



Board of Trustees Public Business Meeting

Brookdale Community College
Warner Student Life Center, Navesink Rooms, 765 Newman Springs, Rd.,
Lincroft, NJ 07738 or Zoom Webinar
2025-06-24 17:30 - 2025-06-24 20:30 EDT

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Approval for the College to Enter Into an Agreement with Monmouth Medical Center

Brookdale Community College (College) seeks approval to enter into an Agreement with Monmouth Medical Center (MMC) to formalize a shared commitment to supporting educational initiatives in the nursing field. This partnership will focus on delivering academic programs, particularly in nursing, and expanding scholarship opportunities and post-graduation employment pathways for Monmouth County residents.

Background

Earlier in 2025, the College entered into a Memorandum of Understanding with the Monmouth County Vocational School District and Kean University to establish a Nursing Pathway Program. Under this program, up to 20 high school students begin nursing-related studies in their junior year and graduate with Clinical Technician (CT) and Certified Nursing Assistant (CNA) certifications, as well as all prerequisites for the Brookdale Nursing Program. These students may then earn an RN through the College and, if desired, complete a BSN through Kean University or another accredited New Jersey nursing program.

Partnership with Monmouth Medical Center

In support of the Nursing Pathway Program, MMC has agreed to make an annual contribution to the Brookdale Foundation to establish a dedicated scholarship fund. This financial support will provide scholarships to 10 Brookdale students each academic year. Scholarship awards will range from \$4,893.00 to \$5,460.00 per semester, with MMC committing up to \$120,000.00 annually for an initial term of three years.

Scholarship Eligibility

To be eligible for the scholarships, students must:

- Be in good academic standing and maintain a minimum 3.0 GPA
- Be enrolled full-time
- Demonstrate financial need or merit as determined by the College
- Provide a letter of recommendation addressing their professional potential

Scholarships will be awarded beginning with the Fall 2025 term.

Employment Opportunities

In addition to scholarships, MMC will offer eligible students per diem employment opportunities during their time enrolled as a student at the College. Upon graduation, students will also be offered full-time employment with MMC for a minimum employment period of two years.

Agreement Terms

The proposed Agreement includes standard mutual provisions, including indemnification,

confidentiality, FERPA compliance, and good faith dispute resolution. Either party may terminate the Agreement upon thirty (30) days' written notice.

Conclusion

The College and MMC seek to memorialize this initiative through a formal Agreement that reflects their mutual dedication to supporting the next generation of nursing professionals in Monmouth County.

RESOLUTION

WHEREAS, Brookdale Community College (College) offers educational programs to prepare students for careers in healthcare; and

WHEREAS, earlier this year, with the approval of the Board of Trustees, the College entered into a contract with the Monmouth County Vocational School District and Kean University to establish a Nursing Pathway Program. This program allows up to 20 high school students, beginning in their junior year, to graduate with Clinical Technician (“CT”) and Certified Nursing Assistant (“CNA”) certifications, along with the prerequisite courses required for admission to Brookdale’s Nursing program; and

WHEREAS, upon completing high school, students in the program will have the opportunity to pursue their Registered Nurse (RN) credential through Brookdale Community College, and subsequently, a Bachelor of Science in Nursing (BSN) through Kean University or another participating New Jersey nursing program; and

WHEREAS, Monmouth Medical Center (MMC) has demonstrated its commitment to fostering the next generation of healthcare professionals by offering employment opportunities and financial support to students; and

WHEREAS, the College and MMC have maintained a long-standing relationship and, through their recent collaboration on the Nursing Pathway Program, now wish to formalize their partnership through a written agreement; and

WHEREAS, this Agreement will take effect upon signing and will apply to students entering the program beginning in the Fall 2025 semester; and

WHEREAS, the terms and conditions of the Agreement with MMC have been reviewed and approved by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College hereby authorizes and directs the President to execute the Agreement with Monmouth Medical Center, as approved by the Board of Trustees.

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

May 28, 2025

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

Chair Brennan called the meeting to order at 5:30 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Tracey Abby-White, Trustee	Dr. Katie Lynch
	Ms. Mary Pat Angelini, Trustee	Ms. Bonnie Passarella, Esq.
	Ms. Latonya Brennan, Chair	Ms. Nancy Kaari
	Mr. Steve Clayton, Trustee	Dr. Yesenia Madas
		Ms. Teresa Manfreda-Foley
	Dr. Stephanie D'Alessio, Trustee	Dr. Joan Scocco
	Ms. Dyese Davis, Trustee	Dr. Nancy Kegelman
	Ms. Barbara Horl, Vice-Chair	Ms. Patricia Sensi
	Mr. Jean Guerdy Paul, Trustee	
	Mr. James McCracken, Trustee	
	Dr. Les Richens,	
	Dr. David Stout, Secretary	
	Ms. Cyndie Williams, Trustee	Ms. Cynthia Gruskos
Absent	Mr. Paul Crupi, Trustee	
College Counsel	Mr. Mitch Jacobs, Esq., General Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On May 21, 2025 at 5 PM advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Mr. Jacobs read the statement on procedures and requirements for making public comment during the public meeting.

Chair Brennan led the pledge of allegiance followed by a welcome to those in attendance.

Chair Brennan read our mission statement:

Brookdale Community College empowers a diverse community by providing open access to high quality and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Adoption of Agenda	A motion to adopt the agenda was made by Trustee Paul and seconded by Trustee Angelini. Motion passed.	
Recognition of Paul Synn - National Junior College Athletic Association Esports (NJCAA) Super Smash Bros. Ultimate (SSBU) 1v1 National Championship title for the second consecutive season—winning both the Fall 2024 and Spring 2025 championships. The Board of Trustees recognized Brookdale Community College student Paul Synn for his outstanding achievement in winning the National Junior College Athletic Association Esports (NJCAA) Super Smash Bros. Ultimate 1v1 National Championship title for both the Fall 2024 and Spring 2025 seasons. Paul’s journey exemplifies dedication and growth. He went undefeated in the Fall 2024 season and secured his first national title by defeating Centralia College of Washington in the finals. In the Spring 2025 season, Paul faced a challenging rematch against the same opponent in the semifinals, experienced a setback, but rebounded through the elimination bracket to reclaim the national title—becoming Brookdale's first back-to-back national esports champion. The Board celebrated Paul’s commitment, skill, and representation of Brookdale at the national level, and noted that he will also be receiving a commendation from the New Jersey State Legislature in recognition of his accomplishments. Paul and his coach, Frankie, were formally honored at the meeting.		
Approval of Memorandum of Understanding with Monmouth University Dr. Stout provided remarks on the new agreement between Brookdale Community College and Monmouth University,	A motion to approve the Memorandum of Understanding with Monmouth University was made by Trustee Richens and	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>expressing deep appreciation to Dr. Patrick Leahy, President of Monmouth University, and Dr. Robert McCaig, Vice President of Enrollment Management and Marketing, for their collaboration over the past two years in bringing the agreement to fruition. He praised their efforts in improving articulation pathways and ensuring the transferability of Brookdale credits. Dr. Stout highlighted that the agreement establishes the Brookdale Promise Program, which supports Brookdale students transferring to Monmouth University who are Pell and TAG eligible with an adjusted gross income of \$65,000 or less. The program leverages federal and institutional aid, including Monmouth’s own financial contributions, to enable students to pursue a Monmouth University degree with little to no debt. He underscored the value of this opportunity for students and extended thanks on behalf of the college and its students for making access to a Monmouth education more affordable and attainable.</p>	<p>seconded by Trustee Angelini.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Angelini, Clayton, D’Alessio, Davis, Horl, McCracken, Paul, Richens, Williams and Chair Brennan.</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Signing of the Memorandum of Understanding with Monmouth University</p> <p>President Patrick Leahy of Monmouth University expressed deep appreciation for the longstanding partnership between Monmouth University and Brookdale Community College, emphasizing a shared commitment to excellence, access, and community impact. He noted the unique bond between the two institutions as the primary higher education providers in Monmouth County—one public and one private—both striving to serve similar student populations, including many first-generation and low-income students. Highlighting Brookdale as Monmouth’s largest transfer partner, he affirmed that the new agreement would further strengthen this relationship by making transfer pathways easier and more affordable, supporting Monmouth’s goal of making a high-quality private education more accessible. Dr. Leahy commended Dr. Stout’s leadership and dedication to the community, thanked Commissioner Director Tom Arnone for his support, and celebrated the agreement as a milestone for both institutions, Monmouth County, and most importantly, the students they are privileged to serve.</p> <p>Dr. Stout read the following statement on behalf of Monmouth County Commissioner Director Thomas A. Arnone, who was unable to attend due to his commitment at the Police Academy graduation ceremony:</p> <p>“On behalf of the Monmouth County Board of County Commissioners, I extend congratulations to Monmouth University and Brookdale Community College, two of the nation’s finest institutions of higher learning, on the launch of the Brookdale Promise. This enhanced partnership is a shining example of what can be accomplished when great institutions come together with a shared commitment to student</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>success and access to opportunity. The Brookdale Promise breaks down financial barriers and creates a seamless transfer pathway for Monmouth County students, making a high-quality Monmouth University education more affordable and attainable for Brookdale transfer students with the greatest financial need. Congratulations to the trustees, leadership team, and the faculty of both Monmouth University and Brookdale Community College for your vision, innovation, and collaboration. You're making a lasting impact on the lives of students and on the future of Monmouth County."</p> <p>Following the reading of the statement, Dr. Stout also expressed thanks to Commissioner Director Arnone for his support and acknowledged the efforts of Brookdale staff members Dr. Madas, and Dr. Lynch for their instrumental roles in advancing the partnership. The remarks concluded with an invitation to Dr. Leahy to participate in the ceremonial signing of the agreement.</p>		
<p>President's Report –</p> <p>Dr. Stout began by expressing deep appreciation to the members of the Graduate Trustee Advisory Council (GTAC), recognizing their valuable insights and encouraging current students to continue their service.</p> <p>He provided an update on the nursing program, noting ongoing efforts to expand clinical placements and strengthen student support. Meetings have been held with Hackensack Meridian and are scheduled with CentraState and other long term facilities, including a commitment from Monmouth Medical Center to provide 20 additional clinical seats. A meeting with Bayshore Hospital is also being planned. The nursing department has proposed strategies to improve first-semester student retention, including enhanced academic support and advising. Dr. Stout shared that a faculty search is underway, with potential to hire multiple new nursing faculty members to meet demand, reduce the program's waitlist, and remain competitive with local institutions. Funding is already set aside to support these hires. He acknowledged the disparity in salaries between college faculty and hospital positions but emphasized the dedication of Brookdale's educators. Dr. Stout also recognized nursing student Chris Pflaum, who will begin work at RWJ Barnabas in New Brunswick this summer, congratulating him on representing Brookdale in the field.</p> <p>He then provided an update on Middle States accreditation, reporting that the self-study design is in its final stages and will be submitted on schedule. He praised the steering committee's work and shared that Middle States liaison Dr. Clifton provided positive feedback on the draft. Dr. Stout commended student Christina Weber for engaging GTAC in the accreditation process and noted that this cycle would see an unprecedented level of student involvement. He concluded by affirming that Brookdale is on track for its self-study in Fall 2026</p>		
<p>Reports from the Board Committees and Liaisons</p> <p>Presenter: Chair Brennan</p> <p>A. Graduate Trustee Report - Trustee Paul provided a brief report on the recent Graduate Trustee Advisory Council (GTAC) meeting held on May 27. During the meeting, student, Christina Weber presented on the Middle States accreditation process, emphasizing opportunities for student involvement. Following the presentation, several council members volunteered to join the college's Middle States working group, contributing student perspectives to the self-study process. He invited</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions																				
<p>members of the Graduate Trustee Advisory Council to the Board meeting in recognition of their service during his term. He expressed deep appreciation for the group’s dedication and highlighted the monthly meetings as a personal highlight of his tenure. Council members were presented with certificates of appreciation. Additionally, Trustee Paul recognized former Graduate Trustee Rebecca Fischhoff, who was in attendance, and credited her as the founder of the Graduate Trustee Advisory Council.</p> <p>GTAC members for 2025 were: </p> <table><tr><td>Abdelrahman</td><td>Elbanna</td></tr><tr><td>Yelena</td><td>Gavrilovic</td></tr><tr><td>Allyah</td><td>Holt</td></tr><tr><td>Kira</td><td>Huggins</td></tr><tr><td>Mikaela</td><td>Mazzeo</td></tr><tr><td>Caitlin</td><td>McDonough</td></tr><tr><td>Brooke</td><td>Meberg</td></tr><tr><td>Maurice</td><td>Parks</td></tr><tr><td>Christopher</td><td>Pflaum</td></tr><tr><td>Grace</td><td>Seabrook-Woo</td></tr></table> <p>B. Finance & Facilities Committee - May 13, 2025 - The Finance & Facilities Committee met on May 13, 2025. Trustee McCracken highlighted the following:</p> <ul style="list-style-type: none">• Facilities Projects: Mr. Naparło provided an update on ongoing projects including chiller modernization in Larrison Hall and CVA, with cost estimates pending for the Culinary School. Projects in development include HVAC and building automation upgrades, ADA improvements, and classroom renovations.• Financial Overview: Vice President Teresa Manfreda Foley reported that as of March 31, 2025, operating revenue is 4.9% higher, and expenditures are 4.6% higher compared to the same period last year.• Esports Program: Chris Boehmer presented on the rapid growth of the Esports program, launched in Fall 2023. The program now includes 120 participants and has earned both national and regional championships in multiple games. It includes academic integration through a special project course in collaboration with the Communications and Media Department. The program has hosted Garden State Esports finals and raised \$3,700 for a children's hospital. The College also received a \$110,000 grant through the NJ Pathways initiative to support esports content creation and workforce development. A new academic program in esports production is being explored, modeled after a program at Camden County College with an articulation to Stockton University.• Purchasing Items: 41 items were reviewed, including the recommendation to renew the IT management services contract with Ellucian and awarding legal services to Cleary Giacobbe Alfieri & Jacobs, LLC.• Grants & Gifts: The College received a \$31,000 grant from the McKinney-Vento Education for Homeless Children and Youth program to distribute student success packets—containing laptops, school supplies, and Brookdale swag—to housing-insecure high school students.			Abdelrahman	Elbanna	Yelena	Gavrilovic	Allyah	Holt	Kira	Huggins	Mikaela	Mazzeo	Caitlin	McDonough	Brooke	Meberg	Maurice	Parks	Christopher	Pflaum	Grace	Seabrook-Woo
Abdelrahman	Elbanna																					
Yelena	Gavrilovic																					
Allyah	Holt																					
Kira	Huggins																					
Mikaela	Mazzeo																					
Caitlin	McDonough																					
Brooke	Meberg																					
Maurice	Parks																					
Christopher	Pflaum																					
Grace	Seabrook-Woo																					

