



Board of Trustees Public Business Meeting

Brookdale Community College
Warner Student Life Center, Navesink Rooms, 765 Newman Springs, Rd.,
Lincroft, NJ 07738 or Zoom Webinar
2026-04-28 17:30 - 2026-04-28 20:30 EDT

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RESOLUTION

WHEREAS, National Community College Month is observed annually in April and was established in 1985 by the American Association of Community Colleges to recognize the vital role community colleges play in providing affordable, accessible, and high-quality education while strengthening local communities and the national workforce; and

WHEREAS, Brookdale Community College proudly serves as Monmouth County's community college, opening doors to education for residents of all ages, backgrounds, and life circumstances, and responding to the evolving educational, workforce, and economic needs of the County; and

WHEREAS, Brookdale Community College serves thousands of learners annually through degree and certificate programs, transfer pathways, workforce development, continuing education, and community partnerships that contribute to individual success and regional vitality; and

WHEREAS, Brookdale Community College opens doors to education with courage and care, guiding diverse learners toward lifelong growth and success; and

WHEREAS, National Community College Month provides an opportunity to recognize Brookdale Community College's longstanding impact and its continued dedication to transforming lives through education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College hereby recognizes April as National Community College Month and celebrates the College's enduring service to the residents, businesses, and communities of Monmouth County; and

BE IT FURTHER RESOLVED, that the Board of Trustees expresses its sincere appreciation to Brookdale Community College's faculty, staff, and administrators for their dedication to opening doors to education and for advancing the College's public mission through their daily work, guided by our shared values of compassion, collaboration, creativity, and courage; and

BE IT FURTHER RESOLVED, that the Board of Trustees honors Brookdale Community College's students for their perseverance, determination, and commitment to learning, and recognizes their central role in shaping the future of Monmouth County and beyond; and

BE IT FINALLY RESOLVED, that the Board of Trustees encourages the Monmouth County community to join in recognizing the vital contributions of Brookdale Community College and community colleges nationwide in expanding opportunity, advancing equity, and transforming lives.

3.1 Human Resources Recommendations

Hires, Change of Status & Separations - This month there are a total of 192 recommended items. A summary of the action items is listed below with supporting documentation attached.

A. Hires	Recommendations
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A. HIRES

ADJUNCT FACULTY

1. Name: Marissa Caltabilota
Department: Nursing
2. Name: John Connor
Department: Respiratory Care
3. Name: Samantha Galucci
Department: Nursing
4. Name: Carly McIlvaine-York
Department: Music
5. Name: Susan Pagano
Department: English

ADJUNCT DEGREE SUMMARY

Doctoral	Masters	Bachelors
2	2	1

B. CHANGE OF STATUS

FACULTY

1. Name: Sheridan O’Hea
Department: Fashion Merchandising & Marketing
Position: Instructor
Action: Change in status from temporary to tenure track position
New Salary: \$73,077
Effective: 9/1/26



C. SEPARATIONS

FACULTY

1. Name: Teresa Healy
Department: Mathematics
Position: Professor
Action: Retirement after transitional sabbatical
Effective: 6/30/26, with retirement on 7/1/26

2. Name: Glenn Noé
Department: Mathematics
Position: Professor
Action: 6/30/26 retirement followed by the Faculty Transition to Retirement Program
Effective: 9/1/26 – 6/30/27

3. Name: Nancy Noé
Department: English
Position: Professor
Action: Retirement after transitional sabbatical
Effective: 6/30/26, with retirement on 7/1/26

NON-SUPERVISOR – ADMINISTRATIVE OPERATIONS

1. Name: Christopher Otis
Department: Security & Public Safety
Position: Manager, Fire Safety & Environmental Compliance
Action: Separation
Effective: 4/14/26

D. REAPPOINTMENT OF TENURED FACULTY WITH PROMOTION – Effective 9/1/26. Supporting documentation is provided as an attachment.

1. Name: Samantha Doluweera
Department: Mathematics
Position: Associate Professor

2. Name: Christine Hogan
Department: Nursing
Position: Associate Professor



3. Name: Elana Maloney
 Department: English
 Position: Associate Professor

4. Name: Sabrina Mathues
 Department: College Success
 Position: Associate Professor

5. Name: Arianne Pathak
 Department: Mathematics
 Position: Associate Professor

6. Name: Tara Rostron Lorenz
 Department: Nursing
 Position: Associate Professor

7. Name: Jacquelynn Seely
 Department: Criminal Justice
 Position: Professor

8. Name: Lauren Tatulli
 Department: Economics
 Position: Associate Professor

9. Name: Thomas Vorbach
 Department: Business Management
 Position: Associate Professor

10. Name: Ashley Zampogna-Krug
 Department: History
 Position: Professor

E. REAPPOINTMENT OF NON-TENURED FACULTY TO TENURE WITH PROMOTION – Promoted to the rank of Assistant Professor, effective 9/1/26 unless otherwise indicated. Supporting documentation is provided as an attachment.

1. Name: Patty Ann Hansen
 Department: Nursing



2. Name: Ryan Kearns
Department: Economics
3. Name: Kevin Squires
Department: Computer Science
4. Name: Ceaphas Stubbs
Department: Photography

F. REAPPOINTMENT OF NON-TENURED FACULTY TO TENURE – Tenure without change in rank, effective 9/1/26, unless otherwise indicated. Supporting documentation is provided as an attachment.

1. Name: Christy DeVito
Department: Education
Effective: 1/19/27
2. Name: Peter Enge
Department: Nursing
3. Name: William Roll
Department: Culinary

G. REAPPOINTMENT OF NON-TENURED FACULTY – Effective 9/1/26, unless otherwise indicated.

Fifth Year Contracts

1. Name: Bryan Cocchiara
Department: Philosophy
2. Name: Elisabeth Eittreim
Department: History
3. Name: Robert Gant
Department: Biology
4. Name: Emily Hoeflinger
Department: English
5. Name: Sally Kimble
Department: Biology



6. Name: Theresa Kosko
Department: Accounting
7. Name: George Poosikian
Department: Automotive Technology
8. Name: Chelsea Rizzolo
Department: Library

Fourth Year Contracts

1. Name: Nancy Cizin
Department: Biology
2. Name: Scott Gibson
Department: Computer Science
3. Name: Reinhard Haeusser
Department: Automotive Technology

Third Year Contracts

1. Name: Daniel Cooperman
Department: Engineering & Technology
Effective: 2/18/27
2. Name: Jennifer Healy
Department: Nursing
3. Name: Evelyn Keehn
Department: Respiratory Therapy
Effective: 1/20/27
4. Name: Steven Markowitz
Department: Culinary
5. Name: Maura Stewart
Department: Respiratory Therapy
6. Name: Michael Zimmerman
Department: Criminal Justice



Second Year Contracts

1. Name: Elisa Elorza
Department: Fine Art
Effective: 1/20/27
2. Name: Norah Kerr-McCurry
Department: Business
3. Name: Amy Muirhead
Department: Nursing
4. Name: Sheridan O’Hea
Department: Fashion Merchandising & Marketing
5. Name: Deborah Prodoehl-Caniano
Department: Nursing
6. Name: Laina Tollefsen
Department: Nursing:

H. REAPPOINTMENT OF ALL OTHER TENURED FACULTY – Effective 9/1/26

Roseanne	Alvarez	Professor	English
Chad	Anderson	Professor	Communication Media
Ivan	Anderson	Associate Professor	Automotive
Barbara	Baron	Professor	Speech Communication
Barbara	Barrella	Professor	Reading & Academic Access
David	Bassano	Professor	History
Brooke	Batchler	Professor	Reading & Academic Access
Catherine	Blackburn	Professor	Speech Communication
Bettejane	Bolan-Kenney	Professor	English
Marc	Bonagura	Professor	English
Valerie	Bonilla	Professor	Library
Diane	Booker	Associate Professor	Nursing
William	Boyke	Professor	Chemistry
Mary Beth	Boylan	Professor	Psychology
Joseph	Boyle	Professor	Sociology
Michael	Broek	Professor	English



John	Bukovec	Professor	Theater
Sara	Burrill	Professor	Psychology
Caroline	Calogero	Associate Professor	Sociology
Georgia	Cassidy	Assistant Professor	Nursing
Celeste	Chirichello	Professor	Interior Design
Thomas	Cioppa	Professor	Political Science
Amy	Clark	Professor	Library
James	Cody	Professor	English
Michael	Cohen	Assistant Professor	Psychology
Charlotte	Cole	Assistant Professor	Nursing
Brent	Costleigh	Professor	Psychology
Patricia	D'Aloia-Gandolfo	Assistant Professor	Nursing
Nathalie	Darden	Professor	Mathematics
Deborah	DeBlasio	Professor	Languages/ESL
Shay	Delcuria	Professor	Library
Eugene	DeRobertis	Professor	Psychology
Richard	Dery	Assistant Professor	English
Jessica	Domb	Assistant Professor	Nursing
Michael	Elmes	Professor	Mathematics
Dara	Evans	Professor	English
Amy	Faris	Assistant Professor	Fine Art
Cheryl	Fencik	Professor	Biology
Robert	Fiore	Assistant Professor	Mathematics
Donna	Flinn	Professor	English
Marlena	Frank	Professor	Psychology
Daijuan	Gao	Associate Professor	Psychology
Peter	Geiselman	Assistant Professor	Computer Science
Geri	Girard	Associate Professor	English
Diana	Glynn	Professor	Psychology
Eric	Goll	Professor	Chemistry
Cathleen	Goode	Professor	Counseling
Juliette	Goulet	Associate Professor	Environmental Sciences
Brandon	Gramer	Professor	English
		Assistant Dean/	
Christine	Greco-Covington	Professor	Psychology
Mary	Grilli	Assistant Professor	English
Lawrence	Hartzell	Professor	History
William Keith	Heimann	Professor	Music



Stephen	Hiamang	Assistant Professor	Mathematics
Kevin	Holl	Assistant Professor	Computer Science
Eleanor	Horgan	Professor	Counseling
Hanli	Huang	Professor	Mathematics
			Fashion
Annmarie	Hughes	Associate Professor	Merchandising/Marketing
Nicole	Jackson-Walker	Professor	Psychology
Matthew	Kalos	Assistant Professor	Anthropology
Abdul Rahman	Kamara	Associate Professor	Mathematics
Jennifer	Kaminski-Scrabis	Associate Professor	English
Terry	Konn	Professor	Radiologic Technology
Marcia	Krefetz-Levine	Professor	English
Gitanjali	Kundu	Professor	Biology
Ave	Latte	Professor	Education
Sarah	Leahy	Professor	Economics
Jess	LeVine	Professor	History
Gregory	Liano	Professor	Mathematics
Xiaoxiang	Liu	Professor	Physics
		Assistant Dean /	
Michele	Locandro	Associate Professor	English
Dina	Long	Assistant Professor	English
Daniel	Lopez	Professor	Mathematics
Darlene	Macomber	Professor	Philosophy
Kelsey	Maki	Professor	English
Lisa	Mannino	Assistant Professor	Nursing
Robert	Martens	Professor	Biology
Laura	McCullough-Thoms	Professor	English
Brian	McKeon	Professor	Mathematics
Charles	Mencel	Associate Professor	English
Howard	Miller	Professor	Speech Communication
Diditi	Mitra	Professor	Sociology
Susan	Monroe	Professor	Mathematics
Matthew	Montemorano	Associate Professor	Communication Media
Jonathan	Moschberger	Professor	Political Science
Cameron	Mount	Associate Professor	English
Sally	Mulvey	Professor	Mathematics
Deborah	Mura	Professor	Communication Media
Andrea	Murowski	Associate Professor	Accounting
Nicolette	Nicola	Assistant Professor	English



Dominick	Nigro	Professor	Counseling
Michael	Nolan	Associate Professor	Mathematics
		Assistant Dean /	
Karina	Ochs	Associate Professor	Mathematics
Brian	Oland	Professor	Psychology
Edward	O'Neill	Professor-	Architecture
Andrew	Panitz	Associate Professor	Mathematics
Suzanne	Parker	Professor	English
Matthew	Perry	Assistant Professor	Business Management
Kristen	Petersen	Assistant Professor	Biology
Donna	Pope	Professor	English
Michael	Qaissaunee	Professor	Engineering & Technology
Caitlin	Raiten	Assistant Professor	Nursing
George	Reklaitis	Professor	History
Heather	Revesz	Assistant Professor	English
Thomas	Riley	Associate Professor	Chemistry
Spyro	Roubos	Assistant Professor	Mathematics
Rebecca	Rozario	Professor	Mathematics
John	Ryan	Assistant Professor	English
Jennifer	Salvo	Associate Professor	Reading & Academic Access
Angela	Saragusa	Professor	English
Carol	Schedel	Professor	Respiratory Therapy
Kurt	Scheffler	Professor	English
Chad	Schoonveld	Assistant Professor	Culinary Arts
Jane	Scimeca	Professor	History
Prince	Sekyi	Assistant Professor	Mathematics
Linda	Servidio	Professor	Nursing
Thomas	Setaro	Professor	Computer Science
Mohammad	Shanehsaz	Professor	Engineering & Technology
Claire	Smuga	Professor	Fine Art
Gabriela	Sprague	Associate Professor	Mathematics
Michael	Sullivan	Professor	Paralegal
Kathleen	Taggart	Assistant Professor	Radiologic Technology
Ashley	Tasy	Professor	Mathematics
Ana	Teodorescu	Professor	Mathematics
Robert	Thomas	Associate Professor	Philosophy
Christine	Vasquez	Professor	English
Shayla	Ward	Assistant Professor	English



Trent	Welcome	Assistant Professor	Graphic Design
Nambrath	Wesley	Professor	Psychology
Arminda	Wey	Professor	Mathematics
David	Wiseman	Professor	Psychology
Caroline	Wong	Associate Professor	Biology
Joseph	Zavaglia	Professor	Legal Studies
Michelle	Zuppe	Assistant Dean / Professor	Culinary Arts/Hospitality Mgt

I. PERFORMANCE RECOGNITION – Effective 7/1/26. Supporting documentation is provided as attachments.

1. Name: Deicy Ahmad-Chaustre
Department: Mathematics
2. Name: Rose Dunn
Department: Scheduling
3. Name: Adam Winkler
Department: Mathematics

J. ADMINISTRATIVE PROMOTION WITHIN BAND - Effective 7/1/26. Supporting documentation is provided as attachments.

1. Name: Jessica Mangold
Department: Academic Advising
2. Name: Jackeline Mejias-Fuertes
Department: Small Business Development Center
3. Name: Kathleen Shea
Department: Admissions
4. Name: Tricia Taylor
Department: Athletics & Recreation
5. Name: Kim Van Lew
Department: Purchasing

PATTY ANN HANSEN

TENURE

Instructor Patty Ann Hansen is recommended for tenure and promotion to Assistant Professor. Hired in 2021 to teach Nursing, Patty Ann earned a bachelor's degree in Nursing from Kean University, and a master's degree in Nursing from Kean University.

TEACHING EFFECTIVENESS

PattyAnn has clinical and academic experience in maternal–child health, fundamentals, and pharmacology. She employs evidence-based teaching strategies that emphasize critical thinking, clinical judgment, and student success, particularly fundamentals level NURS 125 Pharmacology for Nurses. Her teaching incorporates NCLEX-style questions, interactive simulations, EHR Tutor activities, and Canvas-based assessments to promote engagement and mastery of content. She routinely evaluates exam data to refine assessments and delivers dosage-calculation review workshops that strengthen student performance and confidence. PattyAnn also supports Perkins Grant–funded tutoring initiatives and provides teaching and tutoring at both the Wall and Lincroft campuses.

COLLEGE SERVICE

PattyAnn is actively engaged in college governance through committee work and student support initiatives. She served on the Nursing Curriculum Committee and continues to contribute to curriculum development, including revisions to NURS 125 that increased credit hours to enhance instruction in theory and dosage calculation. She is a current member of the Nursing Planning and Assessment Committee, contributing to ACEN accreditation efforts, and serves on the Middle States Standard V team. Her additional service includes participation in multiple faculty search committees and co-chairing the Professional Development Committee in 2023–2024, where she continues as a member. In 2025, she collaborated with the Career Exploration Committee of the Adult Learner Task Force to support recruitment, success, and retention of adult learners. She also enjoys representing the college at open houses, commencement ceremonies, and nursing pinning events.

PROFESSIONAL DEVELOPMENT

PattyAnn actively pursues professional development through regional and national workshops focused on clinical judgment, assessment, dosage calculation, inclusive teaching practices, and NextGen NCLEX integration. She has presented curriculum innovations to nursing faculty committees and completed the TLC Online Certification. She maintains national certifications in Medical-Surgical Nursing and Maternal-Newborn Nursing, which strengthen both her clinical practice and instructional effectiveness. Her professional memberships include Sigma Theta Tau and the American Association for Women in Community Colleges.

COMMUNITY SERVICE

PattyAnn is actively involved in community service initiatives that support healthcare, student outreach, and local families. She participates annually in Habcore's Stuff a Stocking event, the Student Nurses Association diaper drive, and the Helping Hands Thanksgiving Drive. She volunteered at Brookdale Community College open houses and represents the college at regional high school and trade school events to support student recruitment. In 2025, she received the Volunteer Connection: Volunteer of the Year Award as a member of the Nursing Department, reflecting her ongoing commitment to service within both the college and the broader community.

RYAN KEARNS, Ph.D.
TENURE

Instructor Ryan Kearns is recommended for tenure and promotion to Assistant Professor. Hired in 2021 to teach Economics, he earned a bachelor's degree in Economics from Fairleigh Dickinson University, master's degree in Economics from Rutgers University, master's degree in Global Affairs from Rutgers University, and a Ph.D. in Global Affairs from Rutgers University.

TEACHING EFFECTIVENESS

Dr. Kearns has updated content across economics courses. With the Teaching and Learning Center (TLC), he integrated ECON Lowdown, an open-source repository containing teaching resources for introductory economics from the Federal Reserve, into the Canvas learning platform. He also has developed assignments and pedagogical approaches that help students connect economic concepts to the real-world. He has attended teaching workshops, including the TLC online teaching certification, to build his teaching approach. His Student Opinion Reports are consistently rated high. When asked for course feedback, students praised his clarity and enthusiasm for economics. They also appreciated his ability to communicate course topics with practical examples.

COLLEGE SERVICE

Dr. Kearns is an active participant in many areas of the college. He served on the Academic Standards Committee where he voiced his perspective on issues relating to academic integrity appeals and policy relating to the Add/Drop period. He currently works in the College Life Committee. He also contributed to the Business Department's Five-Year Program Review. Recently, Dr. Kearns was a member of the Outstanding Student Award Committee as well. His service reflects a continuous commitment to maintaining academic standards and improving the college experience for students.

PROFESSIONAL DEVELOPMENT

Dr. Kearns is actively involved in research relating to political economy. His research has provided unique contributions in the areas of environmental issues and financial crises. He has presented his work in panels at regional conferences across the Northeast. In 2025, Dr. Kearns shared this work with additional county level projects at Brookdale's Scholar's Day. His research gives students a unique perspective when learning and applying economic concepts.

