

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

March 28, 2023

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

And Zoom Webinar

Vice-Chair Kaufmann called the meeting to order at 5:30 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Abby-White, Trustee	Dr. Yesenia Madas
	Ms. Mary Pat Angelini, Trustee	Ms. Patricia Sensi
	Ms. Latonya Brennan, Trustee	Ms. Teresa Manfreda
	Ms. Dyese Davis, Trustee	Dr. Nancy Kegelman
	Ms. Taïphane Orange, Trustee	Dr. Anita Voogt
	Ms. Barbara Horl, Trustee	Dr. Joan Scocco
	Mr. Bret Kaufmann, Vice-Chair	Ms. Nancy Kaari
	Ms. Marta Rambaud, Trustee	Ms. Bonnie Passarella
	Dr. Les Richens, Trustee	Dr. William Burns
	Dr. David Stout, Secretary	Mr. Edward Johnson
	Ms. Natalie Watson, Trustee	Ms. Kathy Kamatani
		Ms. Cynthia Gruskos, Recorder
Absent	Mr. Paul Crupi, Chair	
	Dr. Les Richens, Trustee	
College Counsel	Mr. Mitch Jacobs, Esq., General and Labor Counsel	

Ms. Gruskos read the following statement: “In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On March 22, 2023 at 2pm advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Vice-Chair Kaufmann announced that the meeting is being recorded.

Mr. Jacobs read the statement on giving public comment in a virtual meeting and announced that this meeting is being recorded.

Vice-Chair Kaufmann led the Pledge of Allegiance.

Vice-Chair Kaufmann read the mission statement.

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Adoption of Agenda</p> <p>The Agenda was noticed with the approval of the MOU with the Brookdale Community Professional Staff Association in anticipation that PSA would ratify their agreement last week. The agreement was not ratified, and will be removed from the Agenda.</p>	<p>A motion to adopt the revised agenda was made by Trustee Horl and seconded by Trustee Rambaud.</p> <p>Motion passed.</p>	
<p>Recognition of the Jersey Blues Men’s National Championship Basketball Team</p> <p>Dr. Stout welcomed the Jersey Blues Men’s Basketball Team and read a proclamation on behalf of the Board of Trustees recognizing their accomplishment of winning the Men’s National Basketball Championship. (Attachment A)</p> <p>Katelyn Amundson, Athletic Director thanked the Board of Trustees, Dr. Stout, Dr. Madas and to the entire college community for their continued support of our student athletes, our coaching staff and our athletic programs. She highlighted the accomplishments of the team on and off the court. She recognized the dedicated and talented coaching staff led by Head Coach Paul Cisek, Associate Head Coach Charlie Hawthorne, and Assistant Coaches Kurt Fenchel, Ron Pastore, and John Rivera. She highlighted as well that Coach Cisek earned his 600th career win this season.</p> <p>Head Coach Paul Cisek thanked their trainer and Katelyn and the staff for their support.</p>		
<p>President’s Report –</p> <p>A. Student Success Master Plan Presentation –Dr Madas, VP Student Affairs began her presentation by providing information on all the services that are provided to our students outside of the classroom, which begins with the application process and ends as students participate in commencement which is managed by Student Life and Activities. She informed the Board that 47% of our students depend on financial aid, 25% identify as Hispanic, the poverty rate in Monmouth County is 7.4% and 42% of community college students experience food insecurity</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
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based on the Hope Survey 2020. She identified 3 goals of the Student Success Master Plan which is to :

- a. **Support our Students** – leading to increased enrollment, retention, completion and student satisfaction outcomes.
- b. **Support Student Affairs Employees** – through onboarding, training, and support
- c. **Support Campus Community** – through collaboration with Academic Master Plan, the Advancement Master Plan and the Operations and Organizational Master Plan.

B. The goals of the plan will be focused on meeting and exceeding the Key Performance Indicators for enrollment, retention and completion; folding in a sense of belonging and will be heavily focused on data.

C. Dr. Madas provided some examples of ongoing tactics and new initiatives to address improving enrollment, retention and completion.

