

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

January 25, 2022

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

And Zoom Webinar

Chair Cram called the meeting to order at 5:30 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Abby-White, Trustee	Dr. Matthew Reed
	Ms. Latonya Brennan, Trustee	Dr. William Burns
	Dr. Hank Cram, Chair	Dr. Nancy Kegelman
	Mr. Paul Crupi, Trustee	Dr. Yesenia Madas
	Ms. Dyese Davis, Trustee	Dr. Joan Scocco
	Ms. Barbara Horl, Trustee	Mr. Edward Johnson
	Mr. Bret Kaufmann, Vice Chair	Ms. Patricia Sensi
	Ms. Marta Rambaud, Trustee	Ms. Teresa Manfreda
	Dr. Les Richens, Trustee	Ms. Bonnie Passarella
	Dr. David Stout, Secretary	Ms. Kathy Kamatani
	Mr. Austin Smith, Trustee (5:45 PM)	Dr. Anita Voogt
	Ms. Natalie Watson, Trustee (5:45 PM)	Ms. Bonnie Passarella
Absent		
		Ms. Cynthia Gruskos, Recorder
College Counsel	Mr. Mitch Jacobs, Esq., General and Labor Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On January 20, 2022 at 9:30 AM advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press and the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Cram announced that the Board will reaffirm the College’s mission, vision and values. He read the mission statement.

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Trustee Crupi read the vision statement.

Brookdale, the County College of Monmouth, is a dynamic community college system committed to student success, lifelong learning, economic development and the common good of society. Brookdale plays a transformative role in our community, providing educational, cultural and professional programs and offerings to enable, empower and inspire all community members to fulfill their aspirations to the best of their ability

Trustee Davis read our College Values.

The following values guide the Brookdale community in the fulfillment of our Mission; each being of equal weight and importance:

- a. **Educational excellence** through engagement, assessment and innovation*
- b. **Economic empowerment** through access, opportunity, and entrepreneurial partnerships*
- c. **Institutional integrity** through academic freedom, stewardship and accountability*
- d. **Diversity** through inclusivity, human equity and individual perspective*

Dr. Stout lead a moment of silence to honor the memory of our retired colleague Pat Wyatt, and he offered condolences to her colleagues and family.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Adoption of Agenda Chair Cram announced that we would not be holding an Executive Session tonight.	A motion to adopt the agenda was made by Trustee Richens and seconded by Trustee Crupi. Motion passed.	
Recognition of Trustee Suzanne Brennan - Dr. Stout read a resolution (Attachment A) honoring Trustee Suzanne Brennan for her service to the Board of Trustees. Trustee Brennan addressed the Board of Trustees and expressed her appreciation to		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>be part of the Brookdale family. She shared her commitment to stay involved with the College, while serving on the President’s Advisory Committee.</p>		
<p>Workshop on Financial Budgets – Vice President Manfreda and Executive Director of Finance, Matt Siuzdak presented a Financial Budget Workshop. They provided information on the budget development process which is a 9 month process that begins in October and ends in June. The goals of the budget planning process include:</p> <ol style="list-style-type: none"> 1. Utilize the College’s Strategic Plan as the basis for prioritization. 2. Engage the campus community in budget development. 3. Build a balanced budget. 4. Maintain strong reserves. 5. Develop a multi-year financial plan. 6. Optimize operations, keep tuition costs low for students and monitor expenses. <p>The FY23 Budget was built utilizing the following budget parameters:</p> <ol style="list-style-type: none"> 1. State aid remains stable. 13% of budget - \$10,228,938 2. 1.2% increase in County aid, 25% of budget - \$20,277,019 3. 3% of tuition increase; 1% decrease in fees (tuition - \$153 per credit hour (in county); general service fee - \$39.78 per credit hour) 4. 4.5% decrease in FTEs or 6501 FTEs <p>She reviewed tuition and fee costs compared to other community colleges in the state and we are ranked 9th out of 18 community colleges in total cost (tuition and fees). In addition, she reviewed the FY21 Federal and state grants awarded to our students. In total our FY21 federal and state grants are 47%. of our revenue. Our students receive significant grant awards.</p> <p>She reviewed the FTE enrollment projections compared to actual in FY19 and FY20 and the anticipated FY22 projected decline of enrollment of 4.5% and projected FY23 enrollment decline of an additional 4.5%.</p> <p>Ms. Siuzdak reviewed the FY23 projected Revenue (\$80,914,376) breakdowns by category which are composed of (51%) tuition and fees, (3%) course and miscellaneous fees, (25%) County funding, (13%) State funding, (4%) Other Revenue, which includes the revenue from our Continuing & Professional Services, and (4%) use of Reserves.</p> <p>In addition he reviewed the trends of Expenditures. He reviewed the process used to develop the FY23 budget which included a zero based budgeting approach. He explained that budgets from prior years were not carried over and each budget line had to be accounted for. The goal was to create a budget that analyzes the needs of each division and each department within each division and its function in the department. If a department had unnecessary expenses, they were excluded. The FY23 proposed Expenditures (\$77,934,026) are increased by 1.1% increase from the FY22 Budget. The increase is attributable to the increases in insurance premiums, general wage increases, reduction in utility costs and overall recovery from the pandemic. A breakdown of expenditures were reviewed, and salaries and benefits comprises 77% of the budget.</p>		

