



## **Board of Trustees Public Business Meeting**

Brookdale Community College

Dec 19, 2023 at 5:30 PM EST to Dec 19, 2023 at 7:30 PM EST

Warner Student Life Center, Navesink Rooms, 765 Newman Springs, Rd., Lincroft, NJ  
07738 or Zoom Webinar

### **Agenda**

#### **I. Call to Order, Reading of Statement, Roll Call and Announcement of Procedures for Making Public Comment**

Presenter: Chair Crupi

#### **II. Pledge of Allegiance**

Presenter: Chair Crupi

#### **III. Moment of Silence**

Presenter: Dr. Stout

#### **IV. Adoption of Agenda**

Presenter: Chair Crupi

#### **V. Resolution to Hold a Closed Meeting**

Presenter: Chair Crupi

#### **VI. Motion to Re-Open the Meeting to the Public**

Presenter: Chair Crupi

#### **VII. President's Report**

Presenter: Dr. David Stout

##### **A. Presentation - Brookdale Community College Marketing Plan and Strategic Enrollment Management Plan**

Presenters: Joselyn Quezada, Executive Director, College Relations, Mary Beth Reilly, Executive Director Enrollment Services

##### **B. Recognition of Stephanie Fitzsimmons on her Retirement**

##### **C. Recognition of Dr. Joan Scocco for her service as Interim Vice President Acting Chief Academic Officer**

#### **VIII. Reports from the Board Committees and Liaisons**

Presenter: Chair Crupi

##### **A. Finance & Facilities Committee**

###### **1. Capital Project Update**

###### **2. Monthly Financial Reporting**

##### **B. Audit Committee**

##### **C. Student's Perspective**

Presenter: Trustee Fischhoff

**D. NJCCC Update**

Presenter: Trustee Horl

**E. Foundation Update**

Presenter: Trustee Abby-White

**IX. Public Comment on Agenda Items**

Presenter: Chair Crupi

**X. Review of Consent Agenda**

Presenter: Chair Crupi

\*Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees.

**A. Acceptance of Consent Agenda**

Presenter: Chair Crupi

**XI. Approval of Public Business Meeting Minutes - November 28, 2023**

Presenter: Chair Crupi

**XII. Approval of Consent Agenda**

Presenter: Chair Crupi

**A. Approval of Human Resources**

**B. Acceptance of Gifts**

**C. Acceptance of Grants**

**D. Application for Grants**

**E. Purchases in Excess of \$41,600 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500**

**F. Open Invoice Payment Requests for Vendor, Student and Employee Payments**

**G. Monthly Financial Reports**

**H. FY24 Fall Semester Financial Forecast**

**I. Capital Project Update**

**XIII. Acceptance of Brookdale Community College's FY23 Financial Statement Audit**

**XIV. Approval of Brookdale Community College's FY24 Revised Budget**

**XV. Approval of New or Revised Policy**

Presenter: Chair Crupi

**A. Approval of Revised Policy 2.3000 Services to Public and Non-Profit Organizations**

**B. Approval of Revised Policy 2.5000 Election of a Graduate to the Board of Trustees**

**C. Approval of Revised Policy 3.3002 Grant Funded Positions**

**D. Approval of Revised Policy 3.9008 Code of Ethics for Employees**

**E. Approval of Revised Policy 5.0018 Student Produced College Media**

**F. Approval of New Policy 2.9004 Assessment of Institutional Effectiveness**

**G. Approval of New Policy 6.3500 Academic Integrity**

**XVI. Public Comment**

Presenter: Chair Crupi

## **XVII. Old/New Business**

Presenter: Chair Crupi

## **XVIII. Adjournment**

Presenter: Chair Crupi

## **XIX. Appendix**

Board Schedule, Board Committees