D. The Student Success Master Plan is planned to be finalized by June 30, 2023.

Reports from the Board Committees and Liaisons

- A. **Finance & Facilities Committee – March 21, 2023** - Trustee Brennan reported on the meeting held on March 21, 2023. Her report is attached. (**Attachment B**).
- B. **Audit Committee** – Trustee Rambaud reported that the Audit Committee did not meet this month; however, there was one item pending which was the FY22 WBJB Radio Audit which was finalized by our External Auditors. She reviewed the financials with the Board. She reported that the Committee recommends the acceptance of the Radio Audit.
- C. **Governance Committee – Governance 22, 2023** – Trustee Davis reported on the Governance Committee meeting held on March 22, 2023. She highlighted the following:
 - a. **Policies** – 4 policies were reviewed and are recommended for lodging at tonight’s meeting.
 - b. **Mini- Retreat** – The mini-retreat held in February was discussed and there was some discussion about holding a full Board retreat.
 - c. **President’s Evaluation** – The timeline and pace of Dr. Stout’s FY23 evaluation was discussed, and the Trustees are responsible to provide Dr. Stout with his goals before July 30 of each year. Trustee Davis will be reaching out to the Trustees asking them to send her suggested goals. She urged the Board to provide timely feedback to Dr. Stout’s evaluation this upcoming year, as his contract calls for that.
 - d. **Trustee Engagement/Professional Development** – There was a discussion on the importance of Trustees being engaged, communicating, and responding and figuring out how to meet Trustees where they are. Professional Development opportunities were discussed which includes the ACCT Leadership Congress, October 9 – 12, 2023 in Las Vegas and the ACCT Legislative Summit in Washington, Feb. 4 – 7, 2023. If any Trustees are interested in attending, they should communicate their interest to Cynthia.
- D. **Student’s Perspective** – Trustee Orange reported that she has been encouraging students to apply for the Graduate Trustee position and she created a video which was viewed by the PTK