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<ul style="list-style-type: none"> Foundation Report: Vice President Kaari reported that year-to-date Foundation revenue exceeds \$1.1 million. Cybersecurity: CIO George Sotirion provided an update on enhanced cybersecurity measures, including expanded use of multi-factor authentication and security keys to strengthen system protection. <p>C. Audit Committee - Trustee Angelini reported on behalf of the Audit committee. The audit committee did not formally meet in May; however, they did review the audit that was performed by our independent auditors for the fiscal year 2024. Financial statement and management discussion and analysis for WBJB-FM which, as you all know, is our Brookdale's public radio station and recommended acceptance. She reported there were no internal control deficiencies or compliance concerns, and the audit resulted in an unmodified, clean opinion.</p> <p>D. NJCCC Update – Trustee Barbara Horl delivered a comprehensive report highlighting recent advocacy, legislative progress, upcoming events, and national updates affecting community colleges:</p> <ul style="list-style-type: none"> State-Level Updates <ul style="list-style-type: none"> a. Senate Budget Committee Advocacy: On May 1, Dr. Stout, Trustee Horl, Graduate Trustee J.P. Montez Schwartz, and others attended the Senate Budget Committee meeting in Trenton to advocate for restoring \$20 million in state funding for community colleges. They also engaged with legislators at a reception afterward. Legislative Progress: <ul style="list-style-type: none"> a. The General Assembly passed bill A5211, which permanently establishes the New Jersey Pathways to Career Opportunities Initiative—a major win for workforce alignment. b. The Senate Higher Ed and Education Committees passed companion bills, including: <ul style="list-style-type: none"> a. S4419: Revises county contracts law to permit bidder disqualifications based on prior experience. b. S4010: Expands social services for county colleges. NJCCC Summit <ul style="list-style-type: none"> a. The upcoming New Jersey Community College Summit in Atlantic City will focus on access, student success, technology, and industry partnerships. One full day will be dedicated to the NJ Pathways initiative. Interested attendees should contact Cynthia. National-Level Updates <ul style="list-style-type: none"> a. ACCT Finance and Audit Committee: Trustee Horl recently approved the FY26 budget, noting ACCT has experienced a 50% revenue increase over three years, with funding from membership dues, grants, corporate partners, and professional services like searches and retreats. b. Federal Legal Developments: A U.S. District Court in Boston issued an injunction halting a Presidential Executive Order affecting the Department 		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>of Education. All DOE employees must be reinstated, and weekly compliance reports are now mandated.</p> <p>c. Legislation: The House passed the “One Big Beautiful Bill Act”, which now moves to the Senate for consideration.</p> <ul style="list-style-type: none"> • Closing Remarks <ul style="list-style-type: none"> a. Trustee Horl expressed enthusiasm over Brookdale’s plans to expand its nursing program, a long-term priority of hers. b. She praised Graduate Trustee Paul, Graduate-Trustee Elect, Montez Schwartz and former Graduate Trustee Rebecca Fischhoff for their impactful service, emphasizing the value of having a student voice on the Board. <p>E. Foundation Update - Trustee Abby-White encouraged everyone to support and attend the 46th Annual Education Open Golf Tournament, scheduled for Thursday, September 18 at Eagle Oaks Golf Club. The event will honor Tina Munson and her husband, recognizing Tina’s long-standing advocacy and support of the tournament and the Brookdale Foundation. As the Foundation’s second-largest fundraiser, participation is highly encouraged. Trustee Abby-White noted that even those who do not golf can still get involved by attending the dinner or placing an ad in support of the event. She added that the tournament is a scramble format, making it accessible and fun for players of all skill levels</p>		
<p>Public Comment on Agenda Items -</p> <p>No public comment was made and Ms. Gruskos confirmed that no written public comment was submitted.</p>		
<p>Review of Consent Agenda</p> <ul style="list-style-type: none"> • <i>Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees.</i> <p>A. Acceptance of Consent Agenda</p>	<p>A motion to adopt the revised consent agenda was made by Trustee Clayton and seconded by Trustee Angelini.</p> <p>Motion passed.</p>	
<p>Approval of Special Public Business Meeting - April 1, 2025</p>	<p>A motion to approve the minutes from the Special Public Business Meeting on April 1, 2025 was made by Trustee Abby-White and seconded by Trustee Clayton.</p> <p>Motion passed.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	Abstentions: Trustee Abby-White	
Approval of Board Retreat Minutes - April 11, 2025	<p>A motion to approve the minutes from the Board Retreat Minutes on April 11, 2025, was made by Trustee Abby-White and seconded by Trustee McCracken.</p> <p>Motion passed.</p> <p>ABSTENTIONS: Trustee Abby-White.</p>	
Approval of Board Retreat Minutes - April 12, 2025	<p>A motion to approve the minutes from the Board Retreat Minutes on April 12, 2025, was made by Trustee Abby-White and seconded by Vice-Chair Horl.</p> <p>Motion passed.</p> <p>ABSTENTIONS: Trustees Abby-White and Richens</p>	
Approval of Public Business Meeting Minutes - April 29, 2025	<p>A motion to approve the minutes from the Public Business Meeting on April 29, 2025, was made by Trustee Angelini and seconded by Trustee Williams.</p> <p>Motion passed.</p> <p>ABSTENTIONS: Trustee McCracken</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Approval of Executive Session Meeting Minutes - April 29, 2025	<p>A motion to approve the minutes from the executive meeting held on April 29, 2025 was made by Trustee Clayton and seconded by Trustee Richens.</p> <p>Motion passed.</p> <p>ABSTENTIONS: Trustee McCarcken</p>	
Approval of Consent Agenda <ul style="list-style-type: none"> A. Approval of Human Resources B. Purchases in Excess of \$41,600 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500 C. Open Invoice Payment Requests for Vendor, Student and Employee Payments D. Monthly Financial Reports E. Capital Project Update 	<p>A motion to approve the consent agenda was made by Trustee Richens and seconded by Trustee Paul.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Angelini, Clayton, D'Alessio, Davis, Horl, McCracken, Paul, Richens, Williams and Chair Brennan.</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
Acceptance of FY24 Radio Audit	<p>A motion to accept the FY24 radio audit was made by Trustee D'Alessio and seconded by Trustee Abby-White.</p> <p>Motion passed.</p> <p>YES: Trustees Abby-White, Angelini, Clayton, D'Alessio, Davis, Horl, McCracken, Paul, Richens, Williams and Chair Brennan.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	NO: None ABSTENTIONS: None	
Public Comment - No public comment was made and Ms. Gruskos confirmed that no written public comment was submitted.		
Old/New Business –		
Adjournment Meeting adjourned at 6:50 PM	A motion to adjourn the meeting was made by Vice-Chair Horl and seconded by Trustee Abby-White. Motion passed.	