COMMUNITY SERVICE

Dr. Kearns engages with both the college and the broader community. He participates in the Business Management Advisory Committee. During the committee meetings, faculty in the Accounting, Business, and Economics department learn what skills local firms need from prospective employees. Faculty then integrate these suggestions into their courses. Dr. Kearns has supported the Business Club in the statewide case study competitions. He also has been a consistent member of the TEDx Brookdale Community College event as a fact-checker.

KEVIN SQUIRES

TENURE

Instructor Kevin Squires is recommended for tenure and promotion to Assistant Professor. Hired in 2021 to teach Computer Science, Kevin earned a bachelor's degree in Computer Science from Rutgers University, and a master's degree in Finance, as well as a Master of Business Administration, from Northeastern University.

TEACHING EFFECTIVENESS

Kevin demonstrates strong teaching effectiveness through consistently positive student feedback, peer observations, and formal evaluations. Student Opinion Reports highlight his ability to clearly explain complex programming concepts, maintain an engaging and supportive classroom environment, and provide meaningful, timely feedback. Observations across multiple semesters note well-structured lessons, effective use of real-world examples, and active learning strategies that promote student participation and comprehension. Evaluations further reflect his commitment to student success, accessibility, and continuous improvement. His courses emphasize practical application, critical thinking, and problem-solving, preparing students for both academic advancement and careers in computer science.

COLLEGE SERVICE

Kevin has contributed meaningfully to college service through active participation in departmental and institutional initiatives. He has supported curriculum development efforts, collaborated with colleagues to improve course offerings, and contributed to maintaining program relevance in a rapidly evolving field. His involvement reflects a commitment to shared governance and the continuous improvement of the Computer Science program. Through these efforts, he has helped strengthen the department's academic quality and alignment with institutional goals.

PROFESSIONAL DEVELOPMENT

Kevin maintains a strong commitment to professional development, particularly in emerging areas such as artificial intelligence and modern software development. He continually updates his technical knowledge and integrates new tools, technologies, and instructional strategies into his courses. His creation of original instructional materials and resources demonstrates both subject expertise and dedication to innovative teaching, ensuring his instruction remains current, relevant, and aligned with industry standards.

COMMUNITY SERVICE

Kevin supports the broader community by extending student learning beyond the classroom and promoting engagement with computer science. Through mentorship, guidance, and accessible learning resources, he helps students build confidence and pursue academic and career goals. His development of practical, real-world learning experiences enhances student success and supports the college's mission to serve the community through education and workforce preparation.

CEAPHAS STUBBS

TENURE

Instructor Ceaphas Stubbs is recommended for tenure and promotion to Assistant Professor. Hired in 2021 to teach Photography & New Media, Ceaphas earned a bachelor's degree in Visual Arts from Rutgers, the State University of New Jersey, and a master's degree in Fine Arts from The University of Pennsylvania and a certificate in Time-Based & Interactive Media from The University of Pennsylvania.

TEACHING EFFECTIVENESS

Ceaphas demonstrates highly effective teaching across a range of courses, including Darkroom Photography, Digital Photography, Digital Painting, Storyboarding, and After Effects. He combines strong disciplinary expertise with clear lectures and hands-on demonstrations, enabling students to develop both technical proficiency and conceptual understanding. His inclusive and inquisitive teaching style fosters a supportive classroom environment in which students are encouraged to reflect critically, engage in discussion, and take ownership of their creative work.

COLLEGE SERVICE

Beginning in his first year, Ceaphas served on the *Faculty Advisory Committee*, *Outstanding Student Award Committee*, and the *Digital Animation & Game Design Advisory Committee*. In his second and third years, his service expanded to include the *Provost and VP Search Committees*, the *General Education Committee*, and continued leadership as Chair of the Outstanding Student Award Committee, where he improved evaluation processes. He also served as Design Advisor for *COLLAGE Magazine*, and collaborated with the CVA Gallery. In his fourth and fifth years, his service deepened through the *GEAC*, *Student Development Committee*, the *Art History Faculty Search Committee*, and as Chair of the Animation Advisory Committee. Collectively, his record reflects consistent contributions to college governance, student experience, and program development.

PROFESSIONAL DEVELOPMENT

Ceaphas is an interdisciplinary artist that maintains an active professional profile: His work has been featured internationally twice at the Czung Institute for Contemporary Art (CICA) in South Korea and in New York at the Leslie-Lohman Museum and Pace University Gallery, where he also delivered a public artist talk and workshop. His professional growth also expanded institutionally when he was invited to serve as Program Coordinator for the Photography AA, Game Design AAS, and Animation AAS.

COMMUNITY SERVICE

Ceaphas' community service extends beyond Brookdale through public-facing artistic and educational engagement. He has served as a Guest Reviewer for Pace University's Senior Portfolio Review, presented an artist talk for his solo exhibition *SO CLOSE* at Pace University Gallery, led a hybrid workshop for how to navigate a studio practice post-pandemic as an artist. He also maintains longstanding membership in the American Society of Media Photographers. Collectively, these activities reflect sustained contributions to broader artistic, educational, and professional communities.

CHRISTY DEVITO

TENURE

Assistant Professor Christy DeVito is recommended for tenure. She was hired in 2011 as an adjunct instructor and in 2021 as a full-time instructor in Education. She holds a bachelor's degree in Psychology from Rutgers University and a master's degree in Education from the Rutgers Graduate School of Education.

Teaching Effectiveness

Christy serves as an Assistant Professor in the Education Department, where she prioritizes inclusive education, accessibility, and meaningful real-world learning. She has taught a range of courses, including Introduction to Education, Special and Inclusive Education, Global Competencies in Education, and Early Childhood Foundations. She has developed and revised curriculum to improve clarity and alignment with program outcomes and integrates emerging technologies to support student learning. Christy received the Outstanding Adjunct Instructor Award in 2020.

College Service

Christy contributes to the Brookdale community through committee work, program development, and student support. She has served on the General Education Governance Committee, Global Citizenship Project, Accessibility Committee, Brookdale's American Association for Women in Community College, Outstanding Student Award Selection Committee, Faculty Advisory Council, Brookdale's EdCamp Committee, as well as a faculty advisor for the EDEC/ EDUC 199 Fieldwork Experience. She has held leadership roles at Brookdale, including Chair of the "Bot Squad" Faculty AI Working Group, Faculty Fellow to the Center for Transformative Learning, and Faculty Advisor of the Education Club. Christy has worked on initiatives such as program reviews, course updates, program design, and curriculum mapping initiatives.

Professional Development

Christy engages in ongoing professional development focused on inclusive teaching, accessibility, and educational technology. She has presented on ethical AI use and supporting diverse learners and is an active member of professional organizations such as ISTE/ ASCD, the National Association for Special Education Teachers, and the Council for Exceptional Children. She is currently pursuing a doctoral degree in Curriculum and Instruction at the University of Virginia.

Community Service

Christy supports students and educators beyond the college through her role as a Community Leader within the ASCD/ISTE Collaborative and as a member of the Middletown Friends of Diverse Learners Advisory Committee. She has also led workshops for families of children with disabilities and contributed to school communities through volunteer efforts.

PETER ENGE

TENURE

Assistant Professor Peter Enge is recommended for tenure. Hired in 2021 to teach Nursing, Peter earned a bachelor's degree in Nursing from The University of Phoenix Online and a master's degree in Nursing Education from The University of Phoenix Online.

TEACHING EFFECTIVENESS

Peter was appointed Assistant Professor of Nursing at Brookdale Community College in 2021 and teaches across the curriculum, including foundational courses (Nursing Concepts I and Professional Roles I) and advanced courses (Nursing Concepts IV and Professional Roles IV). Peter teaches in-person, evening, and online instruction, as well as clinical teaching in labs, hospitals, and preceptorship settings. He also teaches Medical Terminology in person and asynchronously. His instruction emphasizes critical care topics, evidence-based practice, and NCLEX-aligned assessments to support student success and readiness for licensure.

COLLEGE SERVICE

Peter has made significant contributions to the college through service, outreach, and leadership, including participation in Open Houses, student workshops, and community engagement efforts. He promotes the nursing program at events and presents on topics such as mental health and poverty-informed practice. He supports student engagement through campus initiatives and serves on multiple committees, including as Co-Chair of the Student Development Committee and Middle States Standard I, and as a member of the President's Task Force on Mission, Vision, and Values. He also serves as Co-Faculty Advisor for the Student Nurses Association, fostering student leadership and professional development.

PROFESSIONAL DEVELOPMENT

Peter has presented at the American Association of Men in Nursing (AAMN) annual conferences, including delivering presentations on strengthening the male nursing workforce through innovative recruitment strategies. He maintains active membership in professional organizations, including the Infusion Nursing Society and AAMN, and holds credentials, including Certified Infusion Nurse, and Certified Pediatric Nurse. Additionally, he engages in ongoing professional growth in both nursing practice and education, completing continuing education in areas such as trauma care, telehealth, clinical teaching strategies, test development, program evaluation, and the integration of artificial intelligence in education as well as Healing Centered Education Working Group, focusing on healing-centered and inclusive pedagogies, fostering belonging and supporting community needs.

COMMUNITY SERVICE

Peter has served as an Assistant Scoutmaster and continues to support community efforts through the Student Nurses Association, including beach cleanups and diaper drives. He participates in Brookdale Volunteer Connection events and collaborates with Childcare Resources of Monmouth County on outreach initiatives. He also serves St. Thomas More Church in multiple roles such as Usher, Lecturer, Eucharistic Minister and Religious Education Instructor, reflecting his ongoing commitment to service and community engagement.

WILLIAM ROLL

TENURE

Assistant Professor William Roll is recommended for tenure. Hired in 2021 to teach Culinary Arts & Hospitality, Bill earned a bachelor's degree in Business from University of Phoenix .

TEACHING EFFECTIVENESS

Chef Roll has strengthened the Culinary Arts and Hospitality Management curriculum through targeted course revisions and a hands-on, industry-driven teaching approach. He emphasized foundational competencies including cooking methods, technical skills and kitchen discipline. He redesigned menus and lab experiences to reflect modern culinary trends and real-world production systems, reinforcing execution, timing, and consistency. Chef Roll also expanded learning through site visits to Monmouth County industry partners such as Lusty Lobster Seafood and Holiday Meats. Within Hospitality courses, he integrates experiential learning through visits to facilities including Bay Head Yacht Club, Manasquan River Golf Club, Beach Haus Brewery, Baseline Social, and The Molly Pitcher Inn. His teaching emphasizes accountability, teamwork, and professional standards, preparing students for success in externships and industry careers.

COLLEGE SERVICE

Chef Roll contributes to program development, student engagement, and recruitment within the department. He contributes to course updates aligned with industry standards and assists with Culinary Education Center orientation for incoming students. He participates in recruitment events and supports tech prep partnerships with local high schools, including portfolio reviews at Ocean County Vocational School. He serves as faculty advisor to the Epicurean Club and currently serves as co-chair for the Culinary Arts and Hospitality Management department.

PROFESSIONAL DEVELOPMENT

Chef Roll brings over 30 years of industry experience to his role. Prior to teaching, he worked under three James Beard Award–winning chefs and served as Executive Chef at Bay Head Yacht Club and The Molly Pitcher Inn for over 20 years. He remains active in the field through his private chef business, executing customized events. He is ServSafe Manager certified, a ServSafe Proctor, and TIPS Alcohol Training certified. He graduated with honors from the Culinary Institute of America and earned his bachelor's degree in Business, graduating summa cum laude from the University of Phoenix.

COMMUNITY SERVICE

Chef Roll is committed to community engagement through mentorship and service. As advisor to the Epicurean Club, he has led initiatives such as the Clean Water Action Beach Cleanup and food donation efforts supporting Habitat for Humanity. He oversees the annual Epicurean Club Holiday Party, serving approximately 150 guests and providing students with hands-on event experience. He also organizes educational trips and teaches adult education culinary classes, strengthening community connections and program visibility.

SAMANTHA DOLUWEERA

Assistant Professor Samantha Doluweera is recommended for promotion to Associate Professor. Hired in 2016 to teach Mathematics, Samantha earned a bachelor's degree in Math and Physics from University of Kelaniya, Sri Lanka, and a master's degree in Mathematics from Sam Houston State University, Texas.

TEACHING EFFECTIVENESS

Sam Doluweera demonstrates effective, student-centered teaching through innovative course design, student-centered pedagogy, and the integration of technology. She has developed fully online courses, created extensive instructional materials, contributed to multiple OER curriculum projects, and implemented free online homework systems to improve accessibility. Through initiatives such as the "Mindful Math" model, she actively promotes student confidence, reduces math anxiety, and demonstrates a strong commitment to enhancing student learning and success.

COLLEGE SERVICE

Sam Doluweera contributes actively to college service through leadership and campus-wide initiatives. As Assistant Department Chair, she supports departmental planning and academic initiatives. She co-chaired the Diversity Council, advancing equity and inclusion efforts, and serves on the Adult Learner Task Force and AI Advisory Committee to support student success and innovation. She also served on the Middle States Self-Study Working Group (Standard I: Mission and Goals) and has led grant-funded initiatives, including the Inspiring Pathways Panel Series.

PROFESSIONAL DEVELOPMENT

Sam Doluweera actively engages in professional development to enhance her teaching and leadership. She has completed the Leadership Brookdale program and earned certification in mindfulness teaching, which she integrates into her instructional practices. She regularly attends and presents at regional and national conferences and served as President of MATYCNJ, where she created professional development opportunities for mathematics faculty. Her continued involvement in professional organizations such as AMATYC and MAA-NJ reflects her commitment to growth and innovation in mathematics education.

COMMUNITY SERVICE

Sam Doluweera demonstrates a strong commitment to community service through her outreach and volunteer efforts both within and beyond the college. She conducts meditation and stress-reduction workshops for students and community members, including sessions at KEYS Academy and ongoing programs at the New Jersey Buddhist Vihara. She also supports campus events such as Pi Day outreach for visiting school students. Through these activities, she promotes well-being, resilience, and community engagement while extending the impact of her work beyond the classroom.

CHRISTINE J. HOGAN

Assistant Professor Christine J. Hogan is recommended for promotion to Associate Professor. Hired in 2020 to teach Nursing, Professor Hogan earned a Bachelor of Science in Nursing from The City University of New York and a Master of Science in Nursing Administration from The University of Connecticut.

Teaching Effectiveness

Professor Hogan has demonstrated strong teaching effectiveness through innovative curriculum development, student engagement, and adaptability across nursing courses and locations. She promotes student success by integrating real-world applications and active learning strategies, including case studies, simulations, and interactive activities that foster critical thinking, clinical judgment, and teamwork.

College Service

Professor Hogan has demonstrated a strong commitment to Brookdale through leadership, professional service, and program development. As Co-Chair of the Student Nurses Association, she expanded community service initiatives and enhanced the Nursing Pinning Ceremony. She also contributed to institutional growth through service on strategic planning subcommittees, including IPEC, and College Life initiatives. She further supported student success and faculty collaboration through her service as Chair of the Social Science and Health Science Department Program Review (2023) and Co-Chair of the Nursing Program (2024).

Professional Development

Professor Hogan demonstrates an ongoing commitment to teaching excellence by balancing instruction, service, and professional growth while continuously integrating new strategies to improve student outcomes. As a member of the Dr. Pat A. Gallo Leadership Brookdale 2024–2025 Alpha–Iota Cohort, she developed advanced leadership skills while deepening her engagement with the Brookdale community. Nationally, she represented Brookdale in Nashville at the 2025 OADN convention, presenting Nursing Program strategies that contributed to improved NCLEX-RN pass rates, and she was the first Brookdale faculty member selected by the National Council of State Boards of Nursing to serve as an NCLEX Item Writer (2024).

Community Service

With more than 30 years of experience as a Registered Nurse at Robert Wood Johnson University Hospital, Professor Hogan brings invaluable real-world knowledge and professional expertise to both the classroom and clinical settings. She actively promotes Brookdale Community College by encouraging RWJ staff to participate in Open House events and other community programs. As a member of the Monmouth County Medical Reserve Corps, Professor Hogan facilitated hands-on learning opportunities for nursing students by coordinating their participation in COVID-19 vaccination efforts. This work provided students with meaningful clinical experience while also supporting vital community service efforts.

ELANA MALONEY

Assistant Professor Elana Maloney is recommended for promotion to Associate Professor. Hired in 2017 to teach English, Elana earned a bachelor's degree in Communications and English from Old Dominion University, and a master's degree in Secondary English Education from Old Dominion University.

TEACHING EFFECTIVENESS

Elana's primary commitment is to her students. To that end, she stays at the forefront of pedagogy in her discipline, incorporating collaborative learning, critical thinking, and real-world experiences into her courses. She has worked across disciplines to bring cutting-edge documentaries to campus such as *Five Years North* and *This is Not Financial Advice*. Her classes are globally enhanced, and she regularly nominates students for Global Citizenship Awards. She has developed study-abroad experiences and helped students find scholarships to attend them. She has taught for the College Readiness program, bringing college courses to underserved high school students. She is best known by her students, however, as the teacher who brings snacks to every class and is always willing to help them navigate not only her course work but college life in general. She is guided in her teaching by Maya Angelou's words that people will never forget how you make them feel.

COLLEGE SERVICE

Elana has served Brookdale as a member of many department, institute, and college-wide committees. She served as the lead for the Achieving the Dream Equity in Access Committee, and later as the lead on the ATD Data Walk. Most recently, she served on the Middle States Ethics Committee. She is Assistant Chair of the English Department. In the 2022-2023 academic year, she received the Outstanding Colleague award for her service to the college.

PROFESSIONAL DEVELOPMENT

Elana was the first Sigler-Needle Fellow for the Center for Holocaust, Human Rights, and Genocide Education (CHHANGE), developing curriculum using the resources of CHHANGE. This year, she is a fellow of the Center for Transformative Learning, bring her Peace-By-Piece Brookdale Community Quilt project to the campus. She is a co-lead with Dr. Juliette Goulet in Environmental Science of the National Science Foundation-funded MACH program through Rutgers that brings graduate-level experiences to our Brookdale students. She has also worked with the TLC to make her Canvas courses accessible, with the ESL department to better serve our Hispanic learners, and with the "Bot Squad" to understand how AI is changing education.

COMMUNITY SERVICE

Elana volunteers her time for many causes, but her passion is with the NJ Family Success Institute. With the FSI, she facilitates empowerment and advocacy forums for members of underserved communities in Camden, Trenton, Atlantic City, and New Brunswick. She looks forward to serving more NJ communities in the future.

SABRINA MATHUES

Assistant Professor Sabrina Mathues is recommended for promotion to Associate Professor. Hired in 2017 to teach College Success, Sabrina earned a bachelor's degree in Psychology from Temple University, a master's degree in Higher and Postsecondary Education Administration from Arizona State University, and a master's degree in Communications from Southern New Hampshire University.