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>students and a flyer she created which was distributed through Student Life & Activities. There was a Student Speak Out today and Trustee Orange read a summary of the event was provided by Dominic Sama, the President of the Student Life Board. Topics discussed included the availability of menstrual products on campus, the recent lockdown, campus safety and campus communications.</p> <p>E. NJCCC Update – Trustee Horl reported on the following:</p> <ul style="list-style-type: none"> a. NJCCC -On March 10, she attended a State Public Policy and Legislative Committee. They discussed programs that will have to become growth areas for our College as we move ahead toward the enrollment cliff, which is just three years away: on-line, dual enrollment and students with some college/no degree programs. These programs vary in popularity and number across the sector. Ocean County is a leader with dual enrollment programs in every high school in Ocean County. President McCormick, Middlesex is currently preparing a report for the Council. b. Assembly Higher Education Committee, March 16 – Trustee Horl attended this meeting where Secretary Bridges, Office of the Secretary of Higher Education (OSHE) testified about the national trends which included inflation, states spending less on higher education in the past year, the importance of keeping students from being mired in debt and the challenges all colleges will face in 2026 as a significant enrollment decline is projected and will continue until 2033. c. Legislation - A-2924/Jasey, which authorizes the HES Assistance Authority to award summer tuition aid grants to students, needs to find a sponsor in the Senate. It has been heard, released by Higher Ed. and referred to the Assembly State and Local Government for further consideration. The only bill on the governor’s desk directly affecting us is the Cybersecurity Incident Reporting Act, which requires any malicious or suspicious events occurring through a computer network to be reported to Homeland Security and Preparedness. The governor signed 8 bills on March 13, but this one wasn’t among them. d. NJCCC March 20 meeting – Trustee Horl and Dr. Stout attended this meeting, and she reported that the conversation was centered on the FY24 State Budget, where almost all of the requests from the community college sector were turned down. However, a \$4.5 million increase was included for the Community College Opportunity Grant. NJCCC was advocating for a \$20 million increase in operational aid for the entire community college sector, and the Governor proposed to keep the aid flat. NJCCC and Trustee Horl are encouraging reengagement with the legislators on our top priorities. The state is contributing only 20% of the financial support of community college, whereas in most other states, the funding is higher. Trustee Horl requested everyone to take action and go to the NJCCC website and participate in the automated pre-written letter campaign to all of the NJ legislators. The last time they had this campaign, Brookdale generated the most letters across the state. <p>F. Student Success & Educational Excellence Committee – Trustee Abby-White announced that the meeting date for the next committee meeting has been changed from April 19, 2023 to April 12, 2023.</p> <p>G. Foundation Update – Trustee Abby-White reported on a meeting held on March 16. She encouraged support and attendance of the Scholarship Bash which will be held on April 28 at Branches.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>1. Honorary Degree Nominations at Commencement 2023 – Stephanie Hueston-Paden and Douglas Quinn were selected upon the Board’s approval to receive Honorary Degrees at Commencement.</p> <p>2. Distinguished Alumni Awards at Commencement 2023 – Sean P. O’Halloran and Dana Tango were selected to receive the Distinguished Alumni Awards at Commencement.</p>		
<p>Public Comment on Agenda Items</p> <p>Vice-Chair Kaufmann provided instructions on giving public comment via Zoom or in person.</p> <p>Assistant Professor Jack Ryan –who served as the Athletic Director in the past, shared historical information about our Athletic Coaches; many of our Coaches began their athletic collegiate careers at Brookdale. He praised the Coaches for their commitment to the student athletes.</p> <p>Ms. Gruskos confirmed that no written public comments were received.</p>		
<p>Review of Consent Agenda</p> <ul style="list-style-type: none"> Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees. <p>A. Acceptance of Consent Agenda</p>	<p>A motion to adopt the consent agenda was made by Trustee Horl and seconded by Trustee Rambaud.</p> <p>Motion passed.</p>	
<p>Approval of Public Business Meeting Minutes</p> <p>A. Approval of Public Business Meeting Minutes – February 28, 2023</p>	<p>A motion to approve the minutes from the public business meeting held on February 28, 2023 was made by Trustee Rambaud and seconded by Trustee Orange.</p> <p>Motion passed</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	ABSTAIN: Trustee Abby-White.	
Approval of Executive Session Meeting Minutes – January 24, 2023	<p>A motion to approve the minutes from the Executive Session Meeting held on January 24, 2023 was made by Trustee Abby-White and seconded by Trustee Orange.</p> <p>Motion passed.</p> <p>ABSTAIN: Trustees Kaufmann and Rambaud</p>	
<p>Approval of Consent Agenda</p> <p>A. Approval of Human Resources</p> <p>B. Application for Grants</p> <p>C. Purchases in Excess of \$37,500 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process, in Excess of \$17,500</p> <p>D. Open Invoice Payment Requests for Vendor, Student and Employee Payments</p> <p>E. Monthly Financial Reports</p> <p>F. Capital Project Update</p>	<p>A motion to approve the consent agenda was made by Trustee Rambaud and seconded by Trustee Orange.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Orange, Rambaud, Watson and Vice-Chair Kaufmann</p> <p>NO: None</p> <p>ABSTAIN: None</p>	
Approval of the FY22 WBJB Radio Audit	A motion to approve by resolution the FY22 WBJB Radio Audit was made by Trustee Rambaud and seconded by Trustee Angelini.	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	<p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Orange, Rambaud, Watson and Vice-Chair Kaufmann</p> <p>NO: None</p> <p>ABSTAIN: None</p>	
<p>Approval of Articulation & Dual Enrollment Agreement with The College of NJ (TCNJ)</p>	<p>A motion to approve by resolution an articulation and dual agreement with the College of New Jersey was made by Trustee Orange and seconded by Trustee Rambaud.</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Orange, Rambaud, Watson and Vice-Chair Kaufmann</p> <p>NO: None</p> <p>ABSTAIN: None</p>	
<p>Authorization to present to Stephanie Hueston-Paden and Douglas Quinn an Honorary Associate Degree at Commencement 2023</p>	<p>A motion to authorize to present Stephanie Hueston-Paden and Douglas Quinn an Honorary Associate Degree at Commencement 2023 was made by Trustee Abby-White and seconded by Trustee Orange.</p> <p>Motion passed.</p>	
<p>Lodging of Revised Policies</p> <p>A. 2.0007 Naming Rights Policy</p> <p>B. 2.7000 Fundraising</p>	<p>A motion to lodge the following policies was made by Trustee Horl and</p>	

