

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

January 24, 2023

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

And Zoom Webinar

Chair Crupi called the meeting to order at 5:30 P.M. and roll call was taken.

| Present | Trustees | Administration: |
|------------------------|----------------------------------------------------------|-------------------------------|
| | Mr. Paul Crupi, Chair | Dr. Yesenia Madas |
| | Ms. Abby-White, Trustee | Dr. Joan Scocco |
| | Ms. Mary Pat Angelini, Trustee | Ms. Patricia Sensi |
| | Ms. Latonya Brennan, Trustee | Ms. Teresa Manfreda |
| | Ms. Dyese Davis, Trustee | Dr. Nancy Kegelman |
| | Ms. Barbara Horl, Trustee | |
| | Mr. Bret Kaufmann, Vice-Chair | |
| | Ms. Taiphane Orange, Trustee | Dr. Anita Voogt |
| | Ms. Marta Rambaud, Trustee | Ms. Bonnie Passarella |
| | Dr. Les Richens, Trustee | Dr. William Burns |
| | Dr. David Stout, Secretary | Ms. Nancy Kaari |
| | Ms. Natalie Watson, Trustee | Mr. Edward Johnson |
| | | Ms. Kathy Kamatani |
| Absent | Ms. Marta Rambaud, Trustee | |
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| College Counsel | Mr. Mitch Jacobs, Esq., General and Labor Counsel | Ms. Cynthia Gruskos, Recorder |
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Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On January 19, 2023 at 10:30 am advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Chair Crupi led the Pledge of Allegiance.

Dr. Stout led a moment of silence in memory of Dr. Nancy Kegelman’s son, Henry Joseph Kegelman, V, who passed away at 40 years of age, Marcia Finn’s husband, Michael Finn who passed away as a result of injuries sustained in an accident, and all Brookdale family members who have lost family members over the course of this past year.

Chair Crupi read the mission statement.

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Trustee Abby-White read the vision statement

Brookdale, the County College of Monmouth, is a dynamic community college system committed to student success, lifelong learning, economic development and the common good of society. Brookdale plays a transformative role in our community, providing educational, cultural and professional programs and offerings to enable, empower and inspire all community members to fulfill their aspirations to the best of their ability

Trustee Davis read our Values:

The following values guide the Brookdale community in the fulfillment of our Mission; each being of equal weight and importance:

1. **Educational excellence** through engagement, assessment and innovation
2. **Economic empowerment** through access, opportunity, and entrepreneurial partnerships
3. **Institutional integrity** through academic freedom, stewardship and accountability
4. **Diversity** through inclusivity, human equity and individual perspective

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| Adoption of Agenda Chair Crupi announced we will be voting on the approval of tuition and fees for Fiscal Year 2024. The agenda has been revised to hold a public hearing on Tuition and Fees, and time will be added before Public | A motion to adopt the revised agenda with adding a public hearing on Tuition and Fees was made by Trustee Abby-White and seconded by Trustee Richens. | |

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| Comment to allow any comments on tuition and fees. | Motion Passed. | |

President’s Report

Academic Master Plan (AMP) - Dr. Scocco presented on the Academic Master Plan and highlighted the following:

- **Objectives include:**
 - Equity-Centered Education
 - To cultivate a learning environment where all students have equal access to learning, feel valued and supported in their learning, and experience parity in achieving positive outcomes.
 - Student Academic Readiness
 - To become more learning-centered by creating a student-ready ecosystem (McNair et al., 2016) that accounts for the learning needs of all students.
 - Curriculum
 - To offer relevant courses and programs that prepare students for a lifetime of continued learning and success.
 - Pedagogy
 - To ensure accessible, culturally relevant, and sustaining pedagogy by providing instructional resources that utilize state- of-the-art technology to facilitate learning and provide relevant experiential learning opportunities.
 - Assessment
 - To establish a culture of continuous improvement. Assessment of course learning outcomes, program outcomes, and institutional outcomes and their forthcoming recommendations will lead to actionable goals and assignment of resources.
- **Strategic Goals and suggested initiatives were reviewed:**
 - Cultivate a culture of belonging with the goal of acceptance and persistence for all students.
 - Increase resources for student academic support services.
 - Ensure relevant, innovative, and in-demand educational offerings.
 - Ensure teaching and learning practices that are innovative, culturally relevant and address barriers to learning.
 - Ensure appropriate measures and assessments that create a cycle of continuous improvement.
- **Immediate Next Steps**
 - **By June '23**
 - Develop detailed tactical plans and immediate actionable items. Identify key initiatives for year one, year two, and year three.
 - Integrate the AMP goals with the goals of the Student Affairs Master Plan, the Operations Optimization Plan, and the Advancement Master Plan.
 - Review FY 24 budget priorities and align priorities with the goals of the AMP. Draft a reporting mechanism.