3.1 Human Resources Recommendations

Hires, Change of Status & Separations - This month there are a total of 25 recommended items. A summary of the action items is listed below with supporting documentation attached.

A. Hires

	Recommendations
Executive	1
Faculty	1
Supervisor – Direct Student Contact	3
Non-Supervisor – Direct Student Contact	1
Support Staff	1

B. Change of Status

	Recommendations
Faculty	1
Supervisor – Direct Student Contact	4
Supervisor – Administrative Operations	1
Non-Supervisor – Direct Student Contact	4
Non-Supervisor – Administrative Operations	3
Support Staff	2

C. Separations

	Recommendations
Supervisor – Administrative Operations	1
Support Staff	2



A. HIRES

EXECUTIVE

1. Name: PLACE HOLDER
Department: Human Resources
Position: Associate Vice President, Human Resources
Salary:
Effective:
Education:
Experience:

FACULTY

1. Name: Stacy Carter
Department: Reading
Position: Instructor, temporary full-time position
Salary: \$34,193, prorated from an annual base of \$70,606
Effective: 9/1/25 – 12/23/25, subject to completion of all final contingencies

FACULTY DEGREE SUMMARY

Masters
1

SUPERVISOR – DIRECT STUDENT CONTACT

1. Name: Joseph Colicelli
Department: New Jersey Film Academy
Position: Program Manager, New Jersey Film Academy
Salary: \$75,635
Effective: 7/1/25, subject to completion of all final contingencies
2. Name: Gianna Rossano
Department: Caroline Huber Holistic Wellness Center
Position: Associate Director, Caroline Huber Holistic Wellness Center
Salary: \$75,635, to be prorated accordingly
Effective: 7/16/25, subject to completion of all final contingencies
3. Name: Edward Schworn
Department: Financial Aid
Position: Assistant Director, Financial Aid
Salary: \$66,144
Effective: 7/1/25, subject to completion of all final contingencies



NON-SUPERVISOR – DIRECT STUDENT CONTACT

1. Name: Daniel Colaanni
Department: New Jersey Film Academy
Position: Program Coordinator, New Jersey Film Academy
Salary: \$62,093
Effective: 7/1/25, subject to completion of all final contingencies

SUPPORT STAFF

1. Name: Joshua Corris
Department: Biology
Position: Instructional Assistant, Biology, 10-month on-going position
Salary: \$44,794
Effective: 9/1/25, subject to completion of all final contingencies

B. CHANGE OF STATUS

FACULTY

1. Name: Charlotte Cole
Department: Nursing
Position: Assistant Professor
Action: Rescinding previously approved resignation
New Salary: \$82,567 FY26 salary
Effective: 6/25/25

SUPERVISOR – DIRECT STUDENT CONTACT

1. Name: Euniqha Cox
Department: Academic Pathways
Position: Director, GEAR UP for Success
Action: Change in department name through reorganization
New Salary: \$89,103, salary change is FY26 GWI
Effective: 7/1/25
2. Name: Kristin DeRose
Department: Continuing & Professional Studies
Position: Program Administrator, Alternate Route to Teaching
Action: Change in status from temporary A2 to regular A3 position through bona fide search
New Salary: \$66,144
Effective: 7/1/25, subject to completion of all final contingencies



3. Name: Katherine Edward
 Department: Teaching & Learning Center
 Position: Director Educational Outcomes Assessment
 Action: Change in department and reporting
 New Salary: \$81,916, salary change is FY26 GWI
 Effective: 7/1/25

4. Name: Susan Mannino
 Department: Financial Aid
 Position: Assistant Director, Financial Aid
 Action: Extension of monthly stipend of \$305 for additional A4 responsibilities
 Effective: 5/1/25 – until further notice, but not later than 6/30/25

SUPERVISOR – ADMINISTRATIVE OPERATIONS

1. Name: Erin Mattsson
 Department: Continuing & Professional Studies
 Position: Director, Operations & Workforce Programs
 Action: Change in status from A4 to A5 through reclassification
 New Salary: \$87,943
 Effective: 7/1/25

NON-SUPERVISOR – DIRECT STUDENT CONTACT

1. Name: Melissa Doran
 Department: Academic Affairs
 Position: Confidential Assistant to the Provost & Vice President, Academic Affairs
 Action: Change in status from N4 to A2 position through bona fide search
 New Salary: \$62,093
 Effective: 7/1/25, subject to completion of all final contingencies

2. Name: Gina Giannattasio
 Department: Caroline Huber Holistic Wellness Center
 Position: Coordinator, Caroline Huber Holistic Wellness Center
 Action: Change in status to represented A2 position through elimination of confidential A3 position
 New Salary: \$67,016, salary change is FY26 GWI
 Effective: 7/1/25

3. Name: Daris Mendez
 Department: Academic Pathways
 Position: Academic Advisor, GEAR UP for Success
 Action: Change in department name through reorganization
 New Salary: \$66,594, salary change is FY26 GWI
 Effective: 7/1/25



4. Name: Nicholas Rudinski
 Department: Continuing & Professional Studies
 Position: Administrator, Workforce Programs
 Action: Change in status from A2 to A3 through reclassification
 New Salary: \$67,343
 Effective: 7/1/25

NON-SUPERVISOR – ADMINISTRATIVE OPERATIONS

1. Name: Betty Kosulavage
 Department: Scheduling
 Position: Administrator, Scheduling
 Action: Change in department, title, & reporting
 New Salary: \$67,836, salary change is FY26 GWI
 Effective: 7/1/25
2. Name: James McCarthy
 Department: Innovation & Learning Resources
 Position: Administrator, Educational Access & Innovation
 Action: Change in status from temporary to regular A3 position through bona fide search
 New Salary: No change
 Effective: 6/25/25
3. Name: Maryann Stengel
 Department: Planning & Institutional Research
 Position: Confidential Administrator, PIE
 Action: Change in status from A2 to A3 position through reclassification/reorganization
 New Salary: \$67,343
 Effective: 7/1/25

SUPPORT STAFF

1. Name: Rose Dunn
 Department: Scheduling
 Position: Specialist, Scheduling
 Action: Change in department, title, & reporting
 New Salary: \$52,661, salary change is FY26 GWI
 Effective: 7/1/25



2. Name: Sherrice Lyles
 Department: Academic Pathways
 Position: Associate, GEAR UP for Success
 Action: Change in department name through reorganization
 New Salary: \$50,795, salary change is FY26 GWI
 Effective: 7/1/25

C. SEPARATIONS

SUPERVISOR – ADMINISTRATIVE OPERATIONS

1. Name: Gillian Edgar
 Department: Small Business Development Center
 Position: Assistant Director, Small Business Development Center
 Action: Resignation
 Effective: 6/6/26

SUPPORT STAFF

1. Name: Liana Bluzer
 Department: Graphic Design
 Position: Laboratory/Studio Assistant
 Action: End of temporary position
 Effective: 6/30/25
2. Name: Isaiah Brinson
 Department: Architecture
 Position: Laboratory/Studio Assistant, Architecture, full-time, temporary position
 Action: End of temporary position
 Effective: 6/30/25



RECOMMENDATIONS

New Jersey First Act

CATEGORY: Human Resources

ITEM & FILE #: 3.2

REASON FOR BOARD CONSIDERATION: APPROVAL

ENCLOSURE(S): Revised Exemption Report

BACKGROUND: On May 19, 2011, Governor Chris Christie signed Senate Bill No. 1730 (New Jersey First Act) into law. The provisions of the bill became effective on September 1, 2011. This law requires individuals to be residents of New Jersey in order to hold certain public employee positions in the State. This law does not apply to any person who is employed on a temporary or per-semester basis or to positions that have been filed with the State on an Exemption Report.

Positions that may be included on the Exemption Report are those requiring special expertise or extraordinary qualifications in an academic, scientific, medical, or technical area or in administration if the failure to exempt the position will seriously encumber or impede the ability of the college, university, or institution to compete successfully against similar colleges, universities or institutions in other states.

The attached report revises the outdated title of Student Success Coach/Advisor to the current title, Academic Advisor and adds the Associate Dean and Assistant Dean. The revised Exemption Report will be filed with the State.

RECOMMENDATION: The President recommends that the Board of Trustees approve the revision to the Exemption Report for accurate filing to the State.

INITIATOR OF ITEM: Patricia Sensi

BOARD ACTION DATE: June 24, 2025

EFFECTIVE DATE: June 24, 2025

**State of New Jersey Residency Exemption Report
NJ First Act (P.L. 2011, c. 70)**

BROOKDALE COMMUNITY COLLEGE

765 Newman Springs Road
Lincroft, NJ 07738

The job titles listed below require special expertise or extraordinary qualifications at a time when recruitment for any position has become very challenging. Failure to exempt these positions would seriously impede the ability of Brookdale Community College to compete successfully with similar colleges in other states.

Executive/Administrative Titles

Academic Advisor	Director
Assistant Dean	Executive Director
Assistant Director	Graphics Artist/Design Coordinator
Associate Dean	Instructional Designer
Associate Director	Legal Affairs Officer
Associate Registrar	Manager
Associate Vice President	Registrar
Bilingual Academic Advisor	Senior Assistant to the President and BOT
Confidential Assistant to the Vice President	Staff Accountant
Dean	Vice President

Faculty Titles

Professor
Associate Professor
Assistant Professor
Instructor

Report filed with:

Clerk of the General Assembly
New Jersey State House
Room 214
P.O. Box 098
Trenton, NJ 08625

Chief Counsel to the Governor
New Jersey State House
P.O. Box 001
Trenton NJ 08625

Secretary of the Senate
New Jersey State House
Room 115
P.O. Box 009
Trenton, NJ 08625

Board Approved 10/20/11, Rev 11/19/15, Rev 12/13/22, Rev 6/11/25
H/Residency

2.1 Submission of Grants Executive Summary

A. Funding Agency: NASA

Lead Institute: Rutgers University

Funding Opportunity: New Jersey Space Grant Consortium

Program Title: NASA Internship Program

Short Title: N/A

Goal/Purpose: Established in 1991 with generous support from the National Aeronautics and Space Administration (NASA), the New Jersey Space Grant Consortium aims to advance space science, aerospace, and STEM education in the Garden State. It also seeks to promote research and development within New Jersey. Students in Brookdale's NASA Internship Program complete a year-long research project under the guidance of a faculty mentor and may have the opportunity to work with a NASA center over the summer.