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<p>C. 4.1004 Grants and Loans for Student Aid Policy</p> <p>D. Policy 2.0000-A Solicitation, Acceptance and Deaccessioning of Gifts and/or Donations</p>	<p>seconded by Trustee Abby-White.</p> <p>A. 2.0007 Naming Rights Policy</p> <p>B. 2.7000 Fundraising</p> <p>C. 4.1004 Grants and Loans for Student Aid Policy</p> <p>D. Policy 2.0000-A Solicitation, Acceptance and Deaccessioning of Gifts and/or Donations</p> <p>YES: Trustees Abby-White, Angelini, Brennan, Davis, Horl, Orange, Rambaud, Watson and Vice-Chair Kaufmann</p> <p>NO: None</p> <p>ABSTAIN: None</p>	
<p>Public Comment</p> <p>Mr. Jacobs read the instructions on making public comment via Zoom or in-person.</p> <p>Assistant Professor, Jack Ryan, commented on the lockdown on March 1, 2023 and he requested to use that lockdown as an opportunity to assess the lockdown process, identify issues and act to correct them to improve security on campus. He was at the Wall Higher Education Center, and was concerned about the vulnerability of his students in his classroom due to the large expansive windows and the initial lockdown messages being sent to Wall when the lockdown was in Lincroft. He requested that a police report be made public and the individual who was recorded as having issues on campus be identified. He requested that the Sheriff’s Department utilize their expertise to improve the lockdown process.</p> <p>Ms. Gruskos confirmed there were no submitted written comments.</p>		
<p>Old/New Business -</p> <p>Dr. Stout informed the Board that anytime there is a lockdown or a shelter in place there is an assessment of what went wrong and went right. Training on the latest protocol is very important, and we need to make sure that the community is constantly trained on the latest protocols as they do change. At the</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Student Speak Out, the issue of the lockdown was discussed and students shared their concerns. Dr. Stout asked the college community to provide their feedback for what they felt went wrong, to allow issues to be addressed.</p> <p>Dr. Stout thanked those involved in the Cost of Poverty Experience, which was a moving simulation on living through poverty in different scenarios. He invited and encouraged participation in the next simulations. He also thanked the students from Human Services/Pre-Social Work who participated and acted as the social agencies.</p>		
<p>Resolution to Hold a Closed Meeting</p> <p>Mr. Jacobs read the resolution to hold an Executive Session (<i>Attachment C</i>)</p>	<p>A motion to approve by resolution to hold an Executive Session was made by Trustee Horl and seconded by Trustee Orange.</p> <p>Motion passed.</p>	
<p>Motion to Re-Open the Meeting to the Public</p>	<p>A motion to reopen the meeting to the public was made by</p>	
<p>Adjournment</p> <p>Meeting adjourned at 9:15 pm</p>	<p>A motion to adjourn the meeting was made by Trustee Orange and seconded by Trustee Horl.</p> <p>Motion passed.</p>	

Whereas The Brookdale Community College Athletics Department has supported the success of thousands of student-athletes, both in competition and in the classroom, over the course of the College's 56-year history; and

Whereas The Brookdale Jersey Blues Men's Basketball Team has experienced an extraordinary legacy of success under the leadership of Head Coach Paul Cisek, Associate Head Coach Charlie Hawthorne, and Assistant Coaches Kurt Fenchel, Ron Pastore, and John Rivera; and

Whereas Student-Athletes Devin Strickland, Daryen Cabrera, Andre Wells, Niles Halliburton, Kevin Mateo, Luis Robledo, Ronn Flood Jr., Nick Williams, Kareem Irby, Jayden Cabrera, Darnell Askew, Tim Gjonballa, and Josiah Basket battled through adversity throughout the 2022-2023 season; and

Whereas The Brookdale Jersey Blues 2022-2023 Men's Basketball season was decorated with numerous personal accomplishments including Nick Williams being named Garden State Athletic Conference (GSAC) Division III Men's Basketball Player of the Week twice, Kevin Mateo and Nick Williams being named to Region 19 All-Region Teams and the All-GSAC 1st Team, and Kevin Mateo being named GSAC Player of the Year; and

Whereas The Brookdale Jersey Blues 2022-2023 Men's Basketball Team helped Head Coach Paul Cisek earn his 600th career win and his 12th GSAC Championship; and

Whereas The Jersey Blues Men's Basketball Team defeated Northampton Community College on Northampton's home court to win the Region 19 Championship; and

Whereas The Brookdale Jersey Blues 2022-2023 Men's Basketball Team defeated the College of DuPage, Rochester Community & Technical College, and finally Sandhills Community College to win their 3rd National Championship in the past 10 years; and

Whereas The Brookdale Jersey Blue's Men's Basketball Team not only shines on the court, but also off the court, when they are volunteering at the JBJ Soul Kitchen; and

Whereas The Brookdale Jersey Blues Men's Basketball Team never lost hope, outmaneuvered higher seeded teams, placed the success of their team above personal , and always displayed the strong character and sportsmanship characteristic of a Brookdale Student-Athlete.

