

**BROOKDALE COMMUNITY COLLEGE**

**Board of Trustees  
Public Business Meeting Minutes**

**May 31, 2022**

**Brookdale Community College  
Robert J. Collins Arena  
765 Newman Springs Rd.  
Lincroft, NJ 07738**

**And Zoom Webinar**

Vice-Chair Kaufmann (served as Chair) called the meeting to order at 5:30 P.M. and roll call was taken.

<b>Present</b>	<b>Trustees</b>	<b>Administration:</b>
	<b>Ms. Abby-White, Trustee</b>	Dr. Matthew Reed
	<b>Ms. Latonya Brennan, Trustee (5:40 PM)</b>	Dr. Nancy Kegelman
	<b>Mr. Paul Crupi, Trustee *</b>	Dr. Yesenia Madas
	<b>Ms. Dyese Davis, Trustee</b>	Dr. Joan Scocco
	<b>Ms. Barbara Horl, Trustee</b>	Mr. Edward Johnson
	<b>Mr. Bret Kaufmann, Vice Chair</b>	Ms. Patricia Sensi
	<b>Dr. Les Richens, Trustee</b>	Ms. Teresa Manfreda
	<b>Dr. David Stout, Secretary</b>	Ms. Kathy Kamatani
	<b>Mr. Austin Smith, Trustee (5:40 PM)</b>	Dr. Anita Voogt
	<b>Ms. Natalie Watson, Trustee</b>	Ms. Bonnie Passarella
		Dr. William Burns
		Ms. Bonnie Passarella
<b>Absent:</b>	<b>Dr. Hank Cram, Chair</b>	Ms. Cynthia Gruskos, Recorder
	<b>Ms. Marta Rambaud, Trustee</b>	
<b>College Counsel</b>	<b>Mr. Mitch Jacobs, Esq., General and Labor Counsel</b>	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On May 25, 2022 at 9 am advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Cram read the mission statement.

*Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.*

Dr. Stout lead a moment of silence to honor the memory of Donnalyn Giegerich-Zapcic. He offered condolences to her family, friends and colleagues.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Adoption of Agenda</b>	A motion to adopt the agenda was made by Trustee Richens and seconded by Trustee Watson.  Motion passed.	
<b>President's Report –</b>  <b>A. Presentation – Athletics</b> – Katelyn Amundson, Director of Athletics, provided a report on Brookdale Athletics, which included the following academic and athletic accomplishments of our student athletes, coaches and programs: <ul style="list-style-type: none"><li>• 8 National Championships – 3 softball championships all coached by Head Coach Bo Scannapieco; two men's basketball championships and 3 consecutive women's soccer championships.</li><li>• The longevity of our coaches is the magic of the program and what leads our student athletes to Brookdale, so they have the opportunity to be coached by our amazing coaching staff.<ul style="list-style-type: none"><li>▪ Softball HC Bo Scannapieco – Over 3 decades</li><li>▪ Men's Basketball HC Paul Cisek – Over 3 Decades</li><li>▪ Baseball HC Johnny Johnson – Over 2 Decades</li><li>▪ Women's Basketball HC Rich Brunson – 10 years<ul style="list-style-type: none"><li>• 4 years MBBALL</li><li>• 6 years WBBALL</li></ul></li></ul></li></ul>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<ul style="list-style-type: none"> <li>▪ Men's Soccer HC Brad Fraley – Combined 20 years in assistant coach and head coach role.</li> <li>▪ Men' Tennis HC John Macchio – Combined 19 years in assistant coach and head coach role.</li> <li>▪ 13 former Jersey Blues student athletes are on our coaching staff.</li> </ul> <ul style="list-style-type: none"> <li>• She provided a quick snapshot of the highlights of 2021-2022 Year (<b>Attachment A</b>)</li> <li>• She was most proud that Brookdale won the Region 19 – Champions of Character Award this year which is the 5<sup>th</sup> time Brookdale has earned this honor. She provided information on the Student Athlete Advisory Committee and the community services initiatives they provided to the community this year.</li> <li>• She ended her report by sharing the Department of Athletes and Recreation's mission:</li> </ul> <p>The Department of Athletics and Recreation is committed to providing a safe, diverse, inclusive, and competitive learning and engaging environment for student-athletes to flourish academically and athletically. The department prides itself on fostering personal growth and development through teamwork, leadership, sportsmanship and community service initiatives that provide students with a foundation for academic and career success.</p> <p>Dr. Stout thanked her for her presentation and the privilege to have the opportunity to work alongside her. He thanked her for being a fierce advocate for athletics and for our student athletes.</p> <p>Vice-Chair Kaufmann thanked her for bringing them up to date and her good work. He said that on behalf of the Board they are very proud of our coaches and players.</p>		
<p><b>Reports from the Board Committees and Liaisons</b></p> <p><b>A. Finance &amp; Facilities Committee – Vice Chair Kaufmann reported on the Finance and Facilities meeting held on May 24, 2022. He highlighted the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Capital Project Update</b> – Mr. Savacool reviewed the construction projects managed by T &amp; M. which include: <ol style="list-style-type: none"> <li>a. MAN Rear Vestibule – is being rebuilt to address flooding issues.</li> <li>b. E-sports Project - has been modified to address HVAC concerns and to install required electrical upgrades. Mr. Savacool will be addressing concerns with dehumidification given the significant increase in cooling capacity being installed to cool the e-sports equipment.</li> </ol> </li> <li><b>2. Capital Projects Managed by the College</b> – Mr. Naparło provided updates on the projects the College is managing. Vice-Chair Kaufmann noted <ol style="list-style-type: none"> <li>a. CVA shingle roof and maintenance roof – award was recommended to Northeast Roofing.</li> <li>b. Solar Project – is underway in lot 5.</li> <li>c. Water infiltration on April 19 in Library, SLC and MAC – Mr. Naparło reported on their investigation which revealed a failed roof drain and faulty standing seam</li> </ol> </li> </ol>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>roofing. Mr. Naparło has agreed to meet with Vice-Chair Kaufmann to review the causes of the problems and recommend solutions.</p> <p><b>3. Monthly Financial Reporting</b> VP Manfreda reviewed the financial reporting as of March 31, 2022, compared to FY22 budget, and compared to the same time last year. She highlighted:</p> <ul style="list-style-type: none"> <li>a. Revenue – Total operating revenue for the month of March was \$65.7M, that is 2.9% lower than the same time last year.</li> <li>b. Operating Expenditures – Total operating expenditures were \$49.7M or 64.5% of the budget and that is an increase of 1.8% compared to the same time last year.</li> <li>c. Cash Balance - Cash position was \$36.9M, which represents a \$2.9M increase over the same time last year. Year to date interest earned is \$24,755. Mr. Siuzdak reported that Kearny Bank has raised our interest rates by 35 basis points starting in June, which will result in increased investment income. He estimated that our projected interest investments in FY22 to be \$45K and with no changes in balances, he estimated the investment income in FY23 will be \$67K. He will be working with VP Manfreda to make an assessment if additional funds can be transferred into our investment accounts in FY23.