BROOKDALE COMMUNITY COLLEGE

Board of Trustees
Public Business Meeting Minutes

June 23, 2026

Brookdale Community College
Student Life Center, Navesink Rooms
765 Newman Springs Rd.
Lincroft, NJ 07738

Chair Horl called the meeting to order at 5:35 P.M. and roll call was taken.

Present	Trustees	Administration:
	Ms. Barbara Horl, Chair	Dr. Katie Lynch
	Ms. Tracey Abby-White, Trustee, Vice-Chair	Ms. Nancy Kaari
	Ms. Mary Pat Angelini, Trustee	Dr. Yesenia Madas
	Mr. Steve Clayton, Trustee	Mr. Kornipibob Kanthanjan
	Mr. Paul Crupi, Trustee	Dr. Nancy Kegelman
	Ms. Dyese Davis, Trustee	Dr. Teresa Manfreda-Foley
	Ms. Stephanie L. Hoitt, Trustee	Ms. Bonnie Passarella, Esq.
	Mr. James McCracken, Trustee	
	Dr. Les Richens, Trustee	Ms. Cynthia Gruskos
	Dr. David Stout, Secretary	
	Mr. Montez Swartz, Trustee	
	Ms. Cyndie Williams, Trustee	
Absent	Dr. Stephanie D'Alessio	
College Counsel	Mr. Sean Kean, Esq., General Counsel	

Ms. Gruskos read the following statement: "In compliance with the Open Public Meetings Act, N.J.S. 10:4-6 et seq., advance written notice of this meeting of the Board of Trustees was provided in the following manner:

On June 17, 2026 at 3 pm advance written notice of this meeting was posted on the Brookdale Community College website; posted on the BAC Bulletin Board and filed with the Clerk of the County of Monmouth.

Mr. Kean read the statement on procedures and requirements for making public comment during the public meeting.

Chair Horl led the pledge of allegiance followed by a welcome to those in attendance.

Chair Horl read our mission statement:

Brookdale Community College opens doors to education with courage and care, guiding diverse learners toward a lifetime of growth and success.

Dr. Stout led a moment of silence in memory of three valued members of the Brookdale Community College community:

- **Professor Joyce Semoneit**, who dedicated more than 30 years of service to Brookdale as a librarian and media specialist and continued to serve the college beyond her retirement. Her commitment to scholarship, student success, and advancing learning left a lasting impact on generations of students and colleagues.
- **Eleanor Goldfine**, who served the college for 25 years as a learning assistant in Psychology and Education. She was remembered for her dedication to lifelong learning and for bringing enthusiasm, wisdom, and compassion to her work with students and colleagues.
- **Gerald "Jerry" Cook**, a devoted educator who served as an adjunct instructor for more than 40 years. His passion for literature, writing, and the humanities, along with his unwavering dedication to students, made him a beloved teacher and mentor.

Dr. Stout noted that each of these individuals enriched the lives of Brookdale students through their dedication to education and service, and that their contributions and legacies will not be forgotten. A moment of silence was observed in their memory

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Adoption of Agenda	A motion to adopt the agenda was made by Trustee Richens and seconded by Vice Chair Abby-White. Motion passed.	

Topic and Discussion	Votes Taken	Action and Follow-up Actions

Special Recognitions

A. Recognition of Graduate Montez Swartz – The Board of Trustees recognized Graduate Trustee Montez Swartz for his outstanding leadership, service, and advocacy on behalf of Brookdale students during his term with a reading of a resolution (*Attachment A*). The recognition noted his meaningful contributions to Board committees, his leadership in elevating student voice, and his active engagement in student life and external advocacy. The Board expressed its sincere appreciation for his impact and extended best wishes for his continued success.

President's Report

A. Recognition of Employees with 50 Years of Service - The Board of Trustees recognized two employees for achieving the extraordinary milestone of 50 years of service to Brookdale Community College. The acknowledgments highlighted their long-standing dedication, commitment to student success, and significant contributions to the institution over five decades.

