

**BROOKDALE COMMUNITY COLLEGE**

**Board of Trustees  
Public Business Meeting Minutes**

**September 28, 2022**

**Brookdale Community College  
Lincroft Campus, Student Life Center, Navesink Rooms  
765 Newman Springs Rd.  
Lincroft, NJ 07738**

**And Zoom Webinar**

Vice-Chair Kaufmann served as chair of the meeting and called the meeting to order at 5:30 P.M. and roll call was taken.

<b>Present</b>	<b>Trustees</b>	<b>Administration:</b>
	<b>Ms. Abby-White, Trustee</b>	Dr. Joan Scocco
	<b>Ms. Mary Pat Angelini, Trustee</b>	Dr. Nancy Kegelman
	<b>Ms. Latonya Brennan, Trustee</b>	Dr. Yesenia Madas
	<b>Mr. Paul Crupi, Trustee</b>	Dr. William Burns
	<b>Ms. Dyese Davis, Trustee</b>	Mr. Edward Johnson
	<b>Ms. Barbara Horl, Trustee</b>	Ms. Patricia Sensi
	<b>Mr. Bret Kaufmann, Vice Chair</b>	Ms. Teresa Manfreda
	<b>Ms. Trustee Orange, Trustee</b>	Ms. Bonnie Passarella
	<b>Dr. David Stout, Secretary</b>	Ms. Kathy Kamatani
	<b>Ms. Marta Rambaud, Trustee (5:40 PM)</b>	Dr. Anita Voogt
	<b>Ms. Natalie Watson, Trustee (5:40 PM)</b>	
		Ms. Cynthia Gruskos, Recorder
<b>Absent</b>	<b>Dr. Hank Cram, Chair</b>	
<b>College Counsel</b>	<b>Mr. Mitch Jacobs, Esq., General Counsel</b>	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On September 22 at 9:30 AM advance written notice of this meeting was posted on the Brookdale

Community College website; emailed to *The Asbury Park Press and the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Cram led the Pledge of Allegiance.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Cram read the mission statement.

*Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.*

Dr. Stout lead a moment of silence to honor the memory of retired employee, Lucille Lubow, an original member of Brookdale's Math Lab and an Adjunct Faculty Member in Math for over 30 years. He extended condolences to her family, friends and colleagues.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Adoption of Agenda</b>	A motion to adopt the agenda was made by Trustee Horl and seconded by Trustee Abby-White.  Motion passed.	
<b>Swearing in of Trustee Mary Pat Angelini</b>  Mr. Jacobs performed the swearing in ceremony of Trustee Mary Pat Angelini.		
<b>Presentation of Legislative Proclamation to Brookdale Community College</b>  Assemblywomen Piperno and Eulner presented a Joint Legislative Resolution ( <b>Attachment A</b> ) on behalf of Senator Thompson, Assemblymen Dancer and Clifton, Senator O'Scanlon, Assemblyman Scharfenberger, Assemblywoman Flynn, Senator Singer and Assemblymen Kean and Thomson and Assemblyman Sauickie in recognition of Brookdale Community College securing the 2022 top community college ranking in the State by Best-Community-Colleges.com  Assemblyman Sauickie presented a Joint Legislative Resolution ( <b>Attachment B</b> ) on behalf of Assemblywomen Piperno and Eulner, Senator Thompson, Assemblymen Clifton ,Senator O' Scanlon, Assemblyman		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Scharfenberger, Assemblywoman Flynn, Senator Singer and Assemblymen Kean and Thomson in recognition of Dr. David M. Stout on being named to ROI-NJ's Influencers: Higher Education 2022 list and as a visionary leader of Brookdale Community College.</p> <p>Deputy Commissioner, Susan M. Kiley on behalf of the Monmouth County Commissioners presented a Certificate of Recognition (<b>Attachment C</b>) to Brookdale Community College in recognition of Brookdale Community College earning the distinction of the number one community college in the State of NJ, 11<sup>th</sup> in the Northeast Region and 50<sup>th</sup> nationwide.</p> <p>Deputy Commissioner, Susan M. Kiley on behalf of the Monmouth County Commissioners presented a Certificate of Recognition (<b>Attachment D</b>) to Dr. M. Stout in recognition of his selection to the ROI, New Jersey Influencer's Top 25 Most Influential and Higher Education list, which is his second time being selected to this award as Brookdale Community College's 7<sup>th</sup> president. The Monmouth County Commissioners honored Dr. Stout on this award and is grateful for his dedication to the residents of Monmouth County</p>		
<p><b>Special Presentation - Facilities Master Plan (FMP) - SSP Architects</b></p> <p>Marucs Rosenau, SSP Architects and Donna Zalecky, DMZ Planners presented on the development of our next Facilities Master Plan which focused on the Lincroft Campus and the Wall Higher Education Center. They presented on their objectives of optimizing space utilization, identifying and prioritizing the capital needs of the College, anticipating growth opportunities and establishing standards to create a unified plan. Site challenges were identified, and proposed solutions are being suggested to improve wayfinding, traffic calming, continuity of furnishings and landscaping and storm water management. Additional proposals were presented on the relocations of student services and educational programs to "enhance the student's journey", as well as adding a new building to house the Culinary &amp; Hospitality Center on the Lincroft Campus. Next steps include finalizing the logistics and prioritizing the capital needs of the plan. They will present their finalized plans to the Finance &amp; Facilities Committee and expect to bring forward the final FMP for adoption by the Board of Trustees and for implementation over the next 10 years.</p>		
<p><b>President's Report –</b></p> <p>Dr. Stout reported that our Fall 2022 enrollment increased over last year. As of our census date, our enrollment is 9896 students which has resulted in our headcount increasing 3.4%, over last year, at this time. He acknowledged the efforts of all of our employees and said that they deserve the real appreciation and congratulations bestowed on the College this evening.</p>		
<p><b>Reports from the Board Committees and Liaisons</b></p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>A. Finance &amp; Facilities Committee</b> - Trustee Crupi reported on the Finance and Facilities Committee meeting held on September 20. He highlighted the following:</p> <ol style="list-style-type: none"> <li><b>1. Capital Project Update</b> –Engineer of Record, Bill White reported they had a pre-construction meeting regarding the drainage improvements to the MAC and ATEC buildings. He anticipates that the construction will begin in 6 weeks. In addition, Mr. White is investigating the Library drainage problems with Mr. Naparolo. Mr. Naparolo reviewed his report on College projects in progress. He reported that the CVA Roof and MAN Vestibule Stairs Rehabilitation projects are both completed. He provided an update on the Solar Project which is being cleaned and in the close out phase.</li> <li><b>2. Monthly Financial Reporting</b> – VP Manfreda reported that they are closing out the prior fiscal year. The financial overview and reports on the time period up to July 31, 2022 were included in the materials.</li> <li><b>3. Purchases</b> – VP Manfreda reported on the 9 recommended purchases. She further explained that under the snow removal services bid, that the Long Branch Higher Education Center is only for salting, which accounts for the lower hourly rate.