process. He shared the criteria that the faculty members are evaluated on prior to be granted tenure. Dr. Reed recognized the 6 Faculty members who are going from non-tenured status to tenured status and promoted to rank of Assistant Professor and the 3 Faculty members who were granted tenure and would remain Assistant Professors. He welcomed the following as permanent members of the Brookdale family:</p> <ol style="list-style-type: none"> <li>1. Samantha Doluweera, Mathematics, Assistant Professor</li> <li>2. Michel Nolan, Mathematics, Assistant Professor</li> <li>3. Kristen Petersen, Biology, Assistant Professor</li> <li>4. Arianne Ross, Mathematics, Assistant Professor</li> <li>5. Lauren Tatulli, Economics, Assistant Professor</li> <li>6. Thomas Vorbach, Business, Assistant Professor</li> <li>7. Kevin Holl, Computer Science, Assistant Professor</li> <li>8. Jacquelynn Seely, Criminal Justice, Assistant Professor</li> <li>9. Judith Ungar, Library, Assistant Professor</li> </ol> <p>D. Dr. Stout congratulated each of the Faculty who were promoted this evening.</p>
		<p><b>Professional Staff Association Performance Recognition –</b></p> <p><b>A. Performance Recognition Committee –</b> Ms. Sensi explained the peer driven process which consists of a Committee comprised of peer employees who review the candidate’s applications and make the final recommendation. She thanked the Performance Recognition Committee, Jennifer Barker, the Chair of the Committee and Kathleen Stamboni for their contributions to the process. She announced the selection of the following for Performance Recognition and highlighted selected exemplary achievements of each employee:</p> <ol style="list-style-type: none"> <li>1. Margaret Agha, Continuing &amp; Professional Studies</li> <li>2. Ernestine Keith, Small Business Development Center</li> <li>3. Timothy Macaluso, Environmental Science</li> </ol> <p>Dr. Stout congratulated everyone who was recognized tonight and the support of the Board of Trustees for their commitment to recognizing our employees.</p> <p>Chair Cram congratulated all those recognized tonight.</p>
		<p><b>Reports from the Board Committees and Liaisons</b></p> <p><b>A. Executive Committee –</b> April 20, 2021 – Chair Cram reported on the actions taken at the Executive Committee to develop the agenda for tonight’s meeting.</p> <p><b>B. Finance &amp; Facilities Committee –</b> April 20, 2021 – Trustee Abby-White provided the following report.</p>