One of the honorees, Pat Brown, was formally recognized with a resolution (*Attachment B*), while the second employee, Helen Ann Johnson, was acknowledged but not present. The Board expressed its deep appreciation for their enduring service and the lasting impact they have had on the college community.

B. Recognition of Retiring Employees - The Board of Trustees recognized the employees retiring during FY26, acknowledging their years of dedicated service and meaningful contributions to Brookdale Community College. The retirees were previously honored at a college-wide event, and the Board expressed its collective appreciation for their commitment to the institution and its students.

In addition, the Board provided special recognition to two retiring executive leaders, Dr. Nancy Kegelman and Dr. Jayne Edman, whose distinguished careers and lasting institutional impact were honored through formal resolutions (Attachment C). Both were commended for their leadership, commitment to academic excellence, and significant contributions to advancing the mission and effectiveness of the College. The Board extended its gratitude and best wishes for their continued success in retirement.

Reports from the Board Committees and Liaisons

A. Finance & Facilities Committee –Trustee Williams reported on the Finance and Facilities Committee held on June 16, 2026. She reported continued advancement of major capital and infrastructure initiatives, including near completion of the theater lighting upgrade, ongoing ADA compliance improvements, and planned enhancements to HVAC and building management systems. Programmatic investments such as the expansion of the welding

Topic and Discussion	Votes Taken	Action and Follow-up Actions

program, development of the Bloomberg Lab, and the successful launch of the dental clinic were noted as aligned with workforce and academic needs. The Committee also reviewed the monthly financial report for April 2026, noting that revenues and expenses were tracking in line with budget expectations for that period. Additional highlights included the recommendation of a new commercial insurance carrier that reduces costs while expanding coverage, increased grant activity, strong foundation performance, and a strategic agreement related to the Freehold property to strengthen long-term institutional assets.

B. Student Success & Educational Excellence Committee – Vice Chair Abby-White reported on the Student Success & Educational Excellence Committee held on June 18, 2026. She reported out on the College's enrollment and student success strategies, particularly through a comprehensive, year-round recruitment pipeline culminating in Admitted Students Day programming. These efforts resulted in more than 1,200 students completing registration and being connected to advising and support services, improving enrollment yield and first-year retention outcomes. She also noted the ongoing follow-up efforts to support prospective and registered students, modest growth in fall enrollment, and the introduction of peer mentors through a First-Year Experience grant. Academic updates included progress on the dental hygiene program application and accreditation, the status of the radiologic technology program, and review of the proposed academic calendar for 2027-2028. Strategic discussions focused on advancing stackable credentials, AI literacy, and career-aligned pathways to strengthen workforce readiness and student completion.

C. Graduate Trustee Report -Trustee Montez's report provided an overview of student engagement and onboarding efforts, highlighting a coordinated early registration initiative held over 17 days that supported 1,215 incoming students in completing registration for their first semester. The effort involved collaboration across multiple departments, including admissions, advising, EOF, financial aid, student life, and IT, demonstrating a comprehensive institutional approach to student onboarding. Upcoming orientation sessions scheduled throughout the summer were also noted as part of continued support for new students.

In his concluding remarks as outgoing Graduate Trustee, Montez Swartz reflected on his experience serving on the Board, emphasizing the personal and professional growth gained through participation in governance and engagement with college leadership. He shared that his time at Brookdale shifted his perspective on leadership, underscoring the importance of dialogue, collaboration, and listening to diverse viewpoints. He also highlighted the value of civic engagement and noted that his experiences at the College will guide his future leadership endeavors and commitment to public service

D. NJCCC Update - The NJCCC update given by Chair Horl provided insight into statewide advocacy and policy developments affecting community colleges. Key concerns included uncertainty in state budget allocations and the likelihood of limited additional funding despite sector-wide advocacy efforts. The Pathways Summit was highlighted as a major

