

**BROOKDALE COMMUNITY COLLEGE**

**Board of Trustees  
Public Business Meeting Minutes**

**July 30, 2021**

**Brookdale Community College  
Student Life Center, Navesink Rooms  
765 Newman Springs Rd.  
Lincroft, NJ 07738**

**And Zoom Webinar**

Chair Cram called the meeting to order at 5:30 P.M. and roll call was taken.

<b>Present</b>	<b>Trustees</b>	<b>Administration:</b>
	<b>Ms. Tracey Abby-White, Trustee</b>	Ms. Cynthia Gruskos, Recorder
	<b>Ms. Latonya Brennan, Trustee</b>	
	<b>Ms. Suzanne Brennan, Trustee</b>	
	<b>Dr. Hank Cram, Chair</b>	
	<b>Mr. Paul Crupi, Trustee</b>	
	<b>Ms. Dyese Davis, Trustee</b>	
	<b>Ms. Madeline Ferraro, Trustee (5:45 PM), technical issues prevented her from joining at the start of the meeting.</b>	
	<b>Ms. Barbara Horl, Trustee</b>	
	<b>Mr. Bret Kaufmann, Vice-Chair</b>	
	<b>Dr. Les Richens, Trustee</b>	
	<b>Ms. Marta Rambaud, Trustee</b>	
	<b>Dr. David Stout, Secretary</b>	
	<b>Ms. Austin Smith, Trustee</b>	
<b>Absent</b>	<b>Dr. Les Richens Trustee</b>	
		Ms. Ashlynn Shanahan, Monmouth County Division of Planning
		Mr. David Schmetterer, Monmouth County Division of Planning

Ms. Gruskos read the following statement: “In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On July 27, 2021 at 12 PM advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Adoption of Agenda</b></p>	<p>A motion to adopt the meeting agenda was made by Trustee Horl and seconded by Trustee S. Brennan.</p> <p>Motion passed.</p>	
<p><b>Public Comment on Agenda Items</b>            There was no public comment made and Ms. Gruskos confirmed that there were no written comments submitted.</p>		
<p><b>Review of Consent Agenda</b></p> <ul style="list-style-type: none"> <li>• <i>Any item may be removed from the consent <b>agenda</b> for discussion by any voting member of the Board of Trustees.</i></li> </ul> <p><b>A. Acceptance of Consent Agenda</b></p>	<p>A motion to adopt the consent agenda was made by Trustee Crupi and seconded by Trustee Abby-White.</p> <p>Motion passed.</p>	
<p><b>Consent Agenda</b></p> <p><b>A. Approval of Human Resources</b></p> <p><b>B. Ratification of Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</b></p>	<p>A motion to approve the consent agenda was made by Trustee Horl and seconded by Trustee Abby-White.</p> <p>Motion passed.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>C. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</b></p>	<p><b>YES:</b> Trustees Abby-White, L. Brennan, S. Brennan, Crupi, David, Horl, Kaufmann, Rambaud, Smith and Chair Cram.</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<p><b>Board Development Workshop</b></p> <p>The Board of Trustees Retreat focused on the key question, is the current physical infrastructure and educational offerings and services of the College meeting the current and future needs of our community. The Monmouth County Division of Planning presented demographic information to highlight areas in the County that are experiencing social and economic barriers to education. The County demographic data indicated that our Higher Education Centers are located in the proximity of these identified areas. Although, the data revealed that we could be located closer to the students in the Freehold Borough, Red Bank and Bayshore areas. Dr. Stout presented enrollment, demographic, and financial data of our Higher Education Centers to further assist in the assessment of the needs of the community. The Board brainstormed ideas on how the College could address student barriers to education and provide affordable and accessible educational opportunities for our students.</p> <p>The Board will reconvene in the morning to further plan for the future of the College.</p>		
<p><b>Public Comment</b></p> <p>There was no public comment and Ms. Gruskos confirmed that there were no public comments submitted in writing.</p>		
<p><b>Old/New Business</b></p> <p>There was no old or new business discussed.</p>		
<p><b>Adjournment</b></p> <p><b>Meeting adjourned at 8:30 PM</b></p>	<p>A motion to adjourn the meeting was made by Trustee Horl and seconded by Trustee S. Brennan.</p> <p>Motion passed.</p>	