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>The April 20, 2021 Finance &amp; Facilities meeting was chaired by Trustee Barbara Horl. Our Engineer of Record reviewed his facility project progress with particular discussion focused on athletic fields, life safety projects, additional lighting, paving of Lot 1, and rehabilitation of the MAN Building's rear entrance. The College's financial overview as of the end of February indicated that operating revenues are down by 9.8% and operating expenditures are also down by 8.5% compared to the same time last year. Vice President Manfreda also reviewed her Spring Semester Forecast and explained how federal stimulus funding is being used to offset the lost revenue from COVID-related declining enrollment in credit and Career &amp; Professional Studies courses.</p> <p>Also reviewed and supported by the committee were:</p> <ul style="list-style-type: none"> <li>• one change order for athletic field maintenance;</li> <li>• 205 recommended Human Resource actions including Faculty Promotions, Tenure Recommendations, Faculty contract renewals, and Professional Staff Association Performance Recognition Recommendations.</li> <li>• A request to fill six positions with a net zero increase in employee headcount.</li> </ul> <p>Director of Grants, Laura Qaissaune reported on grant applications through April, which amount to \$1.8 million, and she reported on a Community Project Fund request to help fund our Center of Excellence in Cybersecurity Education. She requested that Ms. Qaissaune provide a snapshot of grants for 2019 and 2020 for comparison at the next meeting.</p> <p>Finally, Vice President Kaari reviewed the Foundation's activity. She noted that investment income continues to be higher than last year and contributions are up, largely due to a donation of \$500,000, \$350,000 of which will be used to establish a Wellness Center and \$150,00 of which will be used to fund scholarships.</p> <p>She thanked Trustee Horl for stepping in to chair this committee meeting.</p> <p><b>C. Student Success &amp; Educational Excellence Committee</b> – April 19, 2021 – Vice-Chair Kaufman reported on the committee meeting held on April 19. He highlighted the following in his report.</p> <p>The committee received a presentation by Dr. Stout on student recruitment software to identify and target prospective students who are interested in pursuing higher education. The Committee reviewed proposed employee recognition, Faculty promotion and promotion of tenure candidates presented by Dr. Reed. The Committee congratulates all those promoted and recognized. Policy 2.4000 authorizes the President to enter into contracts with hospitals, laboratories and other facilities for the use of their clinical facilities to enhance the educational process for students enrolled in credit and non-credit medical programs. The list of over 36 clinical facilities was reviewed by the Committee. The Committee is recommending that Board Policy 2.4000 be revised to allow for greater flexibility for the president to engage in this type of contracts. Dr. Yesenia Madas and Miss Mary Beth Reilly presented an enrollment services update and there was strong evidence that the College is aggressively pursuing potential students. The committee thanked them for their report. Dr. Bill Burns reported on the progress of the transition of the Radio Station from auxiliary services to an academic arena as part of a communications curriculum with confidence that the program will be ready in July.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>D. NJCCC Update</b> – Trustee Horl reported on the advocacy work of the NJCCC State and Federal Policy Committee. The Committee has been focused on the proposed Governor’s budget and how to lobby for it. She noted that the Governor’s budget includes an additional five million dollars in operating aid for community colleges, and that is significant because there has not been any increase in aid over many years. It also includes a 7 million dollar increase for CCOG, 5 million dollars for CCOG student success, \$1 million for college readiness and full funding for Chapter 12. The Council has been lobbying for full funding for CCOG and to increase eligibility to AGI of \$125,000, which is a significant increase. She reported on the legislative virtual meetings that she has attended with Chair Cram, Dr. Stout, Mr. Kai Davies and Mr. Ed Johnson. When they have met with the Legislators they have also been discussing the Garden State Guarantee Program, which is proposed to provide 2 years of free tuition at 4-year state colleges, and it is the position of community colleges that it be the last 2 years of college and the first 2 years could be funded with CCOG for students attending community colleges. They have been also lobbying for CCOG funding to be expanded to cover courses taken in the summer, funding for fees for specialized programs and funding to be applied to non-credit programs.</p> <p><b>E. Student’s Perspective</b> – Trustee Walker was unable to attend the meeting and provided her report to the Trustees with the Board packet.</p> <p><b>F. Foundation Update</b> – Trustee Abby-White reported on the Summer Scholarship Kickoff Event held on April 19. The Scholarship Summer Bash will be held on July 19 on the 54<sup>th</sup> Anniversary of the College on the Lincroft Campus. She announced that the Foundation is a proud recipient of a \$350,000 gift from the Woman’s Exchange of Monmouth County. These funds will be distributed as scholarships over 10 years to women who are ages 25 and older enrolling in continuing education courses.</p>		