Topic and Discussion	Votes Taken	Action and Follow-up Actions
success, emphasizing workforce alignment, credential attainment, and collaboration with industry partners. The Council also discussed policy updates, communication strategies to highlight the economic impact of community colleges, and funding redistribution, through which Brookdale received additional funding support. Additionally, in light of budget constraints, discussion included limiting trustee participation in professional development travel, specifically attendance at the ACCT Leadership Congress and Legislative Summit, with consideration given to managing participation levels and associated costs. Ongoing advocacy efforts continue to focus on addressing rising healthcare costs and securing sustainable funding for the sector. **E. Foundation Update -** The Foundation update provided by Vice Chair Abby-White outlined continued progress in governance, fundraising, and community engagement. The Foundation has undertaken a bylaws revision, is actively expanding board membership, and continues to strengthen philanthropic support through events and donor engagement. Recent activities, including a successful culinary experience event tied to scholarship fundraising, demonstrated alignment with institutional values and provided meaningful student involvement opportunities. Overall, Foundation efforts continue to support scholarships, programs, and services that directly benefit students and advance the College's mission.		
Public Comment on Agenda Items Chair Horl opened the public comment section on agenda items only requesting commenters to provide public comment in accordance with the instructions given by Mr. Kean. She further announced that public comment would be limited to 5 minutes per commenter. A written public comment was submitted by Thomas Brennan, President of the Brookdale Community College Administrative Association (BCCAA), regarding agenda item 12A (Approval of Human Resources). The comment expressed concern about the creation of a new administrative position—Director of Academic Pathways—stating that while notification was provided, the union was not adequately consulted as required under the collective bargaining agreement. The BCCAA indicated that the position's responsibilities may overlap with existing roles and requested additional time for review and dialogue. The comment further noted that the matter could be referred to the Public Employment Relations Commission if necessary and emphasized the union's preference to continue collaborative discussions to reach an appropriate resolution. Upon seeing no further public comment, public comment on agenda items was closed.		

