

BROOKDALE COMMUNITY COLLEGE

BOARD OF SCHOOL ESTIMATE

Annual Meeting

Time: Wednesday April 15, 2026, 11am

Place: The Commissioners' Meeting Room, Hall of Records, 1 East Main Street, Freehold, NJ 07728

AGENDA

1. Call to Order (Commissioner Director, Thomas A. Arnone)
2. Flag Salute
3. Roll Call (Ms. Cynthia Gruskos)
4. Statement Regarding Open Public Meetings (Ms. Cynthia Gruskos)
5. Approval of Brookdale Community College Board of School Estimate Minutes of meeting held on – March 27, 2025 (Commissioner Director, Thomas A. Arnone)
6. A reading of the resolutions of the Board of Trustees: Resolution approving the Operating and the Capital Budgets for 2026/2027 adopted February 25, 2026, by the Board of Trustees (President, Dr. David Stout)
7. A reading of the resolution of the Board of Trustees: Resolution approving the Chapter 12 Project List for the FY27 Funding Cycle (President, Dr. David Stout)
8. Presentation and proof of publication (President, Dr. David Stout)
9. Public Hearing on the Operating and Capital Budgets for 2026/2027 approved by the Board of Trustees of Brookdale Community College (Commissioner Director, Thomas A. Arnone)
10. Adjournment of the Public Hearing (Commissioner Director, Thomas A. Arnone)
11. Approval of the amount of money necessary to support Brookdale Community College for the 2026/2027 fiscal year (Commissioner Director, Thomas A. Arnone)
12. Presentation of Certificates for Signatures (Vice President/CFO, Dr. Teresa Manfreda-Foley)
13. Adjournment (Commissioner Director, Thomas A. Arnone)

ROLL CALL

Commissioner Director, THOMAS A. ARNONE
Board of County Commissioners

Commissioner, ERIK ANDERSON
Board of County Commissioners

Commissioner, DOMINICK DI ROCCO
Board of County Commissioners

Trustee, BARBARA HORL
Chair, Board of Trustees, Brookdale Community College

Trustee, JAMES MC CRACKEN
Chair, Finance & Facilities Committee, Board of Trustees,
Brookdale Community College

Prior year's minutes are on the left side of the folder

**Brookdale Community College
Operating Budget Summary
FY27**

| | FY25 Actual | FY26 Budget | FY27 Budget |
|--|------------------------|------------------------|------------------------|
| Revenue | | | |
| Tuition | \$ 38,833,220 | \$ 42,063,675 | \$ 47,306,113 |
| County of Monmouth | 20,277,019 | 20,277,019 | 20,277,019 |
| State Aid | 11,725,991 | 11,725,991 | 11,503,555 |
| Fees (Technology, Capital, Student Life) | 8,443,918 | 9,116,671 | 9,578,498 |
| Course fees and other misc. fees | 2,908,657 | 3,851,519 | 3,851,032 |
| Continuing & Professional Studies | 4,048,695 | 3,555,000 | 6,373,000 |
| Other income | 1,330,256 | 1,255,000 | 1,150,000 |
| Reserves | 2,799,493 | 705,382 | 857,733 |
| Total Revenue | <u>\$ 90,367,249</u> | <u>\$ 92,550,257</u> | <u>\$ 100,896,950</u> |
| Expenditures & Other Cash Requirements | | | |
| Payroll | \$ 47,741,770 | \$ 48,805,749 | \$ 51,682,345 |
| Benefits | 15,847,943 | 16,358,635 | 22,089,419 |
| Utilities | 3,094,613 | 2,856,344 | 2,813,989 |
| Other operating expenses | 20,664,484 | 21,387,884 | 21,842,399 |
| Debt principal | 1,980,493 | 2,212,057 | 1,654,701 |
| Interest expense | 1,037,946 | 929,588 | 814,097 |
| Total Expenditures & Other Cash Requirement | <u>\$ 90,367,249</u> | <u>\$ 92,550,257</u> | <u>\$ 100,896,950</u> |

**Brookdale Community College
Capital Budget Summary
FY27**

| | FY26 Budget | FY27 Budget |
|----------------------|-------------------------------|-------------------------------|
| Revenue | | |
| County Chapter 12 | \$ 3,575,231.00 | \$ 2,838,811.50 |
| State Chapter 12 | <u>3,575,231.00</u> | <u>2,838,811.50</u> |
| Total Revenue | <u><u>7,150,462.00</u></u> | <u><u>5,677,623.00</u></u> |
| Expenditures | | |
| Chapter 12 Projects | <u><u>\$ 7,150,462.00</u></u> | <u><u>\$ 5,677,623.00</u></u> |