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<p>Mr. Siuzdak explained that the budget process includes revisiting and reviewing open vacancies within each department and deciding if these vacancies need to be filled. The FY23 budget was developed to include filling key vacancies, while eliminating unjustified positions.</p> <p>Dr. Stout brought attention that our unused federal stimulus funding will be used to offset additional tuition costs in FY23.</p>																												
<p>President’s Report –</p> <p>At Convocation, we recognized the 2021-2022 class of Emeritus employees. Dr. Stout read a proclamation (Attachment B) in their honor:</p> <table border="0" data-bbox="215 747 1105 1241"> <tr> <td>Duncan Circle</td> <td>Administrator, Emeritus – 2021 (Posthumous)</td> </tr> <tr> <td>Alice Dressner-Ehrlich</td> <td>Professor, Emeritus – 2021 (Posthumous)</td> </tr> <tr> <td>Sue Desiderato</td> <td>Administrator, Emeritus - 2021</td> </tr> <tr> <td>Barbara Gonos</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Ruben Guerra</td> <td>Staff, Emeritus - 2021</td> </tr> <tr> <td>Floresta D. Jones</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Jackie Kugit</td> <td>Administrator, Emeritus - 2021</td> </tr> <tr> <td>Maris Lown</td> <td>Administrator, Emeritus - 2021</td> </tr> <tr> <td>Ron Sopenoff</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Sally Sorrell</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Bill Templeton</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Mike Toomey</td> <td>Professor, Emeritus - 2021</td> </tr> <tr> <td>Paul Zigo</td> <td>Administrator, Emeritus - 2021</td> </tr> </table>			Duncan Circle	Administrator, Emeritus – 2021 (Posthumous)	Alice Dressner-Ehrlich	Professor, Emeritus – 2021 (Posthumous)	Sue Desiderato	Administrator, Emeritus - 2021	Barbara Gonos	Professor, Emeritus - 2021	Ruben Guerra	Staff, Emeritus - 2021	Floresta D. Jones	Professor, Emeritus - 2021	Jackie Kugit	Administrator, Emeritus - 2021	Maris Lown	Administrator, Emeritus - 2021	Ron Sopenoff	Professor, Emeritus - 2021	Sally Sorrell	Professor, Emeritus - 2021	Bill Templeton	Professor, Emeritus - 2021	Mike Toomey	Professor, Emeritus - 2021	Paul Zigo	Administrator, Emeritus - 2021
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<p>Reports from the Board Committees and Liaisons</p> <ol style="list-style-type: none"> 1. Finance & Facilities Committee – January 18, 2022 – Trustee Crupi reported on the Finance & Facilities meeting held on January 18. <ol style="list-style-type: none"> a. Capital Project Update – Mr. Ray Savacool, T & M Engineering reported on the following projects: <ol style="list-style-type: none"> b. Reconstruction and rehabilitation of the athletic fields on the Lincroft Campus have been completed and final payment is being withheld until receiving submission of maintenance bonds. c. Replacement of Emergency Lighting and Batter Backups is being completed by Sal Electric. d. Rear Vestibule Slab - - Award was made to GPC in December and work is planned for the spring 																												