Total \$ Requested: \$13,000

Institutional Match: \$20,167.16

Date to be Submitted: June 30, 2025

Project Timeline: Academic year 2025-2026

Program Administrator: Ana Teodorescu & Nancy Cizin

Recommendation:

The President recommends that the Board of Trustees approve submission of the grant application(s) listed.

2.2 Acceptance of Grants

Executive Summary

A. **Funding Agency:** Monmouth-Ocean Educational Services Commission

Funding Opportunity: Region III McKinney-Vento Education for Homeless Youth

Program Title: N/A

Short Title: N/A

Goal/Purpose: As part of the Higher Education Homeless Student Partnership, Brookdale will provide success packets to homeless students after completing their application with intent to enroll at Brookdale. Packets will include necessary supplies including laptops, printers, bookstore vouchers, and other academic supplies. Brookdale will work with school district liaison to distribute packets and support students with enrollment and academic and technical assistance.

Total \$ Received: \$31,000

Institutional Match: N/A

Project Timeline: May 1, 2025 – June 30, 2025

Program Administrator: Yesenia Madas

B. **Funding Agency:** New Jersey Department of Labor

Funding Opportunity: Growing Apprenticeship in Nontraditional Sectors (GAINS)

Program Title: N/A

Short Title: GAINS

Goal/Purpose: The purpose of the GAINS program is to promote the expansion and development of United States Department of Labor (USDOL) approved Registered Apprenticeship programs that drive economic development through skills and educational attainment and create pathways to better-paying careers and advanced credentials. This grant will support Brookdale's Alternate Route and Career and Technical Education programs for 75 students through the grant period.

Total \$ Received: \$900,000

Institutional Match: N/A

Project Timeline: June 15, 2025 – December 14, 2026

Program Administrator: Susan Pagano

C. **Funding Agency:** NJ Office of the Secretary of Higher Education

June 24, 2025: Director of Grants & Institutional Development, Stacy Leimburg

Funding Opportunity: NJ GEAR UP/College Bound

Program Title: GEAR UP – College Bound Spring Activity Grant

Short Title: GEAR UP

Goal/Purpose: The NJ Office of the Secretary of Higher Education has released additional funds to support program efforts in increasing student participation, engagement, and academic development. The primary purpose for the grant funds is for stipends to NJ GEAR UP students who actively participate during the 2024-2025 program year and for support services for the 2025 summer enrichment session.

Total \$ Received: \$52,000

Institutional Match: N/A

Project Timeline: June 2, 2025 – August 29, 2025

Program Administrator: Euniqha Cox

D. Funding Agency: 180 Turning Lives Around

Funding Opportunity: OVW Transitional Housing Assistance Grants for Victims of Domestic Violence, Dating Violence, Sexual Assault and Stalking Program (Subaward)

Program Title: N/A

Short Title: N/A

Goal/Purpose: Brookdale's Displaced Homemakers Services Program has partnered with 180 Turning Lives Around on their application to the Office of Violence Against Women. For the last decade, Displaced Homemakers has had an ongoing cooperative relationship with 180's Families in Transition Program and Transitional and Rapid Re-housing programs, providing high-quality services for women trying to re-enter the workforce and enabling them to achieve self-sufficiency. The college will partner with 180 by providing referrals with access to Displaced Homemakers Services that include comprehensive intake, personal coaching, career exploration, job skills workshops, computer training, support groups, access to training scholarships and community referrals.

Total \$ Received: \$30,000 (\$10,000 per year for 3 years)

Institutional Match: N/A

Project Timeline: October 1, 2025 – September 30, 2028

Program Administrator: Linda Roma, Jennifer Murad, Gregory Menza

E. Funding Agency: NJ Department of Labor, managed through Equus Workforce Solutions

Funding Opportunity: Youth GED

June 24, 2025: Director of Grants & Institutional Development, Stacy Leimburg

Program Title: N/A
Short Title: Youth GED

Goal/Purpose: Additional funding allocation received for the College's existing Youth GED grant program.

Total \$ Received: \$30,000
Institutional Match: N/A
Project Timeline: July 1, 2024 – June 30, 2025
Program Administrator: Linda Roma

Recommendation:

The President recommends that the Board of Trustees approve acceptance of the grant(s) listed.

R E S O L U T I O N

WHEREAS, the Board of Trustees of Brookdale Community College has applied
for the grant funds listed below:

<u>Funding Agency</u>	<u>Name</u>	<u>Amount</u>
Monmouth-Ocean Educational Services Commission	Region III McKinney-Vento Education for Homeless Youth	\$31,000
New Jersey Department of Labor	Growing Apprenticeship in Nontraditional Sectors (GAINS)	\$900,000
NJ Office of the Secretary of Higher Education	NJ GEAR UP/College Bound	\$52,000
180 Turning Lives Around	OVW Transitional Housing Assistance Grants for Victims of Domestic Violence, Dating Violence, Sexual Assault and Stalking Program (Subaward)	\$30,000

NJ Department of Labor, managed through Equus Workforce Solutions	Youth GED	\$30,000
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WHEREAS, the College has been notified that the funds have been approved; and

WHEREAS, Board Policy 2.0000 requires Board acceptance of all grants received by Brookdale Community College; and

WHEREAS, the President recommends acceptance of said grant funds;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Brookdale Community College authorizes the President to accept the grant funds listed above and to sign the funding notification forms and any appropriate amendments thereto.

4.2a Ratification of Emergency Purchases in Excess of \$41,600 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process in Excess of \$17,500

Enclosed is a resolution with an attached list indicating proposed Public Contracts for Brookdale Community College in excess of \$41,600. These proposed contracts have been bid on in accordance with "County College Contracts Law," N.J.S. Chapter 64A-Title 18A, and Board of Trustees' Policy No. 4.2000, are under State contract or are legal exceptions to the Public Contracts Law.

Also listed are bids and proposals over \$17,500 that met the New Jersey State "Pay-to-Play" Law, N.J.S.A. 19:44a-20.1 et seq., Chapters 51 and 271.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting held June 17, 2025.

RESOLUTION

WHEREAS, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase in excess of \$41,600, or purchases with a combined total in excess of \$41,600; and

WHEREAS, the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19.44a-20.1 et seq, Chapters 51 and 271, requires Board of Trustee approval for any purchase over \$17,500, that is not awarded pursuant to a “fair and open” process; and

WHEREAS, the Vice President, Finance & Operations has validated the need and nature of the emergency purchase; and

WHEREAS, the Vice President, Finance & Operations has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS the vendor has completed all the required certifications and disclosures; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Purchasing Office with this resolution; and

WHEREAS, the Board of Trustees has reviewed the purchases on the list attached hereto and made a part hereof; and

WHEREAS the College certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this resolution.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby ratified.

Emergency Purchase Agenda in Excess of \$41,600
June 24, 2025

Board Item No.	Vendor/Contractor	Category / Description	Basis of Award	Amount of Purchase
Operating				
1	First Onsite Property Restoration	Emergency Remediation / Exempt 18A:64A-25.6 (Emergency purchase and contracts). This contract is for remediation services in LAH due to water damage from the ruptured hot water line end cap. This contract is funded by the Facilities Budget.	Exempt	NTE \$67,000.00
2	CDW Government LLC	Computers, Cables, and Surge Protectors Replacement / Exempt 18A:64A-25.6 (Emergency purchase and contracts). This contract is for the replacement of computers, cables, and surge protectors in LAH due to water damage. This contract is funded by the IT Budget.	Exempt	\$ 55,000.00 *
3	Johnston GP, Inc.	Repair Services / Exempt 18A:64A-25.6 (Emergency purchase and contracts). This contract is for repair services to network cabling and data connections in LAH due to water damage. This contract is funded by the IT Budget.	Exempt	\$ 20,000.00 *
4	GPC, Inc.	Restoration Services / Exempt 18A:64A-25.6 (Emergency purchase and contracts). This contract is for restoration services to several classrooms in LAH due to water damage. This contract is funded by the Facilities Budget.	Exempt	\$ 85,710.00

* Estimated expense based on historical data

Unless otherwise exempt, bids were publicly advertised according to law.



TO: Dr. David Stout, President

FROM: Teresa Manfreda-Foley

SUBJECT: Emergency Purchase Authorization- Larrison Hall Water Damage

DATE: June 2, 2025

In accordance with **N.J.S.A. 18A:64A-25.6** and **Board Policy 4.8000 – Contracts**, I am authorizing an emergency procurement to address significant water damage caused by the rupture of a hot water line end cap in Larrison Hall, Room 205. The rupture occurred at approximately 8:00 p.m. on May 28, 2025. The water damage impacted additional rooms, including 103, 104, 204, 205, 206, 206B, 206C, and 208.

The situation poses an immediate risk to the health, safety, and welfare of the campus community and requires urgent remediation.

To mitigate the damage and restore full functionality to the impacted areas, the following emergency services and purchases are required to ensure proper drying and sanitation, removal and replacement of all compromised electrical devices, and restoration of the facility.

- **First Onsite:** Emergency water mitigation services, including carpet and padding removal, drywall drilling for airflow, content protection, HEPA vacuuming, antimicrobial cleaning, and drying equipment setup. **Cost:** Not to exceed \$67,000.
- **CDW-G:** Replacement of desktop units, patch cables, and surge protectors damaged by water intrusion. **Cost:** \$55,000.
- **Johnston GP, Inc.:** Repairs to network cabling and data connections compromised during the incident. **Cost:** \$20,000.
- **GPC, Inc.:** Restoration work, including installation of new carpet tiles and baseboards, sheetrock replacement, and painting. **Cost:** \$85,710.

All of the vendors listed above are either state-approved contractors, approved cooperatives, or vendors that have been awarded a bid in FY25.

Given the scope of the damage and the urgent need to restore functionality to impacted classrooms and offices, I respectfully request authorization to proceed with these emergency purchases to prevent further deterioration and disruption to College operations.

Please let me know if you require any additional documentation or information.

Date: June 9, 2025
To: Chair Brennan
From: Dr. David M. Stout, President
Subject: Emergency Repair Notification, Larrison Hall

On June 3, 2025, I sent you this memo; however, I received updated information regarding the mitigation and purchasing. This updated information is italicized. There was no change in costs or vendors.

In accordance with 18A:64A-25.6, our Board By-Laws, 1.3054 (n) and our Board Policy 4.8000 Contracts, I am approving an emergency purchase to address significant water damage caused by the rupture of a hot water line end cap in Larrison Hall, Room 205. The rupture occurred at approximately 8:00 p.m. on May 28, 2025. The water damage impacted additional rooms, including 103, 104, 204, 205, 206, 206B, 206C, and 208.

The situation poses an immediate risk to the health, safety, and welfare of the campus community and requires urgent remediation.

