

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

April 26, 2022

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

And Zoom Webinar

Chair Cram called the meeting to order at 5:30 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Abby-White, Trustee	Dr. Matthew Reed
	Dr. Hank Cram, Chair	Dr. Nancy Kegelman
	Mr. Paul Crupi, Trustee *	Dr. Yesenia Madas
	Ms. Dyese Davis, Trustee	Dr. Joan Scocco
	Ms. Barbara Horl, Trustee	Mr. Edward Johnson
	Mr. Bret Kaufmann, Vice Chair)	Ms. Patricia Sensi
	Ms. Marta Rambaud, Trustee	Ms. Teresa Manfreda
	Dr. David Stout, Secretary	Ms. Kathy Kamatani
	Mr. Austin Smith, Trustee	Dr. Anita Voogt
		Ms. Bonnie Passarella
		Dr. William Burns
		Ms. Bonnie Passarella
Absent:	Ms. Latonya Brennan, Trustee	Ms. Cynthia Gruskos, Recorder
	Dr. Les Richens, Trustee	
	Ms. Natalie Watson, Trustee	
College Counsel	Mr. Mitch Jacobs, Esq., General and Labor Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On April 20, 2022 at 1 pm advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press and the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Cram read the mission statement.

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Dr. Stout lead a moment of silence to honor the memory of retired colleague, Mary Ehret. He offered condolences to her family, friends, and colleagues.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Adoption of Agenda Chair Cram announced that the Acceptance of the FY21 WBJB Radio Audit has been removed from the agenda.	A motion to adopt the revised agenda was made by Trustee Horl and seconded by Trustee Crupi. Motion passed.	
Recognition of Cathleen Kane, 2022 Coca-Cola Academic Team Gold Scholar Dr. Stout presented and read a resolution (Attachment A) honoring Cathleen Kane for her achievements at Brookdale Community College and for being recognized as one of the top achieving community college students in the state of the New Jersey and the nation.		
Approval of Human Resources	A motion to approve human resources was made by Trustee Crupi and seconded by Trustee Abby-White. Motion passed. YES: Trustees Abby-White, Crupi, Davis, Horl, Kaufmann, Rambaud, Smith, and Chair Cram	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	NO: None ABSTENTIONS: None	
<p>Faculty Tenure Promotion & Recognition – Dr. Reed introduced Professor Jonahtan Moschberger, Chair of the College Wide Promotion Committee. He further explained that the role of the College Wide Promotion Committee addresses faculty applicants for promotion across the entire curriculum and represents the entire curriculum. The Committee members are voting members and Dr. Reed attends as an observer of the process and doesn't vote.</p> <ul style="list-style-type: none"> Promotion Recognition – 2022 – Professor Moschberger, Chair College Wide Promotion Committee thanked the College-Wide Promotion Committee, Dr. Thomas Cioppa, Dr. Reed, Dr. Eric Goll, Jonathan Shaloun, Ann Marie Alfieri for their contributions and support of the process. He thanked Dr. Stout and the Board of Trustees for granting the promotions. He shared the names of the candidates who garnered successful promotion, and highlighted selected achievements for them. The following were promoted: <ul style="list-style-type: none"> Barbara Barrella – Associate Professor, Reading Valeria Bonilla – Associate Professor, Library Joanne Boyd – Assistant Professor, Respiratory Therapy Daijuan Gao – Assistant Professor, Human Services Juliette Goulet – Assistant Professor, Environmental Science William Keith Heimann – Associate Professor, Music Robert A. Martens – Associate Professor, Biology Donna Pope – Associate Professor, English George Reklaitis – Associate Professor, History Rebecca Rozario – Associate Professor, Mathematics Jacquelynn Seely – Assistant Professor, Criminal Justice Christine Elliott Vasquez – Associate Professor, English Ashley Zampogna-Krug – Assistant Professor, History Promotion Recognition – 2021 & 2020 – Professor Thomas Cioppa, Chair College Wide Promotions Committee - As a result of holding meetings via Zoom during 2020 & 2021, Professor Thomas Cioppa recognized the following faculty who were promoted during that period. In addition, he expressed his sincere appreciation to the Board of Trustees and Dr. Stout for their support of the faculty promotion process. <ul style="list-style-type: none"> Chad Anderson – Professor, Communication Media David Bassano – Associate Professor, History Sara Burrill – Associate Professor, Psychology & Human Services Brent Costleigh – Professor, Psychology Dara Evans – Professor, English Helen Heinmets – Professor, Nursing Kelsey Maki – Associate Professor, English Charles Mencil – Associate Professor, English Ana Teodorescu – Associate Professor, Mathematics 		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<ul style="list-style-type: none"> Nambrath Rajkumari Wesley – Professor, Psychology Amy Clark – Professor, Library Michael Elmes – Associate Professor, Mathematics Cheryl Fencik – Associate Professor, Biology Marlena Frank – Associate Professor, Psychology Diana Glynn – Professor, Psychology Christine Greco-Covington – Associate Professor, Psychology Jennifer Kaminski – Associate Professor, English Gitanjali Kundu – Associate Professor, Biology Daniel Lopez – Professor – Mathematics Sally Mulvey – Associate Professor, Mathematics Deborah Mura – Professor, Communications Media Suzanne Parker – Professor, English Angela Saragusa – Professor, English Ashley Tasy – Associate Professor, Mathematics <ul style="list-style-type: none"> Tenure Recognition – 2022 – Dr. Reed introduced the faculty who received tenure in 2022 and highlighted their selected achievements. <ul style="list-style-type: none"> Alexis Jankowski – Instructor, Fashion Merchandising/Marketing Elana Maloney – Instructor, English Sabrina Mathues – Instructor, College Success Nicolette Nicola – Instructor, English Heather Revesz – Instructor, English Tara Rostron-Lorenz – Instructor, Nursing Prince Sekyi – Instructor, Mathematics Tenure Recognition – 2021 & 2020 – Dr. Reed recognized the faculty who received tenure in 2020 and 2021. <ul style="list-style-type: none"> Samantha Doluweera – Assistant Professor, Mathematics Kevin Holl – Assistant Professor, Computer Science Michael L. Nolan – Assistant Professor, Mathematics Kristen E. Peterson – Assistant Professor, Biology Arianne Ross – Assistant Professor, Mathematics Jacquelynn Seely – Assistant Professor, Criminal Justice Lauren Tatulli – Assistant Professor, Economics Judith Ungar – Assistant Professor, Library Thomas M. Vorbach – Assistant Professor, Business Management Patricia D’Aloia-Gandolfo – Assistant Professor, Nursing Matthew Montemorano – Assistant Professor, Communications Media Jennifer Salvo – Assistant Professor, Reading & Academic Access 		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Professional Staff Association Performance Recognition</p> <ul style="list-style-type: none"> Professional Staff Association Performance Recognition – 2022 – Ms. Sensi on behalf of Jennifer Barker, Chair of the Performance Recognition College Wide Committee presented the recipients of Performance Recognition and highlighted their achievements. <ul style="list-style-type: none"> Deicy Ahmad Chaustre – Academic Tutor, Mathematics Christian Perez – Senior Technician, Testing Services Marianne Velez – Instructional Assistant, Biology Denise Vigil – One Stop Specialist, Freehold Professional Staff Association Performance Recognition – 2021 & 2020 – Jennifer Barker and 2020 – Frank DeVita, Chair College Wide Committee – Ms. Sensi on behalf Frank DeVita, Chair College Wide Committee in 2020 and Jennifer Barker, Chair of the College Wide Committee in 2021 recognized the recipients of Performance Recognition in 2021 and 2020. <ul style="list-style-type: none"> Margaret Agha – Confidential Assistant to VP, Advancement, 2021 Ernestine Keith – Associate, Continuing & Professional Studies, 2021 Timothy Macaluso – Instructional Assistant, Environmental Sciences, 2021 Jennifer Barker – Specialist, Accounts Payable, 2020 Katherine Furlong – Coordinator, Financial Aid, 2020 Michelle Paci – Instructional Assistant, Physics, 2020 Chair Cram congratulated those recognized tonight and expressed appreciation for the work they are doing for the College and our students. 		
<p>Recognition of Dr. Elaine H. Olaoye</p> <p>Dr. Elaine Olaoye presented a reading of a poem which she wrote in tribute to Dr. Mrs. Geraldine Thompson as part of an academic memoir in poetry that she is writing. She thanked Dr. Stout for providing her with the special opportunity to read the tribute.</p> <p>Dr. Stout honored Professor Olaoye with a reading of a resolution (Attachment B) in honor of her 45 years of exemplary service to the College as Professor of Psychology.</p>		
<p>President’s Report –</p> <p>Presentation – Collage – Faculty Advisors, Elisa Elorza and Jennifer Kaminski and <i>Collage</i> students presented on the 2021 and 2022 editions of <i>Collage</i>. The 50th Anniversary edition (2021) won the <u>Silver Crown</u> from Columbia University Press Association. Even more impressive, the 51st edition (2022) won the <u>Gold Crown</u> for Print Literary Magazines from Columbia University Press Association, All Columbian Honors (Essentials, Verbal, and</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Visual), and Gold Medalist Critique Rating. The 51st edition, included a graphic novella, and it was critically acclaimed by a Columbia journalist.</p> <p>Dr. Stout on behalf of the entire Board, congratulated the students on their significant achievements.</p>		
<p>Reports from the Board Committees and Liaisons</p> <p>A. Finance & Facilities Committee – April 19, 2022 –Trustee Crupi reported on the meeting held on April 19, 2022. He highlighted the following:</p> <ol style="list-style-type: none"> 1. Facilities Master Plan (FMP) – Mr. Rosen provided an update on the FMP. He highlighted the three areas that they’re analyzing which include a space analysis considering our educational needs, an analysis of the conditions and maintenance needs of our facilities, and an analysis if the overall campus infrastructure can support the continued development and growth of the College. The next steps will include recommendations to the Steering Committee who will work with them to identify proposed projects and renovations. By early July they’ll provide a 10-year implementation plan. 2. Capital Project Update - Mr. Naparlo reported on behalf of Mr. Savacool . Construction on the MAN rear vestibule slab leakage project will begin after Commencement. The Esports HVAC and electrical upgrades project will go out to bid once the construction drawings are received and they expect to make an award in May. Construction will take place in the summer, and it is the goal to have the Esports program up and running in the fall. Mr. Naparlo provided an update on projects in progress which are outlined in the packet. 3. Emergency Purchase – There was significant water infiltration on April 19, causing significant damage in the Library, Student Life Center, and Main Academic Complex. Dr. Stout authorized an emergency purchase for cleanup and restoration work to not exceed \$90,000. Our insurance carrier has been notified and the emergency purchase is on the agenda for ratification. 