</li> <li><b>4. Approval of the Sale of Hazlet</b> – The approval of the sale of the Hazlet regional location will be voted on this evening.</li> <li><b>5. HR</b> – The Committee reviewed the request to fill 4 positions and approved to move forward with the searches. AVP Sensi informed the committee there are 52 recommended items, which include hires, change of status, and separations.</li> <li><b>6. Gifts/Grants</b> – The acceptance of gifts were reviewed and the application for a grant to establish a Center for Excellence in Cybersecurity Education and Out of School Youth grant was recommended for acceptance. VP Kaari reported that \$1.2M of grants have been awarded in FY23 with another \$2.5M pending.</li> <li><b>7. Foundation</b> – VP Kaari noted that total revenue is up \$152,000 from last year. Expenses are down, which is a timing issue, as last year they had Scholarship Ball expenses which they did not have this year. The change in net assets is up \$184,000 from last year.</li> </ol> <p><b>B. Governance Committee – Board Retreat</b> – Trustee Davis reported on the meeting held on September 21.</p> <ol style="list-style-type: none"> <li><b>a.</b> Trustee Davis highlighted the policies that were reviewed and recommended for lodging at tonight’s meeting.</li> <li><b>b.</b> The revisions to Dr. Stout’s employment agreement were reviewed and the agreement will move forward for approval this evening.</li> <li><b>c.</b> The goals for the Board retreat were reviewed with the goal to make progress throughout the year. Dr. Stout is going to seek input from Collegial Governance and his peers on developing an Equity Statement.</li> <li><b>d. Professional Development</b> – The Committee recommended polling the Trustees to determine the best time of year to hold a retreat and the focus of the Retreat. Trustees Horl, Abby-White, Orange and Davis will attend the ACCT National Congress. The ACCT Legislative Summit will take place on February 5-8, 2023 in Washington D.C. Dr. Stout has been reviewing podcasts and articles which Trustee Davis will distribute as a recommended listening and reading list.</li> </ol>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>e. <b>NJCCC Trustee Leadership Academy</b> – will be held on November 19. All Trustees appointed as of April 15, 2022 are required to attend Trustee professional development training no longer than one year after they were appointed. It will be hosted by Middlesex College and all Trustees are invited to attend.</p> <p>f. <b>Chair/Vice Chair Election Process</b> – Any Trustee interested in serving as Chair/Vice Chair should communicate their interest to Trustee Davis and submit a letter of intent no longer than 2 pages with qualifications. Candidates will be given 5 minutes to present at the Executive Session. The election will take place at the November Board meeting.</p> <p>g. <b>President Stout Evaluation Timeline</b> – The new timeline for Dr. Stout’s evaluation will be the end of October.</p> <p>C. <b>Student’s Perspective</b> – Trustee Orange reported on her activities and efforts to facilitate communications with the student body. She has attended an Honors Program orientation, created an Instagram account, conducted a short survey and had flyers at the Student Involvement Fair. She conducted a survey to Alumni and students. She reported that the survey results indicated that students were satisfied with the College. However, students expressed concern that they were not able to attend club activities during college hour, as that is a time they reserve to get together with their fellow students informally. Students also conveyed that communications of events and activities could be improved by more posts on social media. Alumni wished that students were informed on the neutral bathroom locations, as they seem difficult to find. The students gave a shout out to the Student Life &amp; Activities for always having activities on campus and especially Bingo.</p> <p><b>NJCCC Update</b> – Trustee Horl reported that she and Dr. Stout attended the NJCCC Council meeting on September 19. There was a presentation by the President of Essex County Community College on the success of their early college high school program. They graduated 99 students and were very proud of this accomplishment. There was discussion at the meeting about the increase in rising costs for the State Health Benefit plans that is scheduled to increase by 24%, which amounts to a total sector wide increase of \$14 million. She brought attention that the 4-year colleges receive partial reimbursement of the employee’s healthcare cost, whereas the community colleges do not. NJCCC is writing up talking points to assist in a lobbying campaign. Additionally, Speaker of the Assembly Coughlin has introduced a bill which will enable part time faculty members to combine their hours from multiple institutions to qualify for health care benefits. NJCCC is in the process of estimating the approximate costs of these benefits across the community college sector. Trustee Horl reported on a beneficial bill that they are watching, S659, which requires various State entities to promote manufacturing career pathways for students and provides assistance in the manufacturing industry. This bill passed the Senate and was referred to the Assembly Higher Education Committee where it awaits a hearing. She reported that the Brookdale Government Affairs and the Community Relations Department is tracking 200 bills. They provide an update each week, and she encouraged everyone to sign up with them to receive their updates. Trustee Horl elaborated on the upcoming professional development opportunity for the Trustee Leadership Academy, which will provide interactive sessions and case studies for board members. They will cover topics on ethics, state funding, priorities of boards, best practices of effective boards, building strong relationships between the president and the Boards and with the community.