To mitigate the damage and restore full functionality to the impacted areas, the following emergency services and purchases are required to ensure proper drying and sanitation, removal and replacement of all compromised electrical devices, and restoration of the facility:

I am approving the following requisitions for emergency services and purchases to address the damage:

- **First Onsite (State-approved Co-op Contractor):** Emergency water mitigation services, including carpet and padding removal, drywall drilling for airflow, content protection, HEPA vacuuming, antimicrobial cleaning, and drying equipment setup. **Cost:** Not to exceed \$67,000.
- **CDW-G:** Replacement of desktop units, patch cables, and surge protectors damaged by water intrusion. **Cost:** \$55,000.
- **Johnston GP, Inc.:** Repairs to network cabling and data connections compromised during the incident. **Cost:** \$20,000.
- **GPC, Inc.:** Restoration work, including installation of new carpet tiles and baseboards, sheetrock replacement, and painting. **Cost:** \$85,710.

All of the vendors listed above are either state-approved contractors, approved cooperatives, or vendors that have been awarded a bid in FY25.

This emergency purchases will be placed on the June 24, 2025 Board of Trustees Public Business Meeting Agenda as a resolution for ratification by the Board of Trustees.

cc: Mr. Mitchel Jacobs, College Counsel
Ms. Kim Van Lew, Manager, Purchasing
Ms. Teresa Manfreda-Foley, VP Finance and Facilities
The Board of Trustees

*4.2 Purchases in Excess of \$41,600 and New Jersey “Pay-to-Play” bids, and
Pursuant to the New Jersey “Pay to Play” Process in Excess of \$17,500*

Enclosed is a resolution with an attached list indicating proposed Public Contracts for Brookdale Community College in excess of \$41,600. These proposed contracts have been bid on in accordance with “County College Contracts Law,” N.J.S. Chapter 64A-Title 18A, and Board of Trustees’ Policy No. 4.2000, are under State contract or are legal exceptions to the Public Contracts Law.

Also listed are bids and proposals over \$17,500 that met the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19:44a-20.1 et seq., Chapters 51 and 271.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting held June 17, 2025.

RESOLUTION

WHEREAS, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase in excess of \$41,600, or purchases with a combined total in excess of \$41,600; and

WHEREAS, the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19.44a-20.1 et seq, Chapters 51 and 271, requires Board of Trustee approval for any purchase over \$17,500, that is not awarded pursuant to a “fair and open” process; and

WHEREAS, the Vice President, Finance & Operations has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS the vendor has completed all the required certifications and disclosures; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Purchasing Office with this resolution; and

WHEREAS, the Board of Trustees has reviewed the purchases on the list attached hereto and made a part hereof; and

WHEREAS the College certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this resolution.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby approved.

Agenda for Purchases in Excess of \$41,600

June 24, 2025

Board Item No.	Vendor/Contractor	Category / Description	Basis of Award	Amount of Purchase
Auxiliary				
1	Culinary Ventures Vending	Vending Snack, RFP No. 08-25 (FY26) / Notice was sent to 20 vendors, received 3 replies. This is a 5-year contract with an option for annual renewals up to a total of 10 years for vending snack services.	RFP	Guarantee Revenue Years 1-2: 42% Years 3-5: 44%
2	Culinary Ventures Vending Coca-Cola Inc.	Vending Beverage, RFP No. 09-25 (FY26) / Notice was sent to 21 vendors, received 4 replies. This is a 5-year contract with an option for annual renewals up to a total of 10 years for pouring rights and vending beverage services.	RFP	Guarantee Revenue Years 1-2: 42% Years 3-5: 44%
Chapter 12				
3	GPC, Inc.	Carpentry T&M, Bid No. 24-10 / This contract is for the installation of indoor and outdoor scoreboards and shot clocks for the Athletics Department. This contract is funded by Chapter 12.	Bid	\$ 23,267.20
4	Trane U.S. Inc.	Chiller Replacement / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the chiller replacement at the Freehold Regional Location and is funded by Chapter 12.	Exempt	\$ 477,922.00
5	Automated Building Controls, Inc.	Building Automation and Control System Service, Maintenance and T&M, Bid No. 24-08 / This contract is for the supply and installation of a new condensing unit on the roof of the Bankier Library and other related HVAC repairs. This contract is funded by Chapter 12.	Bid	\$ 102,402.00
6	Colliers Engineering & Design	Professional Engineering Services, RFQ No. 02-2024 / This contract is for professional engineering services to perform a geotechnical investigation to determine the source of groundwater that is infiltrating into three locations of the basement at the Freehold Regional Location. This contract is funded by Chapter 12.	RFQ	NTE \$22,000.00
7	J1 Door Company, Inc.	On-Call Locksmith Services, Bid No. 25-16 / This contract is for the installation of a new key system in the Collins Arena and is funded by Chapter 12.	Bid	\$ 53,070.00

8	Fire Security Technologies, Inc.	Fire Alarm Inspection, Testing, and Repairs, Bid No. 25-11 / This contract is for the installation of carbon monoxide detectors, fire door holders, and cabling for fire alarm alerts at various buildings on the Lincroft Campus. This contract is funded by Chapter 12.	Bid	\$	42,875.00	
9	KC Sign & Awnings	LED Signage - Newman Springs Road / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the replacement and relocation of the LED signage at the Newman Springs Road entrance of the Lincroft Campus. This contract is funded by Chapter 12.	Exempt		NTE \$385,000.00	
10	Magic Touch Construction Co., Inc.	Electrical Services / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the lighting installation at the Student Life Center and is funded by Chapter 12.	Exempt	\$	46,154.00	
11	Grant Illusion Media LLC	Professional Consulting Services / Exempt 18A:64A-25.5.a.(15) (Professional Consulting Services). This contract will provide professional consulting services with the design, supply and installation of systems integration, and other related services for the New Jersey Film Academy's audio visual lab. This contract is funded by the New Jersey Economic Development Authority (NJEDA) Grant.	Exempt	\$	721,000.00	
12	Stryder Corp. dba Handshake	Software Subscription Renewal (FY26) / Exempt 18A:64A-25.5.a.(19) (Software peripherals). This is a 3-year contract for a career services platform to connect students with potential employers. This contract is funded by the Job Location & Development Grant and the CPS Budget. FY23-FY25 \$20,475.	Exempt	\$	20,745.00	
13	Culinart LLC Compass Group USA	Food Services / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority) and Exempt 18A:64A-25.5.a.(7)(Food Supplies). This contract is for the purchase of breakfast and lunch for 7th - 12th grade students from Asbury Park who are enrolled in the 6-week Summer Academy Program on the Lincroft Campus. This contract is funded by the GearUp for Success Grant.	Exempt	\$	40,000.00	*
14	MOESC	Transportation Services / Exempt 18A:64A-25.5.b. (Contract entered into with the United States of America, State of NJ, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision). This contract is for transportation services for 7th - 12th grade students from Asbury Park who are enrolled in the 6-week Summer Academy Program. This contract is funded by the GearUp for Success Grant.	Exempt	\$	28,000.00	*

Operating

15	ProEducation Solutions, LLC	Remote Verification Services - Student Financial Aid Applications (FASFA), RFP No. 11-25 (FY26) / Notice was sent to 8 vendors, received 2 replies. This is a one-year contract with an option for annual renewals up to a total of 5 years for remote verification services for student financial aid applications. This contract is funded by the Financial Aid Budget. FY25 YTD \$31,155.	RFP	\$	40,000.00	*
16	Watermark Insights, LLC	Software Subscription (FY26) / Exempt 18A:64A-25.5.a.(19) (Software peripherals). This is a 5-year contract for a software subscription of Watermark, a comprehensive assessment and data management system, to support continuous improvement and meet AAQEP accreditation requirements. Watermark will allow CPS's educator preparation programs to streamline the collection, analysis, and reporting of candidate performance and program effectiveness, ensuring alignment with State and accreditor standards. This investment will enhance our ability to use data for decision-making, promote accountability, and strengthen outcomes for future educators. This contract is funded by CPS's Revenue Generating Programs.	Exempt	\$	117,791.47	
17	Nelnet Business Solutions, Inc.	Student Payment Gateway Services (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year co-op agreement with the New Jersey County College Joint Purchasing Consortium with an option for a 2nd year renewal for student payment gateway services which includes electronic payment processing, on-line student payments, electronic statements, and payment plan management. This contract is funded by Student Fees.	Exempt		Revenue \$138,000.00	
18	TTI Environmental Inc.	Hazardous Waste Removal Services (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for hazardous waste removal services. This contract is funded by various departmental budgets.	Exempt	\$	30,000.00	*
19	Magic Touch Construction Co., Inc.	Electrical Services (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for various electrical services. This contract is funded by the Facilities Budget and Chapter 12.	Exempt	\$	80,000.00	*

20	Trane U.S. Inc.	Chiller Maintenance Services and Repairs (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for various chiller maintenance and repairs. This contract is funded by the Facilities Budget and Chapter 12.	Exempt	\$	150,000.00	*
21	Cooper Power Systems, a Division of Cooper Electric	Generator Maintenance (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the maintenance of generators located at the Lincroft Campus, Wall, and Freehold Regional Locations. This contract is funded by the Facilities Budget. FY25 YTD \$21,500.	Exempt	\$	33,000.00	*
22	CDW Government LLC	Maintenance Renewal for APC In-Row Cooling System (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the maintenance and service of the APC In-Row cooling system located in Brookdale's datacenter. This contract is funded by the IT Budget. FY25 \$22,608.	Exempt	\$	21,871.04	
23	SHI International Corporation	Microsoft EES Agreement Renewal (FY26) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities, or counties; authority). This is a one-year contract for Microsoft Windows Operating Systems, Office 365, Entra ID, Visual Studio, Project Pro, SQL Servers, Windows Servers, Defender Endpoint Detection and Response, and Office 365 A5 Security licenses. This contract is funded by the IT Budget. FY25 \$148,763.13.	Exempt	\$	144,423.67	
24	Transact Campus Inc.	Maintenance Renewal for Brookdale OneCard Solution (FY26) / Exempt 18A:64A-25.5.a.(19) (Software peripherals). This is the 1st year of a 3-year contract with an option for 2 additional years for the renewal of the software and hardware maintenance agreement for the OneCard solution and the cloud-based point of sale (POS) solution throughout the campus. This contract also includes the purchase of ID cards and other related supplies. This contract is funded by the IT, Student Life & Activities, One Stop Registration, and Auxiliary Services Budgets. FY25 YTD \$45,518.	Exempt	\$	150,000.00	*
25	N.J. Institute of Technology/ NJEdge.Net	Zoom Videoconferencing and Webinar License Renewal (FY26) / Exempt 18A:64A25.10 (Joint purchases by county colleges, municipalities, or counties; authority). This is a one-year contract for the supply of Zoom videoconferencing and Webinar licenses. This contract is funded by the IT Budget. FY25 \$38,379.50.	Exempt	\$	38,379.50	