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| <ul style="list-style-type: none"> ○ By Fall 2023 <ul style="list-style-type: none"> ▪ Work with the Collegial Governance Steering Committee and IPEC to align the AMP goals with the Governance Charges for FY 24. ▪ Use AMP as the basis for Department Planning in the fall of 23. ▪ Formalize a reporting mechanism for tracking progress and begin reporting. <p>Facilities Master Plan – Marcus Rosenau, SSP Architects and Donna Zalecky, DMZ Planners presented on the Facilities Master Plan and the highlighted the following:</p> <ul style="list-style-type: none"> ● Objectives <ul style="list-style-type: none"> ○ Space Utilization and Optimization ○ Capital Needs ○ Identify Growth in programs and buildings ○ Create a plan to be used to plan over the next 10 years ○ Establish standards and guidelines to create consistency ● Findings for space utilization was reviewed considering enrollment declines and recommendations were made to consolidate space, reevaluate the scheduling of spaces and the yielding of swing spaces to meet the needs of the College in the future. Room Inventory snapshots are provided in the FMP. ● Building and classroom utilization are detailed in the FMP. ● Capital Improvements – the facilities conditions were evaluated on numerous systems and they established a protocol for prioritizing capital improvements, both from a health and safety standpoint, and to prioritize the work based on useful life and condition. The reports outline priorities and estimated costs in a 10 year implementation plan by building, by system and is a tool for capital planning and to seek funding. ● Wayfinding was evaluated and recommendations were made for traffic control, improving navigation, and consistency on how landscaping and site features are built out. ● FMP Major Initiatives were reviewed which include: <ul style="list-style-type: none"> ○ Establish a Front Door One-Stop Center at Larrison Hall ○ Construct a Culinary Arts Building ○ Secondary Nursing programs relocated to the Wall location ○ Consolidate Business Department and Support programs to the CAR building ○ Establish/Expand a Business Training Venue in Main Academic North ● Stormwater Guidelines are established in the FMP ● Landscape and Building standards are provided in the FMP ● An Implementation Plan is provided for capital improvements and programmatic level changes for over the next 10 year. <p>The Facilities Master Plan will be finalized and moved forward for approval at the February Board of Trustees Meeting. The FMP will be used as a planning tool to secure funding and as a reference tool when implementing the work.</p> <p>Trustee Brennan recommended that the FMP be shared with our Law Enforcement Officer as a tool for them to know the campus better, in order to ensure the best safety of our students and employees.</p> | | |