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p><b>Foundation Update</b> – Trustee Abby-White reported that the Foundation welcomed five new foundation Board members, Jennifer M. Anderson, Dr. David Julius Ford, Shanel Ronnai Ingram, Francisco E. Rodriguez and Esteven Sanchez. The Foundation is looking for volunteers with financial expertise to assist the Foundation Board. The Foundation has also started a new procedure, where a thank you video is played during the meeting from a scholarship recipient. They announced 3 of the Scholarship Ball honorees at their meeting. Trustee Abby -White thanked all who contributed to the success of the Golf Outing. The Brookdale Scholarship Ball will take place on the Lincroft Campus on April 28, 2023. The Barringer Awards will be presented that evening, and Trustee Abby-White read the criteria for nominations and announced the due date for nominations is October 4, 2022.</p>		
<p><b>Public Comment on Agenda Items –</b></p> <p><b>Jack Ryan, Assistant Professor, English</b> – was in favor of addressing our declining enrollment by consolidating our buildings. He encouraged researching which communities need us the most. He believes that Neptune is one of the communities we must continue to serve and the College needs to improve the resources and technology available at that site. In the Master Plan, one of the initiatives is to name buildings with historical names, of people who have made an impact on Monmouth County. He suggested that we name our new Wellness Center The Geraldine Thompson Wellness Center, in honor of the social justice contributions of Geraldine Thompson.</p> <p>Ms. Gruskos confirmed there were no written public comments submitted.</p>		
<p><b>Review of Consent Agenda</b></p> <ul style="list-style-type: none"> <li><i>Any item may be removed from the consent <b>agenda</b> for discussion by any voting member of the Board of Trustees.</i></li> </ul> <p><b>A. Acceptance of Consent Agenda</b></p>	<p>A motion to adopt the consent agenda was made by Trustee Richens and seconded by Trustee Brennan.</p> <p>Motion passed.</p>	
<p><b>Approval of Public Business Meeting Minutes – August 23, 2022</b></p>	<p>A motion to approve the minutes from the public business meeting held on August 23, 2022 was made by Trustee Abby-White and seconded by Trustee Horl.</p> <p>Motion passed.</p> <p><b>ABSTENTIONS:</b> Trustees Angelini, Crupi and Rambaud.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<b>Approval of Executive Session Meeting Minutes – August 23, 2022</b>	<p>A motion to approve the Executive Session Meeting Minutes held on August 23, 2022 was made by Trustee Davis and seconded by Trustee Abby-White.</p> <p>Motion passed.</p> <p><b>ABSTENTIONS:</b> Trustees Angelini, Crupi and Rambaud</p>	
<b>Approval of Consent Agenda</b> <ul style="list-style-type: none"> <li><b>A. Approval of Human Resources</b></li> <li><b>B. Acceptance of Gifts</b></li> <li><b>C. Acceptance of Grants</b></li> <li><b>D. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</b></li> <li><b>E. Open Invoice Payment Requests for Vendor, Student and Employee Payments</b></li> <li><b>F. Monthly Financial Reports</b></li> <li><b>G. Capital Project Update</b></li> </ul>	<p>A motion to approve the consent agenda was made by Trustee Richens and seconded by Trustee Crupi.</p> <p><b>YES:</b> Trustees Abby-White, Angelini, Brennan, Crupi, Davis, Horl, Orange, Rambaud, Richens, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<b>Approval of Sale Agreement of Hazlet Higher Education Center, 1 Crown Plaza, Hazlet, NJ</b>	<p>A motion to approve by resolution the sale agreement of 1 Crown Plaza, Hazlet was made by Trustee Abby-White and seconded by Trustee Crupi.</p> <p><b>YES:</b> Trustees Abby-White, Angelini, Brennan, Crupi, Davis, Horl, Orange,</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<p>Rambaud, Richens, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<p><b>Lodging of New Policy – 6.0003 Anti-Hazing Policy</b></p>	<p>A motion to approve the lodging of new policy 6.0003 Anti-Hazing Policy was made by Trustee Davis and seconded by Trustee Crupi.</p> <p><b>YES:</b> Trustees Abby-White, Angelini, Brennan, Crupi, Davis, Horl, Orange, Rambaud, Richens, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	
<p><b>Lodging of Revised Policies</b></p> <p><b>A. 1.1001 Brookdale Community College Collegial Governance Policy</b></p> <p><b>B. 2.6000 Smoke Free College Environment Policy</b></p> <p><b>C. 6.8000 Alcohol Policy (Former Title - Beer Wine on Campus)</b></p>	<p>A motion to approve the lodging of policies 1.1001 Brookdale Community College Collegial Governance Policy, 2.6000 Smoke Free College Environment Policy, 6.8000 Alcohol Policy (Former Title - Beer Wine on Campus) was made by Trustee Richens and seconded by Trustee Abby-White.</p> <p><b>YES:</b> Trustees Abby-White, Angelini, Brennan, Crupi, Davis, Horl, Orange, Rambaud, Richens, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p>	



Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<b>ABSTENTIONS:</b> None	
<b>Adoption of Revised President's Employment Agreement</b>	<p>A motion to approve by resolution the revised President's Employment Agreement was made by Trustee Abby-White and seconded by Trustee Horl.</p> <p><b>YES:</b> Trustees Abby-White, Angelini, Brennan, Crupi, Davis, Horl, Orange, Rambaud, Richens, Watson and Vice-Chair Kaufmann</p> <p><b>NO:</b> None</p> <p><b>ABSTENTIONS:</b> None</p>	

#### **Public Comment**

**Tom Brennan, Radio Station** – welcomed Trustee Angelini and congratulated Dr. Stout. He inquired what was Trustee Orange's Instagram account name.

**Noreen Kane, President of the Brookdale Community College Administrative Association (BCCAA)**– explained that she represents the Administrators who play a critical role at the College; they are responsible for everything outside the classroom and influence everything that happens inside the classroom. She thanked the College for putting people first during the COVID shutdown and they look forward to working together with the Board and the Administration to figure out a new normal that works for everybody. They are totally committed to student success. She plans to continue to come to the meetings to introduce the BCCAA members to the Board. She shared that the BCCAA sponsored the ice cream truck during Welcome Back Week.

**Jack Ryan, Assistant Professor, English** – commented that our registration system is ineffective and poorly designed and is hindering our students on easily registering for courses. He also raised concerns about the lack of food options for our students who take courses in the evening, and if we want to support our students, we need to address the inequity of this issue. He cautioned gerrymandering the job description for the EVP, in any way that would make the position exclusive, instead of inclusive, as that could raise concerns by Middle States. He was concerned that the EVP position could include leadership over CPS. He appreciated the increased versatility and diversity of the Board of Trustees, as compared to past compositions of the Board of Trustees.

**Michael Broek, Associate Professor, English** – commented that Faculty members with teenager children, have been assisting their children to register for courses, and have found the registration system difficult to navigate.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>They are concerned that our difficult to navigate registration system may be causing students to not register or to register late. He questioned if our part-time students are part-time out of choice or is because they we don't have seats available in the classes they would like to take. He encouraged the College to not forget about the underserved students who may not be able to get to Lincroft and to provide services and run classes at the Higher Education sites even if they are not fully enrolled. He said that we don't want to lose the students, who perhaps need us the most.</p> <p>Ms. Gruskos confirmed that there were no written comments submitted.</p>		
<p><b>Old/New Business</b></p> <p>No old or new business was discussed.</p>		
<p><b>Resolution to Hold a Closed Meeting</b></p> <p>College Counsel read the Resolution to hold a closed meeting (<b><i>Attachment E</i></b>)</p>	<p>A motion to approve a resolution to hold a closed session was made by Trustee Horl and seconded by Trustee Davis.</p>	
<p><b>Motion to Re-Open the Meeting to the Public</b></p>	<p>A motion to re-open the meeting to the public was made by Trustee Richens and seconded by Trustee Abby-White.</p> <p><b>Motion passed.</b></p>	
<p><b>Adjournment</b></p> <p><b>Meeting adjourned at 8:05 PM</b></p>	<p>A motion to adjourn the meeting was made by Trustee Richens and seconded by Trustee Horl.</p> <p><b>Motion passed.</b></p>	



**THE SENATE AND GENERAL ASSEMBLY**  
STATE HOUSE, TRENTON, N.J.

**JOINT LEGISLATIVE RESOLUTION**

**By Assemblywomen PIPERNO and EULNER, Senator THOMPSON,  
Assemblymen DANCER and CLIFTON, Senator O'SCANLON,  
Assemblyman SCHARFENBERGER, Assemblywoman FLYNN, Senator SINGER  
and Assemblymen KEAN and THOMSON**

**WHEREAS,** The Senate and General Assembly of the State of New Jersey are pleased to congratulate Brookdale Community College, a highly esteemed educational institution in Lincroft, Monmouth County, in recognition of securing the 2022 top community college ranking in the State by Best-Community-Colleges.com; and,

**WHEREAS,** Founded in 1967, Brookdale Community College is an equal opportunity college that has grown from its humble beginnings into a dynamic institution that serves more than twenty thousand students annually across six locations; and,

**WHEREAS,** Accredited by the Middle States Commission on Higher Education, Brookdale Community College ranked eleventh among community colleges in the northeast region and placed in the top fifty nationwide, earning stellar marks in the categories of teaching, campus safety, and affordability; and,

**WHEREAS,** Brookdale Community College excels in its mission to empower a diverse community by providing open access to high-quality and cost-effective educational and lifelong learning opportunities with clear paths to personal, educational, and academic success; and,

**WHEREAS,** It is both right and proper for this Legislature to pause in its deliberations to recognize Brookdale Community College as one of this State's leaders in higher education; now, therefore,

*Be It Resolved by the Senate and General Assembly of the State of New Jersey:*

That this Legislature hereby commends and salutes the administration, teachers, and students of Brookdale Community College on this noteworthy accolade, and extends sincere best wishes for continued growth and vigor; and,

*Be It Further Resolved,* That a duly authenticated copy of this resolution, signed by the Senate President and the Assembly Speaker and attested by the Senate Secretary and the Assembly Clerk, be transmitted to Brookdale Community College.