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<p>e. Mr. Naparlo provided an update on projects in-progress, and projects in the early planning stages. He gave an update on the CVA and Maintenance Roof, Facilities Master Plan, Demolition of Buildings, Esports, Solar project and modernization of Lincroft Elevators.</p> <p>f. Monthly Financial Reporting - VP Manfreda reviewed the financial reporting as of November 2021, compared to FY 22 budget, at the same time last year. She highlighted the following:</p> <ul style="list-style-type: none"> i. Total operating revenue for the month of November was \$43.7 M and is 1% lower than the same time last year. Although tuition revenue and student fee revenue are down compared to last year, she noted CPS revenue is up again and state appropriation has been reinstated. She also noted that so far, they have not applied the use of The Higher Education Emergency Relief funds (HEERF) against revenue losses. ii. Total operating expenditures were \$26.4M of the \$77M FY22 budget, that represents 34.3% of the FY22 budget iii. Cash flow is stable and our cash balance is \$29.4M, which represents a \$5.9M increase over the same time last year iv. VP Manfreda reviewed the financial forecast which projects our operating budget to be flat which is attributable to expenses being significantly lower, and a projected loss in the Auxiliary fund, of which HEERF funds can be used to offset revenue losses and COVID related expenses. A small deficit is projected for the Capital budget which is attributable to risk management claims <p>g. VP Manfreda reviewed the need for an emergency purchase to address a pipe leak in the MAS building and the estimated cost of remediation is \$75,000. Mr. Naparlo confirmed the leak was caused by an improperly installed pipe fitting on an eye wash station and the remainder of the eye washing stations were inspected and no other issues were found.</p> <p>h. FY23 Budget - The Committee discussed in detail the FY23 budget which VP Manfreda thoroughly reviewed in her presentation. The Board of Trustees is committee to keeping student costs as low as possible while also maintaining a high standard of excellence, which Brookdale is recognized throughout the state. The Committee members discussed in great detail the different budget models and there was consensus to support the recommendations put forth by Vice President Manfreda this evening.</p> <p>i. Auxiliary Services FY23 Operating Statements - VP Manfreda explained that the Auxiliary Services and Associated Students of Brookdale Community College (ASBCC) statements have been presented to the Board in June in the past, but she is moving them forward with the approval of the operating budget, as it is all one fund. She reviewed the components of the budget and pointed out that last year the auxiliary budget was approved with a \$1.4M loss. In FY22, the budget was approved with the capital investment into the esports program. They are expecting FY23 to be a better year, but still expect to end the year with a loss before fee waivers of \$682,757, and a profit of \$365,243 after fee waivers. The build out of</p>		