Topic and Discussion	Votes Taken	Action and Follow-up Actions
Review of Consent Agenda • *Any item may be removed from the consent* ***agenda*** *for discussion by any voting member of the Board of Trustees.* **A. Acceptance of Consent Agenda**	A motion to adopt the consent agenda was made by Trustee Richens and seconded by Vice Chair Abby-White. Motion passed.	
Approval of Public Business Meeting Minutes - May 26, 2026	A motion to approve the minutes from the Public Business Meeting on May 26, 2026, was made by Trustee McCracken and seconded by Trustee Crupi. Minutes approved.	
Approval of Executive Session Minutes – May 26, 2026	A motion to approve the Executive Session Minutes on May 26, 2026, was made by Trustee Crupi and seconded by Vice Chair Abby-White. Minutes approved.	
Approval of Consent Agenda **A. Approval of Human Resources** **B. Acceptance of Gifts** **C. Acceptance of Grants** **D. Purchases in Excess of $44,900 and New Jersey "Pay-to-Play" bids, and Pursuant to the New Jersey "Pay to Play" Process, in Excess of $17,500**	A motion to approve the consent agenda was made by Trustee Hoitt and seconded by Trustee Swartz. Motion approved. **YES**: Trustees Abby-White, Angelini, Clayton, Crupi, Davis, Hoitt, McCracken,	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
E. Open Invoice Payment Requests for Vendor, Student and Employee Payments **F. Monthly Financial Reports** **G. Capital Project Update** **H. Celebration of our Students Transferring**	Richens, Swartz, Williams and Chair Horl **NO**: None **ABSTENTIONS**: None	
Approval of 2027-2028 Academic Calendar	A motion to approve the 2027-2028 Academic Calendar was made by Trustee Crupi and seconded by Trustee Hoitt. Motion approved.	
Approval of New or Revised Policy **A. New Policy - 4.2003 Contract Management and Third Party Providers** **B. Revised Policy - 2.0015 Institutional Memberships** **C. Revised Policy - 5.0006 Effectiveness of Educational Programs**	A motion to approve the new or revised policies listed below was made by Vice Chair Abby-White and seconded by Trustee Crupi. A. New Policy - 4.2003 Contract Management and Third Party Providers B. Revised Policy - 2.0015 Institutional Memberships C. Revised Policy - 5.0006 Effectiveness of Educational Programs Motion approved.	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	YES: Trustees Abby-White, Angelini, Clayton, Crupi, Davis, Hoitt, McCracken, Richens, Swartz, Williams and Chair Horl **NO**: None **ABSTENTIONS**: None	
Approval of Revised FY27 Operating and Capital Budgets	A motion to approve by resolution the revised FY27 operating and capital budgets was made by Trustee Crupi and seconded by Trustee Hoitt. Motion approved. **YES**: Trustees Abby-White, Angelini, Clayton, Crupi, Davis, Hoitt, McCracken, Richens, Swartz, Williams and Chair Horl **NO**: None **ABSTENTIONS**: None	
Approval of Revised FY27 Chapter 12 Projects	A motion to approve by resolution the revised FY27 Chapter 12 projects was made by Vice Chair Abby-White and seconded by Trustee Crupi. Motion approved. **YES**: Trustees Abby-White, Angelini, Clayton, Crupi,	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	Davis, Hoitt, McCracken, Richens, Swartz, Williams and Chair Horl **NO**: None **ABSTENTIONS**: None	
Public Comment Chair Horl opened the public comment section requesting commenters to provide public comment in accordance with the instructions given by Mr. Kean. She further announced that public comment would be limited to 5 minutes per commenter **Niels Pustrom, Former Studio Assistant -** expressed concerns regarding the closure of the Jewelry Studio, the disposal of equipment and materials he believed had significant value, and his exclusion from the inventory and disposition process. He also raised concerns regarding the handling of personal property and the circumstances surrounding his final day at the College. In response, Dr. David Stout acknowledged Mr. Pustrom's concerns and thanked him for his years of service to the college. He noted that he had already met with him earlier that day to discuss the issues raised and affirmed a commitment to continue the dialogue. Dr. Stout indicated that the matter would be reviewed further and that he would report back to the Board as appropriate. Ms. Gruskos confirmed there was no further written comment submitted.		
Old/New Business – Under Old and New Business, the Board was informed that a special business meeting would be held on July 21, 2026, at 6:30 p.m., virtually, to consider the approval of a health insurance consultant/broker. Dr. Stout also discussed trustee professional development and conference attendance for the upcoming fiscal year. Due to budget constraints, the number of trustees whose conference expenses can be funded by the College for the ACCT Leadership Congress and Legislative Summit may be limited. Trustees interested in attending were asked to notify the Board office, and a selection process may be utilized if interest exceeds available funding		
Resolution to Hold a Closed Meeting	A motion to approve by resolution (***Attachment D***) to hold an Executive	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	Session was made by Trustee Richens and seconded by Trustee Clayton. Motion passed.	
Motion to Re-Open the Meeting to the Public	A motion to reopen the meeting to the public was made by Vice Chair Abby-White and seconded by Trustee Davis. Motion passed.	
Approval of Agreement with Edgewood Properties for Easements and Water Mitigation at the Freehold Higher Education Center	A motion to approve by resolution the agreement with M & M Main St. Freehold LLC for the conveyance of a permanent easement in and upon Block 70.05, Lot 11, known as 3680 Route 9, Freehold, NJ, for the value of $391,500 along with related consideration including site improvements as set forth in the resolution, authorizes the President of Brookdale Community College to take any all actions necessary to effectuate the purpose of this resolution, including but not limited to the execution of a purchase and sale agreement and the execution of deeds and related documents was made by Trustee Richens	

Topic and Discussion	Votes Taken	Action and Follow-up Actions
	and seconded by Trustee Swartz. Motion approved. **YES**: Trustees Abby-White, Angelini, Clayton, Crupi, Davis, Hoitt, McCracken, Richens, Swartz, Williams and Chair Horl **NO**: None **ABSTENTIONS**: None	
Adjournment **Meeting adjourned at 7:31 pm**	A motion to adjourn the meeting was made by Trustee Richens and seconded by Trustee Crupi.	