4. Monthly Financial Reporting - VP Manfreda reviewed the financial reports as of February 28, 2022. Total operating revenue for the month was \$68.7 million, which is 1.8% lower than at the same time last year. State aid and CPS revenue is higher this year from the previous year and tuition fee revenue, as expected, is lower than compared to last year. Total operating expenditures were \$43.1 million or 55.9% of the budget, and that is an increase of 1.7% compared to the same time last year. Cash position is \$35.9 million which represents a \$4 million increase over the same time last year. Year to date interest earned is \$20,693. 5. FY22 Spring Semester Forecast – Revenue is down \$2.4 million and \$1.4 million of HEERF funding will be used to offset the revenue decline. There is an anticipated decrease of expenses of \$2.8 million which leaves our operating budget flat or a surplus of \$400,000. The good news is that the budget was built with an anticipation of relying on \$1.7 million in reserves and we don’t anticipate needing to utilize the budgeted reserves to offset revenue losses. 6. Purchases in Excess of \$37,500 – are outlined in the packet. 		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>7. Upcoming RFPs, RFQs and bids – were brought to the attention of the Committee, which include legal services, General Engineer of Record, professional representation with federal agencies, Congress, and State, as well as collection services.</p> <p>8. Grants and Foundation - - VP Kaari reported that \$7, 034,772 of grants have been awarded in FY22 with another \$970,000 million pending. VP Kaari reviewed the Foundation’s Statement of Activities and Changes in Net Assets for the month ending February 28, 2022. Total Revenue is \$872,000 which is less than last year and it’s directly attributable to investment income being significantly down. She reported that the revenue contributions are \$532,000 versus \$712,000 last year. Expenditures are higher than last year, but they include a 27% increase in scholarships to deserving students. Total net assets are \$284,411 which is significantly lower than last year, but the difference is attributable to investment income being significantly down.</p> <p>A. Audit Committee – Trustee Rambaud reported on the Audit Committee that met on April 25. The External Auditors, O’Connor and Drew, reviewed the required communications with the committee. They issued an unmodified opinion on the FY21 financial statements, and no material weaknesses were noted, no findings or significant issues were reported. They reported that no new accounting pronouncements were adopted during fiscal year 2021. They reported that GASB Statement 87 – Leases, which was released in 2017 became effective in 2021 and will be implemented on the FY22 audit. This new pronouncement will require lessees to be recognized on the statement of net position. The committee recommends acceptance of the FY21 audited financial statements.</p> <p>O’Connor and Drew reviewed the financial statements and at year end, the unrestricted net position of the College increased \$4.7 million. The total net position including the net position in capital assets and after the GASB 68 adjustment increased \$9.1 million</p> <p>VP Manfreda reported on the Audit of the State Comptroller, and a detailed corrected action plan will be submitted by June 13, 2022.</p> <p>1 Ethics Hotline complaint was received, and a summary report was sent to the Ethics Hotline.</p> <p>B. Student Success & Educational Excellence Committee – Trustee Abby-White reported that a significant amount of time was spent reviewing the faculty promotions, tenure recommendations and employee recognition. The submission of an application for joining the Achieving the Dream, a national non-profit leader championing evidence based institutional development was discussed as well. The Committee also reviewed the plans for the Strategic Planning process which will take place over the next couple of years.</p> <p>C. Foundation Update – Trustee Abby-White announced that the 43rd Education Open will be held on September 22 at Eagle Oaks Country Club. She encouraged participation for golfers and non-golfers can attend the dinner event only.</p> <p>D. Student’s Perspective – Trustee Smith reported on a dinner he attended at the Culinary Education Center. He spoke with the culinary students, who were mostly in their last semesters, and they had positive feedback on the program and their professors. He reported on Student Life & Activities held at the end of the semester which included the Spring Fling and Anti-Stress Week. Trustee Smith announced that Taiphane Orange will be succeeding him as the next Graduate Trustee, and she will</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>begin her term in July. He thanked Mike Naparolo, for giving him a tour of the Power Plant and discussing the facilities of the College with him.</p> <p>E. NJCCC Update – Trustee Horl provided an update on the monthly NJCCC meeting where they reaffirmed their focus, which is the lobbying for our own colleges, and the needs and priorities of the community college sector. Lobbying meetings have begun with our Monmouth County delegation, and she, Dr. Stout and Ed Johonson met with the legislators last week and will continue over the next couple of weeks.</p> <p>She provided information on Governor Murphy’s FY23 proposed budget and highlighted areas of the budget that pertain to the College:</p> <p>Level Operating Aid to Community Colleges – The proposed budget retains the increase in funding that community colleges received last year.</p> <p>Expansion of the Community College Operating Grant (CCOG) – an additional \$8 million in funding.</p> <p>New Returning Adult Initiative – \$3 million of funding to engage the 1 million NJ adult residents who have earned some college credits but have not earned a college degree, to return for completion.</p> <p>New CCOG Program for Adults at Vocational Technical High Schools – students must attend a Pell eligible program at a county vocational technical school, provided the program leads to the earning college credit from a community college.</p> <p>She reported that ACCT is lobbying on our behalf at the federal level. Short Term Pell has been included in the Build Back Better Act on the House side. The bill has gone over to the Senate for reconciliation, which is still in process.</p> <p>F. Board Retreat – Trustee Davis reported that the Board retreat will be focused on diversity, equity, and inclusion.</p>		