Attest:



Linda Metzger  
Secretary of the Senate



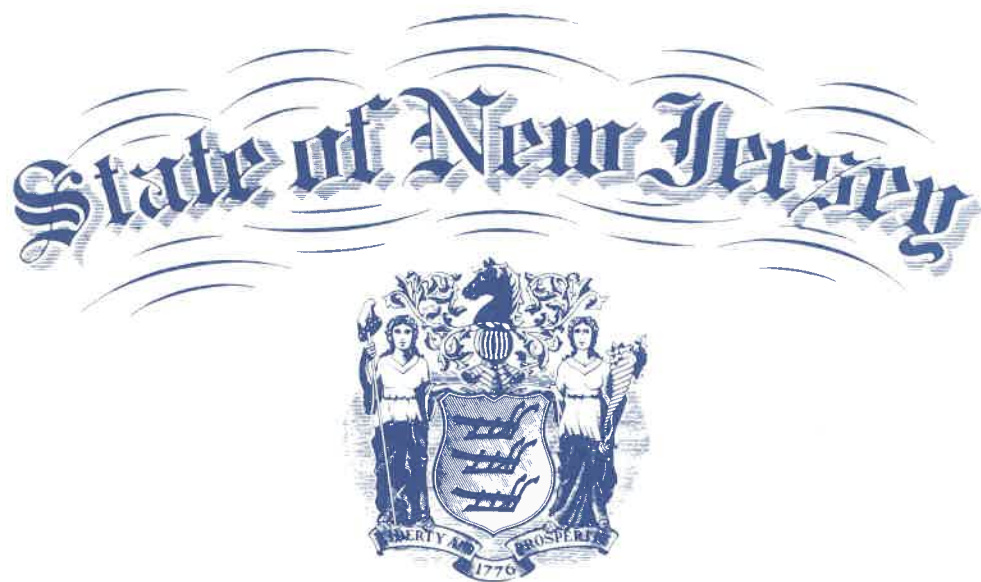
Dana M. Burley  
Clerk of the General Assembly

A handwritten signature in black ink, reading "Nicholas P. Scutari".

Nicholas P. Scutari  
President of the Senate

A handwritten signature in black ink, reading "Craig J. Coughlin".

Craig J. Coughlin  
Speaker of the General Assembly



THE SENATE AND GENERAL ASSEMBLY  
STATE HOUSE, TRENTON, N.J.

JOINT LEGISLATIVE RESOLUTION

By Assemblywomen PIPERNO and EULNER, Senator THOMPSON, Assemblymen CLIFTON and SAUICKIE,  
Senator O'SCANLON, Assemblyman SCHARFENBERGER, Assemblywoman FLYNN, Senator SINGER, and  
Assemblymen KEAN and THOMSON

**WHEREAS**, The Senate and General Assembly of the State of New Jersey are pleased to salute David M. Stout, Ph.D., a highly esteemed member of his Garden State community, and to congratulate him on being named to ROI-NJ's Influencers: Higher Education 2022 list; and,

**WHEREAS**, The prestigious accolade has been bestowed upon Dr. David M. Stout in appreciation for the impact he has had as the eminent President of Brookdale Community College, a stellar institution that educates more than twenty thousand students at its six locations throughout Monmouth County; and,

**WHEREAS**, A visionary administrator, Dr. David M. Stout has overseen Brookdale Community College since 2018, enacting strategies to predict enrollment trends, address facility needs, control expenditures, update strategic plans, build financial reserves, and develop programs that address the needs of Monmouth County residents; and,

**WHEREAS**, During his outstanding tenure as Vice President for Student Success, Dr. David M. Stout established services to address student behavioral and psychological issues, streamline advising and enrollment, and develop the KEYS Academy Recovery High School in partnership with Right Your Life and the Matawan-Aberdeen School District; and,

**WHEREAS**, Dr. David M. Stout holds a Master's Degree in psychological counseling and a Ph.D. in health psychology and behavioral medicine, and with uncommon civic-mindedness, he has shared his knowledge and expertise as an appointed member of the Monmouth County Mental Health Board and the Monmouth County Human Services Needs Assessment Steering Committee; and,