26	N.J. Community College Insurance Pool	Workers Compensation Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for Workers Compensation insurance and is funded by the Operating Budget. FY25 \$327,000.	Exempt	\$	250,000.00	*
27	Chubb; World Insurance Associates, LLC (True & Associates)	Property & Liability Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for Property and Liability insurance policies. This contract is funded by the Operating Budget. FY25 \$1,377,219.	Exempt	\$	NTE 1,405,056	
28	CBIZ Insurance Services, Inc. (Borden Perlman Insurance Agency, Inc.)	Errors & Omissions and Underground Storage Tank Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for Errors & Omissions and Underground Storage Tank insurance policies. This contract is funded by the Operating Budget. FY25 \$85,498.	Exempt	\$	85,986.00	
29	CBIZ Insurance Services, Inc. (Borden Perlman Insurance Agency, Inc.)	Excess Liability and Flood Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for Excess Liability and Flood Liability insurance policies. This contract is funded by the Operating Budget. FY25 \$525,579.	Exempt	\$	505,175.00	
30	Balken Risk Management Services, LLC	Cybersecurity Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for the Cybersecurity insurance policy and is funded by the Operating Budget. FY25 \$29,000.	Exempt	\$	30,500.00	
31	CBIZ Insurance Services, Inc. (Borden Perlman Insurance Agency, Inc.) Great American Insurance Group	Environmental Insurance (FY26) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a 3-year contract for the Environmental insurance policy and is funded by the Operating Budget.	Exempt	\$	77,321.00	
32	PJG Property Maintenance LLC	Snow Removal Services, Bid No. 25-19 / Notice was sent to 16 vendors, received 3 replies. This is a one-year contract with an option for a 2nd and 3rd renewal for snow removal services. This contract is funded by the Facilities Budget. FY25 \$458,908.	Bid		\$1,165/Hour \$310/Hour Long Branch	
33	Realty Landscaping LLC	General and Athletic Fields Landscaping Services, Bid No. 25-20 / Notice was sent to 17 vendors, received 4 replies. This is a one-year contract with an option for a 2nd and 3rd renewal for general and athletic fields landscaping services. This contract is funded by the Facilities Budget. CY25 YTD \$194,550.	Bid	\$	425,000.00	*

34	Frank's Truck Center	Box Truck / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the purchase of a box truck to be used by Facilities, Receiving/Mail Center, Events Management, and other departments to transport equipment and supplies. This contract is funded by the Operating Budget.	Exempt	\$	140,264.56
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* Estimated expense based on historical data

Unless otherwise exempt, bids were publicly advertised according to law.

4.2c *Accounts Payable Check Register Summary*

The Check Register Summary reflects payments made to vendors, students, and employees in the month ending April 30, 2025, which totaled \$3,167,109.37. This summarizes all payment transactions of the College and includes payments made on previously approved purchase orders as well as travel expenses and varied monthly expenses in accordance with collective bargaining contracts.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting held June 17, 2025.

4.1 *Financial Report*

The following is the unaudited Financial Report for the month ending April 30, 2025.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at a meeting June 17, 2025.

The President recommends that the Financial Report be accepted by the Board of Trustees as submitted.

Financial Overview

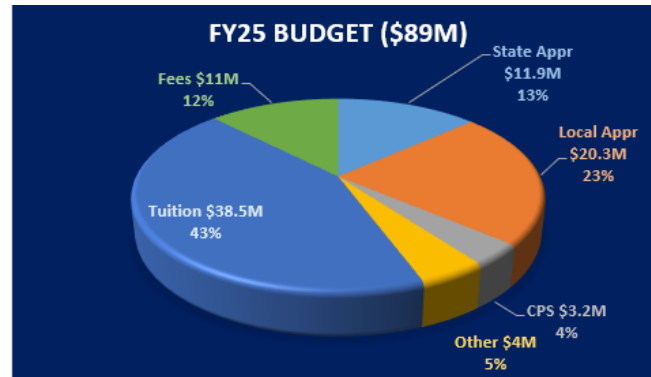
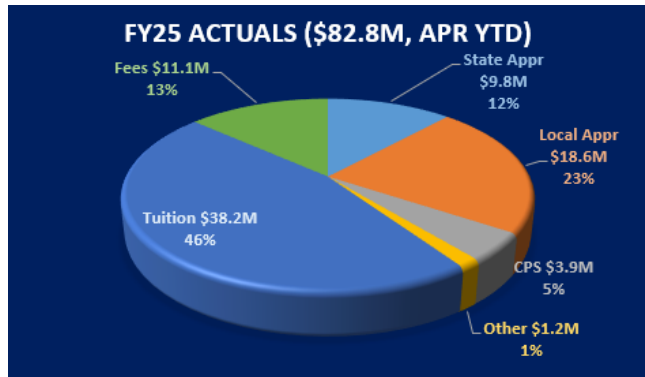
April 30, 2025

The following financial summary provides an overview of year-to-date financial performance at April 2025 compared to the FY25 budget, and to the same period last year.

REVENUE

Budget to Actual

Total operating revenue through April 2025 was \$82.8M and represents 93.2% of the \$89M FY25 budget.

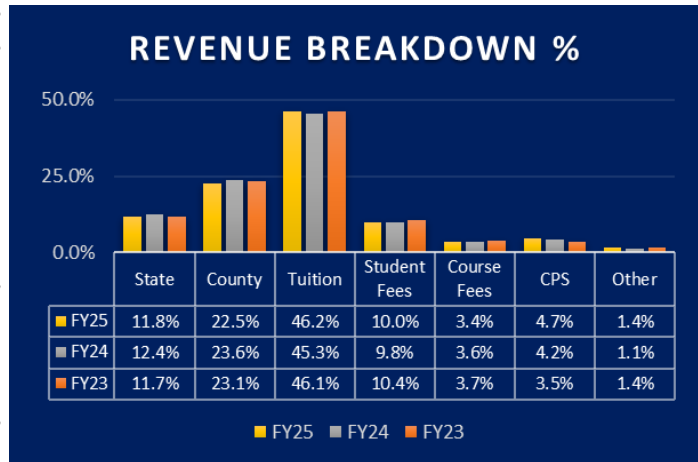


Compared to Prior Year

Operating revenue through April 2025 was 5.0% higher than the same time last year. Of the \$4.0M increase, \$3.1M is in tuition & fee revenue and \$0.9M from all other operating revenue sources.

Revenue Source by Year – April YTD (dollars in thousands)

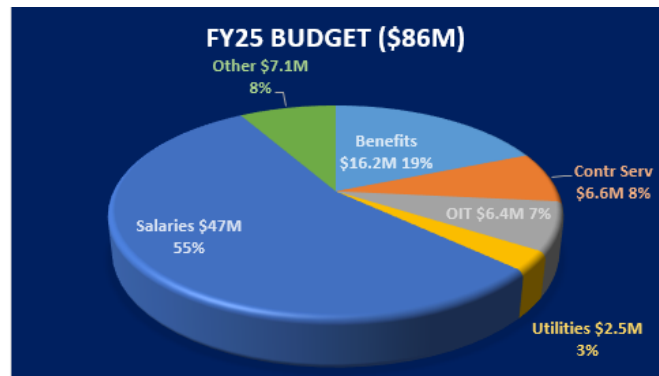
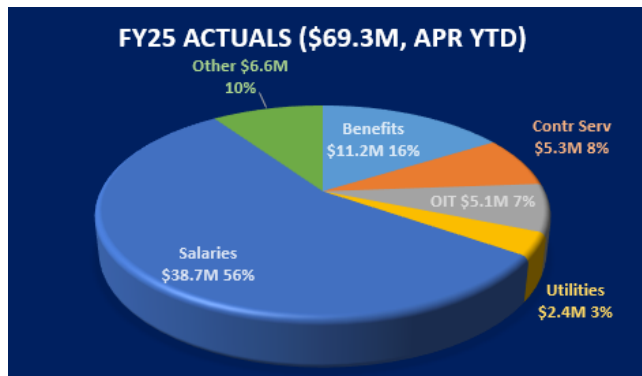
Revenue	FY25	FY24	FY23
State	\$ 9,772	\$ 9,788	\$ 8,542
County	18,587	18,587	16,939
Tuition	38,233	35,730	33,769
Student Fees	8,274	7,702	7,651
Course Fees	2,831	2,799	2,700
CPS	3,903	3,305	2,567
Other	1,177	897	1,058
	\$ 82,777	\$ 78,808	\$ 73,226
Tuition	\$ 38,233	\$ 35,730	\$ 33,769
Student Fees	8,274	7,702	7,651
Total	\$ 46,507	\$ 43,432	\$ 41,420



EXPENDITURES

Budget to Actual

Total operating expenditures through April 2025 were \$69.3M and represent 80.8% of the \$86M FY25 budget.



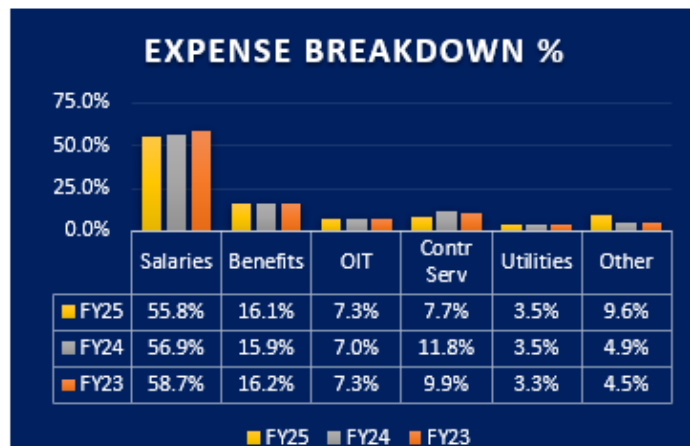
Other Expenses	Actuals	Budget
Insurance (GI)	\$ 2,068,889	\$ 2,067,124
Tuition Waivers	1,358,301	1,293,600
Supplies	519,737	728,889
Snow Removal	500,553	402,202
Program Rental	276,147	327,837
Memberships	199,228	235,200
Lease of Facilities	165,000	180,000
Postage	151,799	184,900
Advertising	140,531	351,733
Printing/Paper	137,913	203,521
Audit/Legal	130,313	179,400
Bank Service Charges	106,464	78,840
Overnight Travel	82,450	123,147
Other	803,301	787,985
	\$ 6,640,627	\$ 7,144,378

Division	Actuals	Budget
President/BOT	\$ 533,712	\$ 680,539
Human Resources	782,856	1,003,047
Planning & Institute Effect	431,325	539,490
Advancement	1,258,888	1,630,328
Finance & Operations	13,207,736	15,948,034
Academic Affairs	26,922,213	33,125,081
Student Affairs	5,411,693	6,770,516
Continuing & Prof Studies	2,484,504	2,701,420
Utilities	2,419,575	2,502,766
Benefits	11,186,220	16,169,350
General Expenses	4,668,179	4,739,611
	\$ 69,306,900	\$ 85,810,182

Compared to Prior Year

Total operating expenses for the same period last year were \$65.2M compared to \$69.3M this year, indicating an increase in operating costs of 6.3% or \$4.1M.