R E S O L U T I O N

WHEREAS, Graduate Trustee Montez Swartz has distinguished himself by leading with empathy, intellectual curiosity and a commitment to civic engagement while serving on the Board of Trustees of Brookdale Community College from July 1, 2025 to June 30, 2026; and

WHEREAS, during his tenure, Trustee Swartz made substantive contributions through service on the Student Success & Educational Excellence Committee, the Audit Committee, and the Governance Committee, ensuring strong student representation and institutional integrity; and

WHEREAS, he continued the tradition of leading the Graduate Trustee Advisory Council (GTAC), amplifying the voice of current students, and ensuring their perspectives were central to board deliberations; and

WHEREAS, he was a staunch advocate for our students, representing the Board of Trustees in advocacy efforts to our elected officials, highlighting the needs of community college students on the national and state level, and ensuring that their interests were prominently addressed; and

WHEREAS, Truste Swartz not only advocated on behalf of Brookdale students at the state and national levels, but also demonstrated leadership by facilitating a meeting with United States Senator Andy Kim and members of GTAC, providing a valuable forum for students to share their perspectives and discuss issues affecting their community college journey; and

WHEREAS Trustee Swartz remained deeply engaged with the student body throughout his tenure by regularly attending Student Life & Activities events, demonstrating his commitment to student connection, involvement, and the vibrancy of campus life; and

WHEREAS, he was honored with the prestigious Dr. Webster Trammell Community Leadership Award at the 40th Annual Wilbur Ray Student Awards Celebration recognizing his exemplary leadership, dedication and service to the Brookdale community; and

WHEREAS, this year Montez Swartz received the Triangle Award, one of Brookdale's highest honors, at the 2026 commencement ceremony presented by Board Chair Barbara Horl to celebrate his outstanding embodiment of leadership, service, and civic engagement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College hereby expresses its profound gratitude and appreciation to Graduate Trustee Montez Swartz for his outstanding service, leadership, and advocacy on behalf of the students and the college community; and

BE IT FURTHER RESOLVED, the Brookdale Community College family wishes him continued success in his academic and leadership journey, confident he will shine wherever his journey shall take him; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of the Board of Trustees, and a true copy be presented to Graduate Trustee Swartz so that he has a permanent reminder of the high esteem he has earned among his colleagues.

David M. Stout

Dr. David M. Stout
President
Brookdale Community College

Ms. Barbara Horl
Chair
Brookdale Community College

June 23, 2026

BROOKDALE COMMUNITY COLLEGE
BOARD OF TRUSTEES RESOLUTION

WHEREAS, Helen Anne Johnson has honorably served Brookdale Community College for fifty years, dedicating her career to supporting students, faculty, and staff through a wide range of academic and student support roles; and

WHEREAS, Ms. Johnson began her service to the College in 1976 as a Learning Assistant in the Economics Department, where for nearly four decades she became an indispensable member of the department, providing exceptional support to faculty and students and contributing significantly to the success of countless learners; and

WHEREAS, throughout her career, Ms. Johnson has continued to serve the College in a variety of capacities, including Learning Commons Assistant, Screening Center Staff during the COVID-19 pandemic, Associate in Foundation & Alumni Affairs, Associate in Strategic Partnerships, Senior Technician in Testing Services, and currently as Specialist in Educational Support & Testing Services; and

WHEREAS, Ms. Johnson has generously contributed her time and expertise through participation in numerous College initiatives and committees, including the Performance Recognition Committee, search committees, Direct Connect, the Brookdale Community College Leadership Program, and the Helping Hands Project; and

WHEREAS, her commitment to excellence has been recognized through her receipt of the Performance Recognition Award in 2007 and the Outstanding Staff Award in 2015; and

WHEREAS, as both a dedicated employee and proud alumna of Brookdale Community College, earning an Associate of Applied Science degree in Fashion Merchandising in 1976 and an Associate of Arts degree in Business Administration in 1978, Ms. Johnson exemplifies the transformative power of the Brookdale experience; and