<p><b>Public Comment on Agenda Items</b>  <b>Ms. Gruskos confirmed there were no written comments received.</b></p> <p><b>Sara Burrill – Associate Professor, Psychology</b> – commented on her excitement for the development of the Wellness Center which will support our student’s social and emotional development. She felt strongly based on her research that there is a strong correlation between a student’s social and emotional development and their academic achievement. She urged the Board and Administration to invest in the development of these programs, and felt strongly that the benefits to our students would be evidenced by increased retention, graduation rates, matriculation and success in the workforce.</p> <p><b>Jonathan Moschberger - Professor, Political Science</b> – enthusiastically thanked the Board of Trustees for the work they are doing, and their support and recognition of our Faculty. He thanked his colleagues on the College-Wide Promotion Committee for their thoughtful deliberations, and thanked the Chair of the College-Wide Promotion Committee, Professor Tom Cioppa for his leadership of the Committee. He extended congratulations to all the candidates who earned promotion. Lastly, he thanked the Board for extending President Stout’s contract last month, and enjoyed hearing all of the praise bestowed upon him by the Board and Commissioners last month.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Kelsey Maki – Associate Professor, English</b> - She thanked our leadership, our Board of Trustees and the Promotion-Wide Committee. She urged the Board to retain the initial vision of the wellness center which was to make in a tangible holistic space, where wellness is conceived at the micro level, as well as the macro level. She explained that macro issues of racism and environmental degradation affect our health as well. She provided the steps taken by the committee she served on, to create the vision and believes that it will position Brookdale to be unique in meeting the needs of our students</p>		
<p><b>Review of Consent Agenda</b></p> <ul style="list-style-type: none"> <li>• <i>Any item may be removed from the consent <b>agenda</b> for discussion by any voting member of the Board of Trustees.</i></li> </ul> <p><b>A. Acceptance of Consent Agenda</b></p>	<p>A motion to adopt the consent agenda was made by Trustee S. Brennan and seconded by Trustee Rambaud.</p> <p>Motion passed.</p>	
<p><b>Approval of Public Business Meeting Minutes</b></p> <p><b>A. Approval of Public Business Meeting Minutes – March 23, 2021</b></p> <p><b>B. Approval of Executive Session Meeting Minutes – March 23, 2021</b></p>	<p>A motion to approve the minutes from the public business meeting held on March 23, 2021 was made by Trustee Ferraro and seconded by Trustee Horl.</p> <p>Motion passed. <b>Abstentions: Trustees Horl, Crupi</b></p> <p>A motion to approve the Executive Session Minutes for the</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<p>meeting held on March 23, 2021 was made by Trustee S. Brennan and seconded by Trustee Davis.</p> <p><b>Motion passed.</b></p> <p><b>Abstentions: Trustees Horl, Crupi and Rambaud.</b></p>	
<p><b>Consent Agenda</b></p> <p><b>A. Application of Grants</b></p> <p><b>B. Gift Acceptances</b></p> <p><b>C. Purchases in Excess of \$36,400 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</b></p> <p><b>D. Open Invoice Payment Requests for Vendor, Student and Employee Payments</b></p> <p><b>E. Monthly Financial Reports</b></p> <p><b>F. Spring Semester Financial Forecast</b></p> <p><b>G. Capital Project Update</b></p>	<p>A motion to approve the consent agenda was made by Vice-Chair Kaufmann and seconded by Trustee Richens.</p> <p><b>YES:</b> Trustees Abby-White, S. Brennan, Crupi, Davis, Ferraro, Horl, Kaufmann, Rambaud, Richens and Chair Cram.</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>H. Clinical Contracts, MOUs for Credit &amp; Professional Studies, Clinicals &amp; Internships</b></p>		
<p><b>Change Order Request</b></p>	<p>A motion to approve a change order request was made by Trustee Richens and seconded by Trustee Horl.</p> <p><b>YES:</b> Trustees Abby-White, S. Brennan, Crupi, Davis, Ferraro, Horl, Kaufmann, Rambaud, Richens and Chair Cram.</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<p><b>Approval of Revisions to 2.2000 Stormwater Management Policy</b></p>	<p>A motion to approve the revisions to 2.2000 Stormwater Management Policy was made by Trustee Ferraro and seconded by Trustee Davis.</p> <p><b>YES:</b> Trustees Abby-White, S. Brennan, Crupi, Davis, Ferraro, Horl, Kaufmann, Rambaud, Richens and Chair Cram.</p> <p><b>NO:</b> None</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<b>ABSTENTIONS:</b> None	
<p><b>Public Comment – Mr. Jacobs provided the directions for making public comment.</b></p> <p><b>Ms. Gruskos confirmed that no written comments were received.</b></p> <p><b>No public comment was made.</b></p>		
<p><b>Old/New Business -</b>  Dr. Stout announced that as of today, due to the partnership with Monmouth County and RWJBarnabas Health, vaccines are available to our 1200 students taking classes on campus and more opportunities to vaccinate students will be made available at the vaccination site on campus.</p>		
<p><b>Resolution to Hold a Closed Meeting</b></p> <p>Mr. Jacobs read the resolution (<b>Attachment A</b>) to hold a closed executive session.</p>	<p>A motion to approve by resolution to hold an executive session was made by Trustee Crupi and seconded by Vice-Chair Kaufmann.</p> <p>Motion passed.</p>	
<p><b>Motion to Re-Open the Meeting to the Public</b></p>	<p>A motion to re-open the meeting to the public was made by Trustee Abby-White and seconded by Vice-Chair Kaufmann.</p> <p>Motion passed.</p>	
<p><b>Adjournment</b></p> <p><b>Meeting adjourned at 7:35 PM.</b></p>	<p>A motion to adjourn the meeting was made by Trustee Crupi and seconded by Trustee S. Brennan.</p> <p>Motion passed.</p>	

**BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 3 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **April 27, 2021 at approximately 7:05 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

\_\_\_\_\_

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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**RESOLUTION**  
**Approved: April 27, 2021**

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"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality –

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: \_

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **potential litigation and contract negotiation with Follett, attorney client privilege on an issue with a contractor, contract negotiation in relation to a matter concerning real estate**

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality.

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

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WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Brookdale Community College Board of Trustees shall (select one)  reconvene and immediately adjourn or  reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**RESOLUTION**  
**Approved: April 27, 2021**