Breakdown of Expenses by Year – April YTD (dollars in thousands)



Expenses	FY25	FY24	FY23
Salaries	\$ 38,660	\$ 37,116	\$ 35,919
Benefits	11,186	10,381	9,929
OIT	5,074	4,552	4,478
Contr Serv	5,327	7,685	6,082
Utilities	2,420	2,277	2,030
Other	6,641	3,196	2,738
	\$ 69,308	\$ 65,207	\$ 61,176

Increase \$ 4,101

Project Summary: Facilities Overview as of June 17, 2025

Updates are reported in red text

1. Elevator Modernization

Cost: \$2,686,417

Architect/Engineer: *USA Architects*

PO Date: 2/23/2022

Contractor: *West End-KB, LLC*

MAS elevator completed January 9.

Freehold elevator work is ongoing; work started on MAC and MAN elevators.

Construction ongoing for Freehold, MAC, MAN and ATeC elevators.

ATeC and MAN elevators are operational. SLC scheduled inspection Jan 26.

SLC elevator completed and operational. Freehold passenger elevator under construction.

All elevators have been completed and are operational. We are working on the punch-list items and documentation.

2. Transformers and Switch Gears

Cost: \$15,150

Architect/Engineer: *Colliers Engineering*

PO Date: 6/12/23

Contractor: *TBD*

Safety items are being addressed — assessment/recommendation of the Performing Arts Center will be first. The College will go out to bid for the Performing Arts Center work.

We identified an exterior transfer switch that needs to be replaced and are working with our electrical contractor.

3. Culinary School at Lincroft

Cost: \$749,700

Architect/Engineer: *Colliers Engineering*

PO Date: 11/3/23

Contractor: *TBD*

Met with Colliers December 1 in Asbury to review requirements of Culinary School. A conceptual layout was provided to the College for review and comment. The proposal for the design services and bid construction documents was approved by the Board on May 28. A purchase order will be issued to Colliers to begin services.

The project kickoff meeting was held Tuesday, July 2. The sub-committee met on September 6 to discuss building layout.

A meeting was held on October 1 in Asbury to review kitchen equipment and dining space.

A kitchen design review meeting was held on Nov 7, and a kitchen layout meeting was held on December 3.

Kitchen drawings were received on December 5.

Onsite utility inspections are scheduled and in progress. Soil borings were completed February 7.

A meeting was held on March 10 to review the design plan and address outstanding questions.

Bid documents were received on April 25 and are under reviewed by Facilities. We are waiting for the cost estimate from the engineer.

Cost estimate received on June 4.

4. Theatre Lighting at the Performing Arts Center, Lincroft

Cost: \$59,600

Architect/Engineer: H2M Associates, Inc.

PO Date: 8/13/24

Contractor: TBD

An RFP will be sent to various architects and engineers for the design of the theatre lighting at the Performing Arts Center. Meeting with Architectural and Engineering firms on Tuesday, May 14 to review the scope of work.

Proposals were accepted and reviewed by Facilities. The selection will be presented to the June board for approval. H2M contract under review by legal. Once approved a purchase order will be issued. A site visit at the PAC with H2M was held on September 5.

A preliminary list of equipment costs was provided to Facilities for review. A lighting review meeting was held on Oct 18. Preliminary lighting drawings and budget were sent on December 20 for review by the College.

A meeting was held on January 24 with the architect, designer, and theatre staff to choose stage lighting fixtures and discuss the design for the stage.

The architect is working on final numbers for lighting fixtures and the project. Documents are expected in the upcoming weeks. The bid and construction documents were received on Wednesday May 7 and are under review by the College. **Once reviewed, the documents will be advertised for public bidding.**

5. Chiller Modernization at Larrison Hall and the Center for the Visual Arts buildings

Cost: \$678,237

PO Date: TBD

Contractor: Trane

Three Chillers will be modernized, two at Larrison Hall and one at the Center for the Visual Arts building. Vital components will be replaced on all three units, which will extend the life expectancy on the units by a minimum of ten years. **Purchase orders issued, waiting on parts and scheduling.**

6. HVAC Upgrades at various buildings

Cost: TBD

PO Date: TBD

Architect/Engineer: TBD

Contractor: TBD

This project is in the developmental stages. We are finishing the RFP for construction documents that will be sent to several mechanical engineers. A site walk-through will be scheduled to view the equipment that will be upgraded.

7. Building Automation Control upgrade

Cost: *TBD*

PO Date: TBD

Architect/Engineer: *TBD*

Contractor: *TBD*

This project is in the developmental stages. We are finishing the RFP for construction documents that will be sent to several mechanical engineers. A site walk-through will be scheduled to view the equipment that will be upgraded. **Waiting for quotes from Engineers for review.**

8. Installation of Carbon Monoxide Detectors

Cost: *TBD*

PO Date: TBD

Contractor: *Fire Security Technologies*

Carbon monoxide detectors need to be installed in various locations per the fire code. We are in the final stages of mapping out the locations. This work will be done by the College's T&M vendor as they are a licensed Edwards dealer. **Going to the June board for approval for the Old Police building, Mail Center, and Print Shop.**

9. ADA Upgrades

Cost: *TBD*

PO Date: TBD

Architect/Engineer: *TBD*

Contractor: *TBD*

This project is in the developmental stages. We are finishing the RFP for construction documents that will be sent to several mechanical engineers. A site walk through will be scheduled to view the equipment that will be upgraded.

10. Freehold Basement Water Remediation Project

Cost: *TBD*

PO Date: TBD

Architect/Engineer: *Colliers Engineering*

Contractor: *TBD*

Colliers Engineering continues the investigative work to determine a solution to remediate the water intrusion in the basement. Once completed, construction documents will be developed for bid.

11. Classroom Renovation – Main Academic North (MAN building rooms 103 and 105)

Cost: *TBD*

PO Date: TBD

Architect/Engineer:

Contractor: *TBD*

The facilities team collaborated with an interior integration firm to design a modern auditorium that meets the evolving needs of students and faculty. The project includes comprehensive upgrades to all essential components – seating arrangements, acoustics, lighting, and multimedia capabilities. The renovation aims to create a functional and aesthetically appealing space that enhances educational presentations, performances, and large gatherings while maintaining high standards of accessibility and efficiency. **Waiting for a quote from Architect to develop construction documents.**

Transfer Pathways proudly celebrates the achievements of our **Spring 2025 Brookdale graduates** who are continuing their educational journeys! This list represents just a small sampling of the many Jersey Blues who will be transferring to their new schools in Fall 2025.

Your hard work, perseverance, and dedication have brought you to this exciting milestone, and we couldn't be prouder. As you move forward, we hope you'll stay connected and remain active members of our alumni community.

Congratulations on your well-earned success!



Full	Name	Degree at Brookdale	Transfer School	Major at Transfer School
Kevon	Archer	Business Administration, A.S.	Kean University	Marketing
Brittany	Baker	Social Science Program, Political Science Option, A.A.	Rutgers University	Political Science
Philopateir	Bekhit	Social Sciences Program, Psychology Option, A.A.	Monmouth University	Psychology
Ava	Boschulte	Social Sciences Program, Psychology Option, A.A.	Montclair State University	History
Katherine	Byrd	Human Service Program, Pre-Social Work Option, A.S.	Rutgers University at Lincroft	Social Work
Sara	Calvo	Math/Science Program, Science Option, A.S.	Kean University	Biology
Iliana	Castillo	Fashion Design and Merchandising Program, A.S.	Fashion Institute of Technology	Fabric Styling
Brian	Chinn	Business Administration, A.S.	Kean University	Business Management
Erin	Connon	Math/Science Program, Biology Option, A.S.	Monmouth University	Biology
Kaitlyn	Daly	Paralegal Studies, A.A.S.	Stockton University	Pre-Law
Ryan	DeLucia	Social Sciences Program, Psychology Option, A.A.	Rutgers University at Lincroft	Social Work
Regina	Eason	Human Services Program, Addiction Studies Option, A.S.	Rutgers University at Lincroft	Social Work

Justin	Eng	Humanities Program, Liberal Arts Option, A.A.	Rutgers University at Lincroft	Labor and Employment Relations
Olayinka	Falola	Math/Science Program, Data Science Option, A.S.	NJIT	Biostatistics
Julia	Forsyth	Education Prog, Elem, Middle School & Second Ed Option, A.A.	Georgian Court University	Elementary Education
Aidan	Gallagher	Social Sciences Program, A.A.	Kean University	Recreational Therapy
Kayla	Gallicchio	Social Science Program, Political Science Option, A.A.	University of Miami	Political Science
Kevonna	Gandy	Human Services Program, Addiction Studies Option, A.S.	Rutgers University at Lincroft	Social Work
Diana	Guglielmo	Humanities Program, English Option, A.A.	Georgian Court University	English
Anthony	Joseph	Social Sciences Program, A.A.	Rutgers University at Lincroft	Liberal Studies
Will	Kinsella	Environmental Science, A.S.	Stockton University	Marine Science
Mildred	Kirsch	Social Sciences Program, Psychology Option, A.A.	Rutgers University at Lincroft	Social Work
Alexa	Koempel	Education Prog, Elem, Middle & Second Ed Option, A.A.	Monmouth University	Early Elementary Education

Taylor	Kosowski	Social Sciences Program, Health Science Option, A.A.	Monmouth University	Public Health
Lucas	Lavilla	Computer Science, A.S.	Rutgers University	Computer Science
Elle	McClain	Business Administration, A.S.	The College of New Jersey	Accounting
Brooke	Meberg	Human Services Program, Pre-Social Work Option, A.S. and Addiction Studies Option, A.S.	Ramapo College of New Jersey	Social Work with Criminal Justice minor
Amanda	Moreira	Social Sciences Program, A.A.	Kean University	Forensic Psychology
Vincent	Mui	Humanities Program, Liberal Arts Option, A.A.	Rowan University	Economics
Bishes	Mukherjee	Automotive Technology Program, Auto Tech Option, A.A.S.	Pennsylvania College of Technology	Automotive Technology Management
Nicholas	Nerau	Criminal Justice Program, A.S.	Rider University	Criminal Justice
Dominic	Presto	Elect/Computer Tech Option, A.A.S.	William Paterson University	Information Technology
Andre	Quispe Pacheco	Architecture Program, A.S.	New York Institute of Technology	Architecture
Riley	Rokosz	Humanities Program, English Option, A.A.	Georgian Court University	Early Childhood Education
Daniela	Saldivar	Education Program, Early Childhood Education Option, A.A.	Kean University	Early Childhood Education