WHEREAS, colleagues and students alike have come to know Ms. Johnson as a thoughtful and diligent professional whose positivity, kindness, and unwavering commitment to service have made her a trusted resource and valued member of the Brookdale community; and

WHEREAS, Ms. Johnson has consistently placed students at the center of her work, making herself available to assist both students and faculty, and her dedication, reliability, and caring spirit have enriched the lives of countless individuals throughout her fifty years of service; and

WHEREAS, the foregoing accomplishments only begin to reflect the extraordinary contributions that Helen Anne Johnson has made to Brookdale Community College over five decades of dedicated service, and this milestone provides a fitting opportunity to recognize the profound and lasting impact she has had on the College and all those she has served;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees, on behalf of all Brookdale students, alumni, faculty, staff, and administrators, proudly recognizes Helen Anne Johnson for fifty years of service to Brookdale Community College and expresses its deepest gratitude for her dedication, professionalism, and commitment to student success; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting and that a true copy be presented to Helen Anne Johnson so that she may have a permanent reminder of the high esteem and appreciation in which she is held by her colleagues, the College administration, and the Brookdale Community College Board of Trustees.

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Barbara Horl Board Chair	Dr. David Stout President

JUNE 23, 2026

BROOKDALE COMMUNITY COLLEGE
BOARD OF TRUSTEES RESOLUTION

WHEREAS, Dr. Nancy Kegelman has dedicated thirty-eight years of exemplary service to Brookdale Community College, making a lasting impact on the institution, its students, faculty, staff, and the broader community; and

WHEREAS, throughout her distinguished career, Dr. Kegelman has served Brookdale with exceptional professionalism, integrity, and commitment in a variety of leadership and academic roles, including Professor of Economics, Dean of Academic Affairs, and Associate Vice President of Planning and Institutional Effectiveness; and

WHEREAS, Nancy's leadership has played a vital role in advancing academic excellence, institutional planning, assessment, accreditation, and continuous improvement initiatives that have strengthened Brookdale's ability to fulfill its mission and serve generations of students; and

WHEREAS, as a respected educator and administrator, she has championed evidence-based decision-making, fostered a culture of assessment and accountability, and helped guide the College through significant periods of growth, innovation, and transformation; and

WHEREAS, Nancy's expertise and contributions have been recognized by her peers and colleagues through numerous honors, including the Outstanding Colleague Award in 1996, the Middle States Merit Award in 2008, and the prestigious Barringer Award in 2025; and

WHEREAS, her leadership and reputation in higher education have extended beyond Brookdale through service on multiple Middle States Commission on Higher Education Evaluation Teams, including visits to Nassau Community College (2002 and 2016), Corning Community College (2005), the College of Westchester (2008), and Lehigh Carbon Community College (2018), thereby contributing to the advancement of educational quality throughout the region; and

WHEREAS, Nancy skillfully guided Brookdale through numerous Middle States self-studies; the establishment and advancement of the College's Five-Year Program Reviews, Administrative Unit Reviews, and Assessment Days; and the refining of strategic planning processes; and

WHEREAS, Dr. Kegelman's dedication to the community has been clearly displayed through her many years of service and leadership on local non-profit boards, including the Central Jersey Blood Center, the Visting Nurse Association of Central Jersey, and the Ladacin Network; and

WHEREAS, Nancy has been a trusted colleague, mentor, and leader whose dedication to students and commitment to institutional excellence have left an enduring legacy that will continue to benefit Brookdale Community College for years to come; and

WHEREAS, the above summary of activities does not adequately express the impact that Nancy Kegelman has had on Brookdale Community College, its employees, its students, and its surrounding community, nor does it express how beloved Dr. Kegelman is or the degree to which her colleagues will miss her as she enters into retirement;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees, on behalf of all Brookdale students, alumni, faculty, staff and administrators, wish to recognize Dr. Nancy Kegelman in honor of her distinguished career; and

BE IT FURTHER RESOLVED that Dr. Nancy Kegelman remains forever a "Brookdalian" and cherished member of the Brookdale Community College family, whose impact and connections will endure across generations; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a true copy presented to Nancy Kegelman so that she can have a permanent reminder of the high esteem she has earned among her peers, faculty, College administration, and the Brookdale Community College Board of Trustees.