<p>Public Comment on Agenda Items –</p> <p>Amy Clark, President of BCCFA, Faculty, Library – expressed her appreciation to the Board of Trustees and the President for recognizing the hard work of the employees and providing a general wage increase for those promoted or recognized and making an investment in the future of Brookdale</p> <p>Written submission from Kathy Furlong was read by Ms. Gruskos</p> <p><i>It was an amazing honor to receive the 2020 performance recognition! I would like to thank Dr. Stout and the BOT members for showing faith in me through this worthwhile program. I assure you I will continue to put my skills and talents to good use delivering results at the next level as a Coordinator. I feel grateful to work for such an outstanding educational institution as Brookdale. Thank you so much for your support!</i></p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
C. Approval of the Special Public Business Meeting Minutes – April 14, 2022	<p>A motion to approve the minutes from the Special Public Business Meeting held on April 14, 2022 was made by Trustee Horl and seconded by Trustee Abby-White.</p> <p>Motion passed.</p> <p>ABSTENTIONS: Trustee Davis</p>	
Consent Agenda <p>A. Application for Grants</p> <p>B. Emergency Purchase in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500 Purchase(s)</p> <p>C. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500 (Item 12 removed)</p> <p>D. Open Invoice Payment Requests for Vendor, Student and Employee Payments</p> <p>E. Monthly Financial Reports</p> <p>F. Capital Project Update</p> <p>G. Clinical Contracts, MOUs for Credit & Professional Studies, Clinicals & Internships</p>	<p>A motion to approve the revised consent agenda was made by Trustee Abby-White and seconded by Trustee Smith.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Crupi, Davis, Horl, Kaufmann, Rambaud, Smith, and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to	A motion to approve the Purchase of IronNet Network	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>the New Jersey “Pay to Play” Process, in Excess of \$17,500</p> <p>Item 12 - IronNet Network Detection and Response</p>	<p>Detection and Response, item 12 listed in Purchases in Excess of \$37,500 was made by Vice Chair Kaufmann and seconded by Trustee Abby-White.</p> <p>Motion passed.</p> <p>Trustee Abby-White recused herself from the vote.</p> <p>YES: Trustees Crupi, Davis, Horl, Kaufmann, Smith, and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: Trustee Rambaud and Abby-White</p>	
<p>Acceptance of FY21 Brookdale Community College Audited Financial Statements</p>	<p>A motion to accept FY21 Brookdale Community College audited financial statements was made by Trustee Crupi and seconded by Trustee Rambaud.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Crupi, Davis, Horl, Kaufmann, Rambaud, Smith, and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of Revised Policy 2.0000-B Grants Applications and Acceptances</p>	<p>A motion to approve revised Policy 2.0000-B Grants Applications and Acceptances was made by Trustee Smith and seconded by Trustee Abby-White.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<p>Motion passed.</p> <p>YES: Trustees Abby-White, Crupi, Davis, Horl, Kaufmann, Rambaud, Smith, and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
Approval of Revised Policy 1.7060 Code of Ethics for Trustees	<p>A motion to approve revised Policy 1.7060 Code of Ethics for Trustees was made by Trustee Abby-White and seconded by Trustee Davis.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Crupi, Davis, Horl, Kaufmann, Rambaud, Smith, and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Public Comment</p> <p>Mr. Jacobs read the directions on making public comment.</p> <p>No public comment was made.</p> <p>Ms. Gruskos confirmed no written public comments were submitted.</p>		
<p>Old/New Business</p> <p>Chair Cram on behalf of the Board of Trustees congratulated Trustee Abby-White who has been awarded the Association for Women in Community Colleges 2022 Trustee Woman of the Year award. She will be presented with the award at their Annual Awards Breakfast on Sunday, May 1.</p> <p>Chair Cram congratulated the cast, crew, and Faculty Advisor of the College production of All Shook Up.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Resolution to Hold a Closed Meeting College Counsel read the Resolution to hold a closed meeting (<i>Attachment C</i>)	A motion was made to approve by resolution to hold a closed session by Trustee Rambaud and seconded by Trustee Crupi. Motion approved.	
Motion to Re-Open the Meeting to the Public	A motion to re-open the meeting to the public was made by Trustee Davis and seconded by Trustee Horl. Motion passed.	
Adjournment Meeting adjourned at 8:15 PM.	A motion to adjourn the meeting was made by Trustee Abby-White and seconded by Trustee Horl. Motion passed.	