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| <p>Trustee Davis recommended that our campus and locations be as accessible as possible and the FMP should take that into consideration and the perspective of our disabled students and employees.</p> <p>Dr. Stout thanked our consultants and the FMP Steering Committee for their yearlong work.</p> | | |
| <p>Reports from the Board Committees and Liaisons</p> <p>A. Finance & Facilities Committee – January 17, 2023 - Trustee Brennan reported on the meeting held on January 17, 2023 and highlighted the following. She thanked the Committee and the Administration for their work in the planning for the fiscal budget FY24 and she wanted to ensure that everyone is aware of the amount of time and attention that was dedicated to ensuring that we have a realistic budget that will meet the needs of our students.</p> <ol style="list-style-type: none"> 1. Capital Project Update – Trustee Brennan highlighted some of the capital projects underway which include the ATEC/MAS drainage project, the Center of Excellence for Cybersecurity Education, and the Wellness Center. She stated that our capital improvement projects will keep us on the roadmap to success. 2. Monthly Financial Reporting – VP Manfreda reviewed the financial performance for October 2022 compared to the FY23 budget. The total operating revenue was \$45.3M which is 7.7% higher than the same time last year. Total operating expenditures were 6.6 % higher than last year. 3. Purchases – 10 purchases are recommended for approval for tonight. 4. Facilities Master Plan – was discussed at the committee meeting and we saw the presentation this evening. 5. Tuition and Fees and the FY24 Budgets – 4 operating models were reviewed by the Committee over the past couple of months and the Committee recommended supporting model 4, of which Dr. Stout will report later in the meeting. 6. HR – 2 positions were recommended to be filled. 7. Grants – The committee recommends the acceptance of grants for the Perkins grant and the Swipe-Out Hunger Grant and the application for the Mental Health Partnerships Grant. VP Kaari reported that grant revenue in FY23 is \$3 million with another \$20.5 million pending. 8. Foundation – VP Kaari reported on the Statement of Activities and Changes in Net Assets for the month ending November 2022. <p>B. Governance Committee – Trustee Davis highlighted the recommendations from the Governance Committee held on January 18, 2023. She reported that the Committee met and discussed the 10 policies listed in the materials and recommended lodging at tonight’s meeting. In addition, Policy 1.8000 Adoption, Review and Amendment of Mission, Vision and Values and Strategic Priorities of Brookdale Community College is recommended for waiving lodging and approval. She highlighted and encouraged participation in the 2 ACCT conferences which will be held this year. The Board Self-Evaluation was conducted in January and reviewed at the meeting. The Committee identified areas of growth and opportunity to improve communication amongst board members, and it was determined that all trustees will be able to access committee materials, so they can have more opportunity to review items that have been discussed, similarly to the Finance & Facilities materials. There was a discussion about difficulty in achieving high attendance at recent Board</p> | | |

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| <p>retreats. It was determined that the Board will have two focused mini retreats following business meetings in lieu of a weekend Board Retreat. The retreat sessions will be held after Executive Session, and they will be focused on one topic with a clear outcome. Trustee Davis will send out Dr. Stout's self-evaluation tomorrow and requested feedback on his evaluation by February 8. She will work with Chair Crupi to draft an evaluation of Dr. Stout and provide it to the Trustees for their review prior to presenting it to Dr. Stout.</p> <p>C. Student's Perspective – Trustee Orange wished everyone a Happy New Year. She started the year by posting an Instagram post, which is one of the ways she connects with our students. On January 28, 2023, she attended a Zoom Meeting with the ACCT Student Trustees to prepare for the ACCT Legislative Summit in Washington D.C.</p> <p>D. NJCCC Update - Trustee Horl reported on her preparation and those of NJCCC representatives at the ACCT Legislative Summit. She attended the NJCCC State and Federal Policy and Legislative Committee on January 20, 2023 and their agenda covered 3 topics in addition to an update on bills. The 3 topics were on improving the purchasing process laws for community colleges, credit transfer issues for students who take online courses, and the support of increased operating aid to community colleges in the Governor's budget to cover increases in health care. She reported on a 3 bill package sponsored by Senators Joe Cryan and Vin Gopal and Assemblyman Milsa Jasey and Pam Lampitt. This package will allow the appointment of a fiscal monitor by the state with the power to override decisions of a college board, require new trustee training within 6 months of appointment and continuing trustees receive training every 2 years. The third will require financial information in understandable formats and time to graduation on each college website. The Financial Aid Award Letter bill, which requires the financial aid award letters to be consistent with the financial aid shopping sheet was approved by Governor Murphy on December 12, 2022. She also reported on additional bills still being considered by the Assembly and the Senate.</p> <p>E. Foundation Update – Trustee Abby-White reported on the Foundation Board meeting on January 19. President Stout gave an update on the college including the Academic Master Plan and the Facilities Master Plan. AVP Kaari shared the annual campaign results. The Annual golf outing has been moved to Sun Eagles Golf Club and will take place on September 20.</p> <p>F. Tuition and Fees Recommendation – Dr Stout provided information on our current Tuition and Fees, which he highlighted that our current cost is \$153 per credit for in county students and the maximum amount of 15 credits or more is \$2,295.00. He presented the proposed schedule of tuition and fees which would be effective July 1, 2023.</p> <ul style="list-style-type: none"> a. Residents of Monmouth County - \$158 per credit hour to not to exceed \$2370.00 per term. This is a \$5 tuition increase for In county students per credit. And a maximum of \$75 per term. b. Residents of other NJ Counties - \$262.50 per credit hour not to exceed \$3,937.50 per term; a \$4 per credit increase c. Out of State Students - \$287.50 per credit hour not to exceed \$4,312.50 per term; \$4 per credit increase <p>G. Fees will decrease from \$39.78 per credit to \$39.38 per credit, not to exceed \$590.70 per term – the college's goal is to decrease fees and make the cost of tuition transparent.</p> <p>Dr. Stout also compared and contrasted Brookdale's county wealth ranking and with the proposed tuition increase and he forecasted that the College will be ranked as 9 in cost, compared to the</p> | | |