Now, therefore

Be it proclaimed that the Board of Trustees of Brookdale Community College recognize this day, March, 28, 2023, as Jersey Blues Men's Basketball Team Day in recognition of their historic accomplishments, and that a copy of this proclamation be presented to each member of the 2022-2023 Jersey Blues Men's Basketball Team and Coaching Staff as a permanent reminder of the high esteem they have earned among the Brookdale community and this Board of Trustees.



Mr. Paul Crupi, Board Chair



Dr. David Stout, President

BROOKDALE COMMUNITY COLLEGE

Finance & Facilities Meeting

March 21, 2023

Facilities Reports

Engineer of Record Bill White reviewed his facility project report and the status of the projects Colliers is managing. He highlighted progress on renovations of the Children's Learning Center, upgrading/replacement of interior electrical transformers, and repair/replacement of the Fire Pump at the Freehold Higher Education Center.

Mike Naparolo then reviewed his report and provided an update on the facility projects in-progress under the College's management including the solar charging stations and our new E-sports arena.

Financial Reporting

VP Teresa Manfreda reported on the College's financial performance for January 2023 compared to FY23 budget. Total operating revenue was 6% higher than the same time last year or an equivalent of \$3.4M. Total operating expenditures were 8.6% higher than last year or \$3.3M. Total cash balance as of January 30 was \$31M. VP Manfreda reported that the Spring Forecast will be developed and shared in April.

VP Manfreda reported on fifteen recommended purchases funded by Chapter 12 and Operating Budgets; Payment to Vendors, Students, and Employees; and an extension for banking services to our existing banks for Bank of America and Kearny Bank. There was a discussion of the safety of our investments based on the failure at Silicon Valley Bank.

Ms. Manfreda reported that the annual Radio Audit was expected to be completed by the end of the week and presented to the Board of Trustees for acceptance at the March meeting.

Finally, VP Manfreda reported on upcoming RFPs for internal and external auditing services.

Human Resources

Associate Vice President Pat Sensi reviewed 15 future positions proposed to be filled including 6 replacement faculty, 2 new positions in Admissions, and several Plant Operating Engineers to prepare for anticipated retirements. The Committee was supportive of this plan and approved the requests to move forward with the searches.

Ms. Sensi then reviewed the 15 recommended human resource items to be approved at tonight's meeting including hires, changes of status, separations, and 4 Faculty Sabbaticals.

Revenue

VP Nancy Kaari recommended the submission of a Federal Community Project for an Electric Vehicle Technology training grant in the amount of \$750,000. The College is working with our federal grants consultant and will be meeting with our US Senators to gain their necessary support.

Ms. Kaari noted that \$4.2 million in grant funds have been awarded in FY23 with another \$21 million pending of which \$18M is for the construction of the Culinary building on the Lincroft Campus. We are expected to hear if we are granted those funds by late summer or early fall.

Finally, VP Kaari reviewed the Foundation's Statement of Activities and Changes in Net Assets for the month ending January 2023. It was noted that expenses are flat, and the difference in net assets is due to timing differences with the Scholarship Ball. She encouraged support of this year's Scholarship Ball.

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 4 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **March 28, 2023 at approximately 7:20 PM** the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

Approved: March 28, 2023

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body : **labor negotiations with the Professional Staff Association**

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: **_ Cybsecurity at Brookdale**

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **contract negotiations with the sale of the Hazlet Higher Education Center and emergency communications with the Board of Trustees**

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality..

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

WHEREAS, the length of the Executive Session is estimated to 60_ minutes after which the public (select one) meeting of the Brookdale Community College Board of Trustees shall reconvene and immediately adjourn or reconvene and proceed with business where formal action may be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Approved: March 28, 2023