Dr. David M. Stout President Brookdale Community College	**Ms. Barbara Horl** Chair Brookdale Community College

JUNE 23, 2026

BROOKDALE COMMUNITY COLLEGE
BOARD OF TRUSTEES RESOLUTION

WHEREAS, Dr. Jayne Edman has dedicated more than thirty-four years of exemplary service to Brookdale Community College, advancing the mission of the College through her unwavering commitment to academic excellence, student success, and the preparation of future healthcare professionals; and

WHEREAS, Dr. Edman began her distinguished career at Brookdale in 1991 as an Instructor of Nursing, ultimately achieving the rank of Professor of Nursing before assuming leadership roles including Academic Division Dean and Dean of the School of Health Sciences; and

WHEREAS, throughout her tenure, Dr. Edman has provided visionary leadership to the School of Health Sciences: strengthening programs, supporting faculty and staff, fostering innovation, securing grants, and ensuring that thousands of students were prepared to serve their communities with Brookdale's values of compassion, collaboration, creativity, and courage; and

WHEREAS, Dr. Edman's dedication to institutional improvement extended well beyond her academic leadership, serving on and leading numerous committees and initiatives, including the Middle States Self-Study Team, Curriculum Committee, Governance Steering Committee, Institutional Planning and Effectiveness Committee, College Assessment Committee, Faculty Development Committee, Program Evaluation Committee, and many others that contributed significantly to ensuring Brookdale's excellence; and

WHEREAS, her commitment to professional excellence was recognized through her service as President of the New Jersey Medical-Surgical Nurses Association and through her participation in distinguished leadership development programs, including the New Jersey Academy and The Chair Academy; and

WHEREAS, Dr. Edman's outstanding contributions have been acknowledged through numerous honors, including the prestigious Barringer Award in 2026 and Volunteer of the Year in 2025; and

WHEREAS, colleagues, students, and community partners have come to know Dr. Edman as a thoughtful leader, trusted mentor, passionate educator, and tireless advocate whose integrity, wisdom, and compassion have left an enduring mark on the College and the healthcare professions; and

WHEREAS, her legacy is reflected not only in the programs she strengthened and the initiatives she led, but also in the countless lives she touched through her mentorship, encouragement, and steadfast belief in the potential of every student;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Brookdale Community College expresses its deepest gratitude and appreciation to Dr. Jayne Edman for her extraordinary service, leadership, and dedication to Brookdale Community College, the citizens of Monmouth County, and the healthcare ecosystem in New Jersey; and

BE IT FURTHER RESOLVED, that the Board recognizes Dr. Edman's retirement effective July 31, 2026, congratulates her on an exceptional career of achievement and service, and extends its sincere wishes for health, happiness, and fulfillment in the years ahead; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting and a true copy presented to Jayne Edman so that she can have a permanent reminder of the high esteem she has earned among her peers, faculty, College administration, and the Brookdale Community College Board of Trustees.

Barbara Horl Board Chair	Dr. David Stout President

JUNE 23, 2026

BROOKDALE COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Brookdale Community College Board of Trustees to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Brookdale Community College Board of Trustees has determined that 1 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on June 23, 2026 at approximately 6:50 pm_____the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is:______________ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is______________________________

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☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is ____________________________________

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☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is ____

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☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

x "(5) Any matter involving the purchase lease or acquisition of real property with public f[x]s, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality – contract negotiations for an easement on the Freehold property and site improvements.

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ a) "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality..:

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a

WHEREAS, the length of the Executive Session is estimated to be _45__ minutes after which the public meeting of the Brookdale Community College Board of Trustees shall (select one)

☐ reconvene and immediately adjourn or

x reconvene and proceed with business where formal action will be taken.

Approved: June 23, 2026 - RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Brookdale Community College Board of Trustees will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Brookdale Community College Board of Trustees hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Approved: June 23, 2026 - RESOLUTION