TEACHING EFFECTIVENESS

As the sole full-time faculty member for College Success during much of the promotion period, Sabrina effectively led the program through curriculum development, outcomes assessment, recruitment events, and collaboration with advisors to strengthen student pathways, particularly for undecided students. She completed a five-year program review for Liberal Arts Humanities and Undecided programs, leading to curricular revisions that positioned CSSC 105 as an anchor course for career exploration. Sabrina also developed instructor resources and mentored adjunct faculty to support consistent course delivery. In addition to College Success courses, she teaches core courses for Communication Media programs. Her student evaluations and classroom observations consistently reflect Sabrina's commitment to meaningful learning, adaptability, and student connection.

COLLEGE SERVICE

Sabrina's college service reflects sustained leadership at both institutional and departmental levels. As Co-Chair of the General Education Assessment Committee, she helped develop a sustainable assessment model that transitioned leadership to the Provost's Office. Her governance work continued as a faculty representative to Steering, chair of the Constitution Subcommittee, and later Vice-Chair of Steering. She has also been co-chairing the Middle States Standard V Working Group and served on the Presidential Task Force for Mission, Vision, and Values.

PROFESSIONAL DEVELOPMENT

Sabrina has demonstrated ongoing professional growth through scholarship, presentations, and leadership roles beyond the college. She authored *One-Step at a Time: A Roadmap to Problem Solving & Decision Making*, which received the Textbook and Authors' Association Most Promising New Textbook Award, and served as primary author for the second edition of *Mastering the Skills for College & Career Success*. Sabrina has presented at external conferences and at campus events, supporting student success initiatives such as EOF Summer Bridge, and served in leadership roles with the New Jersey chapter of the National Organization for Student Success.

COMMUNITY SERVICE

Sabrina annually visits Neptune High School to speak with graduating seniors about transitioning to college, helping demystify expectations and encourage confidence in postsecondary pathways. She also volunteers within Southern Ocean County youth athletics, serving as a statistics keeper and concessions volunteer for local flag football leagues.

ARIANNE PATHAK

Assistant Professor Arianne Pathak is recommended for promotion to Associate Professor. Hired in 2016 to teach Mathematics, Arianne earned a bachelor's degree in Mathematics from Spelman College, and a master's degree in Mathematics from Iowa State University.

TEACHING EFFECTIVENESS

Assistant Professor Pathak is committed to helping students succeed in mathematics by creating a supportive, engaging, and accessible learning environment. She teaches a range of mathematics courses and emphasizes meeting students where they are academically while encouraging confidence and persistence. Her teaching incorporates active learning, structured practice, and Open Educational Resources to reduce financial barriers for students. Through her classroom instruction, curriculum work, and consistent support of students, she demonstrates a strong commitment to effective teaching and student learning.

COLLEGE SERVICE

Assistant Professor Pathak is deeply involved in college service through a combination of departmental leadership, shared governance, and ongoing student mentorship. She served as Assistant Department Chair of Mathematics and as Math Lab Coordinator, where she helped manage daily operations. Since 2018, she has also served as an advisor to the Women in Engineering, Science, and Technology (WEST) Club, where she mentors students, supports programming, and works with campus partners to create opportunities that encourage women to pursue and persist in STEM fields. In addition, she has contributed to college-wide shared governance as co-chair of Academic Council and faculty representative on the Governance Steering Committee, reflecting her commitment to the broader mission and operation of the college.

PROFESSIONAL DEVELOPMENT

Assistant Professor Pathak is involved with professional organizations including the Mathematical Association of Two-Year Colleges of New Jersey (MATYCNJ), where she serves on the executive board as Recording Secretary, and the American Mathematical Association of Two-Year Colleges (AMATYC). Through conference participation and collaboration with faculty across the state, she remains engaged with current discussions on curriculum and teaching practices.

COMMUNITY SERVICE

Assistant Professor Pathak supports educational access through financial contributions and volunteer work. She donates to Spelman College to support scholarships for students with financial need. She also volunteers as a tutor, providing academic support to and helping students build skills in mathematics.

TARA ROSTRON-LORENZ

Assistant Professor Tara Rostron-Lorenz is recommended for promotion to Associate Professor. Hired in 2017 to teach nursing, Tara earned a Bachelor of Science in Nursing, a Master of Science in Nursing, and is currently a PhD Candidate in Nursing at Widener University.

TEACHING EFFECTIVENESS

Tara demonstrates strong teaching effectiveness through a student-centered, active learning approach and a consistent commitment to nursing student success. She integrates case-based learning, collaborative problem solving, NCLEX-style application questions, virtual learning tools, and structured debriefing into her instruction. Her teaching emphasizes clinical reasoning, prioritization, safety, and confidence-building while creating a supportive and engaging learning environment. She has also developed instructional supports such as clinical readiness boot camps and simulations for NURS 271 to strengthen student preparedness for clinical practice. In addition, she engages in test blueprinting, item analysis, and exam revision to improve assessment quality and alignment with course outcomes and NCLEX competencies.

COLLEGE SERVICE

Tara provides substantial leadership and service to both the Nursing Department and the college. As Department Chair of Nursing, she oversees adjunct faculty hiring and onboarding, faculty support, course staffing, scheduling, clinical placement coordination, resource management, and student issue resolution. She also leads full-time faculty search committees and maintains partnerships with hospitals, rehabilitation centers, subacute facilities, and community agencies to support student clinical education. Her service also includes significant committee leadership. She serves as Chair of the Nursing Curriculum Committee, Co-Chair of Academic Standards, and is a former Co-Chair of College Life. She has also contributed to Governance Forums, Adjunct workshops, and faculty development initiatives.

PROFESSIONAL DEVELOPMENT

Tara demonstrates continued professional growth through doctoral study, scholarly dissemination, and ongoing continuing education. She is completing her PhD in Nursing at Widener University and has successfully passed her comprehensive examination. Her doctoral work focuses on supporting first semester nursing students through early intervention, mentoring, and the development of a conceptual “toolbox” for student success. She has presented scholarly work at Scholars Day, the New Jersey League for Nursing, and the Eta Beta Scholarship Symposium at Widener University. Her abstract on the Strong Start Mentoring Program was also accepted for presentation at the Organization for Associate Degree Nursing National Convention in Fall 2025.

COMMUNITY SERVICE

Tara serves as CEO of The Village Family Foster Closet, a community initiative that provides foster children with free access to clothing, shoes, school supplies, toiletries, and other essential items in a storefront environment designed to preserve dignity and choice. The organization also supports foster families through family-centered events, back-to-school outreach, and seasonal sponsorship initiatives. This work informs her teaching and leadership by deepening her understanding of how instability, financial strain, and disrupted routines affect students’ educational experiences and success.

JACQUELYNN SEELY, ESQ.

Associate Professor Jacquelynn Seely is recommended for promotion to Full Professor. Hired in 2017 to teach Criminal Justice and Homeland Security , she earned a bachelor’s degree in Political Science from Wilkes College, and a juris doctorate degree from Rutgers University.

TEACHING EFFECTIVENESS

Jacquelynn brings a wealth of experience from her former career as an assistant prosecutor to the classroom, making criminal justice both engaging and relevant for her students. A strong advocate for active and experiential learning, she incorporates these approaches across all her courses, teaching four different classes in multiple formats. She was the first in the department to offer hybrid courses and successfully redesigned CRJU 236 to qualify as a Globally Enhanced course. She developed an assignment mirroring the appellate court process, giving students a practical understanding of how cases are reviewed and decided, and frequently organizes field trips, seminars, and guest presentations to deepen real-world exposure. In collaboration with Instructor Michael Zimmerman, she also developed a study abroad program tailored for Criminal Justice students. Beyond the classroom, Jacquelynn mentors full-time and adjunct faculty, generously sharing her materials and expertise. As Department Chair, she coordinates assessment for all CJ courses and has played a key role in updating departmental policies, textbooks, and syllabi to align with industry standards.

COLLEGE SERVICE

Jacquelynn has served as Chair for the Criminal Justice Department since 2019 and currently co-chairs the Criminal Justice & Legal Studies Department. She oversees program reviews for the Criminal Justice A.S. and A.A. degrees, the Homeland Security & Emergency Management A.S. degree, and the Legal & Social Justice Certificate. She is an active faculty advisor for the Criminal Justice Club, leveraging her professional network to bring engaging speakers to students. Jacquelynn promotes the Criminal Justice programs by participating in Open House events each semester and hosting information sessions. Her service to the college includes work on Academic Standards, Sabbatical, and Instructor Hiring Committees, as well as Chairing key search and hiring committees. She has contributed to student-centered initiatives such as Student Award Committees and Student Conduct Hearings. Jacquelynn maintains strong relationships with alumni, whose continued engagement creates valuable opportunities for current students.

PROFESSIONAL DEVELOPMENT

Jacquelynn is admitted to practice law in the States of New Jersey and Pennsylvania as well as the Federal Third Circuit Courts. She regularly attends continuing legal education seminars. In addition, she continues to expand her technology expertise as related to teaching and learning.

COMMUNITY SERVICE

Jacquelynn is the Volunteers Chair on the Board of Directors for Monmouth County CrimeStoppers, and she serves on the Advisory Committee for Keansburg High School’s Career & Technical Education Program.

DR. LAUREN TATULLI

Assistant Professor Lauren Tatulli is recommended for promotion to Associate Professor. Hired in 2016 to teach Economics, Lauren earned a bachelor's degree in Economics from Montclair State University, a master's degree in Business Administration with a concentration in Finance from DeVry University/Keller Graduate School, and a doctoral degree in Business Administration from Wilmington University.

TEACHING EFFECTIVENESS

Lauren demonstrates strong teaching effectiveness across all instructional modalities, including in-person, hybrid, and online courses, within the Economics Department, where she teaches courses that serve business, general education, and STEAM students. Assistant Professor Tatulli integrates technology to enhance accessibility, engagement, and real-time application of economic concepts. Her instruction is consistently grounded in current events, enabling students to connect theory to contemporary economic issues, while fostering critical thinking and relevance. Through the implementation of engaged learning initiatives, such as interactive discussions, applied assignments, and data-driven activities, Assistant Professor Tatulli creates an inclusive and dynamic classroom environment that supports diverse learners and promotes active participation across all course formats.

COLLEGE SERVICE

Lauren demonstrates sustained institutional engagement through contributions to student programming, shared governance, academic leadership, and assessment. She co-hosted a Financial Literacy presentation, in collaboration with the PTK Honor Society and Business Club, developing and delivering instructional materials to support student financial competency. Her committee service includes leadership roles as Chair of the Accounting Full-Time Faculty Hiring Committee and the BSSI Outstanding Student Award Committee, alongside membership on the Academic Council, the Gamma Cohort - Engaged Pedagogy Group, the College Life Committee, and the Full-Time Culinary Faculty Hiring Committee. She has also contributed to institutional initiatives such as the Student Monitoring/CRM pilot and CourseDog testing. From July 2021 through June 2025, she served as Department Chair of Accounting and Economics, providing academic and operational leadership.

PROFESSIONAL DEVELOPMENT

Lauren is a member of the New Jersey Collegiate Business Administration Association, a statewide organization that supports collaboration among business programs at New Jersey two- and four-year colleges and universities. In this role, she participates in meetings with faculty and administrators to facilitate the exchange of best practices in business education.

COMMUNITY SERVICE

Lauren serves on the board of her homeowners' association, contributing to community governance, decision-making, and neighborhood initiatives.

THOMAS VORBACH, DM, MBA

Assistant Professor Thomas Vorbach is recommended for promotion to Associate Professor. Hired in 2016 to teach Business-Management, he earned a bachelor's degree in Psychology from St. Peters College, a master's degree in Management from Regis University, and a doctorate degree in Management from Colorado Technical University.

TEACHING EFFECTIVENESS

Tom is known for continuously evaluating the department's programs based upon business trends and our Advisory Board's input. His innovations include creating BUSI 246-Supply Chain Management, revising the BUSI 105 & 205 classes to include OER texts to remove obstacles and improve student retention. He also works with the Library and TLC to improve academic rigor, business writing, and research. Tom coordinated course revisions of BUSI 145 Fundamentals of Finance, and BUSI 241 Entrepreneurship to include OERs. Additionally, Tom is coordinating CPA Pathway, Labor Relations Concentration, and Finance Concentration.

COLLEGE SERVICE

Tom is serving his second term as chair of the expanded Business-Management department. Accomplishments include increased academic rigor across discipline, the requirement of high-quality adjuncts, as well as leading the 5-year program review.

Tom has served in Governance, including co-chairing the Academic Standards committee twice, been part of search committees, and serves as advisor to the Business Club and coaches the Business Case Competition teams. Tom has served on Academic Integrity hearings, presented at every Open House event since he began chairing, and co-presented at Scholars Day. He also represented Brookdale's Business Department at the NJCBAA.

PROFESSIONAL DEVELOPMENT

Tom regularly participates in educational segments of the NJCBAA, which include topics impacting all college business programs across New Jersey. Past topics have included AI, the enrollment drop-off, and reviews of NJ Business Scholars' work. Tom stays up to date by daily reading of business and economic press, as well as NACE's Community College Entrepreneurship, Supply Chain Management Review, American Pharmaceutical Review, Harvard Business Review, and other publications.

COMMUNITY SERVICE

Tom serves as a Board Member of The American Policy Holders Association, a nonprofit 501C4 watchdog organization that promotes integrity, honesty and best practices in the insurance industry. Integrity is essential to business education. In the past Tom has been a board member of the German Language School in Middletown, NJ, as well as coach for various youth athletics.

DR. ASHLEY ZAMPOGNA-KRUG

Associate Professor Ashley Zampogna-Krug is recommended for promotion to Full Professor. Hired in 2012 to teach History, Ashley earned a bachelor's degree in Secondary Education from The University of Pittsburgh-Johnstown, a master's degree in History from Youngstown State University, and a doctorate degree in History from The University of Wisconsin-Milwaukee.

TEACHING EFFECTIVENESS

For more than a decade, Ashley has integrated Global Citizenship Project themes like transcending divisions, wellness, and now civic responsibility into her curriculum to teach students how their learning connects to modern global realities. She guides her students through research by partnering with Bankier Librarians to coordinate research workshops. She also engages her students in the classroom and facilitates peer-to-peer connections using a variety of active and collaborative learning practices.

COLLEGE SERVICE

Ashley served as the Faculty Liaison to the International Education from 2021 to 2025 where she led two Global Reads, hosted and organized four Global Citizenship Project Awards ceremonies, curated numerous newsletters, and helped numerous faculty members globally enhance their curriculum. She spearheaded the effort to bring the Human Library, an international project that aims to break down stereotypes, to Brookdale. She currently serves as the Co-Chair of Standard III for Middle States and the Co-Chair of the History and Political Science Department. For more than a decade, she has advocated for immigrant students at the college as the faculty advisor of Dreamers+ and now SOL (Somos Orgullosos Latinos), as a leader of UndocuAlly, and now as Faculty Fellow on Immigration with the Center for Transformative Learning.

PROFESSIONAL DEVELOPMENT

Ashley regularly engages in professional development including attending conferences and workshops on topics ranging from history to best ways to support immigrant students. She regularly attends Teaching and Learning Center roundtables as well as Scholar's Day and Civility Week presentations. She has presented on immigration history and policy for local organizations such as the New Jersey League of Women Voters. She also recently completed her certification in Digital Wellness Instruction through the Digital Wellness Institute.

COMMUNITY SERVICE

Ashley's work through Dreamers+ and UndocuAlly has involved hosting and creating numerous workshops that support the local immigrant community including ITIN clinics, DACA renewal workshops, and bilingual guidance on purchasing a home. As Chair of the Global Citizenship Project, she was responsible for spearheading the Sylvia's Children book drive and numerous events that drew community participation. She is active in her church's community service and has cooked and delivered lasagnas for Lasagna Love since 2021.

TABLE I
ANALYSIS OF PROMOTIONS
2026-2027

TOTAL FACULTY*	174
LESS FULL PROFESSOR	87
NUMBER OF AUTOMATIC PROMOTIONS IN CONJUNCTION WITH TENURE	4
FACULTY RECOMMENDED FOR TENURE (no promotion in rank)	3
FACULTY RECOMMENDED FOR PROMOTION TO FULL PROFESSOR	2
FACULTY RECOMMENDED FOR PROMOTION TO ASSOCIATE PROFESSOR	8
AUTOMATIC PROMOTIONS TO ASSISTANT PROFESSOR	4
TOTAL PROMOTIONS	14

TABLE II
PROMOTIONS RECOMMENDED FOR 2026-2027

<u>School of Business, Humanities & Social Science</u>	<u>Recommended by President</u> Christy DeVito Ryans Kearns Elana Maloney Sabrina Mathues William Roll Jacquelynn Seely Lauren Tatulli Thomas Vorbach Ashley Zampogna-Krug	to Assistant Professor** to Assistant Professor* to Associate Professor to Associate Professor to Assistant Professor** to Full Professor to Associate Professor to Associate Professor to Full Professor
<u>School of Health Science</u>	<u>Recommended by President</u> Patty Ann Hansen Peter Enge Christine J. Hogan Tara Rostron-Lorenz	to Assistant Professor* to Assistant Professor** to Associate Professor to Associate Professor
<u>School of STEAM</u>	<u>Recommended by President</u> Samantha Doluweera Arianne Pathak Kevin Squires Ceaphas Stubbs	to Associate Professor to Associate Professor to Assistant Professor* to Assistant Professor*

*Promotion granted in conjunction with tenure

**Tenure only

TABLE III
SUMMARY OF FACULTY BY RANK

2026-2027

	<u>Instructor</u>	<u>Assistant Professor</u>	<u>Associate Professor</u>	<u>Professor</u>	<u>Total</u>
Rank Distribution Before Current Promotions	18	46	25	85	174
Percent	10%	26%	14%	49%	100%
Current Promotions	-4	-4	6	2	14
Rank Distribution After Current Promotions	14	42	31	87	174
Percent	8%	24%	18%	50%	100%

TABLE IV

DISTRIBUTION OF FACULTY RANK BY UNIT
BEFORE CURRENT PROMOTIONS

2026-2027

	<u>Instructor</u>	<u>Assistant Professor</u>	<u>Associate Professor</u>	<u>Professor</u>	<u>Total</u>
School of Business, Humanities & Social Science	5 5%	21 23%	15 16%	52 56%	93 100%
Educational Access & Innovation (includes Library)	1 25%	0 0%	0 0%	3 75%	4 100%
School of Health Science	4 19%	13 62%	1 5%	3 14%	21 100%
School of STEAM	8 15%	12 23%	9 17%	24 45%	53 100%
Student Affairs/Counseling	0 0%	0 0%	0 0%	3 100%	3 100%
TOTAL	18 10%	46 26%	25 14%	85 49%	174 100%

TABLE V

DISTRIBUTION OF FACULTY RANK BY UNIT
AFTER CURRENT PROMOTIONS

2026-2027

	<u>Instructor</u>	<u>Assistant Professor</u>	<u>Associate Professor</u>	<u>Professor</u>	<u>Total</u>
Business & Social Science	4 4%	18 19%	17 18%	54 58%	93 100%
Educational Access & Innovation (includes Library)	1 25%	0 0%	0 0%	3 75%	4 100%
Health Science	3 14%	12 57%	3 14%	3 14%	21 100%
STEM	6 11%	12 23%	11 21%	24 45%	53 100%
Student Affairs/Counseling	0 0%	0 0%	0 0%	3 100%	3 100%
TOTAL	14 8%	42 24%	31 18%	87 50%	174 100%

Faculty/Adjunct Data	Fall 2025 FT Faculty	Fall 2025 Adjuncts	Employee %		Sections Taught	
			FT %	PT %	FT %	PT %
	185	274	40%	60%	63%	37%

TABLE VI

FACULTY PROMOTIONS - (8 year History)

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Business, Humanities & Social Science	11	7	11	12	9	8	6	9
Health Science	0	0	1	2	2	1	3	4
Educational Access & Innovations (Includes Library & Innovations-College Success)	0	1	1	2	0	1	0	0
STEM	9	6	6	4	5	5	5	4
Student Affairs/Counseling	0	0	0	0	0	0	0	0
NON-AUTOMATIC	12	14	10	13	12	11	9	13
AUTOMATIC	8	3	9	7	4	4	5	4
TOTAL	20	17	19	20	16	15	14	17

Deicy Ahmad-Chaustre, Academic Tutor, Mathematics Department

Deicy has been part of the Brookdale family for the 17 years. 12 of those have been as an Academic tutor for the Mathematics Department. She utilizes her experience as an adjunct to improve her performance when tutoring students. At the beginning of the semesters, Deicy makes a point to visit classrooms to show students how to use the tutoring programs so they are comfortable with making an appointment, and when they meet with a tutor.