R E S O L U T I O N

WHEREAS, Ms. Kane has been named a 2022 Coca-Cola Academic Team Gold Scholar, an honor which recognizes her as one of the top achieving community college students in the state of New Jersey and the nation; and

WHEREAS, Ms. Kane has been awarded a \$1,500 scholarship sponsored by the Coca-Cola Foundation, Coca-Cola Scholars Foundation, the American Association of Community Colleges and Phi Theta Kappa International Honor Society; and

WHEREAS, Ms. Kane had been previously honored as a 2020 Coca-Cola Leaders of Promise Scholars and awarded a \$1000 scholarship; and

WHEREAS, Ms. Kane has demonstrated exceptional leadership, while serving as the Vice President of Leadership, Fellowship and Communication for Phi Theta Kappa and as the Chairman of Honors in Action; and

WHEREAS, Ms. Kane has notably served our community by volunteering at the People’s Pantry in Asbury Park; and

WHEREAS, Ms. Kane was honored by The Garden State Athletic Conference as a member of the All-Academic Team for the Fall 2021 season, while playing back girl and server on the Jersey Blues’ Women’s Volleyball Team; and

WHEREAS, Ms. Kane’s hard work, determination, and exemplary achievements – both in and out of the classroom – serve as inspiration to all members of the Brookdale community, and deserve to be recognized and commemorated;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees, on behalf of all Brookdale students, faculty, staff and administrators, wish to recognize and congratulate Ms. Cathleen Kane for being named a 2022 Coca-Cola Academic Team Gold Scholar; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a true copy presented to Ms. Kane so that she can have a permanent reminder of the high esteem she has earned among her peers, faculty, College administration, and the Brookdale Community College Board of Trustees.