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| <p>other community colleges; a number 1 ranking is the highest tuition cost in the state. He also stated that the College has a goal to keep their tuition and fees at less than 50% of the lowest NJ 4 year public college/university's tuition. Currently Thomas Edison State University is charging \$411.00 per credit for tuition and fees and they are ranked the lowest of the NJ public 4 year institutions. With this proposal our students will save on average \$20,601.27 compared to students who start off as freshmen at any of the our public 4 year colleges/universities.</p> | | |
| <p>Public Hearing on Tuition and Fees</p> <p>Chair Crupi read the instructions on giving public comment in-person or via Zoom.</p> <p>No public comment was made on Tuition and Fees and Ms. Gruskos confirmed no written comment was submitted.</p> | | |
| <p>Public Comment on Agenda Items</p> <p>Chair Crupi read the instructions on giving public comment in person or via Zoom.</p> <p>Ms. Gruskos confirmed no written public comments were submitted.</p> | | |
| <p>Review of Consent Agenda</p> <ul style="list-style-type: none"> • <i>Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees.</i> <p>A. Acceptance of Consent Agenda</p> | <p>A motion to adopt the consent agenda was made by Trustee Angelini seconded by Trustee Orange.</p> <p>Motion passed.</p> | |
| <p>Approval of Public Business Meeting Minutes</p> <p>A. Approval of Public Business Meeting Minutes – December 13, 2022</p> | <p>A motion to approve the minutes from the public business meeting held on December 13, 2022 was made by Trustee Abby-White and seconded by Trustee Dyese.</p> <p>Motion passed.</p> | |

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| | ABSTAIN: Trustees Horl and Kaufmann | |
| <p>Consent Agenda</p> <ul style="list-style-type: none"> A. Approval of Human Resources B. Acceptance of Grants and Budget Modifications C. Application for Grants D. Emergency Purchase in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500 Purchase(s) E. Purchases in Excess of \$37,500 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500 F. Open Invoice Payment Requests for Vendor, Student and Employee Payments G. Monthly Financial Reports H. Capital Project Update | <p>A motion to approve the consent agenda was made by Trustee Watson and seconded by Trustee Davis.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> | |
| <p>Approval of FY24 Schedule of Tuition and Fees</p> | <p>A motion to adopt by resolution the Schedule of Tuition and Fees for the academic year 2023/2024 was made by Trustee Brennan and seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> | |

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| | Motion passed. | |
| Approval of FY24 Operating Budget | <p>A motion to adopt by resolution the annual operating budget for fiscal year 2024 was made by Trustee Brennan and seconded by Trustee Orange.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion passed.</p> | |
| Approval of the FY24 Associated Students of Brookdale Community College (ASBCC) Budget | <p>A motion to ratify the FY 24 Associated Students of Brookdale Community College budget was made by Trustee Brennan and seconded by Trustee Watson.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion Passed.</p> | |
| Approval of the FY24 Auxiliary Services Operating Statements | <p>A motion to ratify the Auxiliary Services FY24 Operating Statements was made by Trustee Angelini and</p> | |

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| | <p>seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion Passed.</p> | |
| <p>Approval to Waive lodging of Policy 1.8000 Adoption, Review, and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College</p> <p>Chair Crupi announced that tonight we are ratifying our current mission, vision, values. The Policy 1.8000 Adoption, Review and Amendment of Mission, Values and Strategic Priorities of Brookdale Community College was reviewed by the Governance Committee and 2 recommended minor changes were made in the Policy to not dictate through policy on where and when the annual strategic priorities will be developed. If there is no objection he suggested to waive lodging of the policy.</p> | <p>A motion was made to waive lodging of Policy 1.8000 Adoption, Review and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College by Trustee Richens and seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion Passed.</p> | |
| <p>Approval of revised Policy 1.8000 Adoption, Review, and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College</p> | <p>A motion was made to approve revised Policy 1.8000 Adoption, Review and Amendment of Mission, Vision, Values and Strategic Priorities of Brookdale Community College by</p> | |