To improve herself as a tutor, Deicy continually participates in professional development, and is a member of the American Mathematical Association of Two-Year Colleges, and the National Organization for Student Success. She is extremely passionate about helping, and watching her students thrive where they had difficulties.

A quote from her packet reads: Math is not only about numbers or formulas, it is about resilience, problem-solving, and the confidence that comes from overcoming challenges.

Rose Dunn, Scheduling Specialist, Scheduling Office

When Brookdale Community College first implemented the use of Coursedog as its scheduling platform, someone had to teach faculty and staff how to use it. This was entrusted to Rose Dunn. She created six mini-instructional videos to guide members of Brookdale on how to reserve rooms, and continues to support any who need assistance. Rose makes it a priority to increase efficiency. A shining example is when she was part of the Health Sciences Department she was able to shorten down 2 months of data entry to a 2 week period!

Rose has been actively involved around Brookdale for nearly a decade. She was part of the Call Campaign during COVID, calling 250 students. She is a member of the PSA, taking on the role of Secretary at one point. She was an active participant in the Women's Leadership Conference, and COPE. Rose has also been involved with Governance, and the Steering Committee.

Adam Winkler, Academic Tutor, Mathematics Department

From a student using the math lab, to an academic tutor in the math lab, Adam Winkler is a powerhouse as per his evaluation! When working with students, he doesn't offer the student the answer. He helps them build a foundation for understanding the content so they can achieve the answer. As part of earning his Hungarian citizenship, Adam became fluent in the language and was able to explain the concepts of a math course to a student who was having difficulty with English.

When not being a powerhouse in the math lab, Adam is involved on campus. He is part of the Tutoring Committee, and a member of the Mathematics Association of Two-Year Colleges of NJ. Adam has participated in Open House, Math Lab days, and CPR training on campus.

TABLE II

Performance Recognition – July 1, 2026 Awards

SUMMARY OF STAFF BY BAND

	N1/N2	N3	N4	N5	Total
Distribution by Band	3	17	81	39	140
Percent	2%	12%	58.5%	27.5%	100%
Current Performance Recommendations	0	0	1	2	3

April 2026

TABLE I

**ANALYSIS OF PERFORMANCE RECOGNITION
July 1, 2026 Awards**

Total Staff	140
Less Ineligible Group	111
Employees with less than four years' service	62
Employees without "exceeds" on three of the last 4 years	30
Employees with less than one year in new position	6
Staff who have received Performance Recognition in the last four years	13
Number of Eligible Staff	29
Number of Eligible Staff Applying (4 applied, 1 withdrew)	4
Staff Recommended for Performance Recognition – N5	2
Staff Recommended for Performance Recognition – N4	1
Staff Recommended for Performance Recognition – N3	0
Staff Recommended for Performance Recognition – N1/N2	0
% of Applications of Eligible Group (4/29)	14%
% of Applications of Total Staff (4/140)	3%

April 2026

Promotion Within Band Final Recommendations

Each application was carefully evaluated against the scope of expected job responsibilities, with particular attention to the degree to which candidates consistently exceeded performance expectations. Consideration was also given to the measurable impact of each candidate's achievements on advancing the College's mission. The recommended candidates have demonstrated exceptional contributions that have meaningfully benefited colleagues, students, and community members.

Jessica Mangold, Academic Advisor, Academic Advising

Jessica highlighted impactful initiatives focused on student engagement, advising innovation, and support for first-generation and EOF students. She led the development of the "Ain't No Stoppin' Us Now" EOF conference, coordinating speakers, panels, and programming that fostered mentorship, leadership development, and community building among EOF and first-generation students. Beyond advising responsibilities, Jessica contributed to transfer resource development, graduation and awards programming, and student orientation initiatives. She also participated in the CRM Advise redesign project, helping implement predictive analytics and automated outreach tools to support early intervention for at-risk students. Her work strengthened communication between advisors and students, enabling more proactive support and improved retention outcomes. Jessica also demonstrated strong commitment to professional development, completing extensive continuing education and teaching certification while mentoring students and supporting specialized programs such as Culinary Arts advising.

Dr. Jackeline Mejias-Fuertes, Director, Small Business Development Center

Jackeline is the Regional Director of the New Jersey Small Business Development Center at Brookdale. In this role, she has helped elevate Brookdale's visibility and empowered our community and has been recognized numerous times for her achievements. Jackeline created the Venture Hive Entrepreneurial Ecosystem (VEE), which nurtures entrepreneurs from idea to implementation while strengthening the economic vitality of Monmouth and Ocean Counties. For over a decade, Jackeline has led Women Entrepreneurs Rock (WER), one of the state's leading platforms for women's economic empowerment. This organization has helped over 1,200 women entrepreneurs and business owners over the last five

years! Her leadership of the NJSMBDC at Brookdale has been recognized by the NJBIZ Leading Women in Business, the Girl Scouts, ATHENA Leadership Award, and she was named the Asbury Park Press Business Leader of the Jersey Shore. In addition to these recognitions, Jackeline has presented the NJSMBDC model at the local, state, and national level. Plus, she has secured numerous grants and funding for the College. Ed Johnson, Executive Director of Governmental Affairs & Community Relations said, “She secured funding support and resources from the New Jersey State Urban Enterprise Zone/ OCED program, municipal governments, and local chambers for the highly successful Big Pitch initiative scalable, replicable program that strengthens communities and reinforces Brookdale’s role as a catalyst for economic development.” Jackeline’s achievements that help empower our community and our College are why she is awarded promotion within band.

Kathleen Shea, Assistant Director, Admissions

Kaite’s demonstrated leadership in admissions innovation, student access, and community partnership. During the pandemic, she ensured continuity of high school placement testing, coordinating in-person and virtual testing solutions, and implementing new tools such as ALEKS for math placement. Katie also led the implementation of International Baccalaureate (IB) credit acceptance, collaborating with academic leadership to develop evaluation processes and training admissions staff on IB credit procedures, improving access and transfer pathways for students. Her community engagement includes serving as Philanthropy Co-Chair of the Monmouth County School Counselors Association, strengthening relationships with regional schools and organizing service initiatives that connect Brookdale with local communities. Katie also spearheaded the return of in-person information sessions for prospective students and families, helping rebuild enrollment pipelines and strengthen the College’s outreach efforts post-pandemic.

Trish Taylor, Assistant Director, Athletics & Recreation

Tricia presented a portfolio demonstrating significant leadership, creativity, and community engagement that extended well beyond her operational responsibilities. Her achievements include launching the “Season of Giving” community engagement initiative, coordinating service partnerships with organizations such as Fulfill and Habitat for Humanity, and developing the Jersey Blues Testimonial Series, which highlights alumni success stories to strengthen institutional pride and recruitment. She also created the Brookdale Kicks for Cancer event, raising awareness and funds for ovarian cancer research while engaging student-athletes in service leadership.

Additionally, Tricia established the Student-Athletes Honor Jersey Blue Employees recognition program to celebrate faculty and staff who impact student success. Across these initiatives, she demonstrated strategic storytelling, external partnership building, and student engagement efforts that elevated Brookdale's visibility and strengthened campus culture.

Kim Van Lew, Manager, Purchasing

Kim's expertise, analysis of procedures, and proactive implementations have saved the College thousands of dollars and immeasurable hours. Her achievements include streamlining the process to get board approval for delivery of products and services, implementation of new accreditation policy and procedures, and continued certification in public purchasing to ensure the College complies with all laws and can get the best value and savings. Dr. Teresa Manfreda-Foley, VP for Finance & Operations, said Kim, "Is constantly navigating ways to streamline, simplify, and accelerate our procurement processes." Kim's dedication to keeping the College in compliance with all policies as well as her ability to improve procedures make her an excellent candidate for the promotion within band recognition. "Kim is an asset not only to the Finance & Operations division, but to Brookdale as a whole. She demonstrated extraordinary accomplishment across every aspect of her work, delivers results that exceed the expectations of her current band, and strengthens the College's operational integrity," Teresa said of Kim. It is because of these major achievements and Kim's dedication to ensure the College is fiscally responsible that she is awarded promotion within band.

TABLE II
PROMOTION WITHIN BAND – July 1, 2026 Awards
SUMMARY OF ADMINSTRATORS BY BAND

	A1	A2	A3	A4	A5	A6	Total
Distribution by Band	1	19	68	38	38	12	176
Percent	.50%	11%	38.5%	21.5%	21.5%	7%	100%
Current Promotion Within Band Recommendations	0	0	3	0	2	0	5

April 2026

TABLE I

**ANALYSIS OF PROMOTION WITHIN BAND
July 1, 2026 Awards**

Total Administrators	176
Number of Administrators Applying	11
Administrators Recommended for Promotion Within Band – A6	0
Administrators Recommended for Promotion Within Band – A5	2
Administrators Recommended for Promotion Within Band – A4	0
Administrators Recommended for Promotion Within Band – A3	3
Administrators Recommended for Promotion Within Band – A2	0
Administrators Recommended for Promotion Within Band – A1	0
% of Applications of Total Administrators (11/176)	6%
% of Awards of Total Administrators (5/176)	3%

April 2026

BROOKDALE COMMUNITY COLLEGE

**Board of Trustees
Public Business Meeting Minutes**

March 24, 2026

**Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738**

Vice-Chair Abby-White called the meeting to order at 5:30 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Barbara Horl, Chair	Dr. Katie Lynch
	Ms. Tracey Abby-White, Trustee, Vice-Chair	Ms. Nancy Kaari
	Mr. Steve Clayton, Trustee	Dr. Yesenia Madas
	Mr. Paul Crupi, Trustee	Ms. Bonnie Passarella, Esq.
	Dr. Stephanie D'Alessio, Trustee	Mr. Kornipibob Kanthanjan
	Ms. Dyese Davis, Trustee	Ms. Nancy Kegelman
	Ms. Stephanie L. Hoitt, Trustee	Dr. Teresa Manfreda-Foley
	Mr. James McCracken, Trustee	
	Dr. Les Richens, Trustee	
	Dr. David Stout, Secretary	Ms. Cynthia Gruskos
	Ms. Mary Pat Angelini, Trustee	
	Mr. Montez Swartz, Trustee	
	Ms. Cyndie Williams, Trustee	
Absent		
College Counsel	Mr. Mitch Jacobs, Esq., General Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On March 18, 2026 at 10 AM advance written notice of this meeting was posted on the Brookdale Community College website; posted on the BAC Bulletin Board and filed with the Clerk of the County of Monmouth.

Mr. Jacobs read the statement on procedures and requirements for making public comment during the public meeting.

Vice-Chair Abby-White led the pledge of allegiance followed by a welcome to those in attendance.

Vice-Chair Abby-White read our mission statement:

Brookdale Community College opens doors to education with courage and care, guiding diverse learners toward a lifetime of growth and success.

Dr. Stout led a moment of silence in memory of retired Brookdalian, Robert Macaluso and Dr. Steve Rose, President of Passaic Community College.

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Adoption of Agenda</p> <p>The Agenda since noticed has been revised to honor William Salcedo with an Honorary degree at Commencement 2026 and to add a ratification of an alternate records custodian.</p>	<p>A motion to adopt the revised agenda was made by Trustee Angelini and seconded by Trustee Crupi.</p> <p>Motion passed.</p>	
<p>President's Report</p> <p>Dr. Stout provided an update on the College’s Middle States accreditation process, announcing that the visiting team chair has been identified and a preliminary visit is scheduled for May 5, 2026. During this visit, the team chair will meet with the Middle States steering committee, working groups, internal leadership, collegial governance representatives, and members of the Board of Trustees. Tentative dates for the full accreditation visit were also discussed, with preferred dates in November 2026 and alternate dates in October. The visit will begin on a Sunday with a college-wide reception, followed by two days of meetings, including a scheduled meeting with the Board of Trustees, and concluding on Wednesday morning. President Stout noted that the College’s self-study is currently available for campus-wide review and that preparation for the visit will be incorporated into the April Board Retreat, including mock questions to ensure readiness. He expressed appreciation to faculty, staff, and administrators involved in the accreditation process.</p> <p>Dr. Stout also acknowledged several members of the College community, including retirees and those transitioning to retirement, recognizing their years of service and contributions to the institution.</p>		
<p>Reports from the Board Committees and Liaisons</p> <p>A. Finance & Facilities Committee – Trustee McCracken reported on the Finance and Facilities Committee meeting held on March 17, 2026. Facilities updates included progress reports on multiple ongoing capital and maintenance projects. Plans were discussed to relocate and expand the welding instruction program by converting the former print shop into new instructional space and relocating print operations to the mailroom receiving area. Additionally, culinary continuing education programming is expected to operate from the Wall campus, with planning and build-out activities underway.</p> <p>The financial report for January 2026 was presented, noting operating revenues of \$72.6 million,</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>representing 79% of the annual budget and reflecting an increase of 6.9% compared to the same period last year. Expenses totaled \$50.7 million, exceeding 56% of the budget and representing a year-over-year increase of 7.8%. The College’s cash balance at the end of January was reported at \$29 million, approximately \$4 million lower than the prior year, with interest earnings of \$341,000 to date and projected total interest income of approximately \$585,000 by fiscal year end.</p> <p>A spring semester financial forecast for fiscal year 2026 was provided, indicating strong enrollment and solid revenue performance in several areas, alongside significant financial pressures. The College is currently projecting the use of \$2.9 million in reserves, an increase from the originally anticipated \$818,000, due to unforeseen cost increases including higher health insurance expenses, reduced state aid, increased snow removal costs, adjunct pay overruns, and utility overages. Despite these pressures, several favorable developments were highlighted, including \$780,000 in internal cost savings achieved through delayed hiring and spending controls, a \$594,000 Strategic Plan 2030 Foundation grant, and strong performance in Continuing and Professional studies, with projected net income of \$1.2 million compared to a budgeted \$550,000. Auxiliary operations were also favorable, with a projected surplus of \$188,000.</p> <p>The Committee reviewed purchases, payments, gifts, and grants, noting several in-kind donations and the receipt of grant awards totaling more than \$4 million, with additional grant applications pending.</p> <p>B. Audit Committee - Chair Horl reported that the Audit Committee met on March 16, 2026. The Committee received an update on the independent audit RFP process, which remains on schedule, with the goal of bringing a recommended auditor forward in April so year-end work can begin in May. An update was also provided regarding the internal audit of the College’s budget development process, with preliminary results expected by the end of March and a final report anticipated in mid-April. The Committee further reviewed one ethics hotline matter, which did not involve unethical conduct, and noted that the issue was addressed through human resources coaching. An update was also provided on a previous matter that was thoroughly reviewed and had no findings.</p> <p>C. Student Success & Educational Excellence Committee - Trustee D’Alessio reported that the Student Success and Educational Excellence Committee met on March 18, 2026, to review initiatives supporting student engagement, academic quality, and the College’s poverty-informed strategic priorities. The Committee received an update on the Ocelot chatbot and text-messaging campaigns, which continue to demonstrate strong utilization and nationally recognized engagement outcomes. Updates were also provided on recruitment and student life activities, including high participation at the recent transfer fair and continued success across Brookdale’s athletic programs. The Committee discussed insights gained from the Bellwether Conference and a visit with the Chancellor of the Austin Community College District, highlighting opportunities to strengthen institutional culture, onboarding, basic needs support, and professional development in alignment with the College’s North Star goal. In addition, the Committee reviewed sabbatical proposals that support faculty scholarship while generating cost savings, received a consolidated update on program accreditation activities, and reviewed the Middle States self-study draft now available for Board feedback.</p> <p>Overall, the meeting reflected continued cross-divisional collaboration and progress toward a more student-centered, data-informed, and equity-driven institution.</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>D. Graduate Trustee Report – Trustee Swartz reported on a wide range of student leadership, advocacy, and engagement activities over the past several months. Highlights included participation in the 2025 ACCT Leadership Conference in Washington, D.C., where he engaged in leadership development, national networking, and student advocacy alongside College leadership and Trustees. While in Washington, meetings were held with New Jersey federal representatives to advocate for student-related policy priorities and to highlight the impact of Brookdale’s programs and student support services. On campus, Trustee Swartz described numerous student engagement initiatives, including cultural celebrations, involvement fairs, wellness-focused programming, civility discussions, advising and transfer events, and social activities designed to foster community connection and student belonging. He also noted upcoming spring programming and emphasized the continued importance of student leadership, collaboration, and engagement in enhancing the student experience.</p> <p>E. Ad-Hoc Credential Expansion – Trustee Williams reported no report this month.</p> <p>F. NJCCC Update – Chair Horl reported on the March 16, 2026, executive meeting of the New Jersey Council of County Colleges. Discussions focused on the Council’s recently released Economic Impact Study and statewide budget strategy in advance of the Governor’s fiscal year 2027 budget. Chair Horl noted that community colleges statewide will receive flat funding of \$169 million, which presents challenges given rising operational and benefit costs, particularly a significant increase in state health benefits. The Council requested a one-time appropriation to offset these costs and has begun coordinated advocacy with legislators and state officials. Chair Horl also summarized key budget adjustments affecting higher education, including funding changes to tuition aid grants, workforce and opportunity programs, and student support initiatives. She highlighted President Stout’s testimony before the Assembly Budget and Appropriations Committee, advocating on behalf of community colleges, and underscored the continued need for statewide legislative advocacy to address funding pressures.</p> <p>G. Foundation Update - Vice Chair Abby-White reported on the March 19, 2026, meeting of the Brookdale Community College Foundation Board. The Foundation discussed the benefits and challenges associated with restricted and unrestricted charitable giving and introduced a new “Impact Fund” concept designed to provide greater flexibility in meeting emerging student and institutional needs. The Impact Fund is intended to simplify gift administration and allow resources to be directed to areas of highest need, supporting operational stability and high-demand programs. Foundation board development was also a focus, with expectations for board members to commit to an annual “give or get” contribution, including support for the Impact Fund. Vice Chair Abby-White also provided an update on the upcoming Scholarship Bash fundraiser, highlighting strong planning progress, sponsorships, and auction items, while encouraging continued outreach and participation to meet attendance and fundraising goals.</p>		
<p>Public Comment on Agenda Items</p>		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Vice-Chair Abby-White opened the meeting to public comment on agenda items only. She announced that anyone wishing to make public comment on agenda items only may do so in accordance to the instructions for making comment provided by Mr. Jacobs at the beginning of the meeting.</p> <p>No public comment was made and Ms. Gruskos confirmed that no written public comment was received.</p> <p>Vice-Chair Abby-White closed the public comment portion on agenda items only.</p>		
<p>Review of Consent Agenda</p> <ul style="list-style-type: none"> Any item may be removed from the consent agenda for discussion by any voting member of the Board of Trustees. <p>A. Acceptance of Consent Agenda</p>	<p>A motion to adopt the consent agenda was made by Trustee Richens and seconded by Trustee Crupi.</p> <p>Motion passed.</p>	
<p>Approval of Public Business Meeting Minutes - February 25, 2026</p>	<p>A motion to approve the minutes from the Public Business Meeting on February 25, 2026, was made by Trustee Angelini and seconded by Trustee Hoitt.</p> <p>Minutes approved.</p> <p>ABSTENTIONS: Trustees McCracken and Swartz</p>	
<p>Approval of Executive Session Minutes - February 25, 2026</p>	<p>A motion to approve the Executive Session Minutes on February 25, 2026, was made by Trustee Hoitt and seconded by Trustee Crupi.</p> <p>Minutes approved.</p> <p>ABSTENTIONS: Trustees McCracken and Swartz</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Approval of Consent Agenda</p> <ul style="list-style-type: none"> A. Approval of Human Resources B. Acceptance of Gifts C. Submission of Grants D. Purchases in Excess of \$44,900 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of \$17,500 E. Open Invoice Payment Requests for Vendor, Student and Employee Payments F. Monthly Financial Reports G. FY26 Spring Semester Financial Forecast H. Capital Project Update 	<p>A motion to approve the consent agenda was made by Trustee Clayton and seconded by Trustee Crupi.</p> <p>YES: Trustees Abby-White, Angelini, Clayton, Crupi, D'Alessio, Davis, Hoitt, McCracken, Richens, Swartz, Williams and Chair Horl</p> <p>NO: None</p> <p>ABSTENTIONS: None</p>	
<p>Authorization to present to Siobhan Fallon Hogan and William Salcedo an Honorary Associate Degree at Commencement 2026</p>	<p>A motion to authorize to present to Siobhan Fallon Hogan and William Salcedo an Honorary Associate Degree at Commencement 2026 was made by Trustee Angelini and seconded by Trustee Clayton.</p> <p>Motion passed.</p>	
<p>Alternate Records Custodian</p>	<p>A motion to ratify and affirm the President's appointment of the Senior Assistant to the President and the Board of Trustees as the Alternate Public Records Custodian was made by Trustee Richens and seconded by Trustee Angelini.</p> <p>Motion passed.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Public Comment - Vice-Chair Abby-White opened the meeting to public comment. She announced that anyone wishing to make public comment on agenda items only may do so in accordance to the instructions for making comment provided by Mr. Jacobs at the beginning of the meeting.</p> <p>Richard Leahey - a community member and parent of a current student, shared praise for the College’s academic reputation and transfer success but expressed concerns regarding the format and instructional delivery of an online mathematics course, including the reliance on external video resources and challenges with instructional communication.</p> <p>Dr. Stout acknowledged the comment and directed senior academic leadership to follow up with the individual directly.</p> <p>Professor Jonathan Moshberger - Expressed appreciation for the participation and leadership of Board members in connection with the College’s Women’s History Month programming. He specifically recognized Board Chair Barbara Horl and Trustee Dr. Stephanie D’Alessio for serving as panelists at the Women’s History Month discussion, noting that their personal stories, professional journeys, and insights were both inspirational and impactful for students. He shared that the annual event is organized in collaboration with Assemblywoman Vicky Flynn and has grown in strength and significance over the past three years. Mr. Moshberger further acknowledged Vice Chair Abby-White for attending the event in support of her colleagues. He expressed gratitude to all Trustees for their continued engagement with campus programs, emphasizing that their presence and participation enhance students’ educational experience and demonstrate a strong institutional commitment to civic engagement and leadership development.</p> <p>Ms. Gruskos confirmed that no written public comment was received.</p> <p>Vice-Chair Abby-White closed the public comment portion of the meeting.</p>		
<p>Old/New Business –</p> <p>No old or new business was discussed.</p>		
<p>Resolution to Hold a Closed Meeting</p>	<p>A motion to approve by resolution (Attachment A) to hold an Executive Session was made by Trustee Crupi and seconded by Trustee Clayton.</p> <p>Motion passed.</p>	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
<p>Motion to Re-Open the Meeting to the Public</p>	<p>A motion to reopen the meeting to the public was made by Trustee Angelini and seconded by Trustee Crupi.</p> <p>Motion passed.</p>	
<p>Adjournment</p> <p>Meeting adjourned at 7:23 PM</p>	<p>A motion to adjourn the meeting was made by Trustee D’Alessio and seconded by Trustee Clayton.</p> <p>Meeting adjourned.</p>	