R E S O L U T I O N

WHEREAS, under the provisions of N.J.S. 18A:64A-17, the Board of Trustees of Brookdale Community College is required to prepare annual budgets itemizing the amount of money estimated to be necessary for Operating & Capital expenses for the ensuing year; and

WHEREAS, the Board of Trustees has cause to be duly prepared, such annual budgets for the fiscal year 2027; and

WHEREAS, the Board of Trustees has reviewed the goals and objectives of Brookdale Community College and deems that said budgets will provide the resources to meet these goals and objectives; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Brookdale Community College that the annual Operating & Capital Budgets for FY27 attached hereto and made a part hereof, be, and the same is hereby adopted.

BE IT FURTHER RESOLVED that a copy of said budgets shall be delivered to each member of the Board of School Estimate forthwith.

BE IT FURTHER RESOLVED that the Board of Trustees of Brookdale Community College will present this budget to the Board of Chosen Commissioners for the holding of a public hearing by the Board of School Estimate with respect to said budget.

BE IT FURTHER RESOLVED that notice of said public hearing and said budgets shall be published in accordance with the provisions of the State.

BE IT FURTHER RESOLVED that the Board of Trustees of Brookdale Community College does hereby call upon the Governor and the Legislature of the State of New Jersey to take due consideration of the policy and statutory commitment to higher education in the State of New Jersey and to provide and allocate the necessary funds to meet that commitment in the support of County Colleges.

FY27 Chapter 12 Project Allocation

Brookdale Community College locations:

- Lincroft
- Freehold
- Wall
- Long Branch

The College's Facilities Master Plan identified the following projects as a top priority for the locations noted above:

| | |
|--|--------------------|
| 1. Infrastructure Improvements and Renovations: To include, but not limited to, general infrastructure, utility improvements, roof replacements and bathroom upgrades. | \$3,000,000 |
| 2. Electrical Upgrades: To include, but not limited to, upgrades to transformers, switch gears, electrical panels, and LED retrofit fixtures. | \$500,000 |
| 3. HVAC/Plumbing: To include, but not limited to, energy efficiency projects, rooftop and air handler upgrades, and upgrades and replacements of plumbing equipment, piping, hot/chilled water pumps, and variable frequency drives. | \$807,000 |
| 4. Life Safety: To include, but not limited to, CO2 monitors, smoke detectors, fire alarm systems, fire sprinkler systems, and heat detectors. | \$370,623 |
| 5. Site Improvements: To include, but not limited to, landscape upgrades, replacement of curbs and sidewalks, drainage, ADA upgrades, and paving. | \$500,000 |
| 6. Classroom Renovations: To include, but not limited to, classroom flooring, wall finishes, IT equipment, AV equipment, and whiteboards. | \$500,000 |
| Total | \$5,677,623 |

RESOLUTION

WHEREAS, the Board of Trustees of Brookdale Community College is seeking approval for the use of Chapter 12 P.L. 1971, for the projects associated with site and infrastructure renovations, improvements to utilities, restrooms, roofing, drainage, flooring and rehabilitation projects to classrooms, HVAC, plumbing, and electrical efficiency and restorations, and life safety initiatives at all College locations and as identified as top priorities in the 2023 Board approved Facilities Master Plan; and

WHEREAS, the New Jersey Council of County Colleges will establish a deadline for the submittal of a Board of Trustees Resolution which identifies the approved projects for Chapter 12 funding; and

WHEREAS, the College will receive the commitment from the Monmouth County Board of School Estimate Meeting, and a resolution agreeing to match the necessary funds, prior to the deadline; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Brookdale Community College approves the use of Chapter 12, P.L. 1971 for the projects associated with site and infrastructure renovations, improvements to utilities, restrooms, roofing, drainage, flooring and rehabilitation projects to classrooms, HVAC, plumbing, and electrical efficiency and restorations, and life safety initiatives at all College locations and as identified as top priorities in the 2023 Board approved Facilities Master Plan.