**WHEREAS**, Within all the spheres of his life and work, Dr. David M. Stout has established a model to emulate and has set a standard of excellence toward which others might strive; and,

**WHEREAS**, It is altogether proper and fitting for this Legislature to acknowledge Dr. David M. Stout and to praise him as an individual of remarkable character and exceptional determination; now, therefore,

*Be It Resolved by the Senate and General Assembly of the State of New Jersey:*

That this Legislature hereby commends Dr. David M. Stout, pays tribute to his meritorious record of service, leadership, and commitment, and extends sincere best wishes for continued success in all his future endeavors

*Be It Further Resolved*, That a duly authenticated copy of this resolution, signed by the Senate President and the Assembly Speaker and attested by the Senate Secretary and the Assembly Clerk, be transmitted to David M. Stout, Ph.D.

Attest:



Linda Metzger  
Secretary of the Senate



Dana M. Burley  
Clerk of the General Assembly

Handwritten signature of Nicholas P. Scutari.

Nicholas P. Scutari  
President of the Senate

Handwritten signature of Craig J. Coughlin.

Craig J. Coughlin  
Speaker of the General Assembly



THE MONMOUTH COUNTY



BOARD of COUNTY COMMISSIONERS

# Certificate of Recognition

## Brookdale Community College

This certificate is presented in recognition of Brookdale Community College earning the number one community college distinction in New Jersey on Niche's 2023 "Best Community Colleges in New Jersey" list. Brookdale Community College received the top grade among the state's 19 community colleges based on acceptance rate, quality of professors, diversity, student life, safety and location. Additionally, they ranked as the 11<sup>th</sup> community college for the Northeast Region, are in the top 50 Nationwide. The Monmouth County community college was established in 1967, and in 1968 Monmouth County Community College became Brookdale Community College. Today, Brookdale Community College is comprised of six locations and offer 24 of the best majors for community colleges including architecture, nursing, culinary and fashion. Students can earn associate degrees, certificates and take noncredit courses. The Monmouth County Board of Commissioners commends these extraordinary accomplishments made during the last 55 years and thanks Brookdale Community College for their contributions to the Monmouth County education system.



In testimony whereof, we have caused the Seal of the County of Monmouth to be affixed hereto, with the grateful recognition of the Board of County Commissioners and the Citizens of Monmouth County.

*Thomas A. Annone, Director*  
*Susan M. Kiley, Deputy Director*  
*Lillian Barry, Commissioner*  
*Dominick DiRocco, Commissioner*  
*Ross Licitra, Commissioner*



THE MONMOUTH COUNTY



BOARD of COUNTY COMMISSIONERS

# Certificate of Recognition

*David Stout, Ph.D.*  
*President Brookdale Community College*

This certificate is presented to Dr. David Stout, Brookdale Community College President on the occasion of his selection to the ROI-NJ Influencers top 25 Most Influential in Higher Education list. Each year, ROI-NJ ranks the Presidents with the greatest influence and influence in their schools and within the business world. This is the second time Dr. Stout has been selected for the award. Dr. Stout is Brookdale Community College's 7th President, and since his selection has enacted strategies to predict and influence enrollment trends, address facility needs, analyze and control expenditures, update major institutional strategic plans, build financial reserves, and develop programs that address the needs of Monmouth County residents. On this occasion, the Monmouth County Board of Commissioners honors Dr. David Stout on this award and is grateful for his dedication to the residents of Monmouth County.



In testimony whereof, we have caused the Seal of the County of Monmouth to be affixed hereto, with the grateful recognition of the Board of County Commissioners and the Citizens of Monmouth County.

*Thomas A. Arnone, Director*  
*Susan M. Kiley, Deputy Director*  
*Lillian Barry, Commissioner*  
*Dominick DiRocco, Commissioner*  
*Ross Licitra, Commissioner*

## BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

### RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 3 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **September 28, 2022 at approximately 7:15 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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### RESOLUTION

Approved: September 28, 2022

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☒ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body : **discussion on collective bargaining agreements with the Faculty and Administrators**

☒ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality – **real estate matters pertaining to the Long Branch property.**

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: **—**

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **discussion of the settlement agreement with the Virgilio Estate**

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality.

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

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WHEREAS, the length of the Executive Session is estimated to 45 minutes after which the public (select one) ☐ meeting of the Brookdale Community College Board of Trustees shall reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**RESOLUTION**  
**Approved: September 28, 2022**