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 1 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on **March 24, 2026 at approximately 6:30 PM** _____ the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality – **consideration of leasing real property, as well as negotiations of a contract**

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

a) "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality...:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

WHEREAS, the length of the Executive Session is estimated to be **30 to 45** minutes after which the public meeting of the Brookdale Community College Board of Trustees shall

(select one) reconvene and immediately adjourn or

reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

- 1 General Functions
- 2 Administration**
- 3 Human Resources
- 4 Business & Finance

2.1 Submission of Grants Executive Summary

A. Funding Agency: U.S. Department of Labor

Lead Institute: Bergen Community College

Funding Opportunity: Strengthening Community Colleges Opportunity Training Grant Round 6

Program Title: N/A

Short Title: SCCT6

Goal/Purpose: Round 6 of the Strengthening Community Colleges grants will fund community colleges, with a singular focus on building program and system capacity for implementing and scaling access to short-term training opportunities through Workforce Pell Grants—i.e., promoting industry-driven strategies, worker mobility, and integration with the larger state workforce system (e.g., Workforce Innovation and Opportunity Act (WIOA) partners) for statewide impact. Brookdale is applying as part of a consortium of NJ community colleges with Bergen County College taking the lead.

Total \$ Requested: max total award \$10 million to be distributed amongst all consortium

Institutional Match: N/A

Date to be Submitted: May 20, 2026

Project Timeline: 9/1/2026 – 8/31/2030

Program Administrator: Susan Pagano

Recommendation:

The President recommends that the Board of Trustees approve submission of the grant application(s) listed.

2.2 Acceptance of Grants Executive Summary

A. Funding Agency: NASA

Lead Institute: Rutgers University

Funding Opportunity: New Jersey Space Grant Consortium/Nanotechnology Lab at BCC

Short Title: Nanotechnology Lab

Goal/Purpose: The Brookdale Nanotechnology Lab initiative seeks to introduce innovative and hands-on laboratory experiences in nanotechnology through the development of a new course. The course will mirror the groundbreaking work done by the CNEU (Center for Nanotechnology Education and Utilization) at Penn State, who have created a low-cost Introduction to Nanotechnology lab. These funds will provide support for course development and lab equipment. By building students' technical, hands-on skills in an emerging field, the course will serve as a key workforce development strategy, preparing students to compete for in-demand careers in high-growth sectors.

Total \$ Received: \$15,000

Institutional Match: N/A

Project Timeline: Academic Year 2026-2027

Program Administrator: Ana Teodorescu

B. Funding Agency: NJ Department of Community Affairs

Funding Opportunity: FY26 Tuition Remission Program

Short Title: Tuition Remission

Goal/Purpose: This funding supports Brookdale's Uniform Construction Code training programs. The Department of Community Affairs will reimburse Brookdale for eligible students upon successful completion of educational programs necessary for licensure of code enforcement

Total \$ Received: \$80,000

Institutional Match: N/A

Project Timeline: 7/1/2025 – 6/30/2026

Program Administrator: Susan Pagano

Recommendation:

The President recommends that the Board of Trustees approve acceptance of the grant(s) listed.

RESOLUTION

WHEREAS, the Board of Trustees of Brookdale Community College has applied for the grant funds listed below:

Funding Agency	Name	Amount
NASA/Rutgers University	New Jersey Space Grant Consortium/Nanotechnology Lab at BCC	\$15,000
NJ Department of Community Affairs	Tuition Remission Program	\$80,000

WHEREAS, the College has been notified that the funds have been approved; and

WHEREAS, Board Policy 2.0000 requires Board acceptance of all grants received by Brookdale Community College; and

WHEREAS, the President recommends acceptance of said grant funds;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Brookdale Community College authorizes the President to accept the grant funds listed above and to sign the funding notification forms and any appropriate amendments thereto.

- 1 General Functions
- 2 **Administration**
- 3 Human Resources
- 4 Business & Finance

Recommendation to the Board of Trustees: Withdraw from Grant

Action Requested: Authorization to Withdraw from Grant

Grant: Trees for Schools

Funding Agency: Sustainable Jersey / New Jersey Department of Environmental Protection

Award Amount: \$243,983

Board Acceptance Date: August 6, 2025

Recommendation

The President recommends that the Board of Trustees authorize the College to withdraw from the previously approved *Trees for Schools* grant award in the amount of \$243,983.

Following acceptance of the award, further review and subsequent discussions with the funder indicated that the College would be unable to effectively meet the obligations of the award within the required parameters without significantly altering the proposed scope of work. After careful consideration, it has been determined that proceeding under the current terms would not be in the best interest of the institution. No funds have been received by the College to date, and there will be no penalties incurred upon withdrawal.

RESOLUTION

Resolution Rescinding Prior Acceptance of Grant Award

WHEREAS, the Board of Trustees approved the acceptance of the *Trees for Schools* grant from Sustainable Jersey/New Jersey Department of Environmental Protection in the amount of **\$243,983** on August 26, 2025; and

WHEREAS, following additional analysis and consultation, the College determined it would be unable to fulfill the obligations of the award without significant modification to the approved project scope; and

WHEREAS, no funds have been disbursed to the College and no financial penalties are associated with rescission of the award;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby rescinds its prior approval of the *Trees for Schools* grant award; and

BE IT FURTHER RESOLVED, that the President is authorized to notify the funding agency and take all actions necessary to finalize this rescission.



4.2 *Purchases in Excess of \$44,900 and New Jersey “Pay-to-Play” bids, and Pursuant to the New Jersey “Pay to Play” Process equal to or exceeding \$17,500*

The following resolution and attached list of proposed Public Contracts for Brookdale Community College are equal to or exceed \$44,900. These proposed contracts have been bid on in accordance with “County College Contracts Law,” N.J.S. Chapter 64A-Title 18A, and Board of Trustees’ Policy No. 4.2000, and are under State contract or are legal exceptions to the Public Contracts Law.

Also listed are bids and proposals over \$17,500 that met the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19:44a-20.1 et seq., Chapters 51 and 271.

This report was reviewed by the President, the Finance & Facilities Committee and Executive Committee of the Board of Trustees at a meeting held April 21, 2026.

R E S O L U T I O N

WHEREAS, County College Contracts Law, Chapter 64A, title 18A, requires Board approval for any purchase equal to or exceeding \$44,900, or purchases with a combined total equal to or exceeding \$44,900; and

WHEREAS, the New Jersey State “Pay-to-Play” Law, N.J.S.A. 19.44a-20.1 et seq, Chapters 51 and 271, requires Board of Trustee approval for any purchase over \$17,500, that is not awarded pursuant to a “fair and open” process; and

WHEREAS, the Vice President, Finance & Operations has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS the vendor has completed all the required certifications and disclosures; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Purchasing Office with this resolution; and

WHEREAS, the Board of Trustees has reviewed the purchases on the list attached hereto and made a part hereof; and

WHEREAS the College certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this resolution.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that Purchases as indicated on the attached list have been reviewed and the same are hereby approved.

**Agenda for Purchases in Excess of \$44,900
April 28, 2026**

Board Item No.	Vendor/Contractor	Category / Description	Basis of Award	Amount of Purchase
Chapter 12				
1	Automated Building Controls Inc.	Automated Building Controls Upgrades, Bid No. 26-05 / Notice was sent to 5 vendors, received 1 reply. This contract is for automated building control upgrades for the BAC, CAR, CVA, Bankier Library, MAN, and MAS Buildings. This contract is funded by Chapter 12.	Bid	\$ 878,845.00
2	**See List of Engineers, Architects and Other Professionals	Architectural, Engineering and Other Professional Services, RFQ No. 04-2026 (FY27) / Notice was sent to 64 firms, received 32 replies. This is a one-year contract with an option for a 2nd year renewal for pre-qualified firms to provide architectural, engineering, and other professional services. These contracts will be funded by Chapter 12 and various capital budgets.	RFQ	
3	Allstate Office Interiors	Flooring Replacement (FY27) / Exempt 18A:64A-25.9 (State Contract). This is a one-year State Contract for various flooring replacement projects at the Lincroft Campus and Regional Locations. This contract is funded by Chapter 12.	Exempt	\$ 75,000.00 *
4	Ferguson Enterprises LLC	Plumbing Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the supply and delivery of plumbing supplies. This contract is funded by Chapter 12.	Exempt	\$ 20,000.00 *
5	Cooper Friedman Electric Supply	Electrical Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the supply and delivery of electrical supplies. This contract is funded by Chapter 12.	Exempt	\$ 35,000.00 *

6	Grainger Inc.	Facilities Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority) and Exempt 18A:64A.25.9 (State Contract). This is a one-year contract for the supply and delivery of facilities supplies. This contract is funded by Chapter 12.	Exempt	\$ 25,000.00 *
7	C-3 Technologies LLC	Fuel Tank Compliance Testing and Services (FY27) / Exempt 18A:64A.25.9 (State Contract). This is a one-year State Contract for compliance testing and services for the fuel tanks located at the Lincroft Campus. This contract is funded by Chapter 12.	Exempt	\$ 18,000.00 *
8	Allied Fire and Safety Equipment Co., Inc.	Fire Suppression Systems Service, Inspection, and Repairs, Bid No. 25-10 (FY27) / This is the 2nd year of a 2-year contract for fire suppression systems service, inspection, and repairs. This contract is funded by Chapter 12.	Bid	\$ 40,000.00 *
9	Fire Security Technologies, Inc.	Fire Alarm Inspection, Testing, and Repairs, Bid No. 25-11 (FY27) / This is the 2nd year of a 2-year contract for fire alarm inspection, testing, and repairs. This contract is funded by Chapter 12.	Bid	\$ 125,000.00 *
10	Automatic Door Systems, LLC	Automatic Door Maintenance, Repairs, and Replacement Services, Bid No. 25-12 (FY27) / This is the 2nd year of a 2-year contract for automatic door maintenance, repairs, and replacement services. This contract is funded by Chapter 12.	Bid	\$ 75,000.00 *
11	GPC, Inc.	Masonry Services T&M, Bid No. 26-06 / Notice was sent to 12 vendors, received 5 replies. This is a 14-month contract for masonry services and is funded by Chapter 12. Low bidder withdrew bid.	Bid	\$ 150,000.00 *
12	Magic Touch Construction Co., Inc.	Plumbing Services T&M, Bid No. 26-07 / Notice was sent to 8 vendors, received 3 replies. This is a 14-month contract for plumbing services and is funded by Chapter 12. Low bid did not meet bid requirements; therefore, bid has been rejected.	Bid	\$ 250,000.00 *

13	PS&S	Architectural, Engineering and Other Professional Services, RFQ 02-2024 / This contract is for architectural and engineering services for the welding lab renovation and print shop relocation. This contract is funded by Chapter 12.	RFQ	NTE \$264,000.00
Grants				
14	B&H Foto	A/V Equipment / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the supply and delivery of six full-frame cinema cameras, lenses, and accessories for the Communication Media Department. This contract is funded by the Perkins Grant.	Exempt	NTE \$72,000.00
15	Laerdal Medical Corporation	Simulator Manikin / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the supply and delivery of a simulator manikin, SimPad, software, accessories, and maintenance for the Nursing Department. This contract is funded by the Perkins Grant.	Exempt	\$ 45,924.73
16	Amazon	Electronic Equipment and Supplies / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This contract is for the supply and delivery of electronic equipment and supplies to facilitate hands-on instruction for 14 students (working in pairs at 7 stations) in courses such as Electronics, Digital Logic, Industrial Automation, and Embedded Systems. The updated equipment will further enhance alignment with industry and academic standards and continue to support seamless transfer to four-year institutions. This contract is funded by the First Energy Foundation Grant.	Exempt	NTE \$20,000.00

Operating

17	OCLC Online Computer Library Center, Inc.	Annual Worldshare Management Services (WMS) (FY27) / Exempt 18A:64A-25.5.a.(6) (Library materials, books, specialized library services) and Exempt 18A:64A-25.5.a.(19) (Software peripherals). This is a one-year contract for the maintenance of the integrated library management software known as OCLC Worldshare Management Services (WMS), which consists of several modules for managing library operations, acquisitions (requisition, receipt and payment), cataloging, interlibrary loans, EZProxy for remote database access, inventory control, and a web interface to the catalog of library holdings. The annual license covers upgrades, fixes, and new releases. This contract is funded by the Library Budget. FY26 \$45,495.	Exempt	\$ 48,000.00 *
18	Ebsco Industries, Inc.	Subscription Services (FY27) / Exempt 18A:64A-25.5.a.(6) (Library materials, books, specialized library services). This is a one-year contract for approximately 400 print and electronic periodical subscriptions to the library. This also includes subscriptions to scholarly journals, popular magazines, and newspapers. The journals support the research needs of students and the professional development of faculty. This contract is funded by the Library Budget. FY26 YTD \$37,714.	Exempt	\$ 40,000.00 *
19	Yankee Book Peddler	Library Books (FY27) / Exempt 18A:64A-25.5.a.(6) (Library materials, books, specialized library services). This is a one-year contract for the purchase of books and e-books and is funded by the Library Budget. FY26 YTD \$13,831.	Exempt	\$ 30,000.00 *