Dr. Hank Cram
Board Chair

Dr. David Stout
President

RESOLUTION

WHEREAS, after 45 years of exemplary service to Brookdale Community College, Dr. Elaine Henry Olaoye is embarking on a new stage in her life; and

WHEREAS, upon moving from Antigua to New York City, she completed a Baccalaureate and Master’s degree from Hunter College-CUNY, and a M.Phil and Ph.D in Psychology from the Graduate Center-CUNY; and

WHEREAS, she has served Brookdale Community College as a full-time Psychology faculty member retaining the current rank of Full Professor, and provided the leadership in the department as Team Leader/Department Chair in the 1980s and 1990s; and

WHEREAS, in addition to Brookdale Community College, she has served students at other colleges in the region including St. Peter’s College, Medgar Evers College-CUNY, Lehman College-CUNY, and John Jay College-CUNY, establishing a “culture of learning” for students in each classroom setting at every higher education institution; and

WHEREAS, she has served as the Brookdale Community College Representative to the Beacon Conferences for Two-Year Scholars, encouraging students to submit scholarly papers and attend the annual conferences; and

WHEREAS, she has received many awards and recognitions, including the Brookdale Outstanding Colleague Award and NISOD Excellence Award; and

WHEREAS, she negotiated course credit transfers and program articulations with Rutgers University, Kean University and Thomas Edison State College in Psychology and Human Services; and

WHEREAS, she has demonstrated leadership and collegiality for more than two decades while a member of Brookdale’s Governance-Professional Development Committee, serving as an advocate for faculty professional development and carrying out the mission of the Sunshine Fund; and

WHEREAS, she has been engaged in numerous other important college committees and activities that include: leading the search for and recommending the hiring of new full-time Psychology faculty members, establishing the Positive Psychology Research Center, and serving as a member of the of the Core Competency Committee; and

WHEREAS, she has maintained an ongoing collegial relationship with Dr. Philip Zimbardo, Stanford University, that transformed the Annual International Psychology and Poetry Festival to include the Heroic Imagination Project which recognizes individual college and community members whose work as a “World’s Quiet Hero” makes their community a better place; and

WHEREAS, she has participated in Black History and Women’s History Month interviews and poetry presentations for several years on the Sunday “Church Before Church” radio show broadcast on Cruisin 92.1 FM-WVLT, Vineland, New Jersey; and

WHEREAS, she has provided presentations and workshops on Stress Management, Diversity and Poetry Infusion in Curriculum for college constituencies and community organizations in Monmouth County, New York, and Antigua; and

WHEREAS, she has many publications, with the most noteworthy being “Passion of the Soul,” a collection of her poems; and

WHEREAS, she has been a long-time member of the Psychology Coalition at the United Nations that organizes the Annual UN Psychology Day held this year on April 21, 2022; and

WHEREAS, she has established student scholarships in her native country of Antigua and Barbuda and is establishing student scholarships at Brookdale for scholarly writings that focus on Social and Environmental Justice and Social Psychology topics; and

WHEREAS, the above summary of activities does not adequately express the impact that Dr. Elaine H. Olaoye has had on Brookdale Community College, its employees, its students, and its surrounding community, nor does it express how beloved Professor Olaoye is or the degree to which his colleagues will miss her as she enters into retirement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, on behalf of all Brookdale students, alumni, faculty, staff and administrators, wish to recognize Professor Olaoye in honor of her distinguished career; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a true copy presented to Dr. Elaine H. Olaoye so that she can have a permanent reminder of the high esteem she has earned among her peers, faculty, College administration, and the Brookdale Community College Board of Trustees.

Dr. Hank Cram
Board Chair

Dr. David Stout
President

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 4 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **April 26, 2022 at approximately 7:30 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

RESOLUTION

Approved: April 26, 2022

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body :

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality –

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: _

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **potential beneficiary of an estate**

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality. **Setting the President's goals, amendment of the president's employment agreement, and discussion on the process of reimbursement of Dr. Stout's expenses.**

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

WHEREAS, the length of the Executive Session is estimated to 60 minutes after which the public (select one) ☒ meeting of the Brookdale Community College Board of Trustees shall reconvene and immediately adjourn or ☐ reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

RESOLUTION
Approved: April 26, 2022