

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Special Public Business Meeting Minutes**

April 1, 2025

**Brookdale Community College
SLC, Trustees Conference Room
765 Newman Springs Rd.
Lincroft, NJ 07733**

Chair Brennan called the meeting to order at 2 PM. and roll call was taken.

Present	Trustees	Administration:
	Ms. Tracey Abby-White, Trustee	
	Ms. Latonya Brennan, Chair	
	Mr. Steve Clayton, Trustee	
	Mr. Paul Crupi, Trustee	
	Dr. Stephanie D'Alessio, Trustee	
	Ms. Dyese Davis, Trustee	
	Ms. Barbara Horl, Vice-Chair	
	Mr. Jean Guerdy Paul, Trustee	
	Mr. James McCracken, Trustee	
	Dr. Les Richens, Trustee	
	Dr. David Stout, Secretary	
	Ms. Cyndie Williams, Trustee	Ms. Cynthia Gruskos
Absent	Ms. Mary Pat Angelini, Trustee	
College Counsel	Mr. Mitch Jacobs, Esq., General Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On March 27, 2025 at 10 am advance written notice of this meeting was posted on the Brookdale Community College website; emailed to *The Asbury Park Press* and *the Star Ledger* and filed with the Clerk of the County of Monmouth.

Chair Brennan led the Pledge of Allegiance.

Ms. Gruskos read the mission statement.

Brookdale Community College empowers a diverse community by providing open access to high quality

and cost-effective educational and lifelong learning options with clear paths to personal, educational, and economic success.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Adoption of Agenda for Special Meeting	A motion to adopt the meeting agenda was made by Trustee Abby-White and seconded by Vice-Chair Horl. Motion passed.	
Public Comment on Agenda Items There was no public comment made at the meeting.		
MSCHE Self-Study Preparation Visit with Dr. Clifton Dr. Clifton, Director of Membership, MSCHE, provided guidance on the self-study process. She praised the detailed self-study design document and inquired if the Trustees had questions on the process. In response to questions to the Board, the Trustees discussed topics on their process for Board of Trustees self-assessment, onboarding of new trustees and maintaining continuity of leadership. There was further clarification about a recent decision to conduct their self-assessment twice a year, incorporating a mid-year check-in to enable timely follow-up on any governance-related issues. Trustees will continue to support the self-study process and stay informed about its progress. They will attend the upcoming board retreat to further discuss the MSHCE self-study process.		
Public Comment There was no public comment made at the meeting.		
Old/New Business There was no old or new business discussed.		
Adjournment <i>The meeting was adjourned at 3 PM.</i>	A motion to adjourn the meeting was made by Trustee Abby-White and seconded by Trustee Crupi. Motion passed.	