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<p>the esports program is taking a long time, so they are being realistic with their revenue goals. The Committee supports the budget.</p> <ul style="list-style-type: none"> j. ASBCC Budget - VP Manfreda reported that the ASBCC budget is funded by the general service fee. They have budgeted \$341,302 for FY23. The Committee supports the budget k. HR - Dr. Stout informed the committee there are 32 recommended items, which include hires, change of status and separations. Dr. Stout pointed out that the majority of hires were for 17 adjunct positions for the spring semester. These HR items will move forward for approval at the January 24 meeting with the support of the Committee. Additionally, 4 positions were requested to be replaced with a zero net gain. The Committee approves the requests to move forward with all searches. l. Revenue <ul style="list-style-type: none"> i. Grants– VP Kaari reviewed the recommendation to approve the application for an Advancing Informal STEM Learning grant in the amount of \$191,402. The grant is funded through the University of South Carolina through funding from the National Science Foundation. ii. FY22 Grant Revenue Report – VP Kaari reported that \$6.4 million of grants have been awarded in FY22 with another \$1.5 million pending iii. Foundation – VP Kaari reviewed the Statement of Activities and Changes in Net Assets for the month ending November 30, 2021. Total revenue is down 1.8% this month, which is attributable to a significant decrease in investment income during November compared to last year. She pointed out that contributions are up 159% compared to last year. Expenses are significantly higher than last year which is due to the implementation of Salesforce, the timing of events and giving out more scholarships this year. Total net assets are \$542,347 which is a slight decrease compared to last year. <p>2. Governance Committee – January 19, 2022 – Trustee Davis reported on the Governance committee on January 19. The main points of consideration were:</p> <ul style="list-style-type: none"> a. Board Self-Evaluation – The Board had 100% participation. The evaluation was reviewed with the intention to identify any governance issues that need to be addressed and areas to be focused on trustee professional development. b. 3 policies were reviewed for recommendation for ratification which include: <ul style="list-style-type: none"> i. Ratification of Policy 1.8000 Adoption, Review and Amendment of Mission, Vision, Values and Strategic Priorities with no changes. ii. Lodging of Policy 1.3021 Trustee Authority, Appointments, and General Powers of the Board iii. Lodging of Policy 5.0003 Institutional and Specialized Program Accreditation, Approval or Certification c. Professional Board development opportunities were discussed including training in 		

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<p>diversity and inclusion, attendance of ACCT Legislative Summit and Trustees are encouraged to participate in the virtual legislative visits. In addition, Trustees are encouraged to attend the ACCT National Congress in October in New York City.</p> <p>3. Student Success & Educational Excellence Committee – January 11, 2022 – Trustee Abby-White reported on the Student Success & Educational Excellence Committee held on January 11. The meeting was focused on key questions of what are we doing that is working, what should we stop doing and what are we surprised that we are doing. It was determined that there should be more focus on retention of our students. A list of retention suggestions were generated for review by all. Chair Cram suggested that the entire Board should be asking the same questions. The Committee will meet on February 16, and the suggestions will be reviewed with the intention to identify and implement tactics to help our students be more successful.</p> <p>4. Student’s Perspective – Trustee Smith – no report was given.</p> <p>5. NJCCC Update - Trustee Horl attended her first ACCT Public Policy and Advocacy Committee, where they discussed the moving parts of the Federal Budget balancing process and the Biden Build Back Better America Bill which actually isn’t moving, as the Senate is going to rewrite it, to slim it down and most likely it will pass in the Senate and then go back to the House.</p> <p>She attend the monthly meeting of NJCCC Federal and State Policy Committee. Among the things they discussed was a budget request for the next fiscal year and advocating for change in a state regulation to reduce the number of general education credits for those pursuing an Associate of Arts degree. Currently you need 45 credits and the Committee is advocating to reduce the requirement to a minimum of 33 credits with flexibility at the local community college level. This change will allow students to broadly explore other interests. Both community college presidents and 4 year college partners support this change. Comments from the public will be accepted through June of this year, and she encouraged those of you who support this change to write to Secretary Brian Bridges, Office of the Secretary of Higher Education.</p> <p>It has been a busy month for New Jersey Government, with the reorganization of the Legislature and swearing in of new members and the beginning of Governor Phil Murphy's second term. Murphy is the first Democrat to be reelected in 44years.</p> <p>The minority party gained a number of seats, bringing the split in the two houses closer in number. Additionally, with the unexpected loss of Senate President Sweeney in November, Senator Nick Scutari of Union County was chosen as the new Senate President. Our sector hopes that Senator Scutari will be as much a friend as was Senator Sweeney, who was a champion for community colleges.</p> <p>Our Higher Education Committee leadership remains the same in both houses, with committee chairs Mila Jasey in the Assembly and Sandra Cunningham in the Senate. Senator Gopal is the new Chair of Senate Education, and we congratulate him on this new task.</p>		

