

**BROOKDALE COMMUNITY COLLEGE**

**Board of Trustees  
Public Business Meeting Minutes**

**July 31, 2021**

**Brookdale Community College  
Student Life Center, Navesink Rooms  
765 Newman Springs Rd.  
Lincroft, NJ 07738**

**And Zoom Webinar**

Chair Cram called the meeting to order at 8:30 A.M. and roll call was taken.

<b>Present</b>	<b>Trustees</b>	<b>Administration:</b>
	<b>Ms. Tracey Abby-White, Trustee</b>	
	<b>Ms. Latonya Brennan, Trustee</b>	
	<b>Ms. Suzanne Brennan, Trustee</b>	
	<b>Dr. Hank Cram, Chair</b>	
	<b>Mr. Paul Crupi, Trustee</b>	
	<b>Ms. Dyese Davis, Trustee</b>	
	<b>Ms. Barbara Horl, Trustee</b>	
	<b>Mr. Bret Kaufmann, Vice-Chair</b>	
	<b>Ms. Marta Rambaud, Trustee</b>	
	<b>Dr. David Stout, Secretary</b>	
	<b>Mr. Austin Smith, Trustee</b>	
<b>Absent</b>	<b>Dr. Les Richens, Trustee</b>	
	<b>Ms. Madeline Ferraro, Trustee</b>	Ms. Cynthia Gruskos, Recorder
<b>College Counsel</b>		

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On July 27, 2021 at 12 PM advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Adoption of Agenda</b>	<p>A motion to adopt the meeting agenda was made by Trustee Horl and seconded by Trustee Davis.</p> <p>Motion passed.</p>	
<p><b>Public Comment on Agenda Items</b></p> <p>There was no public comment made and Ms. Gruskos confirmed that no written comments were submitted.</p>		
<p><b>OnBoard – Board Portal</b> – Ms. Gruskos provided a brief demonstration of the new board portal software and the Trustees confirmed that they were able to login into the new software and set up their passwords.</p>		
<p><b>Board Development Workshop</b></p> <p>The Board reconvened after reviewing extensive County demographic data, and enrollment and financial data for our sites which include distance/online students. In a round robin format, the Trustees each shared their top priorities for the College.</p> <p>All the specific priorities discussed aligned with the 4 Evergreen Goals:</p> <ul style="list-style-type: none"> <li>• Promote Community Success</li> <li>• Develop Innovative Educational Pathways</li> <li>• Enhance Student Services</li> <li>• Optimize Operations</li> </ul> <p>There was a discussion of utilizing a portion of the accumulated reserves to provide funding for new initiatives. The Board was in consensus of the concept of making strategic investments that would improve student success.</p> <p>Dr. Stout will update the Evergreen Plan to include the priorities discussed. The Evergreen plan will be utilized to create the 2025 Strategic Plan. Dr. Stout will provide an update to the Board in September which will include the updated Evergreen Plan, a suggested timeline with milestones and a proposed budget for each strategic initiative.</p>		
<p><b>Public Comment</b></p> <p>There was no public comment made and Ms. Gruskos confirmed that no written comments were submitted.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Old/New Business</b> No old or new business was discussed.</p>		
<p><b>Adjournment</b>  <b>Meeting adjourned at 10:40 AM</b></p>	<p>A motion to adjourn the meeting was made by Trustee Horl and seconded by Trustee L. Brennan.</p> <p>Motion passed.</p>	