</li> </ul> <p><b>4. HR</b> - Ms. Sensi informed the committee there are 153 recommended items, which include hires, change of status and separations, as well as reappointment of 138 Administrators. These HR items and searches for 4 future positions will be approved this evening.</p> <p><b>5. Grants</b> – A recommendation was made to accept grant funds for the Career Accelerator Internship Grant Program and to apply for the County College-Based Centers for Adult Transition grant which will allow us to expand an existing partnership with the Arc of Monmouth County to serve individuals with developmental disabilities up to age 24.</p> <p><b>6. Foundation</b> - Dr. Stout reviewed the Statement of Activities and Changes in Net Assets for the month ending March 31, 2022. Total revenue is \$970,000 which is less than last year which is directly attributable to investment income being significantly down.</p> <p><b>7. FMP Update</b> – SSP has previewed a preliminary snapshot of their report which includes deferred maintenance. The next step is to consider the 10-year plan, and to make decisions on which buildings and programs to invest in.</p> <p><b>B. Audit Committee</b> – President Stout reported on behalf of Trustee Rambaudo on the meeting held on May 23, 2022. He highlighted the following from the meeting:</p> <ul style="list-style-type: none"> <li>a. <b>Internal Audit</b> – Updates were provided on the Food and Travel Audit and the Accounts Receivable Audit. The Finance Team met with the PKF O’Connor Davis to plan the FY23 internal audit plan which will be finalized after the meeting with Dr. Kegelman.</li> <li>b. <b>State Audit</b> – The Finance Team is focused on closing out the action plan for the State Audit by the deadline of June 13.</li> <li>c. <b>Ethics Hotline Report</b> – no new ethics reports were submitted.</li> <li>d. <b>Acceptance of WJBK-FM Radio Audit</b> The draft of the Radio Audit was performed by the Finance Department and audited by O’Connor and Drew. There were no issues reported and no recommendations were made by O’Connor and Drew. The Committee made a</li> </ul>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>recommendation to accept the FY21 WJB-FM Radio Audit to allow it to be filed with the appropriate authorities.</p> <p><b>C. Student's Perspective</b> – Trustee Smith congratulated all our student athletes and coaches for the phenomenal achievements they have accomplished this year. He attended the American Association of Community College (AACC) conference with Dr. Stout and Dr. Reed, where Trustee Abby-White was awarded the Trustee of the Year award. He attended multiple sessions that were focused on solutions to issues community colleges are experiencing across the country. He attended a session on implementing virtual reality in the classroom where students received instruction on repairing an engine in a 3D space. He attended sessions on Diversity, Equity and Inclusion and solutions being implemented on other college campuses. He also attended the commencement ceremony on May 12 where he provided the Trustee notebook to incoming Graduate Trustee Taiphane Orange.</p> <p><b>D. NJCCC Update</b> - Trustee Horl provided her report and highlighted the following:</p> <ul style="list-style-type: none"> <li>a. She attended the ACCT Policy Committee meeting on May 6<sup>th</sup>. The most important item for discussion was the Short-Term Pell Advocacy initiative, and if passed, would allow workforce development programs with as short of 150 clock hours to be Pell eligible.</li> <li>b. NJCCC met on May 13, and they reviewed their budget advocacy process. She reported that there are sponsors for the support of an additional \$15 million in operating aid to the community college sector. The other items in the budget which will benefit our sector have remained in the budget</li> <li>c. NJ Bills of Interest -A-687 - this bill if passed would allow adult students enrolled in post-secondary career and technical programs to receive financial assistance. The four million to pay for it is included in the budget, which would give last dollar scholarships to adults attending a Pell-eligible program at a County Votech provided that the program leads to the earning of college credit from a community college. A1695 - the Gainful Employment act requires institutions of Higher Education and proprietary schools to provide on their website employment data of their graduates. Quite simply, this is an accountability bill, and although community colleges for the moment are not included in the bill, it is likely in our future. The bill really asks how much it costs for programs in relation to how much a job pays?</li> </ul> <p><b>E. Foundation Update</b> – Trustee Abby-White reported that the Foundation meeting is June 2. She encouraged participation in the Golf Outing either as a golfer or to attend the dinner only.</p>		
<p><b>Public Comment on Agenda Items –</b></p> <p>No public comment on agenda items was made.</p> <p>Ms. Gruskos confirmed that no written public comments were submitted.</p>		
<p><b>Review of Consent Agenda</b></p>	<p>A motion to adopt the consent agenda was made by</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<ul style="list-style-type: none"> <li>Any item may be removed from the consent <b>agenda</b> for discussion by any voting member of the Board of Trustees.</li> </ul> <p><b>A. Acceptance of Consent Agenda</b></p>	<p>Trustee Crupi and seconded by Trustee Watson.</p> <p>Motion passed.</p>	