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<p>Lame duck was its usually flurry of activity. A lot of bills were passed, and luckily, a lot of bills died. There are 4 bills that significantly impact community colleges that were signed into law on January 18th.</p> <p>S4211 - establishes county college-based adult centers for transition for individuals with developmental disabilities from high school to college or into the workforce, and makes an annual appropriation of \$4.5 million dollars. It will provide \$250,000 to every community college to expand their in place programs.</p> <p>S4102 - Directs the Secretary of Higher Ed to develop a training program for direct support professionals and requires the county colleges to administer the program.</p> <p>A3007 - requires institutions of higher education to provide students with access to mental health care programs and services and to establish a hotline to provide information on those services.</p> <p>S3810 - "Responsible Collective Bargaining Negotiations Act" which I have reported on in the past. It was opposed by many groups including the League of Municipalities, Government Finance Officers. NJ Conference of Mayors and others. The bill was amended to secure last minute passage, county colleges and other objectors were explicitly excluded from the legislation, and applies only to the State.</p> <p>On the federal level, Brookdale has a delegation attending the National Legislative Summit in February in Washington, DC. This meeting is where we all receive detailed information about what is happening on the Hill from long standing lobbyists, government administrators and others that affect community colleges and our students. We also get a thorough briefing on what is going on in the federal budget process - essentially what's in and what's out, and updates on all Federal grant programs, so that we are prepared for our own advocacy roles.</p> <p>We have several meetings scheduled with our Congressional representatives, where we do two things: we advise them of what we are doing at the college, in terms of programs, students, faculty and funding, and advocate for whatever additional assistance we can obtain. We bring Brookdale to them, and remind them that there is nothing greater than what we and other community colleges do -improve lives by providing intellectual growth, stimulate excitement for learning and hopefully help many with limiting jobs to bridge the gap to improved skills and higher earning attainment.</p> <p>6. Foundation Update – Trustee Abby-White reported that the Year End giving campaign raised \$29, 167 which is the highest it has been in the five years. The Foundation Board unanimously approved to be a sponsor for Civility Week. A podcast was showcased with the hope that our students will be more involved with the Radio Station in</p>		