20	N.J. Institute of Technology/ NJEDGE.Net	Electronic Library Resource Licenses (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority) and Exempt 18A:64A-25.5.a.(6) (Library materials, books, specialized library services). This is a one-year contract for electronic library resources used by our students for their research assignments and is supported by the Virtual Academic Library Environment (VALE) Consortium. The resources are available from any networked BCC computer. Through the OCLC EZProxy library management software, remote, off-campus access is provided to these resources to currently enrolled students, as well as College employees. Additional databases, such as Statista, have been added to the VALE/EDGE contract to secure discounts and additional resources. This contract is funded by the Library Budget. FY26 \$72,022.	Exempt	\$	76,000.00 *
21	West Publishing Corporation /Thomson Reuters	Subscription Services and Books (FY27) / Exempt 18:64A-25.5.a.(6) (Library materials). This is a one-year contract for subscription services and purchase of books used by the Law/Legal programs and the Library. This service includes printed updates to the NJ Practice Collection as they are released, as well as online access to a large variety of law materials beyond those related to New Jersey. This contract is funded by the Library Budget. FY26 YTD \$13,059.	Exempt	\$	22,000.00 *
22	**See List of Vendors for Student Recruitment Advertising Services.	Student Recruitment Advertising (FY27) / Exempt 18:64A-25.5.a.(20) (Student recruitment and advertising). These are one-year contracts for print, internet, outdoor, and television recruitment advertising. These contracts are funded by the Institutional Marketing Budget, various departmental budgets, and grants. FY26 YTD \$215,644.	Exempt	\$	500,000.00 *
23	SHI International Corporation	Emergency Alert Services (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for emergency alert services and is funded by the Institutional Marketing Budget. FY26 \$19,972.89.	Exempt	\$	21,923.55
24	Fortress Graphics LLC	Banners and Signage, Bid No. 25-08 (FY27) / This is the 2nd year of a 2-year contract for the supply, delivery, and installation of banners and signage. This contract is funded by the Institutional Marketing Budget, various departmental budgets, and grants. FY26 YTD \$29,724.	Bid	\$	75,000.00 *

25	Malachy Mechanical	Commercial Kitchen Equipment & Other Appliance Repair Services, Bid No. 25-09 (FY27) / This is the 2nd year of a 2-year contract for commercial kitchen equipment and other appliance repair services. This contract is funded by various departmental budgets. FY26 YTD \$41,537.	Bid	\$	85,000.00	*
26	Nickerson Corporation	Bleacher Maintenance and Repairs (FY27) / Exempt 18A:64A-25.10. (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for bleacher maintenance and repairs in the Collins Arena. This contract is funded by the Events Management Budget. FY26 YTD \$11,075.	Exempt	\$	55,000.00	*
27	American Academy Holdings, LLC (AAPC)	Online Certified Professional Coder and Certified Professional Biller Certification Programs (FY27) / Exempt 18A:64A-25.5.a.(3) (Materials or supplies which are not available from more than one potential bidder; included without limitation materials or supplies which are patented or copyrighted). This is a one-year contract for online Certified Professional Coder and Certified Professional Biller Certification Programs. This contract is funded by CPS' Revenue Generating Programs. FY26 YTD \$20,511.	Exempt	\$	35,000.00	*
28	National Healthcare Association	Student Study Materials and Exams for Healthcare Programs (FY27) / Exempt 18A:64A-25.5.a.(3) (Materials or supplies which are not available from more than one potential bidder; included without limitation materials or supplies which are patented or copyrighted). This is a one-year contract for the supply and delivery of student study materials and exams for various non-credit healthcare programs. This contract is funded by CPS' Revenue Generating Programs. FY26 YTD \$21,271.	Exempt	\$	41,000.00	*
29	Cengage Learning, Inc. (ed2go)	Continuing Education Online Certification Programs, RFP No. 06-25 (FY27) / This is the 2nd year of a 2-year contract for continuing education online certification programs. This contract is funded by CPS' Revenue Generating Programs. FY26 YTD \$4,666.	RFP	\$	40,000.00	*

30	Quick Start Learning, Inc.	Online Certificate Program for Coding and Data Engineering, RFP No. 07-25 (FY27) / This is the 2nd year of a 2-year contract for an online certificate program for coding and data engineering. This contract is funded by CPS' Revenue Generating Programs. FY26 YTD \$0.	RFP	\$ 25,000.00 *
31	Bank of America	Banking Services, RFP No. 05-25 (FY27) / This is the 2nd year of a 2-year contract for banking services. This contract is funded by the Operating Budget.	RFP	
32	Cohn Reznick LLP	Internal Audit Services, RFP No. 04-25 (FY27) / This is the 2nd year of a 2-year contract for internal audit services. This contract is funded by the Operating Budget. FY26 YTD \$19,325.	RFP	\$ 75,000.00 *
33	CliftonLarsonAllen LLP	Independent Audit Services, RFP No. 08-26 (FY27) / Notice was sent to 6 firms, received 4 replies. This is a one-year contract with an option for a 2nd year renewal for independent audit services. This contract is funded by the Operating Budget. FY26 \$95,970.	RFP	\$ 75,600.00
34	UNUM	Short Term Disability Insurance (FY27) / Exempt 18A:64A-25.5.a.(11) (Insurance). This is a one-year contract for short term disability insurance with a guaranteed zero percent rate increase from the current plan rate (\$30.46 pp/month). This contract is funded by the Operating Budget. This is estimated for reference, as monthly payments vary on employee headcount. FY26 YTD \$154,584.	Exempt	\$ 187,800.00 *
35	**See List of Firms.	Special and Conflict Legal Counsel, RFQ 03-2026 (FY27) / Notice was sent to 14 firms, received 7 replies. This is a one-year contract with a 2nd year renewal for pre-qualified firms to provide special and conflict legal counsel services. These contracts will be funded by the Operating Budget. FY26 YTD \$4,393.	RFQ	
36	Ferguson Enterprises LLC	Plumbing Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the supply and delivery of plumbing supplies. This contract is funded by the Facilities Budget. FY26 YTD \$16,487.	Exempt	\$ 40,000.00 *

37	Grant Supply Division of F.W. Webb Company	Plumbing Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the supply and delivery of plumbing supplies. This contract is funded by the Facilities Budget. FY26 YTD \$4,324.	Exempt	\$	40,000.00	*
38	Cooper Friedman Electric Supply	Electrical Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for the supply and delivery of electrical supplies. This contract is funded by the Facilities Budget. FY26 YTD \$28,747.	Exempt	\$	25,000.00	*
39	Graybar Electric, Inc.	Electrical Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority) and Exempt 18A:64A.25.9 (State Contract). This is a one-year contract for the supply and delivery of electrical supplies. This contract is funded by the Facilities Budget. FY26 YTD \$0.	Exempt	\$	50,000.00	*
40	Grainger Inc.	Facilities Supplies (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority) and Exempt 18A:64A-25.9 (State Contract). This is a one-year contract for the supply and delivery of facilities supplies. This contract is funded by the Facilities Budget, various departmental budgets, and grants. FY26 YTD \$29,364.	Exempt	\$	50,000.00	*
41	Allstate Office Interiors	Flooring Replacement (FY27) / Exempt 18A:64A-25.9 (State Contract). This is a one-year State Contract for various flooring replacement projects at the Lincroft Campus and Regional Locations. This contract is funded by the Facilities Budget. FY26 YTD \$3,305.	Exempt	\$	18,000.00	*
42	Monmouth County (Shared Services)	Treated Salt, Vehicle Repairs, Tree Removal, and Road Repair Services (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for supplies and services provided by Monmouth County. This contract is funded by the Facilities Budget and various departmental budgets. FY26 YTD \$35,044.	Exempt	\$	75,000.00	*
43	WEI H2O NY, LLC dba Scientific Water Conditioning Co.	Water Treatment Services for the HVAC Systems (FY27) / Exempt 18A:64A.25.9 (State Contract). This is a one-year State Contract for water treatment services for the HVAC systems and is funded by the Facilities Budget. FY26 YTD \$16,840.	Exempt	\$	45,000.00	*

44	J. Swanton Fuel Oil Co., Inc.	Unleaded and Diesel Fuel (FY27) / Exempt 18A:64A.25.9 (State Contract). This is a one-year State Contract for the supply and delivery of unleaded and diesel fuel. This contract is funded by the Facilities Budget. FY26 YTD \$10,405.	Exempt	\$ 35,000.00 *
45	C-3 Technologies LLC	Fuel Tank Compliance Testing and Services (FY27) / Exempt 18A:64A.25.9 (State Contract). This is a one-year State Contract for compliance testing and services for the fuel tanks located at the Lincroft Campus. This contract is funded by the Facilities Budget. FY26 YTD \$15,535.	Exempt	\$ 35,000.00 *
46	Rich Tree Service NJ Tree Surgeons	Tree Removal Services (FY27) / Exempt 18A:64A.25.9 (State Contract) and Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). These are one-year contracts for tree removal and stump grinding services at the Lincroft Campus and Regional Locations. This contract is funded by the Facilities Budget. FY26 YTD \$0.	Exempt	\$ 40,000.00 *
47	Fire & Security Technologies	Fire Extinguisher Services (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for fire extinguisher services and is funded by the Facilities Budget. FY26 YTD \$7,635.	Exempt	\$ 20,000.00 *
48	Brightly Software, Inc.	Upgraded Facilities Maintenance Software (FY27) / Exempt 18A:64A-25.5.a.(19) (Software peripherals). This is the 2nd year of a 3-year contract for the Asset Essentials (AE) software platform for Facilities' work orders and equipment inventory. This contract is funded by the Facilities Budget. FY26 \$27,149.46.	Exempt	\$ 27,149.46
49	Alliance Commercial Pest Control, Inc.	Pest Control Services (FY27) / Exempt 18A:64A-25.10 (Joint purchases by county colleges, municipalities or counties; authority). This is a one-year contract for pest control services and is funded by the Facilities Budget. FY26 YTD \$18,619.	Exempt	\$ 45,000.00 *
50	Pritchard Industries LLC	Custodial Services, Bid No. 24-12 (FY27) / This is the 3rd year of a 3-year contract for custodial services. \$250,000* is included in the cost for Special Events and other work. This contract is funded by the Facilities Budget and various departmental budgets. FY26 YTD \$1,616,111.	Bid	\$ 2,335,816.07 *

51	Allied Fire and Safety Equipment Co., Inc.	Fire Suppression Systems Service, Inspection, and Repairs, Bid No. 25-10 (FY27) / This is the 2nd year of a 2-year contract for fire suppression systems service, inspection, and repairs. This contract is funded by the Facilities Budget. FY26 YTD \$84,200.	Bid	\$	85,000.00	*
52	Fire Security Technologies, Inc.	Fire Alarm Inspection, Testing, and Repairs, Bid No. 25-11 (FY27) / This is the 2nd year of a 2-year contract for fire alarm inspection, testing, and repairs. This contract is funded by the Facilities Budget. FY26 YTD \$38,451.	Bid	\$	75,000.00	*
53	Automatic Door Systems, LLC	Automatic Door Maintenance, Repairs, and Replacement Services, Bid No. 25-12 (FY27) / This is the 2nd year of a 2-year contract for automatic door maintenance, repairs, and replacement services. This contract is funded by the Facilities Budget. FY26 YTD \$24,777.27.	Bid	\$	45,000.00	*
54	Montrose Environmental Solutions, Inc.	Health, Safety, and Environmental Regulatory Compliance Services, RFP No. 02-25 (FY27) / This is the 2nd year of a 2-year contract for health, safety, and environmental regulatory compliance services. This contract is funded by the Facilities Budget. FY26 YTD \$9,784.	RFP	\$	75,000.00	*
55	GPC, Inc.	Masonry Services T&M, Bid No. 26-06 / Notice was sent to 12 vendors, received 5 replies. This is a 14-month contract for masonry services and is funded by the Facilities Budget. Low bidder withdrew bid.	Bid	\$	50,000.00	*
56	Magic Touch Construction Co., Inc.	Plumbing Services T&M, Bid No. 26-07 / Notice was sent to 8 vendors, received 3 replies. This is a 14-month contract for plumbing services and is funded by the Facilities Budget. Low bid did not meet bid requirements; therefore, bid has been rejected.	Bid	\$	100,000.00	*

* Estimated expense based on historical data.

**Listed at the end of the report.

Unless otherwise exempt, bids were publicly advertised according to law.

Item No. 2

**Request for Qualification (RFQ)
Architectural, Engineering, and Other Professional Services**

- Clarke, Caton, Hintz
- Spiezle Architectural
- PS&S
- PZS Architects
- RSC Architects
- Concord Engineering Group
- LAN Association
- H2M
- Becht Engineering
- FKA Architects
- On-Board Engineering
- MVG Architects
- DMR Architects
- BSW Architects
- Baretto Dowd
- Suburban Consulting Engineering
- Van Cleef
- USA Architects
- CME Associates
- DiDomenico & Partners
- BDG Architects
- Chapman
- T&M Associates
- Colliers Engineering
- Settembrino
- KeRi Engineering
- Johnson & Urban, LLC
- Posen Architects
- FPA Associates
- Design Resource Group
- CMA Associates
- NK Architects

Item No. 22

**Student Recruitment Advertising
EXEMPT**

- Planck, LLC Patch Media
- Comcast/Spotlight, dba EffectTV, NFL Network
- Cision One
- Meltwater
- Altice Media
- Positive Expectations
- Tenet Partners
- iHeart Media, Capstar Radio Operating Company
- Core Studios
- Iris Communications
- Townsquare Media
- Ally Marketing
- M. Studio
- Beasley Media Group
- Industry Magazine
- Press Communications
- Gannett/LocaliQ
- Newport Media Holdings
- Ad Corp Media Group
- NexStar/WPIX
- Newspaper Media
- Niche
- Keystone Academic Solutions
- Tap Into Local
- American Baseball LLC
- Concept 3D
- JA Rod Unidos Latinos
- Electric Symphony Media (ESM)
- Sprout Social
- Brandwatch
- Carvertise
- American Broadcasting Company

Item No. 35

**Request for Qualification (RFQ)
Special & Conflict Counsel**

- Scarinci & Hollenbeck LLC
- Weiner Law Group LLP
- King, Moench & Collins LLP
- Bell, Shivas & Bell, P.C.
- Florio Kenny Raval LLP
- Murphy Orlando LLC
- Adams Lattiboudere Croot & Herman, LLC



4.2c *Accounts Payable Check Register Summary*

The Check Register Summary reflects payments made to vendors, students, and employees in the month ending February 28, 2026, which totaled \$3,225,415.61. This summarizes all payment transactions of the College, and includes payments made on previously approved purchase orders as well as travel expenses and varied monthly expenses in accordance with collective bargaining contracts.

This report was reviewed by the President, the Finance & Facilities Committee and the Executive Committee of the Board of Trustees at a meeting held April 21, 2026.



4.1 *Financial Report*

The following is the unaudited Financial Report for the month ending February 28, 2026.

This report was reviewed by the President and the Finance & Facilities Committee of the Board of Trustees at the April 21, 2026 meeting.

The President recommends that the Financial Report be accepted by the Board of Trustees as submitted.

Financial Overview

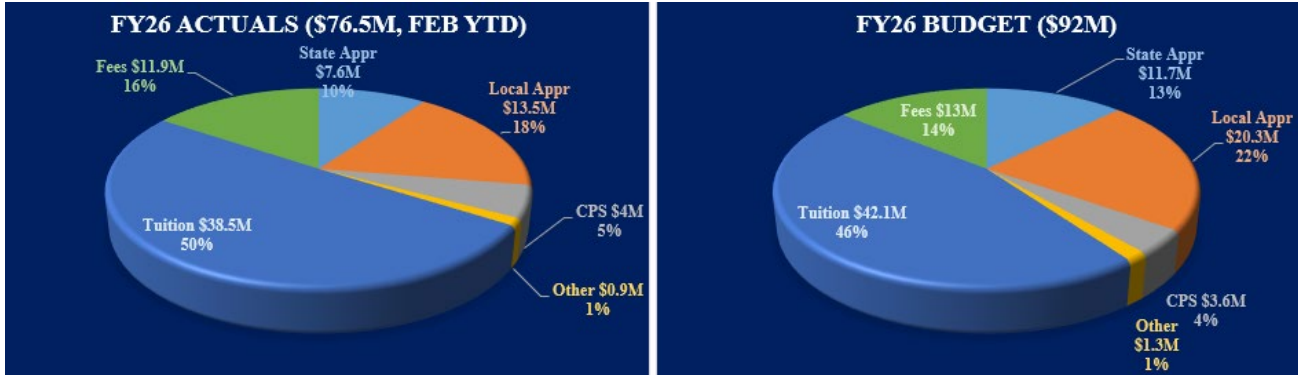
February 28, 2026

The following financial summary provides an overview of year-to-date financial performance at February 2026 compared to the FY26 budget, and to the same period last year.

REVENUE

Budget to Actual

Total operating revenue through February 2026 was \$76.5M and represents 83.3% of the \$92M FY26 budget.

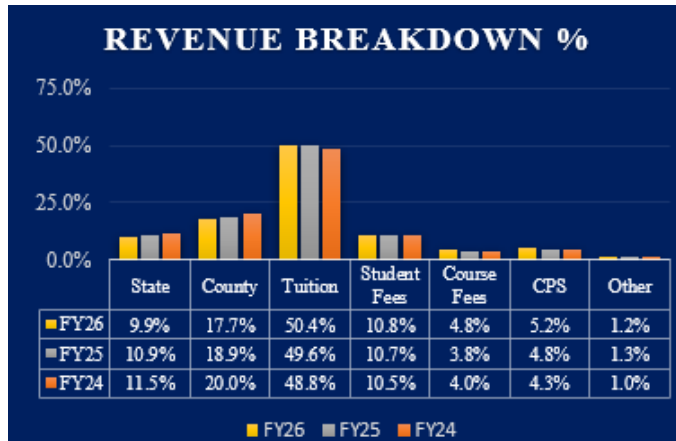


Compared to Prior Year

Operating revenue through February 2026 was 6.9% higher than the same time last year. Of the \$4.9M increase, \$4.6M is in tuition & fee revenue and \$0.3M from all other operating revenue sources.

Revenue Source by Year – February YTD (dollars in thousands)

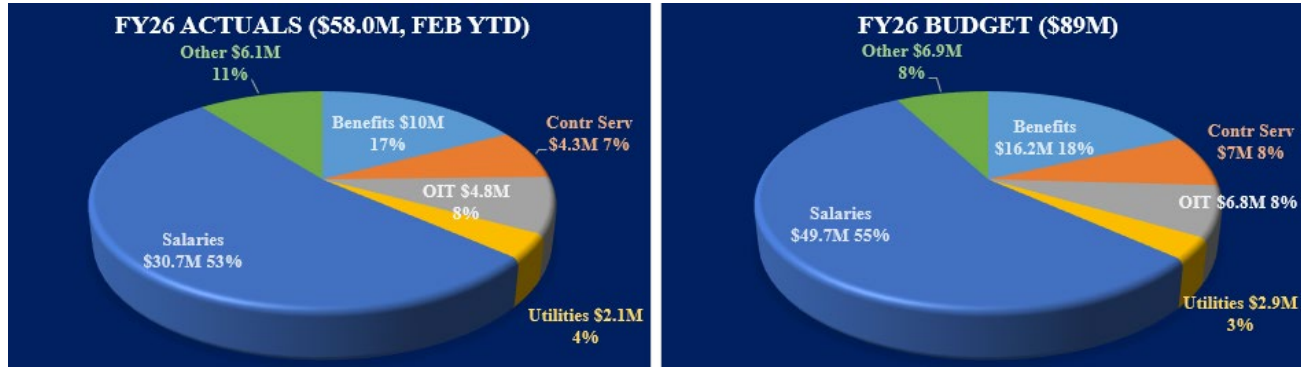
Revenue	FY26	FY25	FY24
State	\$ 7,602	\$ 7,817	\$ 7,802
County	13,518	13,518	13,518
Tuition	38,530	35,510	33,027
Student Fees	8,300	7,656	7,094
Course Fees	3,634	2,723	2,693
CPS	3,987	3,421	2,899
Other	930	914	671
	\$ 76,501	\$ 71,559	\$ 67,704
Tuition	\$ 38,530	\$ 35,510	\$ 33,027
Student Fees	8,300	7,656	7,094
Total	\$ 46,830	\$ 43,166	\$ 40,121



EXPENDITURES

Budget to Actual

Total operating expenditures through February 2026 were \$58.0M, representing 64.8% of the \$89M FY26 budget.



