

BROOKDALE COMMUNITY COLLEGE COLLEGE POLICY

2.0000-B Application and Acceptance of Grants

I. Title of Policy

Application and Acceptance of Grants

II. Objective of Policy

To establish the authority of Brookdale Community College Board of Trustees and the President to coordinate and administer the applications for grants and grant contracts in support of the College.

III. Authority

New Jersey State Statutes—County Colleges, 18A:64A-12K (General Powers of Boards); United States Office of Management and Budget Circular A-133; Public Law 101-121

IV. Policy Statement

A grant or grant contract is a written agreement representing the voluntary transfer of money or other assets by the sponsor (federal, state, municipal or private agencies) in exchange for specific projects, programs or activities. The sponsor requires budget reports, progress reports, and return of unused funds.

Under no circumstance will the College apply for or accept a grant or grant contract from any donor who engages in practices or policies which discriminate against any person on the basis of race, creed, color, nationality, national origin, ancestry, age, sex, marital status, civil union status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, disability, or other protected category or activity (i.e. opposition to prohibited discrimination or participation in the complaint process).

All grant applications must be coordinated through Grants and Institutional Development in the Advancement Office. No grant or grant contract application will be submitted to a possible funding source without the approval of the President. The purpose of the grant shall be consistent with the philosophical platform of the College and be aligned with current strategic goals and priorities.

All grant applications shall be approved by the President subject to acceptance by the Board of Trustees prior to final submission to the funding source. In the event a short timeline for submission is required, the President may approve the grant application with

ratification of that action to take place at the next public meeting of the Board of Trustees.

All grants received shall be recommended by the President to the Board of Trustees for approval.

Grants and grant contracts that have been appropriated to the College shall not be expended on behalf of the College to influence or attempt to influence any person, officer, or employee of any federal or state agency; a member, officer, or employee of Congress or the New Jersey Assembly or Senate; and/or an employee of a member of Congress or the New Jersey Assembly or Senate in connection with the making of any grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant or cooperative agreement.

V. Responsibility for Implementation

President

Approved: Board of Trustees, 3/23/70

Original title: Development and Acceptance of Gifts and Grants

Revised: 11/1/79

9/23/82

4/23/92

Lodged: 19 November 2015

Approved:

Original title: Development and Acceptance of Gifts and Grants:

The original policy has been split into two separate policies:

2.0000-A Solicitation, Acceptance and Deaccessioning of Gifts and/or Donations, and,

2.0000-B Application and Acceptance of Grants

See also:

Brookdale Community College Foundation Gifts Procedures

2.0000-A Solicitation, Acceptance and Deaccessioning of Gifts and/or Donations Grant Application Checklist