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<p>communications studies. The Foundation Board is revising their mission statement to broaden their mission to include support of services. The golf outing will take place at Eagle Oaks on September 22. Sponsorship opportunities are available now and encouraged. The next meeting is scheduled on March 17.</p>		
<p>Public Hearing on Tuition & Fees – No public comment was made on tuition and fees. Ms. Gruskos confirmed there were no written public comments submitted on tuition and fees.</p>		
<p>Public Comment on Agenda Items –</p> <p>Jack Ryan – Associate Professor, English - commented on his appreciation of Trustee Suzanne Brennan’s service to the College and that he is glad that she will continue to be involved with the College. He noted her ability to help change the culture and transparency of the Board. He commented on the Emeritus employees and appreciated the formation of this distinction, and he wishes that when someone leaves the College that we can improve our communication with them to allow them to be informed cheerleaders in the community. He commented on the general education (gen ed) credit change and reported that he and many of his colleagues were adamantly against the change. He thinks that the change does not respect the value of the general education curriculum at community colleges.</p> <p>Amy Clark, President of the Faculty Association, commented on the change in the gen ed requirement. She stated that the consensus of their membership was that the planned regulation was not good for our students. Specifically, that the reduction in gen ed requirements of the AA degree would lead to our students having to repay for credits when they went to the four year institutions. She wanted to bring this to the attention of the Board, as she knows we are all on the same page, and have the same aim to promote student success and save our students money.</p> <p>Ms. Gruskos confirmed there were no written public comments submitted.</p>		
<p>Review of Consent Agenda</p> <ul style="list-style-type: none"> Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees. <p>A. Acceptance of Consent Agenda</p>	<p>A motion to adopt the consent agenda was made by Trustee Richens and seconded by Trustee Horl.</p> <p>Motion accepted.</p>	
<p>Approval of Public Business Meeting Minutes</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>A. Approval of Public Business Meeting Minutes – December 14, 2021</p>	<p>A motion to approve the minutes from the public business meeting held on December 14, 2021 was made by Trustee Dyese and Trustee Brennan.</p> <p>Motion passed.</p>	
<p>Consent Agenda</p> <p>A. Approval of Human Resources</p> <p>B. Application for Grants</p> <p>C. Emergency Purchase in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500 Purchase(s)</p> <p>D. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</p> <p>E. Open Invoice Payment Requests for Vendor, Student and Employee Payments</p> <p>F. Monthly Financial Reports</p> <p>G. Capital Project Update</p>	<p>A motion to approve the consent agenda was made by Trustee Richens and seconded by Trustee Horl.</p> <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud, Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Approval of FY23 Schedule of Tuition and Fees</p>	<p>A motion to adopt by resolution the FY23 Schedule of Tuition and Fees was made by Trustee Crupi and seconded by Trustee Smith.</p> <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud, Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of FY23 Operating Budget</p>	<p>A motion to adopt by resolution the annual operating budget for fiscal year 2023 was made by Trustee Horl and seconded by Trustee Watson.</p> <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud, Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of FY23 Auxiliary Services Budget</p>	<p>A motion to ratify the Auxiliary Services FY23 Operating Statements was made by Trustee Crupi and seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud,</p>	

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	<p>Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Approval of FY23 Associated Students of Brookdale Community College Budget (ASBCC)</p>	<p>A motion to ratify the FY23 Associated Students of Brookdale Community College budget was made by Trustee Smith and seconded by Trustee Crupi.</p> <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud, Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Ratification of Policy 1.8000 Adoption, Review, and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College</p>	<p>A motion to ratify Policy 1.8000 Adoption, Review, and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College was made by Trustee Davis and seconded by Trustee Crupi.</p> <p>Motion passed.</p>	
<p>Lodging of Revised of Policies</p> <p>A. Policy 1.3021 Trustee Authority, Appointments and General Powers of the Board (previously titled</p>	<p>A motion to lodge the following revised policies was made by Trustee Richens and</p>	

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<p>Trustee Appointments)</p> <p>B. Policy 5.0003 Institutional and Specialized Program Accreditation, Approval, or Certification (previously titled Institutional and Specialized Program Accreditation)</p>	<p>seconded by Trustee Davis. :</p> <ul style="list-style-type: none"> • Policy 1.3021 Trustee Authority, Appointments and General Powers of the Board (previously titled Trustee Appointments) • Policy 5.0003 Institutional and Specialized Program Accreditation, Approval, or Certification (previously titled Institutional and Specialized Program Accreditation) <p>YES: Trustees Abby-White, Brennan, Crupi, Davis, Horl, Kaufmann, Rambaud, Richens, Smith, Watson and Chair Cram</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Public Comment</p> <p>Mr. Jacobs read the instructions on giving public comment.</p> <p>James Schmidt, Adjunct Faculty – commented on the lack of progress with the negotiations between Brookdale and its Adjunct Faculty. He finds there is a discrepancy between what the Administration says and what they do. He has attended many Adjunct Faculty Receptions where the Administration recognizes the Adjunct Faculty as an integral part of the Brookdale community, bringing unique experience and life skills to the classroom. He felt that Adjunct Faculty are under paid and exploited. His dream is that the Adjunct Faculty will have a fair and equitable contract.</p> <p>Ms. Gruskos confirmed there was no written public comments submitted.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Old/New Business - Dr. Stout invited all to attend the Mens Basketball Game on Thursday at 5 PM in the Arena. Our team is currently undefeated and he encouraged everyone to support the team by attending the game.</p> <p>Chair Cram wished everyone a belated Happy New Year and wished everyone good health.</p>		
<p>Adjournment Meeting adjourned at 6:56 PM</p>	<p>A motion to adjourn the meeting was made by Trustee Richens and seconded by Trustee Horl.</p> <p>Motion passed.</p>	