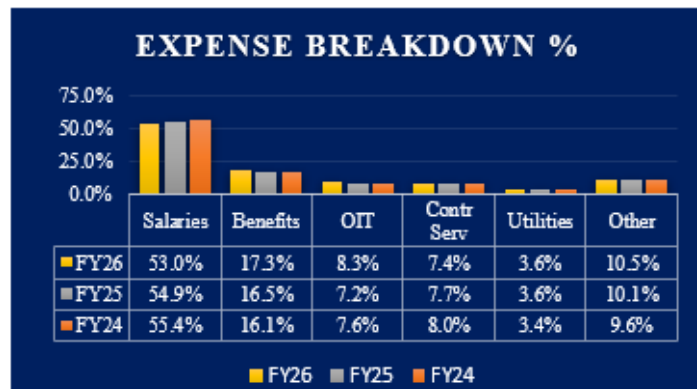
Other Expenses	Actuals	Budget
Insurance (GI)	\$ 2,066,193	\$ 2,201,980
Tuition Waivers	1,489,555	1,295,000
Supplies	357,093	658,646
Program Rental	308,567	370,138
Snow Removal	278,266	450,000
Memberships	211,547	238,672
Vehicles	153,509	21,765
Advertising	146,165	316,300
Audit/Legal	132,135	196,036
Lease of Facilities	120,000	180,000
Printing/Paper	112,648	238,332
Postage	97,204	185,507
Bank Service Charges	87,927	77,210
Overnight Travel	70,715	138,001
Other	429,519	347,620
	<u>\$ 6,061,042</u>	<u>\$ 6,915,207</u>

Division	Actuals	Budget
President/BOT	\$ 411,176	\$ 631,502
Human Resources	609,193	965,173
Planning & Institute Effect	356,313	541,908
Advancement	1,174,529	1,539,738
Finance & Operations	11,400,170	16,756,583
Academic Affairs	20,612,022	33,840,000
Student Affairs	4,424,738	7,006,701
Continuing & Prof Studies	2,222,328	3,006,205
Utilities	2,073,994	2,856,344
Benefits	10,009,816	16,185,635
General Expenses	4,675,644	6,078,823
	<u>\$ 57,969,923</u>	<u>\$ 89,408,612</u>

Compared to Prior Year

Total operating expenses for the same period last year were \$53.6M compared to \$58.0M this year, indicating an increase in operating costs of 8.2% or \$4.4M.

Breakdown of Expenses by Year – February YTD (dollars in thousands)



Expenses	FY26	FY25	FY24
Salaries	\$ 30,737	\$ 29,404	\$ 28,220
Benefits	10,010	8,832	8,181
OIT	4,827	3,864	3,870
Contr Serv	4,261	4,142	4,058
Utilities	2,074	1,911	1,743
Other	6,061	5,429	4,890
	<u>\$ 57,970</u>	<u>\$ 53,582</u>	<u>\$ 50,964</u>

Increase \$ 4,388

Project Summary: Facilities Overview as of April 21, 2026

Updates are reported in red text

1. Transformers and Switch Gears**Cost:** \$15,150**Architect/Engineer:** *Colliers Engineering***PO Date:** 6/12/23**Contractor:** *TBD***PO Date:** *TBD*

Safety items are being addressed — assessment/recommendation of the Performing Arts Center will be first. The College will go out to bid for the Performing Arts Center work. We identified an exterior transfer switch that needs to be replaced and are working with our electrical contractor. We met with another electrical contractor on Friday March 6, 2026, to request another quote to replace the existing transformer/switch gear.

2. Theatre Lighting at the Performing Arts Center, Lincroft**Cost:** \$2,306,900**Architect/Engineer:** *H2M Associates, Inc.***PO Date:** 8/13/24**Contractor:** *SAL Electric***PO Date:** 9/9/25

Contractor received submittals for the house lighting and work expected to start January 12. Contractor is working on removing the house lighting and installing the house lighting as shipments arrive. An onsite meeting was held on Thursday February 5 to review progress and the construction drawings. Continuing the removal of existing lights, electrical components, theatre lights. New LED house lights installation is underway.

3. HVAC Upgrades at various buildings**Cost:** *TBD***Architect/Engineer:** *TBD***PO Date:** *TBD***Contractor:** *TBD***PO Date:** *TBD*

A request for proposals was sent to mechanical engineering firms for the design drawings and construction documents. **Once the proposals are received, they will be reviewed and submitted to the May board for approval.**

4. Building Automation Control upgrade

Cost: \$91,200

Architect/Engineer: PS&S

PO Date: 9/2/25

Contractor: Automated Building Controls

PO Date: TBD

Bid documents were advertised on February 25, 2026, and pre-bid meeting was held on March 4, 2026. Bid opening is scheduled for March 24, 2026. **Contract to be awarded to Automated Building Controls for \$878,845 pending April Board approval.**

5. Installation of Carbon Monoxide Detectors

Cost: 27,000

Architect/Engineer: N/A

PO Date: N/A

Contractor: Fire Security Technologies

PO Date: 3/2/26

Carbon monoxide detectors need to be installed in various locations per the fire code. A proposal for the MAS building is scheduled to go to the February Board Meeting for approval with Chapter 12 funding. Purchase order was issued to contractor on March 4, 2026. **Work to be scheduled Aug 15 through September 7.**

6. ADA Upgrades

Cost: \$136,186

Architect/Engineer: N/A

PO Date: N/A

Contractor: Garden State Sealing

PO Date: 9/2/25

This project is a targeted infrastructure improvement initiative aimed at enhancing pedestrian accessibility and safety throughout the College. **Concrete repair at Freehold is scheduled for Saturday April 18, 2026.**

7. Freehold Basement Water Remediation Project

Cost: TBD

Architect/Engineer: Colliers Engineering

PO Date: TBD

Contractor: TBD

PO Date: TBD

Colliers Engineering continues the investigative work to determine a solution to remediate the water intrusion in the basement. Once completed, construction documents will be developed for bid. We are now working with CME Engineering firm to continue the investigative work and direct the College in the best course of action for resolving the issue.

8. Central Utility Plant Energy Efficiency Project Statement

Cost: \$102,720

Architect/Engineer: N/A

PO Date: N/A

Contractor: Automated Building Controls

PO Date: 10/29/25

This project aims to enhance efficiency of the campus boilers by optimizing their use of water, electricity, and natural gas. These improvements will reduce resource consumption, improve system performance, and support the College's sustainability and cost-savings goals. Currently, the contractor is in the process of collecting information and researching the scope of work to provide a detailed quote for the project. The quote was presented at the October 2025 Board for approval. Purchase Order was issued to contractor for a project starting in spring 2026.

9. Lighting Upgrade Project – Interior and Exterior

Cost: \$133,036

Architect/Engineer: N/A

PO Date: N/A

Contractor: Magic Touch Construction

PO Date: 10/29/25

This project involves upgrading existing light fixtures to energy efficient LED technology across all locations, including both interior and exterior areas. The transition to LED lighting will significantly reduce energy consumption, lower maintenance costs, and improve overall lighting quality and reliability. This initiative supports our sustainability goals while enhancing safety and visibility throughout the facilities. This quote was approved at the October board for approval. Purchase Order was issued and the contractor started installing the LED fixtures. The project will be completed during the December break. Project remains in progress. **Project completed April 2026.**

10. Old Wall Building – HVAC Unit Equipment

Cost: \$255,000

Architect/Engineer: N/A

PO Date: N/A

Contractor: Automated Building Controls

PO Date: 9/29/25

As part of ongoing facility improvements, the HVAC unit at the Old Wall Building is scheduled for replacement. The new unit will be significantly more energy efficient contributing to reduced utility costs and improved environmental performance. To enhance building aesthetics and accessibility, the new unit will be installed at the rear of the building, rather than at the main entrance where the previous unit was located. **Installation of the HVAC unit and all other components began the week of April 6, 2026.**

11. Parker Family Health Center Dental Clinic (old police station)

Cost: N/A

Architect/Engineer: N/A

PO Date: N/A

Contractor: N/A

PO Date: N/A

Demolition of the interior is complete. Fire suppression piping has been installed. Plumbing and electrical are underway. Roof installation will start in 3-4 weeks. The interior framing work will start after the plumbing and electrical rough-in work is inspected. The rubber roof for the new entrance was installed the week of March 9, 2026. **Construction work continues and includes plumbing, electrical, HVAC, and sheetrock installation. Installing new shingle roof the week of April 20.**

12. Print Shop Building Renovation for Welding Program

Cost: N/A

Architect/Engineer: PS&S

PO Date: N/A

Contractor: N/A

PO Date: N/A

An on-site meeting was held with PS&S, an architectural firm, to show them the spaces and review the scope of work. A proposal was submitted and it is expected to go to the April Board meeting for approval.

BACKGROUND

Board of Trustees **Policy #2.4000** authorizes the President to enter into contracts with hospitals, laboratories and other facilities for the use of their clinical facilities to enhance the educational process for students enrolled in credit and non-credit medical programs. A list of the clinical facilities is presented to the Board of Trustees annually for the Board's information.

**AGENCIES WHERE THE COLLEGE HAS CONTRACTS AND MOU'S
FOR CREDIT AND PROFESSIONAL STUDIES, CLINICALS AND
INTERNSHIPS-2026**

Adler's Pharmacy

Advocare, LLC

Associated Humane Societies

AtlantiCare Regional Medical Center

Arthritis and Osteoporosis Associates, P.A.

Atlantic Medical Imaging

A Women's Place

Bayada Home Health Care

Bayshore Pharmacy

Bear Foot and Ankle

Capital Health-Hopewell

Care One at Holmdel, Care One at King James, Care One at St. Peter's University Hospital, Care One at Wall

CentraState Medical Center

Colts Neck Pharmacy

Deborah Heart and Lung Center (*Respiratory Care Only*)

Hackensack Meridian Health:

- Bayshore Community Hospital
- Bayshore Health Care Center
- Jersey Shore University Medical Center
- JFK Medical Center
- Johnson Rehabilitation Center at Ocean University Medical Center
- Meridian Home Care Services, Inc.
- Ocean University Medical Center
- Raritan Bay Medical Center
- Riverview Medical Center
- Southern Ocean Medical Center Stafford Township

Hawkswood School

Hazlet Pharmacy

Immediate Care Walk-In Management, LLC

IPPC Pharmacy

Marlboro Podiatry Center

Massage Envy

Middletown Family Pharmacy

MMC Encompass Health Rehabilitation Hospital

Monmouth County Board of Health

Monmouth Ocean Pulmonary Medicine

MultiCare Therapy Center

MVP Medical Associates, PA (Family First Urgent Care)

Oakhurst Veterinary Hospital

Parker Family Health Center

Penn Medicine Princeton Medical Center

Pharmacy Emporium

Prime Endocrinology

ReUnion Rx

RWJ Barnabas Health:

- Children's Specialized Hospital
- Community Medical Center
- Monmouth Medical Center
- Monmouth Medical Southern Campus
- Robert Wood Johnson University Hospital (*New Brunswick and Hamilton Locations*)
- Somerset Medical Center

Rebalance Massage Clinic

Red Bank Veterinary Hospital

Seaview Orthopaedic and Medical Assocs

Shore Renal Care

Shrewsbury Pediatric Dentistry

Spavia Day Spa

Spring Lake Heights School District

St. Peter's University Hospital

Sunrise Senior Living - Lincroft & Marlboro

Texas Road Pharmacy

Urology Associates

Visiting Nurses and Health Services

VNA Health Group

Walgreens Co.

Whiting Pharmacy

****New Clinical Contract for FY26***

April 13 – April 17, 2026, is National Student Employment Appreciation Week!

We thank our Student Employees for all their hard work and their contributions to the College. We also want to acknowledge their supervisors, whose training and mentorship are invaluable to the student experience. We appreciate you all!

Student Employees:

Hashim Awan

Amanda Barrientos

Dhanjuan Campbell

Abdelrahman Elbanna

Renee Forson

Mateo Gonzalez

Anna Kapandze

David Merino

Maurice Parks

Audrey Phillips

Sophia Sabbio

Leana Vitale

Jemimah Kanga

Aida Berjasevic

Karan Patel

Taryn Carbone

Erik Medina

Amber Everette

Damion Stathum

Landon Wood

Shaughn Nickerson

Kristyn Pfolka

Dominick Rodrigues

Alek Monahan

Jasmine Green

Marielle Rasko Ives

Kevin Rodriguez

Chali Matipa

Ezinne Nweke

Fardin Nazari

Muhammad Khan

Adisa Lleshi

Annaleigh Potterton

Kimberly (Xin) Tow

Alejandro Garcia-Herrejon

Elvira Tabaku

Belrycklah Jean-Baptiste

Aymen Assabir

Laci Fancher

Danna Dominguez Contreras

Keelin Fedor

Kevin Kurczeski

Rebecca McKelvey

Danna Alpizar

John Mellor

Olivia Devaney

Muhammad Faizan Khan

Kylie Hernandez

Jennipher Tejada

Tyler Dovel

Nicholas Juachon

Marisol Gonzalez

Aparajita Sahoo

Mariami Basilashvili

Alexa Glassman

Sophia Russell

Mia Cavin

Ashley Lara

Jingran Xu

Jocelyn Fajardo

Brady Neill

Kyle Baird

Jaretzy Salazar

Mauro Gonzalez-Velis

Christopher Parks

Supervisors:

Barbara Cattelona

Chris Boehmer

Claire Smuga

Ed O'Neill

Erin Tierney

GiAnna Rossano

Hanli Huang-

Janice Thomas

Jenna Moltisanti

Jennifer Eckhoff

Joanne Romanik

John Sellino

John Venta

Jonathan Ng

Julia Krampah

Juliette Goulet

Justin Guerrieri

Kelli SandersJennings

Kelly Thulen

May Jampathom

Michael Rodriguez

Michele Locandro

Nathan Zerbe

Sara Burrill

Sherri Vanderspiegel

Steve Fenster

Summer Deaver

Tom Brennan

Trent Welcome

William McNellis

Gregory Smith

Board of Trustees

Board Brief

Recommendation: Increase Credit Hours for the Nursing Program, A.A.S. degree from 64 to 65 credits.

Upon the recommendation of the Provost, the President recommends that the Board of Trustees adopt a resolution approving a modification to the Nursing Program, (A.A.S.) to increase total required credits from 64 to 65.

Regulatory and Board Approval Requirement

In accordance with N.J.A.C. 9A:7-1.3, associate degree programs are limited to 60 credits unless an exception is formally approved by an institution's governing board. Additionally, any subsequent credit changes to associate degree programs that have received approval to exceed 60 credits require renewed Board of Trustees action.

Because the Board of Trustees previously approved an exception allowing the Nursing Program, A.A.S. program to exceed the 60-credit limit to 64 credits on April 30, 2019, the proposed increase to 65 credits constitutes a modification to that exception and therefore requires formal Board approval.

Curriculum Recommendation

When the nursing curriculum was revised 8 years ago, a 2-credit pharmacology course was added. The rationale for this was that course exams and standardized assessments identified student knowledge deficits of pharmacodynamics and pharmacodynamics. Pharmacology content constitutes up to 20% of the NCLEX-RN Test Plan and is also embedded within the Physiological Adaptation and Reduction of Risk Potential categories. Mastery of pharmacologic concepts is critical to ensuring graduate competency and patient safety.

Current course credit allocation does not provide sufficient time for students to fully engage with complex pharmacologic content, practice dosage calculations, and apply medication administration principles through critical thinking and clinical judgment exercises. Increasing NURS 125 (Pharmacology) from 2 to 3 credits will provide additional instructional and application time, allowing deeper integration of pharmacologic principles, expanded case-based learning, and reinforcement of safe medication administration practices. This enhancement is expected to strengthen student preparedness for the NCLEX-RN, improve overall program outcomes, and promote safe, effective nursing practice.

Board of Trustees

Board Brief

This change in NURS 125, now NURS 126, will increase overall Program credits from 64 to 65 credits and is expected to strengthen student preparedness for the NCLEX-RN examination, improve program outcomes, and promote patient safety and professional nursing practice.

Implementation Plan and Timeline

- Fall 2026

Board of Trustees

Board Brief

Curriculum Overview

- Required courses and credit totals

Requirements

General Education: 24 Credits as Follows:

- [BIOL111](#) - Anatomy and Physiology I Credits: 4 (A grade of "C" or higher)
- [BIOL112](#) - Anatomy and Physiology II Credits: 4 (A grade of "C" or higher)
- [BIOL213](#) - Microbiology Credits: 4 (A grade of "C" or higher)
- [ENGL121](#) - English Composition: The Writing Process Credits: 3
- [ENGL122](#) - English Composition: Writing and Research Credits: 3
- [PSYC106](#) - Introduction to Psychology II: Personality and Social Aspects Credits: 3
- [PSYC208](#) - Life Span Development Credits: 3

Career Studies: 40 Credits as Follows:

A grade of "C" or higher must be earned in all career studies courses in order to complete this program.

- [HESC105](#) - Medical Terminology **or** [HESC115](#) - Nutrition and Health **or** [HESC165](#) - Pathophysiology **or** [PBHL105](#)- Introduction to Public Health Credits: 3
- [HESC107](#) - Health Care Career Exploration Credits: 2
- [NURS111](#) - Professional Roles I Credits: 1
- [NURS112](#) - Professional Roles II Credits: 1
- [NURS126](#) - Pharmacology for Nurses Credits: 2 change to 3 credits
- [NURS165](#) - Issues in Nursing Credits: 2
- [NURS171](#) - Nursing Concepts I Credits: 6
- [NURS172](#) - Nursing Concepts II Credits: 6
- [NURS211](#) - Professional Roles III Credits: 1
- [NURS213](#)- Professional Roles IV Credits: 3
- [NURS271](#) - Nursing Concepts III Credits: 7
- [NURS273](#) - Nursing Concepts IV Credits: 6

Credits Required for Degree: 64 change to 65 credits

Board of Trustees

Board Brief

Sequence or sample two-year plan

Suggested Sequence

The following sequence is an example of how this program can be completed. This sequence is based on satisfaction of all Foundational Studies requirements and prerequisites and presumes a Fall Term start date. An individual's program may vary depending on transfer institution, career objectives, or individual needs.