<p><b>Approval of Public Business Meeting Minutes</b></p> <p><b>A. Approval of Public Business Meeting Minutes – April 26, 2022</b></p> <p><b>B. Approval of Executive Session Meeting Minutes – April 26, 2022</b></p>	<p>A motion to approve the minutes from the public business meeting held on April 26, 2022 was made by Trustee Davis and seconded by Trustee Smith.</p> <p><b>Motion passed.</b></p> <p><b>ABSTENTIONS:</b> Trustee Richens</p> <p>A motion to approve the Executive Session Minutes for the meeting held on April 26, 2022 was made by Trustee Crupi and seconded by Trustee Davis.</p> <p>Motion passed.</p> <p><b>ABSTENTIONS:</b> Trustee Richens</p>	
<b>Consent Agenda</b>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>A. Human Resources</b></p> <p><b>B. Acceptance of Grants</b></p> <p><b>C. Application for Grants</b></p> <p><b>D. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</b></p> <p><b>E. Open Invoice Payment Requests for Vendor, Student and Employee Payments</b></p> <p><b>F. Monthly Financial Reports</b></p> <p><b>G. Capital Project Update</b></p>	<p>A motion to approve the consent agenda was made by Trustee Richens and seconded by Trustee Smith.</p> <p><b>YES:</b> Trustees Abby-White, Brennan, Crupi, Davis, Horl, Richens, Smith, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<b>Acceptance of FY21 WBJB Radio Audit</b>	<p>A motion to accept FY21 WBJB Radio Audit was made by Trustee Richens and seconded by Trustee Horl.</p> <p><b>YES:</b> Trustees Abby-White, Brennan, Crupi, Davis, Horl, Richens, Smith, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<p><b>Public Comment</b></p> <p>Mr. Jacobs read the directions on how to make public comment via Zoom or in-person.</p> <p><b>Joan Carroll</b>, Acting Chair of the Adjunct Professor Group - she requested that Brookdale come to the bargaining table and negotiate a reasonable salary, timely receipt of their salary, and give them the respect, benefits and compensation they deserve.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Vincent Lepore</b> – Long Branch community member – commented that he notified state agencies and legislators concerning state conflict of interest laws and RICO statutes on the matter of Anita Voogt and Brookdale College. He said that the matter was put to the public record at the March 11, 2022 Long Branch City Council meeting where Anita Voogt serves as a Councilwoman. A Long Branch Ordinance 2-19, was considered for a vote for a developer agreement, which would provide a developer tax abatement for a development project in the immediate vicinity of Brookdale Collage. He alleged that when Anita Voogt voted on this ordinance that she entered into a conflict of interest concerning the City of Long Branch and Brookdale Community College, as he perceived that the College would derive benefits from this Ordinance. He alleged that she violated the College's Code of Ethics Policy for Employees. He has put forth his complaint to Dr. Stout and the Board of Trustees and he said that he received a phone call from Legal Affairs stating no conflict of interest was found and he felt that there was no conclusive documentation provided to him for the basis of the finding. He alleged that Dr. Stout failed to implement College Policy 3.9008 with Anita Voogt and the entire Board of Trustees is in violation of Board Policy 1.7060 Code of Ethics for Trustees. He was also concerned that his correspondence was not added to the Board Agenda.</p> <p><b>Sean Nepveu</b>, Adjunct Instructor at Brookdale – has had a positive experience being an Adjunct Instructor at Brookdale Community College and intends to have a career in Academia. He has been employed as an Adjunct since 2017 and has not received an increase in his wages since then, and even with teaching nine classes a semester, he is struggling financially. He is concerned that if Adjuncts are not paid fairly, that he and others will seek out entry level positions which pay higher and offer more room for growth, rather than pursue careers in teaching in Higher Education. He requested that Adjuncts be paid timely and given proper restitution.</p> <p><b>Tom Riley</b>, Department Chair of Chemistry – acknowledged the retirement of Instructional Assistant Barbara Schmidt for her twenty plus years of hard work and dedication to her students and the chemistry department. He said that the department will miss her, and they wish her well.</p> <p><b>Esther Shupe</b> - Adjunct Instructor - she has been an Adjunct since 1999 and enjoys working for Brookdale Community College and working with her Department Chair and colleagues. She spoke in support of all Adjuncts seeking improved benefits and compensation.</p> <p>Ms. Gruskos confirmed that no written comments were submitted.</p>		
<p><b>Old/New Business</b></p> <p>Trustee Crupi thanked Trustee Smith for his contributions this year to the Board of Trustees and wished him luck in the future. He also thanked Athletic Director Amanduson for her presentation and congratulated her for the accomplishments of the sports teams.</p>		
<p><b>Resolution to Hold a Closed Meeting</b></p> <p>College Counsel read the Resolution to hold a closed meeting (<b>Attachment B</b>)</p>	<p>A motion was made to approve by resolution to hold a closed session by Trustee Richens and seconded by Trustee Davis.</p> <p><b>Motion passed.</b></p>	



Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Motion to Re-Open the Meeting to the Public</b>	<p>A motion to re-open the meeting to the public was made by Trustee Richens and seconded by Trustee Smith.</p> <p>Motion passed.</p>	
<b>Adjournment</b>  <b>Meeting adjourned at 8:08 PM</b>	<p>A motion to adjourn the meeting was made by Trustee Smtih and seconded by Trustee Davis.</p> <p>Motion passed.</p>	

## **Quick Snapshot from the 2021-2022 Year**

### **2021-2022 Nationally Ranked Intercollegiate Teams**

#### **Cross Country**

- Region 19 Champions
- Garden State Athletic Conference (GSAC) Champions
- Freshman Teddy Purdon
  - National Player of the Week
  - Won Region 19 Tournament Race
  - He was also named - The US Track & Field Coaches Association - NJCAA Division III Cross Country - Men's Athlete of the Year – 2021 - East Region
- Head Coach Mike Tursi
  - Region 19 Coach of the Year
  - The US Track & Field Coaches Association - NJCAA Division III Cross Country - Men's Coach of the Year – 2021 - East Region

#### **Men's Soccer**

- Region 19 Tournament – Finalists

#### **Women's Soccer**

- GSAC Champions
- Region 19 District East A Champions
- NJCAA National Championship Tournament Final Four Finishers
- Emma Bennett – GSAC Female Athlete of the Year
- Head Coach Nil Onder
  - NJCAA East District Coach of the Year
  - GSAC Coach of the Year
  - United Soccer Coaches - Women's East Region Staff of the Year

#### **Women's Basketball**

- Region 19 Tournament Finalists

#### **Men's Basketball**

- GSAC Champions

- Region 19 Tournament Finalists
- Head Coach Paul Cisek
  - He was inducted to The Upstate New York Basketball Hall of Fame
  - And was named GSAC Coach of the Year

### **Baseball**

- Finished 3<sup>rd</sup> in the final four tournament.
- Sophomore Christian Bauman – Named Region 19 Player of the Year

### **Softball**

- GSAC Champions
- Region 19 North Atlantic A Championships
- NJCAA 3<sup>rd</sup> Place Finish in National Championship Tournament
  - The Team battled through in each game.
- Head Coach Bo Scannapieco
  - GSAC Coach of the Year
  - Region 19 North Atlantic A Coach of the Year

### **Totals:**

- GSAC Player of the Week
  - 11 Student Athletes
- All – GSAC Athletic Honors
  - 23 Student Athletes
- All-Region 19 Athletic Honors
  - 20 Student Athletes
- Region 19 All-Academic Team – maintain a GPA of 3.25 or higher
  - 50 Student Athletes
- Garden State Athletic Conference All-Academic Team – maintain a GPA of 3.00 or higher
  - 66 Student Athletes
- Total Academic Honors
  - 116
- 3 NJCAA All-Americans

Region 19 Awards Winner – Selected from 28-member institutions. These awards pertain to GPA and athletic awards earned throughout the season and two Brookdale students were chosen.

- Men's Soccer Standout - Bryan Viegas - Chosen For The Bob Zifchak Student-Athlete Of The Year Award
- Women's Soccer Superstar - Emily Clayton Receives The John Stauff Scholar-Athlete Award

Women's Volleyball Cathleen Kane was Selected As 2022 PTK Scholar = earning a \$5,000 scholarship for her continued studies.

## BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

### RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 4 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **May 31, 2022 at approximately 6:30 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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### RESOLUTION

Approved: May 31, 2022

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☒ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body : **discussion on labor negotiations with the Superior Officers Association.**

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality –

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:           

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **contract negotiations for the Phase 2 of the solar project**

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality. **Personnel issues with 2 employees**

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

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WHEREAS, the length of the Executive Session is estimated to 60 minutes after which the public (select one) ☒ meeting of the Brookdale Community College Board of Trustees shall reconvene and immediately adjourn or ☐ reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**RESOLUTION**  
**Approved: May 31, 2022**