RESOLUTION

WHEREAS, Suzanne Brennan has served with distinction on the Board of Trustees of Brookdale Community College from August 2017 through December 2021; and

WHEREAS, Trustee Brennan was appointed by the Monmouth County Board of County Commissioners, and served with honor as a respected attorney, civic leader, and as a loyal and enthusiastic ambassador of Brookdale Community College; and

WHEREAS, she advanced the work of the Finance and Facilities, By-Laws, Ad-Hoc Public Private Partnership and Governance Committees; and

WHEREAS Trustee Brennan shared her leadership skills with the Board of Trustees by serving as the Vice-Chair in 2019 and Governance Committee Chair for 4 years; and

WHEREAS, if the Board of Trustees By-Laws had an Officer Title as Board Cheerleader, Trustee Brennan would be unanimously elected, however she served unofficially in this capacity during her tenure on the Board; and

WHEREAS, the entire Brookdale community has been a recipient of her kindness, her positivity, her excitement for all things Brookdale, but especially our students, Summer Shakespeare on the Lawn and the Kindness Rock Project; and

WHEREAS, she will be remembered by her astute observations, and recommendations and that she always put the welfare of Brookdale students at the forefront of any debate or discussion; and

WHEREAS, Ms. Brennan not only believed in the educational quality and value of a Brookdale Community College degree, but experienced it firsthand, while her children and niece attended Brookdale; and

WHEREAS, she exhibited deep respect, encouragement and appreciation for her fellow Trustees, the President, the Administration, Faculty, and Staff; and

WHEREAS, Ms. Brennan served during the period of a presidential search, which resulted in the appointment of Dr. David M. Stout as the 7th president of Brookdale Community College; and

WHEREAS, she served alongside the entire College community to successfully receive reaffirmation of accreditation from the Middle States Commission on Higher Education; and

WHEREAS, Trustee Brennan served during the pandemic crisis, and will be remembered as providing a steady hand and a compassionate heart to the college community; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, the President, and the entire College community extends their appreciation to Suzanne Brennan. for her dedication, diligence, and unwavering commitment to Brookdale Community College; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a true copy presented to Ms. Brennan so that she has a permanent reminder of the high esteem she has earned among her colleagues; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Monmouth County Board of County Commissioners.

Dr. David M. Stout
President

Dr. Henry Cram
Chair

Attachment A – Minutes of Board of Trustees Public Business Meeting – January 25, 2022

Brookdale Community College

Brookdale Community College

January 25, 2022

Proclamation

Whereas

Brookdale Community College is an institution of higher learning established in 1967 by the Board of Chosen Freeholders of Monmouth County, NJ; and

Whereas

Brookdale Community College’s reputation of educational excellence has been built through the hard work and dedication of outstanding employees over the past five decades; and

Whereas

These distinguished retired employees served the Brookdale Community with honor and distinction for more than 25 years; and

Whereas

Their contributions helped to establish Brookdale Community College as one of the finest community colleges in the United States of America; and

Whereas

The title of Emeritus is the most esteemed title that Brookdale Community College can bestow upon a former employee;

Now, therefore

Be it Resolved that the Board of Trustees of Brookdale Community College, on this 25th day of January, 2022 do hereby recognize the 2021-22 class of Emeritus Employees

Be it further Resolved that proclamations be presented to these retired employees or their family members so that they can have a permanent reminder of the high esteem they earned among their colleagues; and that their names shall be inscribed on a plaque to be housed in the Bankier Library as a permanent tribute to their enduring influence at Brookdale Community College.