Semester 1

- [BIOL111](#) - Anatomy and Physiology I Credits: 4
- [ENGL121](#) - English Composition: The Writing Process Credits: 3
- [PSYC106](#) - Introduction to Psychology II: Personality & Social Aspects Credits: 3
- [HESC107](#) - Health Care Career Exploration Credits: 2
- [HESC105](#) - Medical Terminology **or** [HESC115](#) - Nutrition and Health **or** [HESC165](#) - Pathophysiology Credits: 3

Total Credits: 15

Semester 2

- [BIOL112](#) - Anatomy and Physiology II Credits: 4
- [NURS111](#) - Professional Roles I Credits: 1
- [NURS126](#) - Pharmacology for Nurses Credits: 2 change to 3 credits
- [NURS171](#) - Nursing Concepts I Credits: 6

Total Credits: 13

Semester 3

- [PSYC208](#) - Life Span Development Credits: 3
- [NURS165](#) - Issues in Nursing Credits: 3
- [NURS112](#) - Professional Roles II Credits: 1
- [NURS172](#) - Nursing Concepts II Credits: 6

Total Credits: 12

Semester 4

- [BIOL213](#) - Microbiology Credits: 4
- [NURS211](#) - Professional Roles III Credits: 1
- [NURS271](#) - Nursing Concepts III Credits: 7

Total Credits: 12

Semester 5

- [ENGL122](#) - English Composition: Writing and Research Credits: 3
- [NURS213](#) - Professional Roles IV Credits: 3
- [NURS273](#) - Nursing Concepts IV Credits: 6

Total Credits: 12

RESOLUTION

Modification of Approved Credit Exception for the Nursing Program, Associate in Applied Science (A.A.S.)

WHEREAS, New Jersey Administrative Code (N.J.A.C. 9A:7-1.3) establishes that associate degree programs shall not exceed sixty (60) credits except when an exception is approved by an institution's governing board; and

WHEREAS, on April 30, 2019, the Board of Trustees of Brookdale Community College approved an exception to the 60-credit limit for the Nursing Program, Associate in Applied Science (A.A.S.), authorizing the program to require up to sixty-four (64) credits to meet licensure, accreditation, and professional practice requirements; and

WHEREAS, the Nursing Program, Associate in Applied Science (A.A.S.) continues to be subject to requirements of the New Jersey Board of Nursing and national nursing accrediting bodies, including alignment with the National Council Licensure Examination for Registered Nurses (NCLEX-RN); and

WHEREAS, ongoing curriculum assessment has determined that additional instructional time in pharmacology is necessary to support student learning, safe medication administration, and licensure readiness; and

WHEREAS, this curricular adjustment increases total program credits from 64 to 65 credits, constituting a modification to the previously approved exception; and

WHEREAS, New Jersey regulations require formal Board approval for any subsequent credit changes to associate degree programs that have received authorization to exceed the 60-credit threshold;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College hereby approves a modification to its April 30, 2019 action, increasing the authorized credit limit for the Nursing Program, Associate in Applied Science (A.A.S.) from 64 credits to 65 credits; and

BE IT FURTHER RESOLVED, that this approval affirms the additional credit is academically justified and necessary to support licensure preparation, accreditation compliance, and student success.

April 28, 2026

Board of Trustees

Board Brief

Closure of Eastern Monmouth Higher Education Center and Transition to Neptune High School

Recommendation:

Upon the President's recommendation, authorize the closure of the Eastern Monmouth Higher Education Center (61 Neptune Boulevard, Neptune, NJ) effective June 30, 2026, and approve the transition of instructional operations to Neptune High School effective July 1, 2026.

Background & Rationale:

Opened in 2008 as a leased additional location, the Eastern Monmouth Higher Education Center was established to expand access to educational opportunities for students in the eastern Monmouth County region. As part of its ongoing commitment to student success and responsible stewardship of resources, Brookdale Community College regularly reviews enrollment trends, student learning patterns, and the utilization of instructional sites.

A Fall 2025 analysis demonstrated that the majority of students enrolled in courses at the Eastern Monmouth location also take courses and access student services at the College's Lincroft main campus, reflecting a shift in how students engage with regional locations. In light of these trends, and guided by the College's strategic priorities and commitment to operational sustainability, the administration determined that maintaining a standalone leased facility at 61 Neptune Boulevard is no longer the most effective or efficient model for serving students in the Neptune area.

To ensure continued local access to instruction while improving efficiency, the College will transition to a classroom-based instructional model at Neptune High School, located directly across the street. Brookdale currently utilizes Neptune High School as an approved instructional site for its Early College High School program, making this a seamless transition that supports continued academic and community-based programming.

To further support students impacted by this transition, the College has secured grant funding to provide free bus tickets on public bus transportation for students who enroll in courses at the Lincroft main campus or another Brookdale additional location.

Board of Trustees

Board Brief

Proposed Action:

Authorize the Administration to allow the lease for 61 Neptune Boulevard, Neptune, NJ to expire and to send formal non-renewal notice.

Authorize the execution of a Classroom Use Agreement with the Neptune Township Board of Education for the use of one (1) to five (5) classrooms at Neptune High School for a term of one to five years, beginning July 1, 2026.

Impact:

- Continued instructional offerings and access for students in the Neptune area
- More flexible and efficient use of instructional space
- The College has secured grant funding to provide students with access to local public bus transportation to and from the Lincroft main campus or other Brookdale Community College additional locations
- Improved alignment of resources with student enrollment patterns

Accreditation:

The College will notify Middle States Commission on Higher Education, as required, regarding the closure and transition

RESOLUTION

WHEREAS, Brookdale Community College (College) established the Eastern Monmouth Higher Education Center, located at 61 Neptune Boulevard, Neptune, New Jersey 07753, as an additional location effective July 1, 2008, in leased space to expand educational access and services to students in the eastern Monmouth County region; and

WHEREAS, the College Administration regularly reviews enrollment trends, student learning patterns, and the utilization of instructional sites to ensure that its programs, services, and physical locations best support student success and responsible stewardship of institutional resources; and

WHEREAS, analysis conducted by the College Administration during Fall 2025 demonstrated that the majority of students enrolled in courses at the Eastern Monmouth Higher Education Center also take courses and access student services at the College's Lincroft main campus, indicating a shift in how students engage with regional locations; and

WHEREAS, guided by its commitment to student-centered decision-making, operational sustainability, and thoughtful stewardship of resources, the College has determined that maintaining a standalone leased facility at 61 Neptune Boulevard is no longer the most effective or efficient means of serving students in the Neptune area; and

WHEREAS, the College has identified an alternative instructional arrangement through a Classroom Use Agreement with the Neptune Township Board of Education, effective July 1, 2026, for the use of one (1) to five (5) classrooms within Neptune High School, located directly across the street, thereby ensuring the continuation of local course offerings and student access in the Neptune area; and

WHEREAS, Brookdale Community College currently utilizes Neptune High School as an approved instructional site for its Early College High School program, and this transition will support continued academic, workforce, and community education programming in the region;

WHEREAS, to ensure that students continue to have equitable access to courses and student services offered at the Lincroft main campus or other Brookdale Community College additional locations, the College has secured grant funding to provide free tickets on public bus transportation for students enrolled in courses outside the Neptune area; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College hereby approves the closure of the Eastern Monmouth Higher Education Center at 61 Neptune Boulevard, Neptune, New Jersey, effective upon the expiration of the current lease on June 30, 2026; and

BE IT FURTHER RESOLVED, that the Board authorizes the President or designee to take all actions necessary to effectuate the closure of this location, including required notifications with lessor, operational transition, and any related reporting obligations to accrediting, regulatory, and governmental bodies; and

BE IT FURTHER RESOLVED, that the Board authorizes the President to execute the Classroom Use Agreement with the Neptune Township Board of Education for instructional space within Neptune High School for a term of one (1) to five (5) years, subject to legal review and final negotiation; and

BE IT FURTHER RESOLVED, that the College shall continue to provide educational services to students in the Neptune area through this new instructional arrangement, as well as through the main campus and other additional locations, in a manner that remains accessible, efficient, and fiscally responsible.

Board of Trustees

Board Brief

Sale of Long Branch Property (195 Broadway) and Authorization to Enter into Long-Term Lease at 131 Bath Avenue/Third Avenue, with no rental fee during the lease term.

Recommendation:

Upon the President's recommendation, authorize the sale of the Brookdale Community College property located at 195 Broadway, Long Branch, New Jersey, to the City of Long Branch, for the purchase price of \$3,500,000, with an anticipated closing on or before June 30, 2026; and further authorize, as additional consideration for the sale, the College to enter into a formal lease agreement with the City of Long Branch to lease 1,972 square feet of space on the second floor of 131 Bath Avenue/Third Avenue, Long Branch, for the exclusive use of the College, for a term of fifteen (15) years, with no rental fee during the lease term and with the initial lease agreement to include negotiated extension options.

Background & Rationale:

Brookdale Community College has served the Long Branch community continuously since 1969, providing access to higher education, workforce training, and community-based programming for residents of eastern Monmouth County. Over time, the College has regularly evaluated how instructional space is utilized to ensure alignment with student enrollment patterns and responsible stewardship of public resources.

Analysis of courses offered in Long Branch shows that students who enroll in classes at the Long Branch location typically also enroll in courses at the College's Lincroft main campus, where they access advising, student services, academic support, and other essential resources. This blended enrollment behavior reflects changing student needs and learning patterns and supports a more flexible instructional model within the community.

In light of these trends, the administration determined that selling the 195 Broadway property, with the City of Long Branch providing a long-term, no-cost lease for alternative instructional space as additional consideration, allows the College to continue serving the Long Branch community in a fiscally responsible and sustainable manner while maintaining a dedicated instructional presence within the City.

To further support students impacted by this transition, the College has secured grant funding to provide free bus tickets on public bus transportation for students who enroll in courses at the Lincroft main campus or another additional Brookdale location. The new leased space is across from the Long Branch train station, improving accessibility to the new instructional site via public transportation.

Board of Trustees

Board Brief

Proposed Action:

Authorize the President to:

1. Complete the sale of 195 Broadway, Long Branch, to the City of Long Branch and execute the purchase and sale agreement..
2. Continue negotiations of a 15-year lease agreement, provided as additional consideration for the property sale, for 1,972 square feet at 131 Bath Avenue/Third Avenue, with no rental fee for the duration of the term and continue negotiations on additional terms.
3. Take all necessary actions to support instructional operations in the leased space and provide alternative instructional space in the Long Branch community as the leased space is built out.

Impact:

Brookdale will continue to serve the Long Branch community through courses and instructional programming delivered in the newly leased space. This approach ensures continued access to education for residents while aligning facilities with current student use patterns and institutional priorities.

The proposed transaction reflects the College's long-standing commitment to Long Branch, dating back more than five decades, while positioning Brookdale to meet future educational needs efficiently and sustainably.

Accreditation:

The College will notify the Middle States Commission on Higher Education, as required, of the property sale and transition to leased instructional space at the new location.

RESOLUTION

WHEREAS, the Board of Trustees of Brookdale Community College (“College”, “Board” or “Board of Trustees”) issued RFP 08-24, Real Estate Brokerage Services, and determined that CBRE, Inc. (“CBRE”) was the successful bidder for same; and

WHEREAS, the College and CBRE entered into a Post Award Agreement for such services on May 19, 2025 which was approved by the Board of Trustees; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12(m), the Board of Trustees is granted the power to determine that any property owned by the College is no longer necessary for College purposes and to sell the same at such price and in such manner and upon such terms and conditions as shall be established by the Board; and

WHEREAS, the Board has made such determination to sell the Property; and

WHEREAS, the College authorized CBRE to undertake and administer a public marketing process for the sale of the College’s Long Branch regional location located at 195 Broadway, Long Branch, New Jersey, also known as Block 275, Lots 10 and 11 on the Office Tax Map of the City of Long Branch (the “Property”), for a period of two weeks to ensure the solicitation of competitive offers; and ;

WHEREAS, two (2) separate Letters of Intent were presented to the College for the purchase of the Property; and

WHEREAS, one of those Letters of Intent was submitted on behalf of the City of Long Branch; and;

WHEREAS, the City’s Letter of Intent included not only cash considerations, but additional consideration that would enable the College to maintain a long-term visible presence in the City of Long Branch to serve the interests of Brookdale Community College, its students and potential students and the Long Branch and Monmouth County communities; and

WHEREAS, the additional consideration referenced above, in part, consists of the City of Long Branch providing rental space to the College, in a newly renovated building located 131 Bath Avenue, Long Branch, New Jersey (" Leased Property"), for the operation of its Long Branch regional location, free of base rent, for a period of time not less than fifteen (15) years; and

WHEREAS, the Board of Trustees of Brookdale Community College has determined that the offer to purchase through the Letter of Intent from the City of Long Branch to be the most advantageous and best offer for the sale of the Property; and

WHEREAS, a Purchase and Sale Agreement for Real Property ("Sale Agreement") and ancillary Lease Agreement is being negotiated by and between the attorneys representing the City and the College, which sets forth the terms and conditions of the transaction; and

WHEREAS, in addition to the rent-free space set forth above, the City has agreed to pay to the College, following the due diligence period, a cash payment at closing of title in the sum of \$3,500,000.00; and

WHEREAS; the closing of title is scheduled to take place no later than June 30, 2026; and

WHEREAS, the Sale Agreement contains standard representations and warranties of the Buyer and Seller, and includes, but is not limited to, title provisions, Bulk Sale provisions and also provides that the Deed to be conveyed will be a Bargain and Sale with Covenants Against Grantor's Acts; and

WHEREAS, the proposed Sale Agreement has been fully vetted by College Administration and the consideration to be received represents a substantial monetary value which is in the best interests of the College and consistent with the intention to increase revenue while finding an alternative location to continue to provide educational programs and services to the City of Long Branch Community and surrounding areas; and

WHEREAS, while certain terms of the proposed Sale Agreement are in need of further negotiation, the benefits for entering into the Sale Agreement upon the proposed terms and conditions have been reviewed by the Board of Trustees; and

WHEREAS, the College seeks Board of Trustees approval to authorize the President to execute and negotiate the final terms of the Sale Agreement and any and all related documentation to effectuate the transaction and conclude the sale of the Property and the rental of the Leased Property.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College, that the President of Brookdale Community College is hereby authorized to negotiate the final terms of the Sale Agreement and Lease Agreement and to take all actions necessary to effectuate the sale of the Property to and leasing the property from the City of Long Branch, including but not limited to executing any documents related thereto on the College's behalf.

BROOKDALE COMMUNITY COLLEGE
Board of Trustees
2026 Committee Appointments

Board Bylaw 1.4010, appointments to Standing Committee

Membership on standing committees of the Board of Trustees, shall consist of the number of Trustees set forth in the provisions applying to each Committee as hereafter provided and shall include in such number, a Chair of such Committee. For each Committee, the Board Chair shall be an ex officio member and the Vice Chair serve as an alternate to the Board Chair as an ex-officio voting member for purposes of a quorum.

Committees meeting monthly	<u>Executive Committee (5)</u> Ms. Barbara Horl, Chair Ms. Tracey Abby-White, Vice Chair Ms. Mary Pat Angelini Ms. Dyese Davis Mr. Jim McCracken		<u>Finance and Facilities (5)</u> Mr. Jim McCracken, Chair Ms. Tracey Abby-White Mr. Paul Crupi Ms. Cyndie Williams Ms. Stephanie Hoitt
Committees meeting 4 to 6 times per year	<u>Student Success & Educational Excellence (5)</u> Dr. Stephanie D'Alessio, Chair Ms. Tracey Abby-White Mr. Jim McCracken Dr. Les Richens Mr. Montez Swartz	<u>Governance (5)</u> Ms. Mary Pat Angelini, Chair Mr. Paul Crupi Ms. Dyese Davis Mr. Steve Clayton Ms. Cyndie Williams	<u>Audit Committee (4)</u> Mr. Les Richens, Chair Ms. Mary Pat Angelini Mr. Steve Clayton Mr. Montez Swartz
Liaisons	<u>Liaison to New Jersey Council of County Colleges (NJCCC)</u> Ms. Barbara Horl	<u>Liaison to Brookdale President's Community Advisory Council</u> Mr. Steve Clayton	<u>Liaison to Brookdale Community College Foundation</u> Ms. Tracey Abby-White
National & State Committees	<u>ACCT Impact and Success Committee</u> Ms. Barbara Horl	<u>NJCCC State and Federal Policy Committee & Executive Committee</u> Ms. Barbara Horl	
Ad-Hoc	<u>Credential Expansion</u> Ms. Cyndie Williams, Chair Dr. Stephanie D'Alessio Ms. Tracey Abby-White Ms. Dyese Davis Ms. Stephanie Hoitt		

BROOKDALE COMMUNITY COLLEGE SCHEDULE OF BOARD OF TRUSTEE MEETINGS FOR 2026 – 01-22-26

2026 Public Business Meetings (PBM)	Executive	Finance & Facilities	Governance	Student Success & Educational Excellence	Audit	Ad-Hoc Credential Expansion	NJCCC Council	Foundation
DATES/LOCATIONS Public Business Meeting 5:30 PM/ All Meetings will be	Shall meet monthly	Shall meet monthly	Shall meet a minimum of four times per year or as	Shall meet a minimum of four times per year or as needed	Shall meet a minimum of four times per year or as			
Tuesday, January 27, 2026	Jan. 20 4:30 PM	Jan. 20 5:30 PM	Jan. 21 5 PM	Jan. 22 5:30 PM		Jan 21 6 PM		Jan 15 4 PM
Wednesday, February 25, 2026	Feb.17 4:30 PM	Feb. 17 5:30 PM		Feb. 18 5:30 PM			Feb. 23, 5 PM Middlesex	
Tuesday, March 24, 2026	March 17 4:30 PM	March 17 5:30 PM		March 18 5:30 PM	March 16 5 PM			March 19 4 PM
Saturday, April 18, 2026 BOARD RETREAT								
Tuesday, April 28, 2026	April 21 4:30 PM	April 21 5:30 PM		April 22 5:30 PM				
Tuesday, May 26, 2026	May 19 4:30 PM	May 19 5:30 PM	May 20 5 PM	May 21 5:30 PM		May 20 6 PM		May 19 4 PM
Tuesday, June 23, 2026	June 16 4:30 PM	June 16 5:30 PM		June 18 5:30 PM	June 17 5 PM		June 15, 6 PM virtual	
NO Public Board Meeting	July 21 6:30 PM	July 21 5:30 PM						
Tuesday, August 25, 2026	August 18 4:30 PM	August 18 5:30 PM						
Tuesday, September 22, 2026	Sept. 15 4:30 PM	Sept. 15 5:30 PM	Sept. 16 5 PM	Sept. 17 5:30 PM		Sept. 16 6 PM	Sept. 14, 5 PM Middlesex	
Tuesday, October 27, 2026	Oct. 13 4:30 PM	Oct. 13 5:30 PM		Oct. 14 5:30 PM	Oct. 15 5 PM			
Tuesday, November 24, 2026	Nov.16* Monday 4:30 PM	Nov. 16 Monday 5:30 PM		Nov. 19 5:30 PM			Nov. 16, 5 PM Middlesex Reorg	
Tuesday, December 15, 2026	Dec. 8 4:30 PM	Dec. 8 5:30 PM	Dec 2 5 PM		Dec. 7 5 PM	Dec. 2 6 PM		