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| | <p>Trustee Richens and seconded by Trustee Abby-White.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion Passed</p> | |
| <ol style="list-style-type: none"> 1. Policy 5.0000 Academic Freedom and Responsibility 2. Policy 5.1000 Standards for Granting Degrees and Certificates 3. Policy 2.4000 Clinical Facilities Contracts 4. Policy 2.8000 Promotion Advertising and Sponsorship 5. Policy 3.0003 Employees with Disabilities 6. Policy 3.1000 Adjunct Faculty Employment (previous title, Policy 3.1000 Adjunct Faculty Positions) 7. Policy 3.1001 Adjunct Faculty Terms and Conditions of Employment (previous title, Policy 3.1001 Adjunct Terms and Conditions of Employment) | <p>A motion was made to lodge the follow Policies by Trustee Richens and seconded by Trustee Abby-White.</p> <ol style="list-style-type: none"> 1. Policy 5.0000 Academic Freedom and Responsibility 2. Policy 5.1000 Standards for Granting Degrees and Certificates 3. Policy 2.4000 Clinical Facilities Contracts 4. Policy 2.8000 Promotion Advertising and Sponsorship 5. Policy 3.0003 Employees with Disabilities 6. Policy 3.1000 Adjunct Faculty Employment (previous title, Policy 3.1000 Adjunct Faculty Positions) 7. Policy 3.1001 Adjunct Faculty Terms and Conditions of Employment (previous title, Policy 3.1001 Adjunct Terms and Conditions of Employment) | |

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| <p>8. Policy 3.0002 Non-Represented Employees</p> <p>9. Policy 3.3000 Employment Pending Board Approval</p> <p>10. Policy 7.0009 Engagement of Outside Speakers (previous title, Policy 7.0009 Outside Speakers)</p> <p>Chair Crupi suggested to vote to lodge all 10 policies in one motion. He asked if any Trustee would like to pull out any policy for a separate discussion and vote and there was no objection to moving all the policies together.</p> | <p>8. Policy 3.0002 Non-Represented Employees</p> <p>9. Policy 3.3000 Employment Pending Board Approval</p> <p>10. Policy 7.0009 Engagement of Outside Speakers (previous title, Policy 7.0009 Outside Speakers)</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Kaufmann, Orange, Richens, Watson and Chair Crupi</p> <p>NO: None</p> <p>ABSTAIN: None</p> <p>Motion Passed</p> | |
| <p>Public Comment</p> <p>Mr. Jacobs read the directions for giving public comment in person and via Zoom. No public comment was given.</p> <p>Ms. Gruskos confirmed no written public comments were submitted.</p> | | |
| <p>Old/New Business -</p> <p>Trustee Horl announced that ACCT appointed her to the Communications and Education Committee, and she will be proud to serve and represent Brookdale Community College.</p> | | |

| Topic and Discussion | Votes Taken | Action and Follow-up Actions |
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| <p>Resolution to Hold a Closed Meeting</p> <p><i>Attachment A</i></p> | <p>A motion to approve by resolution to hold an Executive Session was made by Trustee Horl and seconded by Trustee Abby-White.</p> <p>Motion Passed.</p> | |
| <p>Motion to Re-Open the Meeting to the Public</p> | <p>A motion to re-open the meeting to the public was made by Trustee Brennan and seconded by Trustee Horl.</p> <p>Motion Passed.</p> | |
| <p>Adjournment</p> <p>Meeting adjourned at 8:15 PM</p> | <p>A motion to adjourn the meeting was made by Trustee Abby-White and seconded by Trustee Horl.</p> <p>Motion Passed.</p> | |

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that **1** issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **January 24, 2023 at approximately 7:10 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body :

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality –

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: _

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **Contract Negotiations:** Law Enforcement Contracting Agreement with the Monmouth County Sheriff's Office

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality..

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

WHEREAS, the length of the Executive Session is estimated to 60 minutes after which the public (select one) meeting of the Brookdale Community College Board of Trustees shall reconvene and immediately adjourn or reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

RESOLUTION
Approved January 24, 2023