NOTICE

Notice is hereby given that a public hearing will be held by the Board of School Estimate of Brookdale Community College with respect to the itemized statement of the amount of money estimated to be necessary for current expenses and capital outlay in the operation of Brookdale Community College for the fiscal year 2026 - 2027, and with respect to the various items and purposes for which said money is to be appropriated in the Board of County Commissioners' Meeting, on the 15th day of April at 11 am in the Commissioner's Meeting Room at the Hall of Records, 1 E. Main St., Freehold, NJ 07728. The said itemized statement will be on file and open for examination by the public between the hours of 10 am and 4 pm in the Finance & Operations Office of Brookdale Community College, Lincoln Campus, New Jersey, from the date of this publication until the date of said public hearing.

Brookdale Community College
Annual Budget Request - Budget Summary
Fiscal Year July 1, 2026 - June 30, 2027

| Operating | |
|---|---------------------|
| Revenue: | |
| Tuition | \$ 47,306,115 |
| County of Monmouth | 20,277,019 |
| State | 11,503,555 |
| Fees (Technology, Capital, Student Life) | 9,528,498 |
| Course Fees & Other Misc. Fees | 3,851,032 |
| Continuing & Professional Studies | 6,373,000 |
| Other Income | 1150,000 |
| Reserves | 857,233 |
| Total Revenue | <u>100,896,950</u> |
| Expenditures & Other Cash Requirements: | |
| Payroll | 51,682,345 |
| Benefits | 22,089,419 |
| Utilities | 2,813,989 |
| Other Operating Expenses | 21,842,399 |
| Debt Principal | 1,654,701 |
| Interest Expense | 814,697 |
| Total Expenditures & Other Cash Requirements | <u>100,896,950</u> |
| Capital | |
| Revenue: | |
| County Chapter 17 | 2,838,812 |
| State Chapter 12 | 2,838,812 |
| Total Capital Revenue | <u>5,677,623</u> |
| Expenditures: | |
| Chapter 12 Projects | 5,677,623 |
| Total Capital Expenditures | <u>\$ 5,677,623</u> |

AFFIDAVIT OF PUBLICATION

Order Number : 12216524

STATE OF WISCONSIN
Brown County

Of the Asbury Park Press, an online news publication printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, deposed and said that the advertisement of which the annexed is a true copy, has been published in said online news publication in the issue:

ASB Asbury Park_Press 04/03/2026
ASB local.spp.com 04/03/2026

Notary Public, State of Wisconsin, County of Brown
My commission expires _____

DENISE ROBERTS
Notary Public
State of Wisconsin

MOTION TO OPEN A PUBLIC HEARING

Commissioner Director: I move that the Public Hearing on the fiscal year 2026/2027 Operating and Capital Budgets for Brookdale Community College be now opened to provide the opportunity for interested parties to be heard.

Seconded

MOTION FOR ADJOURNMENT OF PUBLIC HEARING

Commissioner Director: I move that the Public Hearing on the fiscal year 2026/2027 Operating and Capital Budgets for Brookdale Community College be now closed.

Seconded

MOTION TO APPROVE RESOLUTION

Commissioner Director: I move that the Board of School Estimate approve by Resolution, the Operating and Chapter 12 money necessary to support Brookdale Community College for the 2026/2027 fiscal year.

Seconded

R E S O L U T I O N

Operational and Chapter 12 Support for Brookdale Community College Fiscal Year 2026-2027

WHEREAS under the provision of Title 18A:64A-17 of the New Jersey Public Higher Education Laws, it is required that each year the board of trustees of the county college prepare and deliver to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the ensuing year; and

WHEREAS, the Board of Trustees of Brookdale Community College, in the County of Monmouth approved the fiscal year 2026-2027 Operating Budget and Capital Budgets on February 25, 2026; and

WHEREAS Brookdale Community College advertised the operating and capital budgets on April 3, 2026, determining the fixed amount of \$20,277,019 for operations and \$5,677,623 for Chapter 12 projects to support the operations and capital projects of the College for fiscal year 2026-2027; and

WHEREAS, required by Title 18A:64A-17 of the New Jersey Public Higher Education Laws, the Brookdale Community College Board of Trustees fix and determine the necessary amount of money and make two certificates thereof, one of which will be delivered to the College and the other to the Board of Chosen Commissioners of the County of Monmouth; and

NOW THEREFORE BE IT RESOLVED by the Board of School Estimate of Brookdale Community College in the County of Monmouth that the fixed operational sum of \$20,277,019, and the Chapter 12 sum of \$5,677,023 determined as the amount of money necessary to be appropriated by the Board of Chosen Commissioners of the County of Monmouth for the purpose of the operational and Chapter 12 support for the fiscal year commencing July 1, 2026.