Belem	Sanchez Ocegüera	Education Program, Elem, Middle & Second Ed Option, A.A.	Monmouth University	Education
Beatriz	Santana	Computer Science, A.S.	NJIT	Computer Science
Joshua	Seba	Humanities Program, Theater Option, A.A.	Ramapo College of New Jersey	Tech Theater
Elena	Serebrennikova	Human Services Program, Pre-Social Work Option, A.S.	Rutgers University at Lincroft	Social Work
Thomas	Sharpe	Social Sciences Program, History Option, A.A.	University of Lincoln, UK	History
Schanelle	Smith	Education Prog, Elem, Middle School & Second Ed Option, A.A.	Georgian Court University	Psychology
Schanelle	Smith	Education Prog, Elem, Middle School & Second Ed Option, A.A.	Georgian Court University	Psychology
Emelia	Stedman	Humanities Program, Creative Writing Option, A.A and Journalism Option, A.A.	Rutgers University	Linguistics
Montez	Swartz	Social Sciences Program, Political Science Option, A.A.	The College of New Jersey	Accelerated Bachelor's in Political Science to Master's Degree in Public Policy (MPP)
Kelly	Tatarka	Education Program, Early Childhood Education Option, A.A.	Kean University	Early Childhood Education
Qiana	Torres	Business Administration, A.S.	Rutgers University at Lincroft	Business Administration

Jordan	Velez	Humanities Program, Liberal Arts Option, A.A.	Rutgers University at Lincroft	Liberal Studies
Cai	Yukun	Computer Science Program, A.S.	Monmouth University	Computer Science

The Board Brief: Naming of MAN Building to the Geraldine L. Thompson Hall**Overview:**

In accordance with Board Policy 2.0001 Naming Rights and Regulation 2.0001R Naming Rights, which permit honorific naming of college buildings to recognize individuals who have made significant and enduring contributions to the College and society, it is recommended that the Main Academic North (MAN) building be named Geraldine L. Thompson Hall in honor of Geraldine L. Thompson (1872–1967).

Background:

Brookdale Community College, established in 1967, is situated on the historic Brookdale Farm in Lincroft, New Jersey—land that was formerly owned by Geraldine L. Thompson. Mrs. Thompson, known as the “First Lady of New Jersey,” was a pioneering social reformer, philanthropist, and civic leader whose work transformed public health, child welfare, prison reform, environmental conservation, and civic engagement across the state.

Her legacy is deeply interwoven with the land on which Brookdale now stands, and her life’s mission aligns profoundly with the College’s core values of access, equity, service, and community betterment. The MAN building itself occupies ground that was once part of her Brookdale Farm estate, making this naming both geographically and symbolically meaningful.

In 2024, Mrs. Thompson was posthumously inducted into the New Jersey Hall of Fame, further affirming her impact on the social and political fabric of the state. In recognition of her lifelong contributions, the Brookdale Board of Trustees also awarded her a posthumous Associate of Arts degree at the May 2025 Commencement Ceremony.

Alignment with Policy Criteria:

Per the requirements outlined in College Policy and Regulation:

- The nominee must have exhibited values aligned with the College’s mission.
- There must be an established relationship between the nominee and the College.
- The nominee must have contributed measurably to the good of society.

Geraldine L. Thompson’s legacy embodies each of these criteria.

Recommendation:

In recognition of her profound and enduring contributions to Monmouth County, the State of New Jersey, and the land upon which the College stands, the President recommends that the Board of Trustees approve the honorific naming of the Main Academic North Building as Geraldine L. Thompson Hall.

RESOLUTION

WHEREAS, Brookdale Community College, founded in 1967 and situated on the historic Brookdale Farm in Lincroft, New Jersey, was established in part on land formerly owned by Geraldine L. Thompson; and

WHEREAS, Geraldine Livingston Thompson (1872–1967), often referred to as the “First Lady of New Jersey,” was a pioneering social reformer, philanthropist, and civic leader whose life’s work profoundly advanced public health, child welfare, prison reform, environmental conservation, and civic engagement throughout New Jersey; and

WHEREAS, in 2024, Mrs. Thompson was posthumously inducted into the New Jersey Hall of Fame in recognition of her extraordinary contributions to the social and political fabric of the state; and

WHEREAS, in further recognition of her enduring legacy and extraordinary contributions to society, the Brookdale Community College Board of Trustees posthumously awarded Geraldine L. Thompson an Associate of Arts degree at the May 2025 Commencement Ceremony; and

WHEREAS, the Main Academic North building at Brookdale Community College is located on land that was once part of her Brookdale Farm estate, making this naming deeply rooted in both place and purpose; and

WHEREAS, this naming is consistent with and authorized under Board Policy and Regulation 2.0001 Naming Rights, which permits the Board to bestow honorific naming rights in recognition of individuals who have made significant and enduring contributions aligned with the mission and values of the College;

WHEREAS, Mrs. Thompson’s lifelong commitment to equity, service, and community advancement reflects the core values the College seeks to instill in its students; and

WHEREAS, the Board of Trustees wishes to formally recognize and honor Geraldine L. Thompson’s legacy by naming a prominent building on the Lincroft campus in her memory; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Brookdale Community College hereby bestows the honorific naming of the Main Academic North Building as the Geraldine L. Thompson Hall; and

BE IT FURTHER RESOLVED, that this naming serves to memorialize Geraldine L. Thompson’s visionary leadership, public service, and enduring impact on Monmouth County, the State of New Jersey, and the very land on which Brookdale Community College now stands; and

BE IT FURTHER RESOLVED, that this action stands as a tribute to her lasting legacy and serves as an inspiration to future generations of students, educators, and community leaders.

June 24, 2025

BROOKDALE COMMUNITY COLLEGE
Board of Trustees
2025 Committee Appointments

Board Bylaw 1.4010, appointments to Standing Committee

Membership on standing committees of the Board of Trustees, shall consist of the number of Trustees set forth in the provisions applying to each Committee as hereafter provided and shall include in such number, a Chair of such Committee. For each Committee, the Board Chair shall be an ex officio member and the Vice Chair serve as an alternate to the Board Chair as an ex-officio voting member for purposes of a quorum.

Committees meeting monthly	<u>Executive Committee (5)</u> Ms. Latonya Brennan, Chair Ms. Barbara Horl, Vice-Chair Mr. James McCracken Ms. Dyese Davis Dr. Les Richens		<u>Finance and Facilities (5)</u> Mr. James McCracken, Chair Ms. Cyndie Williams, Alt Chair Mr. Paul Crupi Ms. Tracey Abby-White Mr. Steve Clayton
Committees meeting 4 to 6 times per year	<u>Student Success & Educational Excellence (5)</u> Ms. Tracey Abby-White, Chair Dr. Stephanie D'Alessio , Alt Chair Dr. Les Richens Mr. Steve Clayton Mr. Paul Guerdy Paul	<u>Governance (5)</u> Ms. Dyese Davis, Chair Ms. Mary Pat Angelini, Alt Chair Mr. Paul Crupi Ms. Cyndie Williams Mr. Jean Guerdy Paul	<u>Audit Committee (4)</u> Ms. Mary Pat Angelini, Chair Dr. Stephanie D'Alessio, Alt. Chair Ms. Dyese Davis Mr. Jean Guerdy, Paul Ms. Barbara Horl, Trustee
Liaisons	<u>Liaison to New Jersey Council of County Colleges (NJCCC) (Board Alternate)</u> Ms. Barbara Horl	<u>Liaison to Brookdale President's Community Advisory Council</u> Mr. Steve Clayton	<u>Liaison to Brookdale Community College Foundation</u> Ms. Tracey Abby-White
National & State Committees	<u>ACCT Finance & Audit Committee</u> Ms. Barbara Horl	<u>NJCCC State and Federal Policy Committee</u> Ms. Barbara Horl, Co-Chair	

* The Human Resources Committee – A committee of the whole

BROOKDALE COMMUNITY COLLEGE SCHEDULE OF BOARD OF TRUSTEE MEETINGS FOR 2025 – 03-20-25

2025 Public Business Meetings (PBM)	Executive	Finance & Facilities	Governance	Student Success & Educational Excellence	Audit	NJCCC Council	Foundation
DATES/LOCATIONS Public Business Meeting 5:30 PM/ All Meetings will be held in SLC/Navesink Rooms and Zoom	Shall meet prior to each regular meeting	Shall meet monthly	Shall meet a minimum of four times per year or as	Shall meet a minimum of four times per year or as needed	Shall meet a minimum of four times per year or as requested.		
Tuesday, January 28, 2025	January 21 4:30 PM	January 21 5:30 PM	January 22 5:30 PM				January 16 4 PM
Tuesday, February 25, 2025	February 18 4:30 PM	Feb. 18 5:30 PM		February 19 5:30 PM	February 13 5:30 PM		
Tuesday, March 25, 2025 <i>Automotive Technology Center</i>	March 18 4:30 PM	March 18 5:30 PM	March 19 5:30 PM	March 17 5:00 PM		March 24	March 20 4 PM
Board Retreat – April 11 (5:30 pm) & 12, (9 am) 2025 – Caroline Huber Holistic Wellness Center							
Tuesday, April 29, 2025	April 22 4:30 PM	April 22 5:30 PM		April 23 5:30 PM	April 24 5:30 PM		
Wednesday, May 28, 2025	May 13 4:30 PM	May 13 5:30 PM					May 8 4 PM
Tuesday, June 24, 2025	June 17 4:30 PM	June 17 5:30 PM		June 16 5 PM	June 18 5:30 PM	June 16	
NO Public Board Meeting	July 15 6:30 PM	July 15 5:30 PM					
Tuesday, August 26, 2025	August 19 4:30 PM	August 19 5:30 PM					
Tuesday, September 30, 2025	September 16 4:30 PM	Sept. 16 5:30 PM		Sept. 17 5 PM		Sept. 15 5 PM	
Tuesday, October 28, 2025	October 14 4:30 PM	October 14 5:30 PM	October 15 5:30 PM		October 16 5:30 PM		
Tuesday, November 25, 2025	November 17* Monday 4:30 PM	November 17 Monday 5:30 PM		November 19 4 PM		Nov. 17 5 PM	
Tuesday, December 16, 2025	December 9 4:30 PM	December 9 5:30 PM	December 8 5:30 PM		December 15 5:30 PM		